

CITY OF NORTH CHARLESTON

ANNUAL BUDGET

JULY 1, 2020 - JUNE 30, 2021



CITY OF NORTH CHARLESTON

NORTH CHARLESTON, SOUTH CAROLINA

48TH ANNUAL BUDGET

FISCAL YEAR 2020-2021

R. Keith Summey

Mayor

CITY COUNCIL

Mike A. Brown - District #1

Rhonda Jerome - District #2

Virginia Jamison - District #3

Ron Brinson - District #4

Jerome Heyward - District #5

Dorothy K. Williams- District #6

Samuel L. Hart - District #7

Robert N. King - District #8

Kenny Skipper - District #9

Michael Brown - District #10

AN ORDINANCE

ADOPTING A BILL TO BE ENTITLED "THE BUDGET ORDINANCE OF THE CITY OF NORTH CHARLESTON, SOUTH CAROLINA, FISCAL YEAR ENDING JUNE 30, 2021.

IT IS FOUND BY THE CITY COUNCIL OF NORTH CHARLESTON THAT:

THE VARIOUS COMMITTEES OF CITY COUNCIL, AS WELL AS THE WHOLE COUNCIL HAVE STUDIED SOURCES OF REVENUE AVAILABLE TO THE CITY FOR THE FISCAL YEAR 2020-2021, AND NEEDED EXPENDITURES TO MAINTAIN THE PROGRESSIVE POSTURE OF THE CITY GOVERNMENT AND ALLOW IT TO CONTINUE PROVIDING A HIGHER LEVEL OF SERVICES FOR THE CITIZENS THEREOF.

THE CITY COUNCIL HAS DETERMINED THAT A LEVY OF NINETY FIVE (97.0) MILLS IS REQUIRED FOR GENERAL PURPOSES AS RESPECTING THE PLANNING, ZONING, CODE ENFORCEMENT, BONDED INDEBTEDNESS AND ORDER OF THE CITY AND IS NECESSARY AND PROPER FOR THE SECURITY, WELFARE AND CONVENIENCE OF THE CITY TO PRESERVE THE HEALTH, PEACE, ORDER AND GOOD GOVERNMENT THEREIN IN THE CITY OF NORTH CHARLESTON FOR FISCAL YEAR ENDING JUNE 30, 2021.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL, OF THE CITY OF NORTH CHARLESTON, IN COUNCIL ASSEMBLED:

Section 1.

There is hereby adopted by the City Council of the City of North Charleston, South Carolina, a "Budget of the City of North Charleston, South Carolina, Fiscal Year 2020-2021", which budget constitutes the estimated income and expenses for the fiscal year 2020-2021, commencing July 1, 2020 and ending June 30, 2021, and is hereby stated to be as follows;

Section 2

Nothing contained in the within budget ordinance shall prevent the Mayor of the City of North Charleston from transferring funds from one budget item within a department to another line item within the same department as the need may arise. Transfers between departments require Council approval.

Section 3.

In order to provide revenue for the general welfare of the inhabitants of the City of North Charleston and for general public purposes and to supply the budget herein adopted, there is hereby assessed against all real estate and personal property, lying within the corporate limits of such city (including all bonds and stock of banks, insurance companies and other corporations and the real estate of church and school associations from which church and school associations draw a revenue or which is intended to be rented out for such purpose, except such as is exempt from taxation under the constitution and laws of the State and City Ordinance) and the assessed value thereof as found by the Assessors and Auditors of the Counties of Charleston, Berkeley and Dorchester, a levy of EIGHTY-EIGHT (88.0) MILLS for General Purposes, and a levy of NINE (9) MILLS for Debt Service for the Fiscal Year 2020-2021. It is the desire of this Council to have the 2 mill increase dedicated for Debt Service, originally approved in Ordinance #2018-032, set to expire starting with the budget for the Fiscal Year 2028-2029.

Section 4.

The within Ordinance to become effective July 1, 2020 upon its ratification by City Council.

Ordained in City Council this
_____ day of _____ in the Year
of our Lord, 2020, and in the
243rd Year of the Independence of
The United States of America.

R. KEITH SUMMEY
MAYOR

ATTEST:

MUNICIPAL CLERK

APPROVED AS TO FORM:

LEGAL COUNSEL

**APPROPRIATIONS BY ACTIVITY
GENERAL FUND
FISCAL YEAR 2020-2021**

<u>DEPARTMENT/ACTIVITY</u>	<u>NUMBER OF FT POSITIONS</u>	<u>PAYROLL COSTS</u>	<u>OPERATING EXPENSES</u>	<u>CAPITAL OUTLAY</u>	<u>TOTAL</u>
Executive	19	\$ 2,417,690	\$ 144,700	\$ -	\$ 2,562,390
Facilities Management	2	\$ 142,970	\$ 5,033,851	\$ -	\$ 5,176,821
City Council	12	\$ 608,207	\$ 55,825	\$ -	\$ 664,032
Finance	10	\$ 1,090,551	\$ 63,880	\$ -	\$ 1,154,431
Purchasing	4	\$ 377,389	\$ 20,124	\$ -	\$ 397,513
MIS	7	\$ 722,997	\$ 1,477,170	\$ -	\$ 2,200,167
GIS	5	\$ 516,934	\$ 163,270	\$ -	\$ 680,204
Municipal Court	13	\$ 1,137,425	\$ 98,500	\$ -	\$ 1,235,925
Human Resources	10	\$ 987,724	\$ 110,549	\$ -	\$ 1,098,273
Legal	5	\$ 561,145	\$ 565,263	\$ -	\$ 1,126,408
Planning & Zoning	14	\$ 1,304,092	\$ 26,586	\$ -	\$ 1,330,678
Code Enforcement	14	\$ 1,151,784	\$ 223,850	\$ -	\$ 1,375,634
Community Promotions		\$ -	\$ -	\$ -	\$ -
Police	421	\$ 34,883,511	\$ 3,254,269	\$ -	\$ 38,137,780
Fire	272	\$ 23,413,660	\$ 1,270,000	\$ 706,500	\$ 25,390,160
Building Inspection	18	\$ 1,568,169	\$ 36,200	\$ -	\$ 1,604,369
Public Works Administration	11	\$ 1,284,631	\$ 273,348	\$ -	\$ 1,557,979
Public Works Maintenance	67	\$ 4,214,318	\$ 2,875,274	\$ -	\$ 7,089,592
Public Works Shop	22	\$ 1,731,322	\$ 83,065	\$ -	\$ 1,814,387
Public Works Sanitation	<u>53</u>	<u>\$ 3,338,392</u>	<u>\$ 1,368,500</u>	<u>\$ -</u>	<u>\$ 4,706,892</u>
Public Works Subtotal	153	\$ 10,568,663	\$ 4,600,187	\$ -	\$ 15,168,850
Recreation	50	\$ 6,012,931	\$ 1,736,144	\$ -	\$ 7,749,075
Cultural Arts	7	\$ 640,135	\$ 384,648	\$ -	\$ 1,024,783
Fire Museum	2	\$ 366,882	\$ 169,496	\$ -	\$ 536,378
Naval Base Complex	0	\$ -	\$ 179,050	\$ -	\$ 179,050
Special Projects	0	\$ -	\$ 18,337,359	\$ -	\$ 18,337,359
Contingency	<u>0</u>	<u>\$ -</u>	<u>\$ 250,000</u>	<u>\$ -</u>	<u>\$ 250,000</u>
Total	<u>1038</u>	<u>\$ 88,472,859</u>	<u>\$ 38,200,921</u>	<u>\$ 706,500</u>	<u>\$ 127,380,280</u>

City of North Charleston							
Budget Comparisons							
Revenues & Expenditures							
For the Year Ending June 30, 2021							
May 6, 2020							
			Mayor's		Council's	% of	%
	Original	Budget	Proposed	Mayor's	Proposed	Council's	Increase
	Budget	Requests	Increases	Proposed	Increases	Proposed	Category
	2019-2020	2020-2021	(Decreases)	Budget	(Decreases)	Budget	to Total
							2021 vs 2020
							Budget
GENERAL FUND:							
Revenues:							
Ad Valorem Taxes	\$55,050,000	\$57,850,000		\$57,850,000		\$57,850,000	45.42%
Licenses & Permits	38,755,000	39,380,000	(2,000,000)	37,380,000		37,380,000	29.35%
Federal Revenue	100,000	105,000		105,000		105,000	0.08%
State Shared Rev.	21,434,458	23,103,881	(1,860,000)	21,243,881		21,243,881	16.68%
Fines & Forfeitures	600,000	650,000	(150,000)	500,000		500,000	0.39%
Interest & Rent	1,764,284	2,004,100		2,004,100		2,004,100	1.57%
Charges for Services	4,256,000	4,404,750	(113,750)	4,291,000		4,291,000	3.37%
Naval Complex Rev.	559,000	450,000		450,000		450,000	0.35%
Other Revenues	2,316,538	2,715,611	184,188	2,899,799		2,899,799	2.28%
Other Fin. Sources	4,045,000	0	656,500	656,500		656,500	0.52%
Fund Balance Approp.	0	0		0		0	
Total Revenues	\$128,880,280	\$130,663,342	(\$3,283,062)	\$127,380,280	\$0	\$127,380,280	100.00%
Expenditures:							
Executive	\$2,799,111	\$2,594,890	(32,500)	\$2,562,390		\$2,562,390	2.01%
City Hall Operations	5,185,470	5,587,821	(411,000)	\$5,176,821		5,176,821	4.06%
City Council	664,032	688,007	(23,975)	\$664,032		664,032	0.52%
Finance	1,185,110	1,171,967	(17,536)	\$1,154,431		1,154,431	0.91%
Purchasing	397,513	443,128	(45,615)	\$397,513		397,513	0.31%
MIS	2,142,876	3,394,767	(1,194,600)	\$2,200,167		2,200,167	1.73%
GIS	545,082	700,164	(19,960)	\$680,204		680,204	0.53%
Municipal Court	1,146,239	1,238,925	(3,000)	\$1,235,925		1,235,925	0.97%
Human Resources	1,036,405	1,140,218	(41,945)	\$1,098,273		1,098,273	0.86%
Legal	1,126,408	1,152,895	(26,487)	\$1,126,408		1,126,408	0.88%
Planning & Zoning	1,302,710	1,335,921	(5,243)	\$1,330,678		1,330,678	1.04%
Code Enforcement	1,375,634	1,414,584	(38,950)	\$1,375,634		1,375,634	1.08%
Community Promotions	0	0		\$0		0	0.00%
Police	37,834,665	40,801,535	(2,663,755)	\$38,137,780		38,137,780	29.94%
Fire	25,243,408	27,410,301	(2,020,141)	\$25,390,160		25,390,160	19.93%
Building Inspection	1,671,045	1,683,632	(79,263)	\$1,604,369		1,604,369	1.26%
Public Works Adm.	1,569,592	1,563,779	(5,800)	\$1,557,979		1,557,979	1.22%
Public Works Maint.	7,305,009	7,403,823	(314,231)	\$7,089,592		7,089,592	5.57%
Public Works Shop	1,801,076	1,841,537	(27,150)	\$1,814,387		1,814,387	1.42%
Public Works Sanit.	5,211,124	5,292,892	(586,000)	\$4,706,892		4,706,892	3.70%
Public Works Subtotal	15,886,801	16,102,031		15,168,850		15,168,850	11.91%
Recreation	7,323,339	7,895,075	(146,000)	\$7,749,075		7,749,075	6.08%
Cultural Arts	1,024,783	1,074,132	(49,349)	\$1,024,783		1,024,783	0.80%
Fire Museum	513,691	539,978	(3,600)	\$536,378		536,378	0.42%
Naval Base Complex	119,100	275,050	(96,000)	\$179,050		179,050	0.14%
Special Projects	20,106,858	18,603,554	(266,195)	\$18,337,359		18,337,359	14.40%
Contingency	250,000	250,000		250,000		250,000	0.20%
Total Expenditures	\$128,880,280	\$135,498,575	(\$8,118,295)	\$127,380,280	\$0	\$127,380,280	100.00%

City of North Charleston						
Budget Comparisons						
Revenues & Expenditures						
For the Year Ending June 30, 2021						
May 6, 2020						
			Mayor's		Council's	
	Original	Budget	Proposed	Mayor's	Proposed	Council's
	Budget	Requests	Increases	Proposed	Increases	Proposed
	2019-2020	2020-2021	(Decreases)	Budget	(Decreases)	Budget
ACCOMODATIONS TAX FUND:						
State Shared Rev.	\$3,007,500	\$2,936,250	(\$190,000)	\$2,746,250	\$0	\$2,746,250
Total Revenues	\$3,007,500	\$2,936,250	(\$190,000)	\$2,746,250	\$0	\$2,746,250
Contr. to Conv. & Vis. B.	\$855,000	\$832,500	(\$60,000)	\$772,500	\$0	\$772,500
Other Community Prom.	300,000	300,000	0	300,000	0	300,000
Trnsfr to Debt Serv Fd	1,852,500	1,803,750	(130,000)	1,673,750	0	1,673,750
Total Expenditures	\$3,007,500	\$2,936,250	(\$190,000)	\$2,746,250	\$0	\$2,746,250
PARKING FUND:						
Parking Revenues	\$997,638	\$1,106,990	(\$109,352)	\$997,638	\$0	\$997,638
Total Revenues	\$997,638	\$1,106,990	(\$109,352)	\$997,638	\$0	\$997,638
Contracted Services	\$219,223	\$219,223	\$0	\$219,223	\$0	\$219,223
Salaries & Benefits	460,580	595,047	(79,352)	515,695	0	515,695
Vehicle Expenses	13,500	13,500	0	13,500	0	13,500
Maintenance & Repairs	218,135	165,995	11,625	177,620	0	177,620
Utilities	40,400	40,400	0	40,400	0	40,400
Trnsfr to Debt Serv. Fd.	0	0	0	0	0	0
Other Operating Exp.	32,800	42,825	(11,625)	31,200	0	31,200
Capital Outlay	13,000	30,000	(30,000)	0	0	0
Total Expenditures	\$997,638	\$1,106,990	(\$109,352)	\$997,638	\$0	\$997,638
COL/CCTR/PAC OPERATING FUND:						
Interest Earnings	\$0	\$0	\$0	\$0	\$0	\$0
Operations Revenues	5,569,190	5,769,363	0	5,769,363	0	5,769,363
Trnsfr from General Fd	1,250,000	1,346,779	(155,035)	1,191,744	0	1,191,744
Trnsfr from Debt Ser Fd	236,550	0	0	0	0	0
Total Revenues	\$7,055,740	\$7,116,142	(\$155,035)	\$6,961,107	\$0	\$6,961,107
SMG Expenses	\$6,719,190	\$7,004,142	(\$155,035)	\$6,849,107	\$0	\$6,849,107
Other Operating Exp.	100,000	112,000	0	112,000	0	112,000
Capital Outlay	236,550	0	0	0	0	0
Total Expenditures	\$7,055,740	\$7,116,142	(\$155,035)	\$6,961,107	\$0	\$6,961,107

City of North Charleston						
Budget Comparisons						
Revenues & Expenditures						
For the Year Ending June 30, 2021						
May 6, 2020						
			Mayor's		Council's	
	Original	Budget	Proposed	Mayor's	Proposed	Council's
	Budget	Requests	Increases	Proposed	Increases	Proposed
	2019-2020	2020-2021	(Decreases)	Budget	(Decreases)	Budget
COPS HIRING GRANT FUND						
Federal Grant	\$490,637	\$0	\$0	\$0	\$0	\$0
Trnsfr from General Fd	163,545	262,244	0	262,244	0	262,244
Total Revenues	\$654,182	\$262,244	\$0	\$262,244	\$0	\$262,244
Personnel & Benefits	\$654,182	\$262,244	\$0	\$262,244	\$0	\$262,244
Other Operating Exp.	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$654,182	\$262,244	\$0	\$262,244	\$0	\$262,244
CITY ACCOMMODATIONS TAX FUND						
Interest Earnings	\$0	\$0	\$0	\$0	\$0	\$0
Hotel & Motel Tax	2,145,000	2,161,250	(211,250)	1,950,000	0	1,950,000
Total Revenues	\$2,145,000	\$2,161,250	(\$211,250)	\$1,950,000	\$0	\$1,950,000
Trnsfr to Conv Center	\$0	\$0	\$0	\$0	\$0	\$0
Trnsfr to Debt Serv. Fd.	\$2,145,000	\$2,161,250	(\$211,250)	\$1,950,000	\$0	\$1,950,000
Total Expenditures	\$2,145,000	\$2,161,250	(\$211,250)	\$1,950,000	\$0	\$1,950,000
VICTIMS ADVOCATE FUND						
Fines and Forfeitures	\$113,368	\$85,000	\$0	\$85,000	\$0	\$85,000
Interest Earnings	-	-	0	0	0	0
Transfer from G Fund	0	35,157	0	35,157	0	35,157
Total Revenues	\$113,368	\$120,157	\$0	\$120,157	\$0	\$120,157
Personnel & Benefits	\$86,953	\$94,223	\$0	\$94,223	\$0	\$94,223
Other Operating Exp.	26,415	25,934	0	25,934	0	25,934
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$113,368	\$120,157	\$0	\$120,157	\$0	\$120,157
OAK TERRACE PRESERVE TIF INFRASTRUCTURE FUND:						
Property Taxes	\$1,600,000	\$3,200,000	\$0	\$3,200,000	\$0	\$3,200,000
Interest Earnings	0	150,000	0	150,000	0	150,000
Transfer from G Fund	0	0	0	0	0	0
Total Revenues	\$1,600,000	\$3,350,000	\$0	\$3,350,000	\$0	\$3,350,000
Reduction of Bonds	\$0	\$1,795,000	\$0	\$1,795,000	\$0	\$1,795,000
Bond Interest	0	951,000	0	951,000	0	951,000
Operating Costs	0	604,000	0	604,000	0	604,000
Capital Costs	1,600,000	0	0	0	0	0
Total Expenditures	\$1,600,000	\$3,350,000	\$0	\$3,350,000	\$0	\$3,350,000

