



Reporting Requirements
PROPERTY AND BUSINESS OWNERS
Inspection, Testing & Maintenance of
Fire Protection Systems

STAYING AHEAD OF THE CALL



North Charleston Fire Inspection Bureau
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In order to assist our business community in reaching compliance with our Fire Code, the **North Charleston Fire Department** implemented a Web-Based Reporting System that allows Service Providers/Contractors (i.e., Inspection Companies) to submit Fire and Life Safety System Inspection, Testing, and Maintenance (ITM) records on your behalf.

As a property/building owner or responsible party, part of your legal obligation includes taking a proactive role in hiring qualified Inspection Companies to perform frequent system inspections and provide documentation regarding the outcome of such inspections.

On September 12, 2022, our department partnered with www.InspectionReportsOnline.net (**IROL**), which provides the platform for Service Providers to submit ITM records to our department, streamlining the process and providing an effective means of tracking systems and their readiness.

For your business to remain in compliance, please ensure your hired Service Provider is registered with IROL and submitting on your behalf.

IROL's proven process provides benefits for our entire community:

- Ensures Fire and Life Safety Systems are operational and functioning in case of an emergency
- Increases frequency of repairs through deficiency remediation
- Assists in ensuring licensed service providers are performing quality ITM within your building(s)
- Increases overall compliance
- Overall build safer environments for our firefighters and the people who live, work, and play in our community

What steps do you need to take?

1. Contact your Service Provider and confirm they're registered with IROL and submitting reports. If they are not registered, please direct them to IROL's website: www.InspectionReportsOnline.net
2. Visit our department's website to learn more. <https://www.northcharleston.org/government/fire-department/fire-inspections/north-charleston-fire-inspection-reports-online-irol/>
3. Refer to the additional information shared in this letter.

Fire and Life Safety is a shared responsibility between our department and community. We consider

ourselves leaders in seeking and implementing services and solutions that will keep both property and people safe.

We thank you for your collaboration in this effort. If you have any questions about this process, don't hesitate to get in touch with our department. If your questions are directed towards IROL, or you wish to participate in this program, don't hesitate to contact IROL directly.

Sincerely,

David P. Ringley

David P. Ringley
Chief Fire Marshal

What types of Systems are required to be submitted through IROL?

- Initial System Commissioning
- Annual Sprinkler (commercial only)
- Annual Fire Alarm
- Annual Fire Pump
- Annual and Semi-Annual Hood Suppression
- 5-year Internal Pipe
- Semi-Annual Kitchen Hood Cleaning
- Annual Emergency Generator
- Annual Smoke Control System
- 5-year Standpipe
- Annual Standpipe
- Annual Special Suppressions Systems
- Annual Fire Door / Smoke Doors
- Annual Emergency Radio Responder System
- Annual Private Hydrant
- 5-year Fire Escapes
- 4-year Fire and Smoke Dampers
- Declined Service (No cost)
- Annual Smoke and Heat Venting
- Annual CO and Gas Detection Systems

Who is required to submit the records?

Your hired Service Provider (i.e., the company who performs the inspection/test/maintenance on any of the above Fire and Life Safety Systems).

What is the cost?

There are no costs to you. Your hired Service Provider pays for a per-report submission fee.

Will my hired Service Provider pass along the IROL fees to us?

Some companies may build in the cost of IROL into your account. This is at the discretion of the individual Service Provider and is the cost of doing business.

Am I required to register/participate with IROL?

No.

Am I able to participate as a Property or Business Owner?

Yes. IROL allows owners to use their platform as an Inspection Management and Risk Mitigation tool. There are no fees to register or use IROL as a Property Owner.

What types of businesses will benefit the most from registering with IROL?

If you own/manage multiple locations and/or systems, we suggest registering with IROL.

Businesses such as schools, universities, healthcare facilities, hotels, apartment complexes, high rises, and property management companies will benefit most from this program.

How do I get started?

1. Register as a Property Owner on IROL's Website. Copy and paste the following link: <https://inspectionreportsonline.net/public/PropertyOwnerRegistration.aspx>
2. Contact IROL for training options and set up assistance. Info@irol-llc.net or 331-454-7800

Want to learn more?

Visit www.InspectionReportsOnline.net and click on "Property Owner/Learn More."