City of North Charleston						
Budget Comparisons						
Revenues & Expenditures						
For the Year Ending June 30, 2021						
May 6, 2020						
			Mayor's		Council's	
	Original	Budget	Proposed	Mayor's	Proposed	Council's
	Budget	Requests	Increases	Proposed	Increases	Proposed
	2019-2020	2020-2021	(Decreases)	Budget	(Decreases)	Budget
NAVY BASE TIF FUND						
Property Taxes	\$905,000	\$1,000,000	\$0	\$1,000,000	\$0	\$1,000,000
SC Railways Contribution	\$300,000	\$290,000	\$0	\$290,000	\$0	\$290,000
Interest Earnings	0	200,000	0	200,000	0	200,000
Total Revenues	\$1,205,000	\$1,490,000	\$0	\$1,490,000	\$0	\$1,490,000
Reduction of Bonds	\$690,000	\$410,000	\$0	\$410,000	\$0	\$410,000
Bond Interest	515,000	750,000	0	750,000	0	750,000
Operating Costs	0	330,000	0	330,000	0	330,000
Total Expenditures	\$1,205,000	\$1,490,000	\$0	\$1,490,000	\$0	\$1,490,000
SCDPS TRAFFIC ENFORCEMENT DUI GRANT FUND						
State Grant	\$222,767	\$73,251	\$0	\$73,251	\$0	\$73,251
Trnsfr from General Fd	0	0	0	0	0	0
Total Revenues	\$222,767	\$73,251	\$0	\$73,251	\$0	\$73,251
Personnel & Benefits	\$222,767	\$73,251	\$0	\$73,251	\$0	\$73,251
Other Operating Exp.	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$222,767	\$73,251	\$0	\$73,251	\$0	\$73,251
CHARLESTON COUNTY SRO GRANT FUND						
Local Grant	\$72,828	\$69,115	\$0	\$69,115	\$0	\$69,115
Trnsfr from General Fd	0	0	0	0	0	0
Total Revenues	\$72,828	\$69,115	\$0	\$69,115	\$0	\$69,115
Personnel & Benefits	\$72,828	\$69,115	\$0	\$69,115	\$0	\$69,115
Other Operating Exp.	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$72,828	\$69,115	\$0	\$69,115	\$0	\$69,115

City of North Charleston						
Budget Comparisons						
Revenues & Expenditures						
For the Year Ending June 30, 2021						
May 6, 2020						
	Original	Budget	Mayor's		Council's	
	Budget	Requests	Proposed	Mayor's	Proposed	Council's
	2019-2020	2020-2021	Increases	Proposed	Increases	Proposed
			(Decreases)	Budget	(Decreases)	Budget
G.O. DEBT SERVICE FUND:						
Fund Balance Approp.	\$1,241,550	\$0	\$0	\$0	\$0	\$0
Property Taxes	3,250,000	3,500,000	0	3,500,000	0	3,500,000
Interest Subsidy	275,000	225,000	0	225,000	0	225,000
Interest Earnings	0	25,000	0	25,000	0	25,000
CPW Reimbursement	525,000	550,000	0	550,000	0	550,000
Trnsfr from General Fd	1,175,000	910,000	0	910,000	0	910,000
Total Revenues	\$6,466,550	\$5,210,000	\$0	\$5,210,000	\$0	\$5,210,000
Reduction of Bond Prin.	\$4,395,000	\$3,570,000	\$0	\$3,570,000	\$0	\$3,570,000
Fiscal Agent Fees	10,000	10,000	0	10,000	0	10,000
Bond Interest	1,825,000	1,630,000	0	1,630,000	0	1,630,000
Trnsfr to Col Cap Imp Fd	236,550	0	0	0	0	0
Total Expenditures	\$6,466,550	\$5,210,000	\$0	\$5,210,000	\$0	\$5,210,000
COPS DEBT SERVICE FUND:						
Mini-Bottle Permits	200,000	200,000	0	200,000	0	200,000
Food & Beverage Tax	4,025,000	4,500,000	(350,000)	4,150,000	0	4,150,000
Interest Earnings	100,000	150,000	0	150,000	0	150,000
Charleston Cty Contr.	1,785,000	1,710,000	0	1,710,000	0	1,710,000
Trnsfr from Acc. Tx. Fd.	3,997,500	3,965,000	(341,250)	3,623,750	0	3,623,750
Fund Balance Approp.	1,747,500	250,000	691,250	941,250	0	941,250
Total Revenues	\$11,855,000	\$10,775,000	\$0	\$10,775,000	\$0	\$10,775,000
Reduction of Bond Prin.	\$7,485,000	\$6,580,000	\$0	\$6,580,000	\$0	\$6,580,000
Fiscal Agent Fees	20,000	25,000	0	25,000	0	25,000
Bond Interest	4,350,000	3,920,000	0	3,920,000	0	3,920,000
Other Operating Exp.	0	250,000	0	250,000	0	250,000
Total Expenditures	\$11,855,000	\$10,775,000	\$0	\$10,775,000	\$0	\$10,775,000
INSTALLMENT PURCHASE REVENUE BOND DEBT SERVICE FUND						
Fund Balance Approp.	\$0	\$0	\$0	\$0	\$0	\$0
Property Taxes	2,500,000	2,790,000	0	2,790,000	0	2,790,000
Transfer from SWU Fund	510,000	510,000	0	510,000	0	510,000
Trnsfr from General Fd	505,000	210,000	0	210,000	0	210,000
Total Revenues	\$3,515,000	\$3,510,000	\$0	\$3,510,000	\$0	\$3,510,000
Reduction of Bond Prin.	\$1,615,000	\$1,700,000	\$0	\$1,700,000	\$0	\$1,700,000
Fiscal Agent Fees	10,000	10,000	0	10,000	0	10,000
Bond Interest	1,890,000	1,800,000	0	1,800,000	0	1,800,000
Total Expenditures	\$3,515,000	\$3,510,000	\$0	\$3,510,000	\$0	\$3,510,000

City of North Charleston						
Budget Comparisons						
Revenues & Expenditures						
For the Year Ending June 30, 2021						
May 6, 2020						
			Mayor's		Council's	
	Original	Budget	Proposed	Mayor's	Proposed	Council's
	Budget	Requests	Increases	Proposed	Increases	Proposed
	2019-2020	2020-2021	(Decreases)	Budget	(Decreases)	Budget
GOLF COURSE ENTERPRISE FUND:						
Fund Balance Approp.	\$0	\$0	\$0	\$0	\$0	\$0
Greens Fees	859,077	863,244	(4,167)	859,077	0	859,077
Golf Cart Rental Rev.	484,057	499,279	(15,222)	484,057	0	484,057
Practice Range Rev.	89,989	95,261	(5,272)	89,989	0	89,989
Miscellaneous Rev.	14,060	14,340	(280)	14,060	0	14,060
Food & Beverage Rev.	639,055	650,820	(1,765)	649,055	0	649,055
Lease Proceeds	0	0	0	0	0	0
Trnsfr from General Fd.	1,060,000	1,050,000	0	1,050,000	0	1,050,000
Total Revenues	\$3,146,238	\$3,172,944	(\$26,706)	\$3,146,238	\$0	\$3,146,238
Salaries & Benefits	\$1,101,377	\$1,101,325	\$0	\$1,101,325	\$0	\$1,101,325
Insurance	25,000	25,000	0	25,000	0	25,000
Fiscal Agent Fees	10,000	10,000	0	10,000	0	10,000
Food & Beverage COGS	181,573	176,728	0	176,728	0	176,728
Food & Beverage Op. Ex.	75,299	86,037	(10,738)	75,299	0	75,299
Reduction of Bonds	715,000	745,000	0	745,000	0	745,000
Bond Interest	185,000	155,000	0	155,000	0	155,000
Other Clubhouse Exps.	268,877	269,366	0	269,366	0	269,366
Golf Course Maint.	350,112	370,488	(15,968)	354,520	0	354,520
Management Expense	84,000	84,000	0	84,000	0	84,000
Capital Outlay	150,000	150,000	0	150,000	0	150,000
Total Expenditures	\$3,146,238	\$3,172,944	(\$26,706)	\$3,146,238	\$0	\$3,146,238
STORMWATER UTILITY ENTERPRISE FUND						
Fund Balance Approp.	\$0	\$0	\$0	\$0	\$0	\$0
Stormwater Utility Fees	5,270,515	5,343,358	(196,843)	5,146,515	0	5,146,515
Interest Earnings	0	0	0	0	0	0
Trnsfr from General Fd.	0	0	0	0	0	0
Bond/Lease Proceeds	485,000	609,000	0	609,000	0	609,000
Total Revenues	\$5,755,515	\$5,952,358	(\$196,843)	\$5,755,515	\$0	\$5,755,515
Salaries & Benefits	\$2,857,980	\$2,877,240	\$0	\$2,877,240	\$0	\$2,877,240
Operating Expenses	1,860,535	1,926,118	(166,843)	1,759,275	0	1,759,275
Transfer to IPRB Fund	510,000	510,000	0	510,000	0	510,000
Capital Outlay	527,000	639,000	(30,000)	609,000	0	609,000
Total Expenditures	\$5,755,515	\$5,952,358	(\$196,843)	\$5,755,515	\$0	\$5,755,515
Totals	\$176,692,606	\$182,804,276	(\$9,007,481)	\$173,796,795	\$0	\$173,796,795

City of North Charleston												
Personnel Forecast												
For the Fiscal Year Ending June 30, 2021									Dept. %	Dept. %		
Department	Budgeted Positions	Salaries	Overtime	FICA	Retirement	Insurance	W/Comp	Total	of Emp. to Total	of \$ to Total	Salaries & Wages	Benefits
Executive	19	\$ 1,683,768	\$ -	\$ 128,808	\$ 278,832	\$ 321,600	\$ 4,682	\$ 2,417,690	1.72%	2.62%	\$ 1,683,768	\$ 733,922
Facilities	2	\$ 97,779	\$ 1,000	\$ 7,557	\$ 16,358	\$ 17,500	\$ 2,776	\$ 142,970	0.18%	0.15%	\$ 98,779	\$ 44,191
Council/City Clerk	12	\$ 336,570	\$ -	\$ 25,748	\$ 55,736	\$ 189,300	\$ 853	\$ 608,207	1.08%	0.66%	\$ 336,570	\$ 271,637
Finance	10	\$ 719,163	\$ -	\$ 55,016	\$ 119,093	\$ 195,700	\$ 1,579	\$ 1,090,551	0.90%	1.18%	\$ 719,163	\$ 371,388
Purchasing	4	\$ 256,322	\$ -	\$ 19,609	\$ 42,447	\$ 58,250	\$ 761	\$ 377,389	0.36%	0.41%	\$ 256,322	\$ 121,067
MIS	7	\$ 483,527	\$ -	\$ 36,990	\$ 80,072	\$ 121,000	\$ 1,408	\$ 722,997	0.63%	0.78%	\$ 483,527	\$ 239,470
GIS	5	\$ 360,580	\$ -	\$ 27,584	\$ 59,712	\$ 67,650	\$ 1,408	\$ 516,934	0.45%	0.56%	\$ 360,580	\$ 156,354
Municipal Court	13	\$ 730,626	\$ 5,000	\$ 56,275	\$ 121,820	\$ 221,950	\$ 1,754	\$ 1,137,425	1.18%	1.23%	\$ 735,626	\$ 401,799
Human Resources	10	\$ 665,613	\$ -	\$ 50,919	\$ 110,226	\$ 159,850	\$ 1,116	\$ 987,724	0.90%	1.07%	\$ 665,613	\$ 322,111
Legal	5	\$ 422,898	\$ -	\$ 32,352	\$ 70,032	\$ 35,000	\$ 863	\$ 561,145	0.45%	0.61%	\$ 422,898	\$ 138,247
Planning & Zoning	14	\$ 882,500	\$ -	\$ 67,511	\$ 146,142	\$ 206,150	\$ 1,789	\$ 1,304,092	1.27%	1.41%	\$ 882,500	\$ 421,592
Code Enforcement	14	\$ 742,044	\$ -	\$ 56,766	\$ 122,882	\$ 218,750	\$ 11,342	\$ 1,151,784	1.27%	1.25%	\$ 742,044	\$ 409,740
Police	421	\$ 21,304,040	\$ 600,000	\$ 1,691,016	\$ 4,252,960	\$ 6,489,528	\$ 545,967	\$ 34,883,511	38.07%	37.73%	\$ 21,904,040	\$ 12,979,471
Fire	272	\$ 13,237,664	\$ 1,500,000	\$ 1,127,431	\$ 2,835,527	\$ 4,135,700	\$ 577,338	\$ 23,413,660	24.59%	25.33%	\$ 14,737,664	\$ 8,675,996
Building Inspections	18	\$ 1,029,238	\$ -	\$ 78,737	\$ 170,442	\$ 275,700	\$ 14,052	\$ 1,568,169	1.63%	1.70%	\$ 1,029,238	\$ 538,931
Public Works Admin	11	\$ 866,072	\$ -	\$ 66,255	\$ 143,422	\$ 195,050	\$ 13,832	\$ 1,284,631	0.99%	1.39%	\$ 866,072	\$ 418,559
Public Works Maint	67	\$ 2,491,660	\$ 30,000	\$ 192,907	\$ 417,587	\$ 959,300	\$ 122,864	\$ 4,214,318	6.06%	4.56%	\$ 2,521,660	\$ 1,692,658
Public Works Shop	22	\$ 1,083,400	\$ 20,000	\$ 84,410	\$ 182,723	\$ 336,550	\$ 24,239	\$ 1,731,322	1.99%	1.87%	\$ 1,103,400	\$ 627,922
Public Works Sanitation	53	\$ 1,921,331	\$ 75,000	\$ 152,719	\$ 330,592	\$ 669,700	\$ 189,050	\$ 3,338,392	4.79%	3.61%	\$ 1,996,331	\$ 1,342,061
	153	\$ 6,362,463	\$ 125,000	\$ 496,291	\$ 1,074,324	\$ 2,160,600	\$ 349,985	\$ 10,568,663	13.83%	11.43%	\$ 6,487,463	\$ 4,081,200
Parks & Recreation	50	\$ 4,157,067	\$ 70,000	\$ 323,371	\$ 700,002	\$ 708,100	\$ 54,391	\$ 6,012,931	4.52%	6.50%	\$ 4,227,067	\$ 1,785,864
Cultural Arts	7	\$ 426,765	\$ 7,500	\$ 33,221	\$ 71,914	\$ 97,100	\$ 3,635	\$ 640,135	0.63%	0.69%	\$ 434,265	\$ 205,870
Fire Museum	2	\$ 259,564	\$ -	\$ 19,857	\$ 42,984	\$ 41,400	\$ 3,077	\$ 366,882	0.18%	0.40%	\$ 259,564	\$ 107,318
Total General Fund	1038	\$ 54,158,191	\$ 2,308,500	\$ 4,335,059	\$ 10,371,505	\$ 15,720,828	\$ 1,578,777	\$ 88,472,859	93.85%	95.70%	\$ 56,466,691	\$ 32,006,169
Special & Grant Funds:												
Parking Operations	3	\$ 447,140	\$ -	\$ 34,206	\$ 74,046	\$ 37,550	\$ 2,105	\$ 595,047	0.27%	0.64%	\$ 447,140	\$ 147,907
COPS Hiring Grant	15	\$ 163,333	\$ -	\$ 12,495	\$ 31,425	\$ 47,922	\$ 7,069	\$ 262,244	1.36%	0.28%	\$ 163,333	\$ 98,911
Victims Advocate	1	\$ 58,874	\$ -	\$ 4,504	\$ 9,750	\$ 20,700	\$ 395	\$ 94,223	0.09%	0.10%	\$ 58,874	\$ 35,349
Chas Co SRO Grant	1	\$ 46,631	\$ -	\$ 3,567	\$ 8,972	\$ 8,750	\$ 1,195	\$ 69,115	0.09%	0.07%	\$ 46,631	\$ 22,484
SCDPS Impaired DUI Grant	3	\$ 45,600	\$ -	\$ 3,488	\$ 8,773	\$ 13,548	\$ 1,842	\$ 73,251	0.27%	0.08%	\$ 45,600	\$ 27,651
Total Grant Funds	23	\$ 761,578	\$ -	\$ 58,260	\$ 132,966	\$ 128,470	\$ 12,606	\$ 1,093,880	2.08%	1.18%	\$ 761,578	\$ 332,302
Enterprise Funds:												
Stormwater Utility (PW)	45	\$ 1,705,894	\$ 30,000	\$ 132,796	\$ 287,464	\$ 634,700	\$ 86,386	\$ 2,877,240	4.07%	3.11%	\$ 1,735,894	\$ 1,141,346
Grand Total For 2021	1106	\$ 56,625,663	\$ 2,338,500	\$ 4,526,115	\$ 10,791,935	\$ 16,483,998	\$ 1,677,769	\$ 92,443,979	100.00%	100.00%	\$ 58,964,163	\$ 33,479,817

CITY OF NORTH CHARLESTON
2020-2021 BUDGET
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City of North Charleston
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Fund, Account Class, Account Segment	FYE 2018 Actuals	FYE 2019 Actuals	FYE 2020 YTD Actuals	FYE 2020 Approved Budget	FYE 2021 Proposed Budget	FYE 2021 Mayor's Proposed Budget	FYE 2021 Council Approved Budget
001 : GENERAL FUND							
310 : PROPERTY TAXES AND PENALTY							
431110 : CURRENT PROPERTY TAXES	41,909,425	44,842,585	43,598,282	52,400,000	55,200,000	55,200,000	55,200,000
431111 : DELINQUENT TAXES	1,651,349	1,702,096	613,948	1,800,000	1,700,000	1,700,000	1,700,000
431115 : LESS: ROLL BACK CREDIT	0	0	0	(6,900,000)	(7,400,000)	(7,400,000)	(7,400,000)
431141 : PAYMENT IN LIEU OF TAXES	7,117,805	7,767,782	7,701,177	7,750,000	8,350,000	8,350,000	8,350,000
SubTotal : 310 : PROPERTY TAXES AND PENALTY	50,678,579	54,312,463	51,913,407	55,050,000	57,850,000	57,850,000	57,850,000
320 : LICENSES & PERMITS							
432110 : BUILDING PERMITS	2,755,402	2,894,635	1,893,242	2,750,000	2,850,000	2,850,000	2,850,000
432120 : CONTRACTOR LICENSE FEE	345	1,365	550	5,000	5,000	5,000	5,000
432177 : BUSINESS LICENSE & PERMIT	27,288,012	26,366,147	15,468,772	28,000,000	28,500,000	26,500,000	26,500,000
432178 : BUS. LICENSE PEN.	53,710	82,341	39,262	50,000	75,000	75,000	75,000
436930 : FRANCHISE SC ELECT & GAS	7,440,491	7,035,514	29,177	6,400,000	6,500,000	6,500,000	6,500,000
436931 : FRANCHISES-COMM. CO.	592,852	536,744	159,435	600,000	550,000	550,000	550,000
436940 : FRANCHISE-BENCHES,TV,ETC	972,164	948,003	387,226	950,000	900,000	900,000	900,000
SubTotal : 320 : LICENSES & PERMITS	39,102,976	37,864,749	17,977,664	38,755,000	39,380,000	37,380,000	37,380,000
330 : INTERGOVERNMENTAL-FEDERAL							
433132 : FED. DISASTER (FEMA)	0	39,759	0	0	0	0	0
433136 : JUSTICE DEPT DEA TASK FORCE	10,379	6,363	0	0	0	0	0
433146 : FBI VIOLENT GANG TASK FORCE	8,773	12,826	9,657	0	10,000	10,000	10,000
433161 : JUSTICE DEPT HOMELAND SEC OT GRANT	9,546	3,751	1,249	0	3,000	3,000	3,000
433164 : MASHALS TASK FORCE	5,620	15,936	549	0	2,000	2,000	2,000
434750 : SUMMER FEEDING PROGRAM	94,529	81,578	62,408	100,000	90,000	90,000	90,000
SubTotal : 330 : INTERGOVERNMENTAL-FEDERAL	128,847	160,213	73,863	100,000	105,000	105,000	105,000
335 : INTERGOVERNMENTAL - STATE							
433184 : SCPRT STAR GRANT REIMBURSEMENT	0	25,000	0	0	0	0	0
433416 : PARKS, REC & TOURISM GRANT	29,820	28,609	4,804	25,000	30,000	30,000	30,000
433507 : STATE SHARED REVENUES	2,728,056	2,727,771	2,259,696	2,700,000	2,950,000	2,950,000	2,950,000
433516 : HOTEL & MOTEL TAX	162,062	159,063	124,134	167,500	163,750	153,750	153,750
433517 : MERCHANTS INVENT.TAX REIMB	408,808	408,808	204,404	408,808	408,808	408,808	408,808

City of North Charleston
FYE 2021 Proposed Budget Revenue Report
As of February 28, 2020

Fund, Account Class, Account Segment	FYE 2018 Actuals	FYE 2019 Actuals	FYE 2020 YTD Actuals	FYE 2020 Approved Budget	FYE 2021 Proposed Budget	FYE 2021 Mayor's Proposed Budget	FYE 2021 Council Approved Budget
433518 : PARD GRANT	16,086	77,291	5,107	83,150	26,323	26,323	26,323
433520 : LOCAL OPTION SALES TAX	12,733,860	13,527,556	6,971,135	14,000,000	15,000,000	13,500,000	13,500,000
433528 : FOOD AND BEVERAGE TAX	3,809,870	4,052,036	2,521,953	4,025,000	4,500,000	4,150,000	4,150,000
434786 : SC ARTS COMM GRANT	24,815	26,754	27,787	25,000	25,000	25,000	25,000
SubTotal : 335 : INTERGOVERNMENTAL - STATE	19,913,377	21,032,888	12,119,020	21,434,458	23,103,881	21,243,881	21,243,881
 340 : FINES AND FORFIETURES							
435110 : POLICE COURT FINES	690,245	663,112	355,822	600,000	650,000	500,000	500,000
SubTotal : 340 : FINES AND FORFIETURES	690,245	663,112	355,822	600,000	650,000	500,000	500,000
 350 : REVENUE FR MONIES/PROPERTY							
436110 : INTEREST EARNINGS REGULAR	319,590	491,847	146,719	300,000	300,000	300,000	300,000
436220 : RENTAL POOLS/BUILDINGS	124,161	133,997	108,779	125,000	200,000	200,000	200,000
436221 : RENTAL - SENATOR OFFICE	44,371	44,371	29,581	44,400	44,400	44,400	44,400
436222 : RENTAL-LEGAL DEPARTMENT	19,692	19,692	13,128	20,000	19,700	19,700	19,700
436223 : RIVERFRONT SPECIAL EVENTS LAWN	312,574	330,272	83,868	250,000	350,000	350,000	350,000
436224 : RENTAL - NAVY BASE CHAPEL	10,381	19,694	9,175	10,000	10,000	10,000	10,000
436225 : RENTAL - QUARTERS K	25,395	69,495	39,543	50,000	75,000	75,000	75,000
436230 : RENTAL - OLD CITY HALL	744,225	912,406	306,628	919,884	960,000	960,000	960,000
436235 : RENTAL - AMTRAK LEASE	0	19,998	26,664	40,000	40,000	40,000	40,000
436250 : RENTAL-ARTS CENTER	5,595	7,230	3,525	5,000	5,000	5,000	5,000
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	1,605,984	2,049,002	767,610	1,764,284	2,004,100	2,004,100	2,004,100
 355 : CHARGES FOR SERVICES							
432130 : SALE OF MAPS & PUBS	0	10	50	0	0	0	0
434110 : POLICE ACCIDENT REPORTS	57,110	49,550	47,403	60,000	60,000	60,000	60,000
434121 : PUBLIC SERVICE DIST.	1,319,304	1,317,013	477,051	1,300,000	1,300,000	1,300,000	1,300,000
434122 : COOPER RIVER PARKS & PLAYGROUND CONTRACT	203,667	196,466	45,000	200,000	200,000	200,000	200,000
434124 : LOCAL ACCOMODATIONS TAX	1,142,582	1,130,524	652,876	1,155,000	1,163,750	1,050,000	1,050,000
434125 : SC DEPT OF TRANSPORTATION REIMBURSEMENT	32,375	84,714	0	80,000	80,000	80,000	80,000
434126 : CCSD REIMBURSEMENT	248,745	832,275	0	750,000	850,000	850,000	850,000
434150 : REFUNDS FOR SERVICES	138,657	234,237	175,388	250,000	250,000	250,000	250,000
434712 : ADULT ATHLETIC PROGRAM	4,250	675	5,195	5,000	1,000	1,000	1,000

City of North Charleston
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Fund, Account Class, Account Segment	FYE 2018 Actuals	FYE 2019 Actuals	FYE 2020 YTD Actuals	FYE 2020 Approved Budget	FYE 2021 Proposed Budget	FYE 2021 Mayor's Proposed Budget	FYE 2021 Council Approved Budget
434714 : YOUTH REGISTRATION FEES	100,794	100,113	72,946	100,000	100,000	100,000	100,000
434717 : SENIOR CITIZENS PROGRAM	38,430	103,260	56,630	75,000	100,000	100,000	100,000
434720 : SWIMMING POOLS	78,895	73,138	21,475	75,000	75,000	75,000	75,000
434721 : SWIM TEAM REVENUE	0	0	5,350	0	0	0	0
434725 : STANTON FOUNDATION K-9 REPLACEMENT GRANT	0	0	9,117	0	0	0	0
434770 : N CHARLESTON CERAMICS	2,646	2,652	3,730	4,000	4,000	4,000	4,000
434780 : RECREATION PROGRAMS	142,790	144,893	21,002	140,000	175,000	175,000	175,000
434781 : BASEBALL	17,905	6,100	6,340	10,000	10,000	10,000	10,000
434783 : WESCOTT PARK CONCESSIONS	36,064	35,403	39,780	50,000	35,000	35,000	35,000
434788 : RESELL ITEMS	837	563	858	2,000	1,000	1,000	1,000
SubTotal : 355 : CHARGES FOR SERVICES	3,565,051	4,311,586	1,640,191	4,256,000	4,404,750	4,291,000	4,291,000
360 : OTHER REVENUES							
434765 : FIRE MUSEUM TICKET SALES	71,000	74,239	41,264	70,000	75,000	75,000	75,000
434766 : FIRE MUSEUM GIFT SHOP SALES	34,877	54,845	29,384	30,000	55,000	55,000	55,000
434784 : FUND RAISING & PROGRAMS	19,455	17,800	11,996	20,000	20,000	20,000	20,000
436910 : GENERAL AUCTION	2,377,347	383,665	1,507,784	500,000	550,000	550,000	550,000
436945 : NAVAL COMPLEX REVENUE	1,155,550	708,164	320,013	559,000	450,000	450,000	450,000
436948 : MIRACLE LEAGUE DONATIONS	44,132	27,178	1,450	0	0	0	0
436949 : BUSINESS EXPO REVENUES	38,581	0	0	0	0	0	0
436951 : VENDING MACHINES-RECREATION	1,880	6,341	4,063	4,000	4,000	4,000	4,000
436954 : DONATIONS AND CONTRIBUTIONS	31,700	0	127,393	0	0	0	0
436960 : REVENUE MISCELLANEOUS	668,269	418,727	25,943	340,538	584,611	768,799	768,799
436965 : DISCOUNTS EARNED REVENUE	1,301	1,581	1,194	2,000	2,000	2,000	2,000
436966 : DORCHESTER COUNTY CONTRIBUTION	61,040	0	0	750,000	750,000	750,000	750,000
436974 : SCDOT CONTRIBUTION	0	0	40,958	0	0	0	0
436976 : CARTA CONTRIBUTION	7,086,303	5,960,847	127,406	0	0	0	0
436981 : INSURANCE REIMBURSEMENT	507,023	201,424	379,474	500,000	550,000	550,000	550,000
436992 : CHARLESTON COUNTY CONTRIBUTION	161,466	116,403	58,825	100,000	125,000	125,000	125,000
SubTotal : 360 : OTHER REVENUES	12,259,924	7,971,214	2,677,147	2,875,538	3,165,611	3,349,799	3,349,799
370 : OTHER FINANCING SOURCES							
436901 : BOND PROCEEDS	3,564,000	3,370,000	4,045,000	4,045,000	0	656,500	656,500

City of North Charleston
FYE 2021 Proposed Budget Revenue Report
As of February 28, 2020

Fund, Account Class, Account Segment	FYE 2018 <u>Actuals</u>	FYE 2019 <u>Actuals</u>	FYE 2020 YTD <u>Actuals</u>	FYE 2020 Approved <u>Budget</u>	FYE 2021 Proposed <u>Budget</u>	FYE 2021 Mayor's Proposed <u>Budget</u>	FYE 2021 Council Approved <u>Budget</u>
SubTotal : 370 : OTHER FINANCING SOURCES	3,564,000	3,370,000	4,045,000	4,045,000	0	656,500	656,500
SubTotal : 001 : GENERAL FUND	131,508,983	131,735,227	91,569,724	128,880,280	130,663,342	127,380,280	127,380,280

EXECUTIVE DEPARTMENT

DEPARTMENT NARRATIVE

The Mayor is the chief executive of the City government under the Mayor/Council form of government. The Mayor is the chief administrative officer, responsible to City Council for the administration of all affairs placed in his charge under the City charter, City ordinances and State laws.

DEPARTMENT OBJECTIVES

1. The Mayor, as the Chief Executive Officer of the City, presides over meetings of the City Council and serves as the head of the City.
2. He represents the City in formal capacity at all meetings, gatherings, and functions called upon.
3. He provides leadership and takes issues to the people.
4. He marshals public interest and support for municipal activities.
5. He recommends legislation to the City Council.
6. He encourages programs for the physical, economic, social and cultural development of the City.
7. He directs the supervision of all municipal agencies.
8. He prepares and submits the annual operating budget and capital outlay program to the City Council.
9. He submits necessary financial reports and statistical data to City Council.

PERSONNEL

1 Mayor	1 Mayor's Assistant for Development P/T
1 Special Assistant to the Mayor	1 Grants Coordinator/School Liason
1 Director of Executive Office Operations	1 Tourism/Marketing Assistant
1 Tourism Coordinator	1 Graphic Art Coordinator
2 Special Event Project Coor/Naval Base	1 Senior Services Manager
1 Economic Development Director	1 Economic Development Manager P/T
2 Project Manager	1 Compliance Officer
1 Emergency Preparedness Coordinator	1 Office Support Specialist
1 Communications Coordinator	1 Custodian P/T
1 Senior Services Assistant	
1 Community Liason P/T	
1 Ombudsman	

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
001 : GENERAL FUND							
401 : EXECUTIVE							
Salaries & Wages							
510110 : REGULAR SALARIES	1,635,676	1,694,590	1,134,464	1,904,474	1,683,768	1,683,768	1,683,768
SubTotal : Salaries & Wages	1,635,676	1,694,590	1,134,464	1,904,474	1,683,768	1,683,768	1,683,768
Benefits							
510140 : FICA TAXES	114,768	120,898	79,752	145,692	128,808	128,808	128,808
510150 : RETIREMENT	218,281	245,637	173,867	296,336	278,832	278,832	278,832
510160 : INSURANCE	320,579	324,129	187,907	291,650	321,600	321,600	321,600
510170 : WORKMENS COMPENSATION	3,904	4,572	4,018	4,459	4,682	4,682	4,682
SubTotal : Benefits	657,532	695,236	445,544	738,137	733,922	733,922	733,922
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	4,858	4,947	2,935	5,000	5,000	5,000	5,000
520240 : DEPARTMENTAL SUPPLIES	7,082	5,303	3,776	6,000	6,000	6,000	6,000
520270 : COPY MACHINES & SUPPLIES	21,952	22,096	17,010	22,200	22,200	22,200	22,200
540240 : MEMBERSHIPS/DUES/SUBSCRIP	16,839	9,489	7,396	15,000	10,700	10,700	10,700
540290 : TRAVEL	12,389	8,171	9,722	18,300	18,300	0	0
570740 : ENTERTAINING CITY GUESTS	4,154	8,490	489	7,500	7,500	7,500	7,500
570750 : ECONOMIC DEVELOPMENT	36,333	89,999	11,369	45,000	45,000	45,000	45,000
570751 : ECONOMIC DEVELOPMENT-TOURISM	13,154	15,000	4,575	12,500	12,500	12,500	12,500
570790 : OTHER OPERATING EXPENSE	11,806	30,032	11,802	25,000	25,000	35,800	35,800
SubTotal : Operating Expenses	128,567	193,527	69,074	156,500	152,200	144,700	144,700
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	0	22,087	0	0	25,000	0	0
SubTotal : Capital Outlay	0	22,087	0	0	25,000	0	0
SubTotal : 401 : EXECUTIVE	2,421,775	2,605,440	1,649,082	2,799,111	2,594,890	2,562,390	2,562,390

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-401-520230-00000-000 : PRINTING & OFFICE SUPPLY	5,000	5,000	5,000
PRINTING AND OFFICE SUPPLY			
001-401-520240-00000-000 : DEPARTMENTAL SUPPLIES	6,000	6,000	6,000
DEPARTMENTAL SUPPLIES			
001-401-520270-00000-000 : COPY MACHINES & SUPPLIES	22,200	22,200	22,200
COPY MACHINES & SUPPLIES			
001-401-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	10,700	10,700	10,700
US CONFERENCE OF MAYORS	5,000	5,000	5,000
AIA	750	750	750
NORTH CHARLESTON ROTARY	2,000	2,000	2,000
SC EMERGENCY MGRS ASSC	50	50	50
ULI	2,600	2,600	2,600
SC ECONOMIC DEVELOPMENT ASSOCIATION	300	300	300
001-401-540290-00000-000 : TRAVEL	18,300	0	0
ADOBE MAX CREATIVE CONFERENCE - LOS ANGELES, CA	3,500	0	0
SC EMERGENCY MGRS CONFERENCE \$500			
NATIONAL HURRICANE CONFERENCE \$1500	2,000	0	0
TOURISM TRAVEL AND TRADE SHOWS	2,000	0	0
ANNUAL VEHICLE ALLOWANCE - GRANTS CORD./PROJECT MGR/SPECIAL EVENT PROJ. CORD	10,800	0	0
001-401-570740-00000-000 : ENTERTAINING CITY GUESTS	7,500	7,500	7,500
ENTERTAINING CITY GUESTS	7,500	7,500	7,500

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-401-570750-00000-000 : ECONOMIC DEVELOPMENT	45,000	45,000	45,000
ECONOMIC DEVELOPMENT	45,000	45,000	45,000
001-401-570751-00000-000 : ECONOMIC DEVELOPMENT-TOURISM	12,500	12,500	12,500
MARKETING	10,000	10,000	10,000
TRAINING	2,500	2,500	2,500
001-401-570790-00000-000 : OTHER OPERATING EXPENSE	25,000	35,800	35,800
MISC OTHER OPERATING	25,000	25,000	25,000
ANNUAL VEHICLE ALLOWANCE - GRANTS CORD./PROJECT MGR/SPECIAL EVENT PROJ. CORD	10,800	10,800	10,800
001-401-590840-00000-000 : AUTOMOTIVE EQUIPMENT	25,000	0	0
SUV	25,000	0	0

FACILITIES DEPARTMENT

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DEPARTMENT NARRATIVE

The Facilities Department, under the supervision of its Director of Facilities, is responsible for the physical operation of the City Hall complex and various other buildings throughout the City. This Department manages the day-to-day operations of the phones, electrical, water and sewer services for the City and ensures that City buildings are kept in a clean and orderly manner.

Further duties include the ability to coordinate renovations and improvements to City buildings in compliance with the Americans with Disabilities Act.

DEPARTMENT OBJECTIVES

1. Provide reasonable control and management for the City utilities.
2. Negotiate cost effective rates maximizing energy dollars.
3. Provide custodial services and grounds upkeep to City Hall and various other buildings.
4. Manage key and alarm system.
5. Maintain City Hall and various other buildings throughout the City in a clean and orderly fashion.

PERSONNEL

- 1 Building & Maintenance Assistant Superindendent
- 1 Custodian

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
402 : FACILITIES DEPARTMENT							
Salaries & Wages							
510110 : REGULAR SALARIES	232,956	93,270	63,923	94,312	97,779	97,779	97,779
510120 : OVERTIME	0	0	0	1,000	1,000	1,000	1,000
SubTotal : Salaries & Wages	232,956	93,270	63,923	95,312	98,779	98,779	98,779
Benefits							
510140 : FICA TAXES	17,448	7,041	4,873	7,291	7,557	7,557	7,557
510150 : RETIREMENT	31,834	13,616	9,946	14,831	16,358	16,358	16,358
510160 : INSURANCE	56,082	21,551	9,790	30,700	17,500	17,500	17,500
510170 : WORKMENS COMPENSATION	5,787	2,710	2,857	2,644	2,776	2,776	2,776
SubTotal : Benefits	111,151	44,918	27,466	55,466	44,191	44,191	44,191
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	172	331	181	600	600	600	600
520240 : DEPARTMENTAL SUPPLIES	33,652	35,043	25,381	40,000	48,000	40,000	40,000
520410 : UNIFORMS & CLOTHING	195	788	1,397	1,500	1,500	1,500	1,500
530230 : REPAIRS-BUILDING	78,620	63,447	55,172	50,000	100,000	50,000	50,000
530233 : ROOF REPAIRS	994	627	0	1,500	1,500	1,500	1,500
530260 : GROUNDS MAINTENANCE	22,459	28,809	8,197	12,000	12,000	12,000	12,000
540190 : ELECTRICITY	1,574,268	1,260,734	796,728	1,600,000	1,700,000	1,400,000	1,400,000
540210 : TELEPHONE	691,446	790,997	510,689	720,000	814,600	814,600	814,600
540220 : WATER AND SEWER	347,444	344,025	254,152	425,000	475,000	425,000	425,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	75	63	45	400	400	400	400
540250 : POSTAGE	42,204	72,000	38,355	72,000	75,000	73,000	73,000
540290 : TRAVEL	0	0	0	1,000	1,000	1,000	0
540540 : STREET LIGHTS	1,678,812	1,788,670	1,003,221	1,800,000	1,900,000	1,900,000	1,900,000
540670 : PROF SERVICES-CLEANING	121,403	148,762	84,618	161,251	161,251	161,251	161,251
550210 : MAINT & SERVICE CONTRACT	87,241	123,891	81,638	141,941	146,500	146,500	146,500
570790 : OTHER OPERATING EXPENSE	3,326	1,484	1,824	7,500	7,500	7,500	7,500
SubTotal : Operating Expenses	4,682,311	4,659,671	2,861,598	5,034,692	5,444,851	5,034,851	5,033,851
SubTotal : 402 : FACILITIES DEPARTMENT	5,026,418	4,797,859	2,952,987	5,185,470	5,587,821	5,177,821	5,176,821

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-402-520230-00000-000 : PRINTING & OFFICE SUPPLY	600	600	600
OFFICE SUPPLIES, COPY PAPER, ETC.	600	600	600
001-402-520240-00000-000 : DEPARTMENTAL SUPPLIES	48,000	40,000	40,000
CLEANING SUPPLIES AND PAPER PRODUCTS FOR CITY HALL AND POLICE SUBSTATIONS. URINAL CARTRIDGES AND WATER FILTERS ICE MACHINES	48,000	40,000	40,000
001-402-520410-00000-000 : UNIFORMS & CLOTHING	1,500	1,500	1,500
UNIFORMS, BOOTS AND JACKETS	1,500	1,500	1,500
001-402-530230-00000-000 : REPAIRS-BUILDING	100,000	50,000	50,000
REPAIRS AND MAINTENANCE TO INCLUDE PAINTING, CARPET, LIGHTING, PLUMBING, WATER HEATERS, DOOR HARDWARE, LOCKS AND KEYS, UPGRADE MORE OF THE CAMERAS AND MAINTENANCE FOR CURRENT CAMERAS	55,000	50,000	50,000
RECREATION REQUEST - SECURITY CAMERAS INSTALL/UPGRADES FELIX PINCKNEY, FERNDALE, MINER CROSBY, NORTHWOODS PARK, THOMAS EVANS, THE ATHLETIC CENTER, WESCOTT	45,000	0	0
001-402-530233-00000-000 : ROOF REPAIRS	1,500	1,500	1,500
ROOF INSPECTION AND ONGOING REPAIRS TO ROOF SYSTEM AT CITY HALL	1,500	1,500	1,500
001-402-530260-00000-000 : GROUNDS MAINTENANCE	12,000	12,000	12,000
GROUNDS MAINTENANCE TO INCLUDE PLANTS IN THE INTERIOR OF CITY HALL.	12,000	12,000	12,000
001-402-540190-00000-000 : ELECTRICITY	1,700,000	1,400,000	1,400,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
ELECTRIC SERVICE AT ALL CITY OWNED FACILITIES TO INCLUDE SENIOR CENTERS, FIRE STATIONS, COMMUNITY CENTERS AND NEW AQUATIC CENTER AND GYM.	1,700,000	1,400,000	1,400,000
001-402-540210-00000-000 : TELEPHONE	814,600	814,600	814,600
TELEPHONE SERVICE AT CITY FACILITIES INCLUDING CITY HALL, QUARTERS K, COMMUNITY CENTERS, WESCOTT PARK, SENIOR CENTERS, GYM AND POOL. ALSO INCLUDES CITY CELL PHONES AND COMCAST CABLE.	800,000	800,000	800,000
BUILDING INSPECTION REQUEST - 8 IPAD PRO 12.9 TO INCLUDE COVERS	9,600	9,600	9,600
FIRE DEPARTMENT REQUEST - 4 CRADLE POINTS FOR FIRE STATIONS, PHONE UPGRADES AND REPLACEMENTS	5,000	5,000	5,000
001-402-540220-00000-000 : WATER AND SEWER	475,000	425,000	425,000
WATER AND SEWER FOR ALL CITY FACILITIES TO INCLUDE IRRIGATION AT VARIOUS LOCATIONS, INSPECTION AND REPAIR OF BACKFLOW PREVENTERS FREEZE COVERS, METER IMPACT FEES AND NEW FACILITIES	475,000	425,000	425,000
001-402-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	400	400	400
CERTIFICATIONS AND MEMBERSHIPS CURRENT	400	400	400
001-402-540250-00000-000 : POSTAGE	75,000	73,000	73,000
POSTAGE FOR MAIL AT CITY HALL FOR ALL DEPARTMENTS	75,000	73,000	73,000
001-402-540290-00000-000 : TRAVEL	1,000	1,000	0
TRAVEL AS NEEDED	1,000	1,000	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-402-540540-00000-000 : STREET LIGHTS	1,900,000	1,900,000	1,900,000
CITY STREET LIGHTING ACCOUNTS TO INCLUDE NEW STREET LIGHTS	1,900,000	1,900,000	1,900,000
001-402-540670-00000-000 : PROF SERVICES-CLEANING	161,251	161,251	161,251
CONTRACT CLEANING SERVICE FOR CITY HALL SERVICES	116,680	116,680	116,680
CLEANING FOR NORTH SUBSTATION, TRAFFIC OFFICE, SOUTH SUBSTATION	18,660	18,660	18,660
STRIP AND WAX NORTH SUBSTATION, TRAFFIC OFFICE, SOUTH SUBSTATION			
AND HOLDING FACILITY	5,911	5,911	5,911
AMBASSADOR WINDOW CLEANING - CLEAN INSIDE AND OUTSIDE WINDOWS			
AT CITY HALL	10,000	10,000	10,000
STRIP AND WAX VCT TILES TO INCLUDE COPY ROOMS, TILED HALLWAYS,			
BREAK ROOMS. CARPET CLEAN CHAMBERS AND OFFICES	10,000	10,000	10,000
001-402-550210-00000-000 : MAINT & SERVICE CONTRACT	146,500	146,500	146,500
AT&T MAINTENANCE AGREEMENT FOR CITY HALL, PARK CIRCLE, FIRE			
MUSEUM, SUBSTATIONS	30,000	30,000	30,000
ADS (FALCON FIRE SYSTEMS) SYSTEM MONITORING AT CITY HALL, FIRE			
ALARM INSPECTION, CITY HALL KITCHEN HOOD INSPECTION (2 PER YEAR),			
PUBLIC WORKS WAREHOUSE ALARM SYSTEM INSPECTION	3,500	3,500	3,500
LIBERTY FIRE PROTECTION - ANNUAL SPRINKLER SYSTEM INSPECTION AT			
CITY HALL, ANNUAL FIRE EXTINGUISHER INSPECTION AT CITY HALL, ANNUAL			
SPRINKLER INSPECTION AT PUBLIC WORKS WAREHOUSE, QUARTERS K	3,500	3,500	3,500
AMERICAN ELEVATOR - MONTHLY MAINTENANCE	9,500	9,500	9,500
COASTAL BURGLAR - ALARM SYSTEM MONITORING AT CITY FACILITIES TO			
INCLUDE SENIOR CENTERS AND SHELTER AT WESCOTT PARK	14,500	14,500	14,500
COMMERCIAL & RESIDENTIAL HEAT & AIR - ICE MACHINES CLEANING AND			
MAINTENANCE TWICE PER YEAR	2,000	2,000	2,000
CAROLINA WASTE - CITY HALL DUMPSTER	3,600	3,600	3,600
TRANE - CITY HALL HVAC SYSTEM SERVICE AND MAINTENANCE TO INCLUDE			
TWO HEAVY DUTY COIL CLEANINGS	56,900	56,900	56,900

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
STATE INSPECTION OF 5 ELEVATORS AT CITY HALL AND QUARTERS K CHAIR LIFT PLUS PERMIT FEE	2,400	2,400	2,400
PITNEY BOWES - POSTAGE MACHINE LEASE	8,000	8,000	8,000
TERMINEX - CITY HALL AND SOUTH SUBSTATION TERMITE BOND AND INSPECTION	1,600	1,600	1,600
ASCO - CITY HALL GENERATOR TRANSFER SWITCH INSPECTION AND MAINTENANCE	1,500	1,500	1,500
PALMETTO EXTERMINATORS - PEST CONTROL FOR CITY HALL, SOUTH SUBSTATION, AND NORTH SUBSTATION	4,500	4,500	4,500
CONVERGENT - CITY HALL CAMERA SYSTEM SERVICE AND MAINTENANCE	5,000	5,000	5,000
001-402-570790-00000-000 : OTHER OPERATING EXPENSE	7,500	7,500	7,500
STAFF BREAKFAST AND MISC. EXPENSES	7,500	7,500	7,500

CITY COUNCIL

15

The City Council has the power and authority to make rules and pass ordinances respecting the security, general welfare, and convenience of the municipality and for the preservation of health, peace, order, and good government - all to be consistent with the laws of the State of South Carolina.

1. Exercises the corporate powers of the City, considers and enacts legislation and sets official City policy.
2. Holds public hearings on matters concerning zoning. Reviews and approves/disapproves all requests for zoning.
3. Approves franchises, enacts business license fees, levies taxes and adopts an annual budget.

MUNICIPAL CLERK

DEPARTMENT NARRATIVE

The office of Municipal Clerk, under the Supervision of the Municipal Clerk who is appointed by the Mayor and City Council, performs those duties mandated by State and local law serving the City Council and the general public.

DEPARTMENT OBJECTIVES

1. Exercises administrative direction and control over the City's records management program.
2. Performs all duties related to City Council including agenda preparation, correspondence and meeting notifications.
3. Maintains custody of official records, books, contracts and other documents and attests to the validity of public records and official municipal enactment.
4. Coordinates all activities involving elections.
5. Serves as liaison with the news media, public, and various City departments providing information and services relative to Council's actions and public records/information.

PERSONNEL

10 Council Member

1 Municipal Clerk

1 Deputy Municipal Clerk

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
410 : CITY COUNCIL							
Salaries & Wages							
510110 : REGULAR SALARIES	301,618	299,283	164,045	325,234	336,570	336,570	336,570
SubTotal : Salaries & Wages	301,618	299,283	164,045	325,234	336,570	336,570	336,570
Benefits							
510140 : FICA TAXES	21,286	20,983	11,448	24,880	25,748	25,748	25,748
510150 : RETIREMENT	41,013	43,673	25,525	50,606	55,736	55,736	55,736
510160 : INSURANCE	184,231	196,240	107,959	184,200	189,300	189,300	189,300
510170 : WORKMENS COMPENSATION	710	832	492	812	853	853	853
SubTotal : Benefits	247,240	261,728	145,424	260,498	271,637	271,637	271,637
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	2,687	2,864	2,592	3,000	3,000	3,000	3,000
520270 : COPY MACHINES & SUPPLIES	5,408	3,892	2,658	6,500	6,500	6,500	6,500
540240 : MEMBERSHIPS/DUES/SUBSCRIP	318	385	210	500	500	500	500
540260 : MUNICIPAL ASSOC SC DUES	13,298	13,298	13,298	13,300	13,300	13,300	13,300
540270 : NATL LEAGUE CITIES DUES	7,816	8,000	8,203	8,500	8,500	8,500	8,500
540290 : TRAVEL	37,243	35,434	27,931	35,000	36,500	0	0
540695 : CONTRACTED SERVICES	972	1,927	0	1,000	1,000	1,000	1,000
550520 : CODE CODIFICATION	2,151	2,446	5,074	2,500	2,500	2,500	2,500
570790 : OTHER OPERATING EXPENSE	5,975	9,776	6,881	8,000	8,000	20,525	20,525
SubTotal : Operating Expenses	75,868	78,022	66,847	78,300	79,800	55,825	55,825
SubTotal : 410 : CITY COUNCIL	624,726	639,033	376,316	664,032	688,007	664,032	664,032

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-410-520230-00000-000 : PRINTING & OFFICE SUPPLY	3,000	3,000	3,000
PRINTING AND OFFICE SUPPLIES	3,000	3,000	3,000
001-410-520270-00000-000 : COPY MACHINES & SUPPLIES	6,500	6,500	6,500
COPY MACHINE RENTAL AND SUPPLIES INCREASED COSTS	6,500	6,500	6,500
001-410-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	500	500	500
MEMBERSHIP DUES	500	500	500
001-410-540260-00000-000 : MUNICIPAL ASSOC SC DUES	13,300	13,300	13,300
MASC DUES	13,300	13,300	13,300
001-410-540270-00000-000 : NATL LEAGUE CITIES DUES	8,500	8,500	8,500
NATIONAL LEAGUE OF CITIES DUES - Increased Dues	8,500	8,500	8,500
001-410-540290-00000-000 : TRAVEL	36,500	0	0
COUNCIL MEMBER TRAVEL	36,500	0	0
JULY 2020 MASC, CHARLESTON, SC	0	0	0
NOVEMBER 2020 NLC CONFERENCE SAN ANTONIO TX	0	0	0
FEBRUARY 2021 MASC COLUMBIA	0	0	0
MARCH 2021 NLC WASHINGTON DC	0	0	0
001-410-540695-00000-000 : CONTRACTED SERVICES	1,000	1,000	1,000
RECORDS DESTRUCTION	1,000	1,000	1,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-410-550520-00000-000 : CODE CODIFICATION	2,500	2,500	2,500
QUARTERLY UPDATE CODE CODIFICATION	2,500	2,500	2,500
001-410-570790-00000-000 : OTHER OPERATING EXPENSE	8,000	20,525	20,525
FLOWERS, SNACKS AND DRINKS	1,475	1,475	1,475
MLK BREAKFAST - ROYAL BAPTIST CHURCH JANUARY	175	175	175
MLK BREAKFAST - CHARLESTON LEADERSHIP BREAKFAST DOWNTOWN JANUARY	1,300	1,300	1,300
LOWCOUNTRY FOOD BANK CHEF'S FEAST FEBRUARY	2,000	2,000	2,000
NAACP FREEDOM FUND BANQUET OCTOBER	1,300	1,300	1,300
METANOIA JUBILEE DECEMBER	1,000	1,000	1,000
SC COALITION FOR VOTER PARTICIPATION SEPTEMBER	750	750	750
OTHER	0	12,525	12,525

FINANCE DEPARTMENT

DEPARTMENT NARRATIVE

The Finance Department, under the supervision of the Director of Finance, is responsible for all activities of the Finance Department which include financial planning and budgeting, recording, disbursing, auditing, administration and collection of business license fees, and general control of City funds in accordance with the provisions of City ordinances and State and Federal regulations.

DEPARTMENT OBJECTIVES

1. The Director administers the City's financial affairs under the authority delegated by the Mayor and City Council; provides direction, control and coordination to the activities within the Department; and makes recommendations to management concerning the City's fiscal policies and procedures.
2. To administer the City's Business License Tax by implementing necessary audit and collection procedures (coordinated with Charleston County, effective January 1997), interpreting ordinance regulations and maintaining proper accounting records.
3. To review all claims to insure purchase authority, receipt of goods or services, correct billing and payment of all due accounts.
4. To maintain control over accounting system through use of weekly detail and financial statements, and for preparation of adjusting entries to record receipts and disbursements of the various City activities and to input this data into the budgetary and financial system in accordance with City, State and Federal regulations.
5. The Finance Department is responsible for the production of the Comprehensive Annual Financial Report and the Annual Budget.

PERSONNEL

- | | |
|--------------------------------------|--|
| 1 Director of Administration/Finance | 1 Accountant, Senior |
| 1 Deputy Director of Finance | 1 Budget Manager |
| 1 Accountant | 2 Fiscal Support Specialist/Business License Clerk |
| 1 Accounting Manager | 1 Business License Clerk, Senior |
| 1 Fiscal Support Specialist, Senior | |

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
415 : FINANCE DEPARTMENT							
Salaries & Wages							
510110 : REGULAR SALARIES	799,709	741,888	500,588	756,839	719,163	719,163	719,163
SubTotal : Salaries & Wages	799,709	741,888	500,588	756,839	719,163	719,163	719,163
Benefits							
510140 : FICA TAXES	57,833	52,936	35,045	57,898	55,016	55,016	55,016
510150 : RETIREMENT	108,515	108,307	77,891	117,764	119,093	119,093	119,093
510160 : INSURANCE	157,275	188,417	117,604	168,850	195,700	195,700	195,700
510170 : WORKMENS COMPENSATION	1,316	1,541	1,502	1,504	1,579	1,579	1,579
SubTotal : Benefits	324,939	351,201	232,042	346,016	371,388	371,388	371,388
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	6,272	9,051	5,460	8,000	8,000	8,000	8,000
520240 : DEPARTMENTAL SUPPLIES	2,967	1,065	3,412	4,500	4,500	4,500	4,500
520270 : COPY MACHINES & SUPPLIES	5,592	5,166	2,746	6,500	6,500	6,500	6,500
540240 : MEMBERSHIPS/DUES/SUBSCRIP	3,231	2,860	3,172	3,220	3,280	3,280	3,280
540290 : TRAVEL	10,711	10,529	7,401	20,245	21,136	0	0
540650 : PROF SERVICES-CPA AUDIT	36,700	34,000	34,500	37,500	36,000	36,000	36,000
570640 : EMPLOYEE TRAINING	406	565	450	1,290	1,000	1,000	1,000
570790 : OTHER OPERATING EXPENSE	19	100	0	1,000	1,000	4,600	4,600
SubTotal : Operating Expenses	65,898	63,336	57,141	82,255	81,416	63,880	63,880
SubTotal : 415 : FINANCE DEPARTMENT	1,190,546	1,156,425	789,771	1,185,110	1,171,967	1,154,431	1,154,431

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-415-520230-00000-000 : PRINTING & OFFICE SUPPLY	8,000	8,000	8,000
PAYROLL CHECKS AND DIRECT DEPOSIT NOTICE	2,000	2,000	2,000
ACCOUNTS PAYABLE CHECK STOCK	1,000	1,000	1,000
W-2 FORMS	700	700	700
COMPREHENSIVE ANNUAL FINANCIAL REPORT	0	0	0
COST OF PRINTING AND SUPPLIES	0	0	0
CITY ENVELOPES	900	900	900
BUDGET WORKBOOKS BINDERS & TABS	550	550	550
MISCELLANEOUS OFFICE SUPPLIES	900	900	900
TONER FOR PRINTERS	1,950	1,950	1,950
001-415-520240-00000-000 : DEPARTMENTAL SUPPLIES	4,500	4,500	4,500
STORAGE BOXES FOR FILES, MISCELLANEOUS	4,500	4,500	4,500
001-415-520270-00000-000 : COPY MACHINES & SUPPLIES	6,500	6,500	6,500
ANNUAL COPY MACHINE LEASE	5,500	5,500	5,500
COPY PAPER, STAPLES, AND TONER	1,000	1,000	1,000
001-415-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	3,280	3,280	3,280
SC BUSINESS LICENSE OFFICIALS ASSOC	60	60	60
CITY'S ANNUAL DUES	0	0	0
GOVERNMENT FINANCE OFFICERS ASSOC OF SC	500	500	500
DIR OF ADMIN AND FINANCE, DEPUTY DIR, BUD MGR	0	0	0
APPLICATION FEE COMPREHENSIVE ANNUAL FINANCE REPORT	760	760	760
MASTER TAX GUIDE SUBSCRIPTION	150	150	150
GOVERNMENT FINANCE OFFICERS ASSOC ANNUAL	950	950	950
DUES DIR OF ADMIN AND FINANCE, DEPUTY, BUD MGR, ACCOUNTANT MGR	0	0	0
MUNICIPAL ASSOCIATION OF SC ANNUAL DUES	105	105	105
DIR OF FINANCE AND ADMIN, DEPUTY	0	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
DIRECTOR, BUD MGR, ACCT MGR	0	0	0
ANNUAL FEE AMERICAN EXPRESS CORPORATE	55	55	55
ANNUAL FEE SAMS CLUB CORPORATE	70	70	70
DIR OF ADMIN AND FINANCE	0	0	0
AMERICAN INSTITUTE OF CPA ANNUAL DUES	300	300	300
DIR OF ADMIN AND FINANCE	0	0	0
CPA LICENSE RENEWAL	90	90	90
DIR OF ADMIN AND FINANCE	0	0	0
THE POST AND COURIER ANNUAL SUBSCRIPTION	240	240	240
001-415-540290-00000-000 : TRAVEL	21,136	0	0
BLOA SPRING TRAINING SESSION COLUMBIA	0	0	0
REGISTRATION 2 AT \$65 130	130	0	0
MEALS 2 AT \$22 \$44			
TRANSPORTATION \$122	166	0	0
GOVERNMENT FINANCE OFFICERS ASSOC ANNUAL	0	0	0
CONFERENCE CHICAGO, IL JUNE 2021	0	0	0
REGISTRATION (2) @ \$465	930	0	0
AIR TRAVEL AND HOTEL (2) @ \$1,100	2,200	0	0
MEALS (4) X \$60 X (2)	480	0	0
GOVERNMENT FINANCE OFFICERS ASSOC OF SC 1,100	0	0	0
SPRING CONFERENCE-COLUMBIA SC	0	0	0
MILEAGE \$122	122	0	0
REGISTRATION (2) @ \$115	230	0	0
MEALS (2) @ \$22	44	0	0
AICPA ANNUAL CONFERENCE 1,803	0	0	0
AIR TRAVEL	400	0	0
REGISTRATION	700	0	0
MEALS AND LODGING	703	0	0
GFOA ACCOUNTING TRAINING	3,503	0	0
VARIOUS LOCATIONS TO MAINTAIN CFGO CERTIFICATION	0	0	0
REGISTRATION	1,200	0	0
AIRFARE AND HOTEL	2,000	0	0
MEALS	300	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
GFOA: COMMUNICATING THE BUDGET & CAPITAL PROJECT BUDGETING	2,158	0	0
REGISTRATION 810	0	0	0
AIRFARE AND HOTEL 1,183	0	0	0
MEALS 165	0	0	0
FLGFOA	2,270	0	0
REGISTRATION 480	0	0	0
HOTEL 950	0	0	0
AIR 660	0	0	0
MEALS 180	0	0	0
DIRECTOR OF ADMINISTRATION & FINANCE ANNUAL VEHICLE ALLOWANCE	3,600	3,600	3,600
001-415-540650-00000-000 : PROF SERVICES-CPA AUDIT	36,000	36,000	36,000
AUDIT CONTRACT FOR FYE 2021	36,000	36,000	36,000
001-415-570640-00000-000 : EMPLOYEE TRAINING	1,000	1,000	1,000
UNANNOUNCED LOCAL AND ONLINE TRAINING	1,000	1,000	1,000
TO OBTAIN CPE	0	0	0
001-415-570790-00000-000 : OTHER OPERATING EXPENSE	1,000	4,600	4,600
BANK CHARGES AND MISCELLANEOUS EXPENSES	1,000	1,000	1,000
DIRECTOR OF ADMINISTRATION & FINANCE ANNUAL VEHICLE ALLOWANCE	3,600	3,600	3,600

PURCHASING DEPARTMENT

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DEPARTMENT NARRATIVE

The Purchasing Department, under the supervision of the Purchasing Agent, is responsible for establishing and administering purchasing policies; negotiating and recommending contracts; and analyzing prices paid for materials, equipment and services in accordance with City, State and Federal policies.

DEPARTMENT OBJECTIVES

1. To procure for the City the highest quality in supplies and contractual services at the least expense possible.
2. To determine the most efficient and economical means of securing an item or service without sacrificing the desirable control and principle of sound purchasing.
3. To assist in developing standardized specifications for use by all departments.
4. Encourage competition and endeavor to obtain as full and open competition as possible on all purchases.
5. Exercise control over excess, obsolete and/or junk material.
6. To comply with all local, State and Federal laws in conducting purchasing functions.

PERSONNEL

- 1 Director of Purchasing
- 1 Purchasing Specialist
- 1 Fiscal Support Specialist
- 1 Deputy Director of Purchasing

City of North Charleston
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As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
416 : PURCHASING DEPARTMENT							
Salaries & Wages							
510110 : REGULAR SALARIES	274,185	238,843	162,303	242,715	256,322	256,322	256,322
SubTotal : Salaries & Wages	274,185	238,843	162,303	242,715	256,322	256,322	256,322
Benefits							
510140 : FICA TAXES	20,453	17,711	11,932	18,568	19,609	19,609	19,609
510150 : RETIREMENT	37,170	34,869	25,254	37,766	42,447	42,447	42,447
510160 : INSURANCE	49,513	46,302	35,041	61,400	58,250	58,250	58,250
510170 : WORKMENS COMPENSATION	634	743	487	725	761	761	761
SubTotal : Benefits	107,770	99,625	72,714	118,459	121,067	121,067	121,067
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	563	1,149	45	2,000	2,000	2,000	2,000
520240 : DEPARTMENTAL SUPPLIES	385	391	111	500	700	700	700
520270 : COPY MACHINES & SUPPLIES	1,925	2,846	2,180	2,400	2,600	2,600	2,600
540240 : MEMBERSHIPS/DUES/SUBSCRIP	486	393	264	510	510	510	510
540290 : TRAVEL	4,681	3,791	2,957	6,359	6,359	0	0
540610 : ADVERTISING	19,798	18,515	10,941	24,000	24,000	13,750	13,750
570790 : OTHER OPERATING EXPENSE	46	1,321	-615	570	570	564	564
SubTotal : Operating Expenses	27,884	28,406	15,883	36,339	36,739	20,124	20,124
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	0	0	0	0	29,000	0	0
SubTotal : Capital Outlay	0	0	0	0	29,000	0	0
SubTotal : 416 : PURCHASING DEPARTMENT	409,839	366,874	250,900	397,513	443,128	397,513	397,513

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-416-520230-00000-000 : PRINTING & OFFICE SUPPLY	2,000	2,000	2,000
GENERAL OFFICE SUPPLIES, PAPER, BINDERS	2,000	2,000	2,000
001-416-520240-00000-000 : DEPARTMENTAL SUPPLIES	700	700	700
MISC. OFFICE SUPPLIES - INCREASE IS FOR A SAFE TO HOLD AUCTION TITLES, KEYS AND MONEY	700	700	700
001-416-520270-00000-000 : COPY MACHINES & SUPPLIES	2,600	2,600	2,600
COPY MACHINE LEASE AND SUPPLIES	2,600	2,600	2,600
001-416-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	510	510	510
MEMBERSHIP DUES FOR SC PURCHASING ASSOC \$75.00.	510	510	510
FOR DIRECTOR AND BUYER	0	0	0
NATIONAL/INTERNATIONAL GOVERNMENT PURCHASING ASSOC \$180	0	0	0
EACH FOR DIRECTOR AND BUYER	0	0	0
001-416-540290-00000-000 : TRAVEL	6,359	0	0
SC GOVERNMENT PURCHASING ANNUAL TRAINING FOR DIRECTOR AND BUYER TO ATTEND			
FREE FOR DIRECTOR	0	0	0
CONFERENCE FOR DIRECTORS RECERTIFICATION IS FREE			
CONFERENCE FOR BUYER TO ATTEND (865.)	195	0	0
REGISTRATION and HOTEL IS FREE DUE TO DIRECTOR BEING THE TREASURER/BOARD MEMBER			
HOTEL FOR BUYER TO ATTEND CONFERENCE	330	0	0
MEALS @ \$170 EACH FOR DIRECTOR AND BUYER	340	0	0
TRAVEL - CITY VEHICLE TO MYRTLE BEACH -BUYER WILL RIDE WITH DIRECTOR	0	0	0
INNOPRISE USER CONFERENCE, Denver CO (\$2205.)	0	0	0
REGISTRATION FOR ADMIN ASSIT. TO ATTEND.(\$875.)	875	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
LODGING FOR 3 nights 220 ea. night (\$660)	660	0	0
MEALS 228.00	228	0	0
TRAVEL - FLIGHT TO CO (\$550.)	550	0	0
THREE DAY TRAINING COURSE FOR GOVENMENTAL PURCHASING, - FOR BUYER TO TAKE LOCATION AND DATE OF CLASS TBD (\$1,381.00)	0	0	0
HOTEL FOR TWO NIGHTS BASED ON \$138 A NIGHT (\$276.)	276	0	0
TRAVEL - PERSONAL VEHICHCLE BASED ON 250 MILES EACH WAY (\$270.)	270	0	0
MEALS FOR 3 DAYS @ 45 A DAY = \$135.00	135	0	0
REGISTRATION FOR CLASS (\$700.)	700	0	0
NATIONAL PURCHASING CONFERENCE, Austin TX 8/24-8/29/19 (\$1518)	0	0	0
HOTEL FOR 5 NIGHTS AT 210 A NIGHT (\$1050)	1,050	0	0
REGISTRATION FOR DIRECTOR (SCHLORSHIP)	0	0	0
MEALS 5 DAYS AT \$60 A DAY (\$300)	300	0	0
TRAVEL - AIR FARE ROUND TRIP (\$450)	450	0	0
001-416-540610-00000-000 : ADVERTISING	24,000	24,000	13,750
ADVERTISING COST FOR ALL CITY ADS	24,000	24,000	13,750
001-416-570790-00000-000 : OTHER OPERATING EXPENSE	570	570	564
MISC EXPENSES SUCH AS SHIPPING COST	570	570	564
AND PRINTING OF PLANS & SPECS. \$700	0	0	0
001-416-590840-00000-000 : AUTOMOTIVE EQUIPMENT	29,000	29,000	0
CHARGER IS 7 + YEARS OLD AND INTERIOR IS CRACKING INSIDE. WOULD LIKE TO REPLACE IT WITH A MID SIZE SUV THAT WOULD ALLOW FOR HAULING SMALL ITEMS BACK AND FORTH FROM OUR AUCTION WARE HOUSE.	29,000	29,000	0

MIS DEPARTMENT

DEPARTMENT NARRATIVE

The Information Systems (IS) Department was established in 1991 to automate the functions of city personnel utilizing computer technology. It is the mission of the IS Department to provide City employees with the necessary computer hardware and software to allow them to do their work more effectively and efficiently. This entails analyzing the information technology needs of all City departments and implementing projects to meet these needs at the lowest possible cost to the taxpayer.

DEPARTMENT OBJECTIVES:

1. To automate City employees' job functions with the purpose of increasing efficiency and productivity.
2. To follow the trends of technological advancements and provide City employees with the most feasible up-to-date hardware and software solutions available while keeping City costs to a minimum.
3. To implement and maintain City information technology projects.
4. To design, develop and maintain the City's database applications.
5. To provide software education, training and support to City employees.
6. To troubleshoot and repair hardware and software problems in a timely manner, keeping computer down time to a minimum.
7. To analyze the computer related needs of each City department and budget accordingly

PERSONNEL

- 1 Director of Information Systems
- 1 Deputy Director of Information Systems
- 4 Systems Technician
- 1 IT Programmer/Analyst

City of North Charleston
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<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
417 : INFORMATION SYSTEMS							
Salaries & Wages							
510110 : REGULAR SALARIES	691,643	801,968	353,414	534,685	483,527	483,527	483,527
510120 : OVERTIME	141	0	74	0	0	0	0
SubTotal : Salaries & Wages	691,784	801,968	353,488	534,685	483,527	483,527	483,527
Benefits							
510140 : FICA TAXES	50,839	59,513	26,213	40,903	36,990	36,990	36,990
510150 : RETIREMENT	94,071	117,079	55,003	83,197	80,072	80,072	80,072
510160 : INSURANCE	181,192	186,922	77,813	122,800	121,000	121,000	121,000
510170 : WORKMENS COMPENSATION	1,174	1,375	1,060	1,341	1,408	1,408	1,408
SubTotal : Benefits	327,276	364,889	160,089	248,241	239,470	239,470	239,470
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	0	3,500	2,000	2,000	2,000	2,000	2,000
520240 : DEPARTMENTAL SUPPLIES	530	1,986	994	1,000	1,000	1,000	1,000
520430 : COMPUTER OFFICE SUPPLIES	1,092	2,897	2,680	3,000	3,000	3,000	3,000
520470 : COMPUTER PARTS & SUPPLIES	160,318	184,279	130,269	184,100	306,600	184,100	184,100
540240 : MEMBERSHIPS/DUES/SUBSCRIP	6,004	9,953	4,974	10,350	10,350	10,350	10,350
540290 : TRAVEL	4,631	0	0	2,100	2,100	0	0
550210 : MAINT & SERVICE CONTRACT	1,068,584	1,149,553	958,011	1,147,400	1,266,720	1,266,720	1,266,720
570640 : EMPLOYEE TRAINING	0	0	3,870	10,000	10,000	10,000	10,000
SubTotal : Operating Expenses	1,241,159	1,352,168	1,102,798	1,359,950	1,601,770	1,477,170	1,477,170
Capital Outlay							
590870 : COMPUTER EQUIPMENT	0	0	0	0	1,070,000	0	0
SubTotal : Capital Outlay	0	0	0	0	1,070,000	0	0
SubTotal : 417 : INFORMATION SYSTEMS	2,260,219	2,519,025	1,616,375	2,142,876	3,394,767	2,200,167	2,200,167

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-417-520230-00000-000 : PRINTING & OFFICE SUPPLY	2,000	2,000	2,000
PRINTING AND OFFICE SUPPLIES	2,000	2,000	2,000
001-417-520240-00000-000 : DEPARTMENTAL SUPPLIES	1,000	1,000	1,000
GENERAL DEPARTMENTAL SUPPLIES	1,000	1,000	1,000
001-417-520430-00000-000 : COMPUTER OFFICE SUPPLIES	3,000	3,000	3,000
MISC. OFFICE SUPPLIES	3,000	3,000	3,000
001-417-520470-00000-000 : COMPUTER PARTS & SUPPLIES	306,600	184,100	184,100
150 @ \$1,100 DESKTOP COMPUTERS.	165,000	108,900	108,900
MISC. COMPUTER PARTS AND SUPPLIES	40,000	40,200	40,200
4 TABLETS AT \$900 EACH FOR BUILDING INSPECTORS	3,600	0	0
EMS TABLETS- THEY ARE TO BE USED BY THE FIRE EMS PERSONNEL ON SCENE TO DO FORMS AND REPORTS 15 @ \$1,400	21,000	7,000	7,000
GETAC A140S- THESE ARE TO BEGIN THE REPLACEMENT OF THE GETACS CURRENTLY IN USE BY THE FIRE DEPARTMENT. 20 @ \$3,500	70,000	28,000	28,000
6 COPIES OF THE FULL ADOBE ACROBAT SOFTWARE FOR THE FIRE DEPARTMENT. 6 @ \$500	3,000	0	0
8 COPIES OF THE FULL ADOBE ACROBAT SOFTWARE FOR THE ZONING DEPARTMENT. 8 @ \$500	4,000	0	0
001-417-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	10,350	10,350	10,350
MITCHELL SOFTWARE SUBSCRIPTION	4,000	4,000	4,000
JURY WHEEL COURT	350	350	350
CORELOGIC SUBSCRIPTION	6,000	6,000	6,000
001-417-540290-00000-000 : TRAVEL	2,100	0	0
INNOPRISE USERS CONFERENCE DENVER COLORADO	2,100	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-417-550210-00000-000 : MAINT & SERVICE CONTRACT	1,266,720	1,266,720	1,266,720
MICROSOFT 365 FOR 1200 USERS @ \$240	288,000	288,000	288,000
SECONDARY INTERNET CONNECTION FOR CITY HALL	25,000	25,000	25,000
K9 SOFTWARE SUPPORT - POLICE	300	300	300
FIELDSOFT SOFTWARE MAINTENANCE - FIRE	4,500	4,500	4,500
KASPERSKY ANTIVIRUS YEARLY MAINTENANCE	19,000	19,000	19,000
TRITECH ANNUAL MAINTENANCE - POL. @ FIRE	105,000	105,000	105,000
FIREHOUSE RMS ANNUAL MAINTENANCE - FIRE	28,000	28,000	28,000
PCSS COURT SOFTWARE MAINTNENANCE	45,000	45,000	45,000
OPTICAL STORAGE SYSTEM MAINTENANCE	40,000	40,000	40,000
FOLDER/SEALER MAINTENANCE - FINANCE	1,000	1,000	1,000
CITY WEBSITE AND CITIZEN REQUEST MAINTEN	15,000	15,000	15,000
INNOPRISE FINANCE SOFTWARE MAINTENANCE	90,000	90,000	90,000
DSL CONECTION FOR INTERNET ACCESS	800	800	800
GOV. QAND A SUPPORT - FIRE	3,000	3,000	3,000
ARSENAULT FLEET MANAGEMENT SUPPORT	50,000	50,000	50,000
TARGET SOLUTIONS MAINTENANCE - FIRE	30,000	30,000	30,000
ADS COURT SOUND SYSTEM MAINTENACE	4,000	4,000	4,000
DATADOMAIN MAINTENANCE	8,000	8,000	8,000
PUBLIC WORKS TELEPHONE SYSTEM	50,000	50,000	50,000
AND AT@T CONNECTIONS	0	0	0
FIRE AND POLICE TAKEOVER OF PUBLIC SAFETY NETWORK	15,000	15,000	15,000
VOIP PHONE SYSTEM FOR CITY HALL	166,000	166,000	166,000
YEARLY ACCESS FOR VOIP \$84,000	0	0	0
YEARLY CONNECTIONS FOR VOIP \$82,000	0	0	0
VENDOR, BID AND CONTRACT SOFTWARE YEARLY	5,000	5,000	5,000
MICROSOFT LICENSING FOR OPERATING SYSTEMS RUNNING VIRTUAL SERVERS	110,000	110,000	110,000
CITY HALL CAMERA SYSTEM MAINTENANCE	15,000	15,000	15,000
FIRE MDT'S SUPPORT AND MAINTENANCE	25,000	25,000	25,000
MICROSOFT AZURE CHARGES FOR CLOUD SERVER STORAGE AND PROCESSING	70,000	70,000	70,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
CREWSENSE SOFTWARE FOR FIRE - STAFFING SOFTWARE ANNUAL MAINTENANCE	16,000	16,000	16,000
INTERNET @ ATHLETIC CENTER	25,000	25,000	25,000
WARRANTY FOR 16 FIRE GTAC COMPUTERS 16 @ \$820	13,120	13,120	13,120
001-417-570640-00000-000 : EMPLOYEE TRAINING	10,000	10,000	10,000
EMPLOYEE TRAINING	10,000	10,000	10,000
001-417-590870-00000-000 : COMPUTER EQUIPMENT	1,070,000	1,070,000	0
NETWORK SWITCHES TO REPLACE ALL AT CITY HALL	340,000	340,000	0
VIRTUALIZATION ENVIRONMENT WITH ADDED SPACE	630,000	630,000	0
FIREWALL'S FOR CITY HALL	100,000	100,000	0

GIS DEPARTMENT

DEPARTMENT NARRATIVE

The GIS Department was established to provide broad access to geospatial data and applications throughout the City and to the public. It is the mission of the GIS Department to provide a common infrastructure on which to quickly and cost-effectively build and deploy GIS solutions that support the City's overall mission.

DEPARTMENT OBJECTIVES:

1. Develop data standards, policies and processes that integrate GIS technologies into city business operations
2. Ensure that GIS resources are available for day to day operations; look for high availability IT design, maintenances and administration approaches that are both robust and flexible.
3. Cultivate the advanced use of GIS and related technologies and raise awareness of GIS.
4. Encourage collaborative efforts among internal and external organizations
5. Support emergency and disaster planning, response and recovery

- 1 Director of GIS
- 1 GIS System Administrator
- 1 GIS Developer
- 1 GIS Analyst
- 1 GIS Technician

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
418 : GIS DEPARTMENT							
Salaries & Wages							
510110 : REGULAR SALARIES	0	0	186,786	285,522	360,580	360,580	360,580
SubTotal : Salaries & Wages	0	0	186,786	285,522	360,580	360,580	360,580
Benefits							
510140 : FICA TAXES	0	0	13,921	21,842	27,584	27,584	27,584
510150 : RETIREMENT	0	0	29,064	44,427	59,712	59,712	59,712
510160 : INSURANCE	0	0	35,041	61,400	67,650	67,650	67,650
510170 : WORKMENS COMPENSATION	0	0	560	1,341	1,408	1,408	1,408
SubTotal : Benefits	0	0	78,586	129,010	156,354	156,354	156,354
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	0	0	415	1,500	1,500	1,500	1,500
520240 : DEPARTMENTAL SUPPLIES	0	0	0	2,000	2,000	2,000	2,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	0	0	595	750	750	750	750
540290 : TRAVEL	0	0	959	8,300	4,700	0	0
540695 : CONTRACTED SERVICES	0	0	0	15,000	15,000	15,000	15,000
550210 : MAINT & SERVICE CONTRACT	0	0	96,284	93,000	140,420	140,420	140,420
570790 : OTHER OPERATING EXPENSE	0	0	0	0	3,600	3,600	3,600
SubTotal : Operating Expenses	0	0	98,253	120,550	167,970	163,270	163,270
Capital Outlay							
590850 : MACHINES & EQUIPMENT	0	0	0	10,000	0	0	0
590860 : COMPUTER PROGRAM	0	0	0	0	15,260	0	0
SubTotal : Capital Outlay	0	0	0	10,000	15,260	0	0
SubTotal : 418 : GIS DEPARTMENT	0	0	363,625	545,082	700,164	680,204	680,204

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-418-520230-00000-000 : PRINTING & OFFICE SUPPLY	1,500	1,500	1,500
OFFICE SUPPLIES	1,500	1,500	1,500
001-418-520240-00000-000 : DEPARTMENTAL SUPPLIES	2,000	2,000	2,000
DEPARTMENTAL SUPPLIES	2,000	2,000	2,000
001-418-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	750	750	750
SCARC, GAASC, GISP, GITA AND URISA MEMEBERSHIPS	750	750	750
001-418-540290-00000-000 : TRAVEL	4,700	0	0
GIS CONFERENCES	700	0	0
ESRI USER CONFERENCE IN SAN DIEGO	4,000	0	0
001-418-540695-00000-000 : CONTRACTED SERVICES	15,000	15,000	15,000
SOFTWARE DEVELOPMENT CONTRACT	15,000	15,000	15,000
001-418-550210-00000-000 : MAINT & SERVICE CONTRACT	140,420	140,420	140,420
ESRI SOFTWARE	89,925	89,925	89,925
PICTOMETRY/EAGLE VIEW ARIEL PHOTOGRAPHY	41,000	41,000	41,000
ARCGIS URBAN	8,175	8,175	8,175
ADOBE CREATIVE SUITE	1,320	1,320	1,320
001-418-570790-00000-000 : OTHER OPERATING EXPENSE	3,600	3,600	3,600
ANNUAL VEHICLE ALLOWANCE DIRECTOR OF GIS	3,600	3,600	3,600
001-418-590860-00000-000 : COMPUTER PROGRAM	15,260	0	0
THEADDRESSER (MAINTENANCE MOVING FORWARD IS \$2000 PER YEAR)	15,260	0	0

MUNICIPAL COURT

DEPARTMENT NARRATIVE

The Municipal Court is a part of the Uniform Judicial System of the State of South Carolina. It is empowered to hear and dispose of all criminal cases which occur within the corporate limits of the City of North Charleston and made pursuant to State law or municipal ordinances which carry a penalty of a fine of not more than two hundred dollars or thirty days imprisonment. The Court is also empowered to issue arrest and search warrants and conduct bail proceedings and preliminary hearings on criminal cases which require presentment to the Grand Jury.

The Court is presided over by the Municipal Judges who are appointed by the Mayor and City Council for specified terms. They are assisted by the Clerk of Court, the Court Staff and the Court Constables.

DEPARTMENT OBJECTIVES

1. To maintain a schedule whereby at least one daily sitting of the Court occurs to dispose of cases and conduct bail proceedings.
2. To maintain a schedule whereby special sessions are held for the purpose of hearing domestic violence cases and cases made by the traffic unit of the North Charleston Police Department.
3. To conduct at least two three-day terms of jury trials per month.
4. To maintain a daily office schedule for the issuance of warrants, the keeping of records and to provide information to interested parties concerning cases pending before the Court.

PERSONNEL

1	Administrative Clerk of Court	2	Associate Judge (Part-time)
1	Deputy Clerk of Court	10	Court Clerk
1	Administrative Judge		

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421 : MUNICIPAL COURT							
Salaries & Wages							
510110 : REGULAR SALARIES	689,255	709,307	432,828	692,078	730,626	730,626	730,626
510120 : OVERTIME	141	0	0	5,000	5,000	5,000	5,000
SubTotal : Salaries & Wages	689,396	709,307	432,828	697,078	735,626	735,626	735,626
Benefits							
510140 : FICA TAXES	51,422	52,974	32,066	53,326	56,275	56,275	56,275
510150 : RETIREMENT	93,777	103,523	67,133	108,465	121,820	121,820	121,820
510160 : INSURANCE	220,645	228,140	125,479	184,200	221,950	221,950	221,950
510170 : WORKMENS COMPENSATION	1,462	1,712	1,342	1,670	1,754	1,754	1,754
SubTotal : Benefits	367,306	386,349	226,020	347,661	401,799	401,799	401,799
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	2,711	2,797	2,687	4,000	4,000	4,000	4,000
520240 : DEPARTMENTAL SUPPLIES	7,432	4,849	997	7,500	7,500	7,500	7,500
520270 : COPY MACHINES & SUPPLIES	4,046	5,012	3,753	6,000	6,000	6,000	6,000
520410 : UNIFORMS & CLOTHING	39	0	0	750	750	750	750
520460 : BOOKS & PUBLICATIONS	380	0	960	1,250	1,250	1,250	1,250
540240 : MEMBERSHIPS/DUES/SUBSCRIP	1,059	1,388	440	1,500	1,500	1,500	1,500
540290 : TRAVEL	2,756	1,265	1,032	3,000	3,000	0	0
540695 : CONTRACTED SERVICES	54,127	55,827	31,195	65,000	65,000	65,000	65,000
550210 : MAINT & SERVICE CONTRACT	2,022	2,022	1,800	2,500	2,500	2,500	2,500
570640 : EMPLOYEE TRAINING	470	700	0	2,500	2,500	2,500	2,500
570790 : OTHER OPERATING EXPENSE	9,797	3,067	55	7,500	7,500	7,500	7,500
SubTotal : Operating Expenses	84,839	76,927	42,919	101,500	101,500	98,500	98,500
SubTotal : 421 : MUNICIPAL COURT	1,141,541	1,172,583	701,767	1,146,239	1,238,925	1,235,925	1,235,925

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-421-520230-00000-000 : PRINTING & OFFICE SUPPLY	4,000	4,000	4,000
NRVC ENVELOPES PECIFIC FORM SIZE AS REQUIRED BY COURT ADMIN	4,000	4,000	4,000
WINDOW ENVELOPES - JURY TRIALS, PLEA COURT AND PRE-TRIALS	0	0	0
REGULAR ENVELOPES FOR DAILY CORRESPONDENCE	0	0	0
BOND/COMMITMENT/PTI FORMS FOR AL THREE COUNTIES	0	0	0
COURT STATIONARY	0	0	0
001-421-520240-00000-000 : DEPARTMENTAL SUPPLIES	7,500	7,500	7,500
GENERAL OFFICE SUPPLIES FOR CLERKS, JUDGES,PROSECUTOR	7,500	7,500	7,500
STORAGE SUPPLIES (SHELVING) FOR REQUIRED DOCKETS, RECORD			
RETENTION AND EXPUNGEMNTS	0	0	0
001-421-520270-00000-000 : COPY MACHINES & SUPPLIES	6,000	6,000	6,000
MONTHLY COST FOR 2 MACHINES	6,000	6,000	6,000
COPY PAPER AND TONER	0	0	0
001-421-520410-00000-000 : UNIFORMS & CLOTHING	750	750	750
JUDGES ROBES/ CLEANING	750	750	750
001-421-520460-00000-000 : BOOKS & PUBLICATIONS	1,250	1,250	1,250
SC CODE OF LAWS UPDATE	1,250	1,250	1,250
SC RULES OF COURT	0	0	0
SC RULES OF EVIDENCE	0	0	0
SC CRIMINAL LAW UPDATE	0	0	0
SC MOTOR VEHICLE UPDATE	0	0	0
POST & COURIER	0	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-421-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	1,500	1,500	1,500
SC JUDGES ASSOCIATION	1,500	1,500	1,500
SC SUMMARY COURT ASSOCIATION	0	0	0
AMERICAN JUDGES ASSOCIATION	0	0	0
CLE CLASSES FOR FOUR JUDGES	0	0	0
001-421-540290-00000-000 : TRAVEL	3,000	0	0
CLE - JUDGES	3,000	0	0
MASC - HILTON HEAD, COLUMBIA AND MYRTLE BEACH	0	0	0
SC SUMMARY - MYRTLE BEACH	0	0	0
001-421-540695-00000-000 : CONTRACTED SERVICES	65,000	65,000	65,000
ARMED SECURITY, HOLIDAYS AND OVERTIME FOR COURT, JURY TRIALS AND BOND HEARINGS	65,000	65,000	65,000
001-421-550210-00000-000 : MAINT & SERVICE CONTRACT	2,500	2,500	2,500
YEARLY MAINTENANCE SHREDDER AND FOLDER/SEALER MACHINE	2,500	2,500	2,500
001-421-570640-00000-000 : EMPLOYEE TRAINING	2,500	2,500	2,500
SC DMV TICKET SUBMISSIONS AND E-CITATIONS REQUIRMENTS	2,500	2,500	2,500
VICTIM SERVICE PROVIDER TRAINING	0	0	0
UPDATES/CHANGES TO COURT MANANGEMENT SYSTEM	0	0	0
001-421-570790-00000-000 : OTHER OPERATING EXPENSE	7,500	7,500	7,500
COURT INTERPRETATION SERVICES			
- LANGUAGE AND HEARING IMPAIRED SERVICES/TRAVEL TO COURT	7,500	7,500	7,500
TLO RESEARCH FEE FOR BENCH/ARREST WARRANT VERIFICATIONS	0	0	0
JURY TRIAL SUPPLIES 2X MONTH	0	0	0

HUMAN RESOURCES DEPARTMENT

DEPARTMENT NARRATIVE

The Human Resources Department, under the supervision of the Human Resources Director, is responsible for comprehensive human resource programs that include: recruitment of qualified applications into a diverse workforce; employment and orientation services; retirement processing; administration of employee benefits such as health, dental; policy development and administration; job classification, compensation and labor market research; employee relations; employee assistance programs; maintenance of personnel records; maintenance of the City's personnel database; and the administration of the performance management program, staff employee appeal process and Health and Wellness initiative.

DEPARTMENT OBJECTIVES

1. Provide high quality customer service to all prospective, current and past employees with respect, and to ensure confidentiality in all personnel transactions.
2. Be a strategic partner with all departments and assist with meeting their recruitment objectives to ensure a qualified workforce; provide advice and counseling for employee relations issues.
3. Continually review the City's benefit programs and make recommendations to maintain a competitive employee benefit program.
4. Ensure compliance with all Federal, State and Local regulations for employment practices and wage and salary administration.
5. Promote diversity and develop ethical principles and directions to support and promote respect and accountability in the workplace.
6. Manage the performance management system.
7. Partner and collaborate with department heads on organizational analysis and design.
8. Regularly communicate with perspective, current and past employees to deliver human resources services.
9. Resolve workplace conflicts and disputes using approaches that foster clear communication and candor that include respectful interactions and yield solutions.
10. Promote and strive for a healthy employee community through wellness initiatives.

PERSONNEL

- 1 Director of Human Resources
- 1 Deputy Director of Human Resources
- 1 Risk Manager
- 1 Safety Officer
- 3 Human Resources Specialist
- 1 Insurance & Claims Specialist
- 1 Human Resources Manager
- 1 Health and Wellness Coordinator

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430 : HUMAN RESOURCES DEPARTMENT							
Salaries & Wages							
510110 : REGULAR SALARIES	588,070	582,650	411,952	604,413	665,613	665,613	665,613
SubTotal : Salaries & Wages	588,070	582,650	411,952	604,413	665,613	665,613	665,613
Benefits							
510140 : FICA TAXES	43,116	42,837	30,323	46,238	50,919	50,919	50,919
510150 : RETIREMENT	79,968	85,033	64,100	94,047	110,226	110,226	110,226
510160 : INSURANCE	117,294	121,484	83,002	138,150	159,850	159,850	159,850
510170 : WORKMENS COMPENSATION	931	1,089	1,236	1,063	1,116	1,116	1,116
SubTotal : Benefits	241,309	250,443	178,661	279,498	322,111	322,111	322,111
Operating Expenses - Non-Divisional							
520230 : PRINTING & OFFICE SUPPLY	13,001	6,846	6,357	8,500	8,500	8,500	8,500
520240 : DEPARTMENTAL SUPPLIES	2,724	0	4,432	3,000	1,500	1,500	1,500
520270 : COPY MACHINES & SUPPLIES	4,522	5,000	4,017	6,000	6,000	6,000	6,000
520410 : UNIFORMS & CLOTHING	0	0	162	300	300	300	300
520460 : BOOKS & PUBLICATIONS	0	0	0	1,000	1,000	1,000	1,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	1,577	1,510	1,764	1,590	3,090	3,090	3,090
540290 : TRAVEL	7,978	9,662	1,936	14,550	14,550	0	0
540695 : CONTRACTED SERVICES	32,095	12,363	1,672	10,000	10,000	10,000	10,000
570640 : EMPLOYEE TRAINING	280	15,638	9,561	27,500	27,500	27,500	27,500
570790 : OTHER OPERATING EXPENSE	242	100	0	300	300	300	300
SubTotal : Operating Expenses - Non - Divisional	62,419	51,119	29,901	72,740	72,740	58,190	58,190
Operating Expenses - Risk Management Division (015)							
520230 : PRINTING & OFFICE SUPPLY	1,000	533	619	1,000	1,000	1,000	1,000
520240 : DEPARTMENTAL SUPPLIES	15,500	761	4,674	15,500	15,500	15,500	15,500
520270 : COPY MACHINES & SUPPLIES	1,391	2,000	162	2,000	2,000	2,000	2,000
520410 : UNIFORMS & CLOTHING	300	0	0	300	300	300	300
520460 : BOOKS & PUBLICATIONS	712	0	0	800	800	800	800
540240 : MEMBERSHIPS/DUES/SUBSCRIP	1,825	1,600	1,300	2,000	2,000	2,000	2,000
540290 : TRAVEL	9,358	11,838	922	9,196	9,196	0	0

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540680 : PROF SERVICES-MEDICAL	1,800	872	857	1,800	1,800	1,800	1,800
570640 : EMPLOYEE TRAINING	21,417	6,622	3,205	22,158	22,158	3,959	3,959
570790 : OTHER OPERATING EXPENSE	22,424	8,069	7,409	25,000	25,000	25,000	25,000
SubTotal : Operating Expenses - Risk Management Division (015)	75,727	32,295	19,148	79,754	79,754	52,359	52,359
SubTotal : 430 : HUMAN RESOURCES DEPARTMENT	967,525	916,507	639,662	1,036,405	1,140,218	1,098,273	1,098,273

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-430-520230-00000-000 : PRINTING & OFFICE SUPPLY	8,500	8,500	8,500
PERSONNEL POLICY AND PROCEDURES MANUAL	1,500	1,500	1,500
EMPLOYEE INSURANCE BENEFITS HANDBOOK	1,500	1,500	1,500
TRAINING BOOKLETS	1,500	1,500	1,500
COPIER PAPER	1,500	1,500	1,500
BASIC OFFICE SUPPLIES, SUPPLIES FOR PAY FOR PERFORMANCE LETTERS, NEWSLETTERS, EXECUTIVE ORDERS, ETC.	2,500	2,500	2,500
001-430-520230-00000-015 : PRINTING & OFFICE SUPPLY	1,000	1,000	1,000
GENERAL OFFICE/ADA/CPR SUPPLIES	1,000	1,000	1,000
001-430-520240-00000-000 : DEPARTMENTAL SUPPLIES	1,500	1,500	1,500
DEPARTMENTAL SUPPLIES	1,500	1,500	1,500
001-430-520240-00000-015 : DEPARTMENTAL SUPPLIES	15,500	15,500	15,500
CALIBRATION OF EQUIPMENT	400	400	400
WILDLIFE REMOVAL A DANGER TO HUMANS / PPE-GLOVES-EAR PLUGS	3,000	3,000	3,000
ERGONOMICS EQUIPMENT/MICE/KEYBOARDS FOR WORK STATIONS	5,000	5,000	5,000
ENVIRONMENTAL COMPLIANCE UPDATE (RENEWAL)	165	165	165
TRAINING MATERIAL FOR SAFETY COMMITTEE	500	500	500
RESPIRATORY PROTECTION	2,000	2,000	2,000
FIRST AID SUPPLIES(BAND AIDS,GAUZE,EYE WASH,TOURNIQUETS,ETC)	3,435	3,435	3,435
EMERGENCY PREPAREDNESS SUPPLIES / WADERS, TYVEK SUITS, SHOE COVERS, AND BOOTS	1,000	1,000	1,000
001-430-520270-00000-000 : COPY MACHINES & SUPPLIES	6,000	6,000	6,000
COPY MACHINE LEASE AND MAINTENANCE	6,000	6,000	6,000
001-430-520270-00000-015 : COPY MACHINES & SUPPLIES	2,000	2,000	2,000

City of North Charleston
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Account Name Description	Amount Requested	Mayor Approved	Council Approved
LEASE / COPY PAPER / TONER	2,000	2,000	2,000
001-430-520410-00000-000 : UNIFORMS & CLOTHING	300	300	300
HR DEPARTMENT UNIFORM SHIRTS	300	300	300
001-430-520410-00000-015 : UNIFORMS & CLOTHING	300	300	300
UNIFORMS FOR RISK MANAGEMENT	300	300	300
001-430-520460-00000-000 : BOOKS & PUBLICATIONS	1,000	1,000	1,000
HUMAN RESOURCES TRAINING PUBLICATIONS	1,000	1,000	1,000
001-430-520460-00000-015 : BOOKS & PUBLICATIONS	800	800	800
UPDATED DOT MANUALS FOR PART 40 DRUG TESTING REG	100	100	100
WORKERS COMP REGS	350	350	350
OSHA GRAM (RENEWAL)	50	50	50
OSHA COMPLIANCE ADVISOR (RENEWAL)	300	300	300
001-430-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	3,090	3,090	3,090
SHRM NATIONAL MEMBERSHIP RENEWAL FOR DIRECTOR OF HR, DEPUTY DIRECTOR OF HR AND HR MANAGER	1,000	1,000	1,000
MASC HUMAN RESOURCES MEMBERSHIP FOR DIRECTOR OF HR AND STAFF	150	150	150
NATIONAL IPMA MEMBERSHIP RENEWAL FOR DIRECTOR OF HR AND STAFF	1,200	1,200	1,200
SOUTH CAROLINA IPMA-HR MEMBERSHIP RENEWAL FOR IPMA-HR CERTIFIED STAFF	215	215	215
PALMETTO SHRM MEMBERSHIP FEES FOR DIRECTOR OF HR, DEPUTY DIRECTOR OF HR AND HR MANAGER	200	200	200
RECERTIFICATION FEES FOR SHRM AND IPMA-HR CERTIFIED STAFF	325	325	325

City of North Charleston
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Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-430-540240-00000-015 : MEMBERSHIPS/DUES/SUBSCRIP	2,000	2,000	2,000
ADATCP ANNUAL RENEWAL FEE	25	25	25
PRIMA	385	385	385
SC PRIMA	100	100	100
RIMS	350	350	350
ASSE	250	250	250
ASSE MTGS	120	120	120
SCWEA	325	325	325
ADA MEMBERSHIP DUES	300	300	300
NATIONAL FIRE AND PROTECTION ASSC. (NFPA)	145	145	145
001-430-540290-00000-000 : TRAVEL	14,550	0	0
FOR TWO HR STAFF MEMBERS TO ATTEND THE INNOPRISE PAYROLL SOFTWARE USER CONFERENCE \$4,282.00	0	0	0
REGISTRATION FEE FOR TWO HR STAFF MEMBERS	1,750	0	0
AIRFARE	900	0	0
HOTEL	1,200	0	0
MEALS	360	0	0
TRANSPORTATION	72	0	0
SHRM STATE CONFERENCE IN MYRTLE BEACH FOR THREE HR STAFF MEMBERS-REGISTRATION, \$2,330.00,	0	0	0
REGISTRATION FEE	1,380	0	0
HOTEL	650	0	0
MEALS	300	0	0
SHRM NATIONAL CONFERENCE FOR DIRECTOR, TBA-REGISTRATION, \$2,816.00	0	0	0
REGISTRATION FEE	1,300	0	0
HOTEL	800	0	0
AIRFARE	500	0	0
MEALS	180	0	0
TRANSPORTATION	36	0	0
IPMA SOUTHERN REGION CONFERENCE FOR TWO STAFF MEMBERS, \$2,262.00	0	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
REGISTRATION FEE	590	0	0
HOTEL	800	0	0
AIRFARE	500	0	0
MEALS	300	0	0
TRANSPORTATION	72	0	0
IPMA-HR NATIONAL TRAINING CONFERENCE FOR ONE STAFF MEMBER, \$2,860.00	0	0	0
REGISTRATION	608	0	0
FLIGHT	500	0	0
HOTEL	1,401	0	0
MEALS	315	0	0
TRANSPORTATION	36	0	0
001-430-540290-00000-015 : TRAVEL	9,196	0	0
PRIMA 19 CONF - MILWAUKEE, WI - RISK MANAGER	0	0	0
REGISTRATION	535	0	0
AIRFARE	400	0	0
HOTEL	1,000	0	0
MEALS	245	0	0
CPST CLASS - CERTIFIED PLAYGROUND SAFETY INSPECTOR - OHIO - SAFETY OFFICER OR RISK MANAGER	0	0	0
REGISTRATION	560	0	0
HOTEL	400	0	0
MEALS	100	0	0
AIRFARE	400	0	0
NATIONAL WORKER'S COMPENSATION & DISABILITY CONF.AND EXPO - RISK MANAGER	0	0	0
REGISTRATION	50	0	0
HOTEL	756	0	0
MEALS	245	0	0
AIRFARE	325	0	0
SCWEA COMP CAMP - MYRTLE BEACH - RISK MANAGER	0	0	0
REGISTRATION	474	0	0
HOTEL	478	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
MEALS	135	0	0
ADA TRAINING SEMINAR - ATLANTA, GA - SAFETY OFFICER OR RISK MANAGER	0	0	0
REGISTRATION	350	0	0
HOTEL	500	0	0
MEALS	150	0	0
NC PRIMA - WRIGHTSVILLE BEACH, NC - RISK MANAGER	0	0	0
REGISTRATION	255	0	0
HOTEL	573	0	0
MEALS	195	0	0
NC SELF INSURED - WRIGHTSVILLE, NC - RISK MANAGER	0	0	0
REGISTRATION	300	0	0
HOTEL	575	0	0
MEALS	195	0	0
001-430-540680-00000-015 : PROF SERVICES-MEDICAL	1,800	1,800	1,800
THIS WILL COVER REQUIRED PHYSICALS & DRUG TESTING THAT IS NOT FUNDED BY OTHER DEPT	1,800	1,800	1,800
001-430-540695-00000-000 : CONTRACTED SERVICES	10,000	10,000	10,000
FEES FOR SSCI BACKGROUND INVESTIGATIONS FOR ALL NEW HIRES WITH THE EXCEPTION OF THE POLICE AND FIRE DEPARTMENTS. COST IS \$18.50 PER BACKGROUND.	10,000	10,000	10,000
001-430-570640-00000-000 : EMPLOYEE TRAINING	27,500	27,500	27,500
CITY WIDE EMPLOYEE TRAINING: SUPERVISORY, PREVENTING HARASSMENT, ETHICS AND UNSCHEDULED MANDATED TRAINING	27,500	27,500	27,500
001-430-570640-00000-015 : EMPLOYEE TRAINING	22,158	3,959	3,959
CONTINUING BACK TRAINING FOR THE FIRE DEPT.	3,600	3,600	3,600
SOFTWARE TRAINING ACCESS & EXCEL	800	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
SAFETY INCENTIVE	12,399	0	0
SAFETY WEEK ACTIVITIES	5,000	0	0
CERTIFIED PLAYGROUND SAFETY INSPECTION EXAM	200	200	200
OSHA - 30 CERTIFICATION COURSE - ONLINE - SAFETY OFFICER	159	159	159
001-430-570790-00000-000 : OTHER OPERATING EXPENSE	300	300	300
MISCELLANEOUS EXPENSES	300	300	300
001-430-570790-00000-015 : OTHER OPERATING EXPENSE	25,000	25,000	25,000
SAFETY INCENTIVES PROGRAMS	12,000	12,000	12,000
CHAIR REPLACEMENT (VARIOUS DEPT)	3,200	3,200	3,200
PHYSICALS FOR BUILDING, CODE, METH, AND RESPIRATORS	2,300	2,300	2,300
MSDS ONLINE - HAZMAT CATALOGING TO MAKE US OSHA COMPLIANCE - RENEWED	7,500	7,500	7,500

LEGAL DEPARTMENT

DEPARTMENT NARRATIVE

The Legal Department is responsible for providing legal services and counsel to the Mayor and City Council and to other City administrative officials. James Brady Hair, Attorney at Law, is retained by the City of North Charleston as Legal Counsel. In addition, the City has hired a full time Deputy City Attorney, Staff Attorney, and Legal Department Secretary. This department is responsible for reviewing all contracts entered into by the City to insure correctness of form and legality; reviewing all drafted resolutions and ordinances requested by City Council and the Mayor; reviewing and representing the City in all claims, suits and other litigation, and attendance at all meetings of City Council and other necessary meetings.

DEPARTMENT OBJECTIVES

1. To provide legal services requested by the Mayor, City Council and all other City departments.
2. To prosecute and defend claims and actions on behalf of the City and to insure that contracts and legislative actions are complete.
3. To prosecute criminal cases in the Municipal Court.

PERSONNEL

- 2 Deputy City Attorney
- 1 Staff Attorney
- 1 Legal Secretary
- 1 Public Defender

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
440 : LEGAL DEPARTMENT							
Salaries & Wages							
510110 : REGULAR SALARIES	364,574	375,169	253,051	383,440	422,898	422,898	422,898
SubTotal : Salaries & Wages	364,574	375,169	253,051	383,440	422,898	422,898	422,898
Benefits							
510140 : FICA TAXES	27,266	28,098	19,003	29,333	32,352	32,352	32,352
510150 : RETIREMENT	49,577	54,773	39,375	59,663	70,032	70,032	70,032
510160 : INSURANCE	30,631	70,843	41,667	61,400	35,000	35,000	35,000
510170 : WORKMENS COMPENSATION	720	843	785	822	863	863	863
SubTotal : Benefits	108,194	154,557	100,830	151,218	138,247	138,247	138,247
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	1,264	1,263	551	1,300	1,300	1,300	1,300
520240 : DEPARTMENTAL SUPPLIES	2,252	934	436	3,000	3,000	3,000	3,000
520270 : COPY MACHINES & SUPPLIES	2,179	4,109	1,636	4,000	4,000	4,000	4,000
520460 : BOOKS & PUBLICATIONS	19,697	18,724	12,248	18,000	18,000	18,000	18,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	3,215	2,905	3,075	4,500	4,500	4,500	4,500
540290 : TRAVEL	3,784	3,769	3,281	4,298	4,298	0	0
540695 : CONTRACTED SERVICES	37,960	66,278	42,230	60,000	60,000	60,000	60,000
540790 : MISC LEGAL EXPENSES	324,199	516,814	120,621	216,652	216,652	216,652	216,652
540810 : CITY ATTORNEY-OTHER LEGAL	537,965	205,247	110,176	250,000	250,000	227,811	227,811
540820 : CITY ATTORNEY-RETAINER	30,000	30,000	20,000	30,000	30,000	30,000	30,000
SubTotal : Operating Expenses	962,515	850,043	314,254	591,750	591,750	565,263	565,263
SubTotal : 440 : LEGAL DEPARTMENT	1,435,283	1,379,769	668,135	1,126,408	1,152,895	1,126,408	1,126,408

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-440-520230-00000-000 : PRINTING & OFFICE SUPPLY	1,300	1,300	1,300
COPY PAPER, BASIC OFFICE SUPPLIES	1,300	1,300	1,300
001-440-520240-00000-000 : DEPARTMENTAL SUPPLIES	3,000	3,000	3,000
SPECIAL ORDER ITEMS LIKE PRE-INKED STAMP	3,000	3,000	3,000
ITEMS NEEDED FOR TRIAL	0	0	0
001-440-520270-00000-000 : COPY MACHINES & SUPPLIES	4,000	4,000	4,000
COPIER LEASE AND PAPER	4,000	4,000	4,000
001-440-520460-00000-000 : BOOKS & PUBLICATIONS	18,000	18,000	18,000
BOOKS AND PUBLICATIONS FOR ONLINE WESTLAW	18,000	18,000	18,000
SUBSCRIPTION FOR ATTORNEYS	0	0	0
001-440-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	4,500	4,500	4,500
MEMBERSHIP DUES FOR ATTORNEYS	4,500	4,500	4,500
001-440-540290-00000-000 : TRAVEL	4,298	0	0
IMLA CONFERENCE \$ 2,320	0	0	0
REGISTRATION 2 X 525=1050	1,050	0	0
PER DIEM \$45 X 2=90X3=\$270	270	0	0
RENTAL CAR \$55 X 3=\$165 X 2=\$330	330	0	0
HOTEL \$275 X 3=\$825 X 2=\$1,650	650	0	0
MASC CONFERENCE \$1,548	0	0	0
REGISTRATION 5 X \$145=\$625	625	0	0
PER DIEM 5 X \$37=\$185	185	0	0
MILEAGE REIMB \$113	113	0	0
HOTEL 5 X \$125=\$625	625	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
PROSECUTORS SEMINAR \$450	0	0	0
REGISTRATION 2 X \$225=\$450	450	0	0
001-440-540695-00000-000 : CONTRACTED SERVICES	60,000	60,000	60,000
COURT LAISION	60,000	60,000	60,000
001-440-540790-00000-000 : MISC LEGAL EXPENSES	216,652	216,652	216,652
FUNDS FOR CONTRACTED SERVICES FROM	216,652	216,652	216,652
OUTSIDE LAW FIRMS TO ASSIST IN CASES	0	0	0
WHERE WE LACK EXPERTISE TO ADEQUATELY	0	0	0
DEFEND OR PROSECUTE	0	0	0
001-440-540810-00000-000 : CITY ATTORNEY-OTHER LEGAL	250,000	227,811	227,811
FEES CHARGED BY THE CITY ATTORNEY WHICH	250,000	227,811	227,811
FALLS OUTSIDE THE RETAINER AGREEMENT	0	0	0
001-440-540820-00000-000 : CITY ATTORNEY-RETAINER	30,000	30,000	30,000
FUNDS ANNUAL RETAINER	30,000	30,000	30,000

PLANNING AND ZONING DEPARTMENT

DEPARTMENT NARRATIVE

The objective of this Department will be to continue ongoing responsibilities to administer the Zoning Ordinance as well as subdivision regulations, mapping, providing technical assistance, special project planning and coordination of the City's activities with those of other government agencies in the area.

DEPARMTENT OBJECTIVES

1. Update the Comprehensive Plan and administer the rezoning application process, subdivision ordinance and street number ordinances and to prepare, maintain and periodically update the Zoning Ordinance of the City and to recommend changes in zoning and future land use.
2. Provide staff services for the Planning Commission including the processing of rezoning and subdivision variance applications, preparation of Planning Commission meeting minutes, and associated fieldwork such as posting, and placement of required advertisements.
3. Improve the image of the City through the beautification of city streets and to prepare, maintain and periodically update the map of North Charleston.
4. Represent and protect the City's interest on the CHATS Study Team, and to provide technical support to City Council members serving on the CHATS Policy Committee.
5. Place department's records on computer and to establish a document control system for reports, pictures, slides, maps, and drawings, and provide annual training for employees and Board members.
6. Develop, implement, and monitor the City's Community Development Block Grant program including coordination of contracts, enforcement of fair labor standards requirements and financial and programmatic reporting to the Department of Housing and Urban Development.
7. Make available to the public copies of the Zoning Ordinances and maps.
8. Administer the Zoning Ordinance of the City of North Charleston through the review of site plans, business licenses, building permits, sign permits, and plats, and through field enforcement including setback inspections, certificate of occupancy inspections, tree protection inspections, routine patrols, investigation of complaints, and business license inspections.
9. Provide interpretations of Zoning Ordinances of the City of North Charleston.
10. Provide staffing to the Zoning Board of Appeals, preparation of ZBA meeting minutes, and associated fieldwork such as posting, and placement of required advertisements.

1 Director of Planning & Zoning
 1 Deputy Director of Planning & Zoning
 1 Project Manager
 1 Zoning Plans Reviewer
 1 Administrative Assistant

4 Zoning Inspector
 2 Zoning Counter Technician
 1 Community Development Manager
 1 Zoning Inspector Supervisor
 1 City Planner (LR)

City of North Charleston
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<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
451 : PLANNING AND ZONING							
Salaries & Wages							
510110 : REGULAR SALARIES	879,944	800,931	547,325	855,400	882,500	882,500	882,500
510120 : OVERTIME	467	0	0	0	0	0	0
SubTotal : Salaries & Wages	880,411	800,931	547,325	855,400	882,500	882,500	882,500
Benefits							
510140 : FICA TAXES	64,556	58,400	40,117	65,438	67,511	67,511	67,511
510150 : RETIREMENT	119,816	117,293	85,381	133,100	146,142	146,142	146,142
510160 : INSURANCE	207,714	218,788	119,553	214,900	206,150	206,150	206,150
510170 : WORKMENS COMPENSATION	1,492	1,747	1,642	1,704	1,789	1,789	1,789
SubTotal : Benefits	393,578	396,228	246,693	415,142	421,592	421,592	421,592
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	1,591	3,337	2,475	4,000	4,000	4,000	4,000
520240 : DEPARTMENTAL SUPPLIES	2,317	5,088	141	2,377	2,702	2,702	2,702
520270 : COPY MACHINES & SUPPLIES	3,388	2,901	1,415	7,000	7,500	7,500	7,500
520410 : UNIFORMS & CLOTHING	680	1,734	1,383	2,000	2,000	2,000	2,000
520460 : BOOKS & PUBLICATIONS	0	0	0	500	500	500	500
540240 : MEMBERSHIPS/DUES/SUBSCRIP	826	1,065	2,126	2,929	1,984	1,984	1,984
540290 : TRAVEL	3,239	1,391	1,897	5,462	5,243	0	0
550630 : RENTED-LEASED EQUIPMENT	2,554	2,227	1,829	7,500	7,500	7,500	7,500
570640 : EMPLOYEE TRAINING	150	216	47	400	400	400	400
570775 : ARCHITECT SERVICES	3,544	69,011	38,178	0	0	0	0
SubTotal : Operating Expenses	18,289	86,970	49,491	32,168	31,829	26,586	26,586
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	0	0	18,363	0	0	0	0
SubTotal : Capital Outlay	0	0	18,363	0	0	0	0
SubTotal : 451 : PLANNING AND ZONING	1,292,278	1,284,129	861,872	1,302,710	1,335,921	1,330,678	1,330,678

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-451-520230-00000-000 : PRINTING & OFFICE SUPPLY	4,000	4,000	4,000
OFFICE SUPPLIES	3,500	3,500	3,500
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)	500	500	500
001-451-520240-00000-000 : DEPARTMENTAL SUPPLIES	2,702	2,702	2,702
NEW SIGNS FOR PLANNING COMMISSION,CITY COUNCIL & ZBA MONTHLY MEETINGS	1,875	1,875	1,875
FIELD INSPECTOR'S DAILY EQUIPMENT SUPPLIES	416	416	416
PRINTER TONERS \$39 each	117	117	117
PRINTER TONERS \$49 each	294	294	294
001-451-520270-00000-000 : COPY MACHINES & SUPPLIES	7,500	7,500	7,500
KONICA MINOLTA COPIER EQUIPMENT MACHINE	7,500	7,500	7,500
001-451-520410-00000-000 : UNIFORMS & CLOTHING	2,000	2,000	2,000
14 PLANNING AND ZONING STAFF	2,000	2,000	2,000
001-451-520460-00000-000 : BOOKS & PUBLICATIONS	500	500	500
PURCHASING BOOKS & PUBLICATIONS	500	500	500
001-451-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	1,984	1,984	1,984
APA-SCAPA/FOUR STAFF MEMBERS	1,350	1,350	1,350
YEARLY SUBSCRIPTION WITH POST & COURIER	234	234	234
SCCDA/CDBG STAFF MEMBER	150	150	150
RSC REGIONAL INITIATIVE COUNCIL/ONE STAFF MEMBER	250	250	250
001-451-540290-00000-000 : TRAVEL	5,243	0	0
SCAPA (IN-STATE CONFERENCES)-FOUR STAFF MEMBERS	2,043	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
DISASTER PREPAREDNESS TRAINING- FIVE INSPECTORS	500	0	0
CDBG HUD RELATED WORKSHOPS & TRAININGS-ONE STAFF MEMBER	500	0	0
ULI (OUT- STATE CONFERENCE)- ONE STAFF MEMBER	1,750	0	0
ULI (IN-STATE CONFERENCE) - ONE STAFF MEMBER	450	0	0
001-451-550630-00000-000 : RENTED-LEASED EQUIPMENT	7,500	7,500	7,500
LARGE-SCALE ENGINEERING COPIER	7,500	7,500	7,500
001-451-570640-00000-000 : EMPLOYEE TRAINING	400	400	400
ANNUAL TRAINING	400	400	400

CODE ENFORCEMENT DEPARTMENT

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DEPARTMENT NARRATIVE

The Department of Code Enforcement is responsible for all professional activities necessary to support and implement the City's planning, community development, code enforcement and neighborhood revitalization programs. This department establishes community development and revitalization priorities and standards, and administers the implementation of plans, studies, grants and other projects as may be assigned. In addition this department is charged with protecting the appearance and/or character of residential, commercial and industrial areas within the City through its code enforcement activities.

DEPARTMENT OBJECTIVES

1. To improve the appearance of the City
2. To implement and enforce the City's land development code
3. To enhance the planning, coordination and cooperative efforts among the different government agencies
4. To reduce the number of households in substandard, overcrowded or unaffordable housing through a program of code enforcement, rehabilitation and private ownership efforts.
5. To eliminate violent crime, drug trafficking and drug-related crime from targeted high crime neighborhoods.
6. To provide a safe environment for law-abiding citizens to live, work and raise a family

PERSONNEL

- 1 Director of Code Enforcement
- 1 Deputy Director of Code Enforcement
- 9 City Code Inspector
- 1 City Code Inspector/Community Service
- 1 Office Support Specialist
- 1 Office Specialist I

City of North Charleston
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Fund, Department, Account Class, Account Segment	FYE 2018 Actuals	FYE 2019 Actuals	FYE 2020 YTD Actuals	FYE 2020 Approved Budget	FYE 2021 Dept Budget Requests	FYE 2021 Mayor's Proposed Budget	FYE 2021 Council Approved Budget
452 : CODE ENFORCEMENT							
Salaries & Wages							
510110 : REGULAR SALARIES	733,623	667,331	456,426	743,345	742,044	742,044	742,044
510120 : OVERTIME	166	212	683	0	0	0	0
SubTotal : Salaries & Wages	733,789	667,543	457,109	743,345	742,044	742,044	742,044
Benefits							
510140 : FICA TAXES	54,156	49,249	33,507	56,866	56,766	56,766	56,766
510150 : RETIREMENT	99,709	97,472	71,126	115,664	122,882	122,882	122,882
510160 : INSURANCE	182,344	187,631	125,258	214,900	218,750	218,750	218,750
510170 : WORKMENS COMPENSATION	9,458	11,074	10,184	10,802	11,342	11,342	11,342
SubTotal : Benefits	345,667	345,426	240,075	398,232	409,740	409,740	409,740
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	3,774	2,332	2,126	5,000	5,000	5,000	5,000
520240 : DEPARTMENTAL SUPPLIES	7,233	6,397	3,967	8,500	8,500	8,500	8,500
520270 : COPY MACHINES & SUPPLIES	2,125	2,380	957	3,500	3,500	3,500	3,500
520410 : UNIFORMS & CLOTHING	5,221	5,068	2,081	6,500	6,000	6,000	6,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	550	540	285	575	470	470	470
540290 : TRAVEL	2,402	2,321	3,426	4,382	4,130	0	0
540695 : CONTRACTED SERVICES	95,454	68,469	34,806	200,000	200,000	194,780	194,780
570640 : EMPLOYEE TRAINING	1,443	1,745	250	3,100	3,100	3,100	3,100
570790 : OTHER OPERATING EXPENSE	2,169	2,451	79	2,500	2,500	2,500	2,500
SubTotal : Operating Expenses	120,371	91,703	47,977	234,057	233,200	223,850	223,850
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	22,791	51,085	0	0	29,600	0	0
SubTotal : Capital Outlay	22,791	51,085	0	0	29,600	0	0
SubTotal : 452 : CODE ENFORCEMENT	1,222,618	1,155,757	745,161	1,375,634	1,414,584	1,375,634	1,375,634

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-452-520230-00000-000 : PRINTING & OFFICE SUPPLY	5,000	5,000	5,000
PRINTING & OFFICE SUPPLIES	5,000	5,000	5,000
001-452-520240-00000-000 : DEPARTMENTAL SUPPLIES	8,500	8,500	8,500
DEPARTMENTAL SUPPLIES AND VEHICLE DECALS	8,500	8,500	8,500
001-452-520270-00000-000 : COPY MACHINES & SUPPLIES	3,500	3,500	3,500
COPY MACHINE RENTAL & SUPPLIES	3,500	3,500	3,500
001-452-520410-00000-000 : UNIFORMS & CLOTHING	6,000	6,000	6,000
UNIFORMS FOR 14 EMPLOYEES	6,000	6,000	6,000
001-452-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	470	470	470
S C LITTER ASSOCIATION	100	100	100
DIR. DUES INTERNATIONAL CODE COUNCIL (ICC)	130	130	130
DIR. DUES BLDG OFF. ASSOC. OF S C (BOASC)	25	25	25
DIR. DUES COASTAL CODE ENFORCE. ASSOC.(CCEA)	10	10	10
DIR. DUES S C ASSOC. HAZARD MITIGATION (SCAHM)	40	40	40
DIR. DUES ASSOC. OF STATE FLOODPLAIN MAN. (ASFPM)	165	165	165
001-452-540290-00000-000 : TRAVEL	4,130	0	0
S C LITTER CONTROL ASSOC. CONF	0	0	0
N. MYRTLE BEACH \$2685	0	0	0
REGISTRATION 4 INSP. AND DEPUTY @ \$175.00	875	0	0
HOTEL 4 INSP. AND DEPUTY @ \$260.00	1,300	0	0
PER DIEM 4 INSP. AND DEPUTY @ \$102.00	510	0	0
S C ASSOC. FOR HAZARD MITIGA. CONF.,	0	0	0
GREENVILLE \$885	0	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
REGISTRATION DIRECTOR	200	0	0
HOTEL	550	0	0
PER DIEM	135	0	0
BLDG OFF. ASSOC. OF S C CONF.,	0	0	0
N. MYRTLE BEACH \$560.00	0	0	0
REGISTRATION DIRECTOR	175	0	0
HOTEL	250	0	0
PER DIEM	135	0	0
001-452-540695-00000-000 : CONTRACTED SERVICES	200,000	194,780	194,780
DEMO., ASBEST. INSPECT & ABATE, PROP. BOARDING/CLEAN	200,000	194,780	194,780
001-452-570640-00000-000 : EMPLOYEE TRAINING	3,100	3,100	3,100
PROPERTY MAINTENANCE TRAINING 5 @ 300	1,500	1,500	1,500
PROPERTY MAINTENANCE EXAM 5 @ 200	1,000	1,000	1,000
ASBESTOS INSPECT REFRESH CRSE; DIR @ \$200	200	200	200
ASBESTOS INSPECT LICENSE RENEW; DIR @ \$100	100	100	100
ASBESTOS SUPER. REFRESH CRSE; DIR @ 250	250	250	250
ASBESTOS SUPER. LICENSE RENEWL; DIR @ \$50	50	50	50
001-452-570790-00000-000 : OTHER OPERATING EXPENSE	2,500	2,500	2,500
NET SUPPLIES	2,500	2,500	2,500
001-452-590840-00000-000 : AUTOMOTIVE EQUIPMENT	29,600	0	0
TRUCK, EXTENDED CAB, 4X2, SPRAY IN BEDLINER, 4 WAY STROBES	29,600	0	0

POLICE DEPARTMENT

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DEPARTMENT NARRATIVE

The Police Department's mission is to provide professional public safety services while working in partnership with the citizens of North Charleston to identify, prevent, and solve the problems of crime, social disorder, and neighborhood decay, thereby improving the quality of life in our community.

DEPARTMENT OBJECTIVES

1. To protect the life and property of our citizens.
2. To maintain the trust of our community through honesty, compassion and fairness.
3. To adhere to the highest ethical standards of personal and professional conduct.
4. To respect the rights of all citizens and fellow employees.
5. To respect our differences and recognize that diverse backgrounds bring strength to our community.
6. To work in partnership with our community by seeking their input, responding to their concerns, and resolving problems.
7. To encourage innovation, creativity, and positive thinking.
8. To implement programs that will improve traffic safety.
9. To educate our community on crime problems and crime prevention.
10. To develop programs that creates problem-solving partnerships with our community.
11. To increase efficiency of management, operations and fiscal control by providing the governing body with a long-term departmental human resource plan, a thorough long-term capital needs plan, and to acquire technology and information management systems.

PERSONNEL

1 Police Chief	8 Administrative Specialist
1 Assistance Chief	4 Major
4 Deputy Police Chief	23 Community Service Officer I
5 Police Captain	1 Police Records Supervisor
17 Police Lieutenant	2 Assistant Police Records Supervisor
48 Police Sergeant	1 Administrative Assistant, Senior
14 Police Corporal	1 Receptionist-PD
248 Police Officer	12 Police Records Technician
1 Crime Analyst, Lead	3 Animal Control Officer
1 Fiscal Support Specialist	1 Vehicle Coordinator-Police
1 Supervisor-Police Administrative Services	2 Crime Scene Technician
4 Evidence Technicians	2 Crime Analyst
1 Polygrapher/Investigator	9 Community Service Officer II
3 Victim Advocate	1 Background Investigator
1 Automotive Communications Technician	1 Animal Control Supervisor

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
510 : POLICE DEPARTMENT							
Salaries & Wages							
510110 : REGULAR SALARIES	19,576,957	19,518,644	13,491,711	19,742,438	21,774,220	21,304,040	21,304,040
510120 : OVERTIME	264,883	677,132	455,293	600,000	600,000	600,000	600,000
SubTotal : Salaries & Wages	19,841,840	20,195,776	13,947,004	20,342,438	22,374,220	21,904,040	21,904,040
Benefits							
510140 : FICA TAXES	1,456,005	1,508,943	1,024,130	1,556,197	1,711,628	1,691,016	1,691,016
510150 : RETIREMENT	3,143,214	3,409,923	2,486,677	3,710,461	4,304,800	4,252,960	4,252,960
510160 : INSURANCE	5,713,914	5,959,472	3,733,154	6,462,350	6,585,678	6,489,528	6,489,528
510170 : WORKMENS COMPENSATION	446,012	530,101	515,017	509,408	553,860	545,967	545,967
SubTotal : Benefits	10,759,145	11,408,439	7,758,978	12,238,416	13,155,966	12,979,471	12,979,471
Operating Expenses							
520220 : K-9 SUPPLIES	7,806	8,397	6,122	10,000	11,600	10,000	10,000
520230 : PRINTING & OFFICE SUPPLY	40,199	65,669	24,433	44,000	44,000	44,000	44,000
520240 : DEPARTMENTAL SUPPLIES	416,931	985,244	804,769	1,009,762	1,174,024	1,010,000	1,010,000
520270 : COPY MACHINES & SUPPLIES	48,154	53,066	37,254	56,000	56,000	56,000	56,000
520410 : UNIFORMS & CLOTHING	233,793	257,163	169,524	282,693	276,975	265,225	265,225
520440 : FIRE EXT-FIRST AID KITS	6,162	7,956	1,687	7,650	7,650	7,650	7,650
520460 : BOOKS & PUBLICATIONS	3,906	5,610	4,088	7,000	4,500	4,000	4,000
530234 : REPAIRS-OTHER	23,708	29,041	9,647	21,650	25,225	23,350	23,350
530235 : INSTALL/REMOVE EQUIPMENT	45,765	54,384	18,738	23,000	11,750	9,000	9,000
530270 : REPAIR MOBILE RADIO	39,055	42,564	13,469	20,000	27,250	20,000	20,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	24,780	35,132	36,259	51,480	57,450	57,025	57,025
540290 : TRAVEL	55,849	65,224	65,690	60,139	58,611	0	0
540680 : PROF SERVICES-MEDICAL	39,889	50,904	30,650	33,500	37,000	37,000	37,000
540690 : PROF. SER. VET.	12,767	14,541	11,365	10,000	12,000	10,000	10,000
540695 : CONTRACTED SERVICES	249,378	272,502	150,427	315,318	315,318	290,318	290,318
550210 : MAINT & SERVICE CONTRACT	656,764	799,047	623,464	956,704	1,044,136	1,017,566	1,017,566
550220 : RADIO MAINT AGREEMENT	89,700	62,004	0	85,000	50,000	50,000	50,000
550630 : RENTED-LEASED EQUIPMENT	124,436	156,867	123,700	132,000	147,200	147,200	147,200
570410 : INFORMANT FEES	1,500	0	0	1,500	1,500	1,500	1,500

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
570640 : EMPLOYEE TRAINING	26,836	27,279	22,517	36,945	55,045	37,845	37,845
570641 : SPECIAL ACTIVITIES	15,741	24,396	18,444	25,850	35,850	33,850	33,850
570649 : COPS ATHLETIC PROGRAM	24,277	59,537	37,637	60,000	60,000	60,000	60,000
570790 : OTHER OPERATING EXPENSE	38,080	67,793	36,807	62,740	75,515	62,740	62,740
SubTotal : Operating Expenses	2,225,476	3,144,320	2,246,691	3,312,931	3,588,599	3,254,269	3,254,269
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	1,066,899	1,284,237	179,116	1,523,530	1,394,650	0	0
590850 : MACHINES & EQUIPMENT	67,952	468,524	233,516	417,350	288,100	0	0
SubTotal : Capital Outlay	1,134,851	1,752,761	412,632	1,940,880	1,682,750	0	0
SubTotal : 510 : POLICE DEPARTMENT	33,961,312	36,501,296	24,365,305	37,834,665	40,801,535	38,137,780	38,137,780

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-510-520220-00000-000 : K-9 SUPPLIES	11,600	10,000	10,000
CANINE FOOD YEARLY COST	6,600	5,000	5,000
CANINE SUPPLIES TRAINING AIDS	5,000	5,000	5,000
001-510-520230-00000-000 : PRINTING & OFFICE SUPPLY	44,000	44,000	44,000
PRINTING MANDATED FORMS	20,000	20,000	20,000
OFFICE SUPPLIES	24,000	24,000	24,000
001-510-520240-00000-000 : DEPARTMENTAL SUPPLIES	1,174,024	1,010,000	1,010,000
AMMO 45 CAL POLICE PRACTICE AND DUTY	60,000	56,000	56,000
AMMO 223 CAL POLICE RIFLES PRACTICE AND DUTY	30,000	26,000	26,000
AMMO SWAT 45/ 223/ 308 FOR TRAINING AND DUTY	23,000	18,000	18,000
TASER BATTERIES	15,000	15,000	15,000
TASER CARTRIDGES DUTY REPLACEMENT	14,000	7,000	7,000
TASER CARTRIDGES TRAINING MANDATED	15,750	7,800	7,800
TASERS X26P 15 @ 1475	22,125	22,125	22,125
TASER HOLSTERS 15 @ 82	1,230	1,230	1,230
FIREARM REPLACEMENT PARTS	3,000	3,000	3,000
TRAINING TARGETS, SAFETY GEAR & PROTECTION	5,000	4,000	4,000
RIFLE PARTS AND SUPPLIES	15,000	12,500	12,500
TRAINING RECRUITMENT SUPPLIES, HANDOUTS, EQUIPMENT	10,000	7,500	7,500
TRAINING CITY CANTEN SUPPLIES	2,500	2,500	2,500
BIO HAZARD PPE SUPPLIES OSHA REQUIRED	5,000	5,000	5,000
BIO HAZARD PPE SUPPLIES POCKET CPR MASKS	3,800	3,800	3,800
BADGES NEW DESIGN TRANSITION	5,000	5,000	5,000
GETAC LAPTOPS PATROL/TRAFFIC/HARBOR 40 @ 3,600	144,000	144,000	144,000
DOCKS FOR REPLACEMENT GETAC LAPTOPS 40 @ 715	28,600	28,600	28,600
DOCKS FOR B300 FOR REPLACEMENT OLD DOCKS 20 @ 755	15,100	11,325	11,325
BODY WORN CAMERA REPLACEMENT 125 @ 1,375	171,875	137,500	137,500
DVD BURNER SUPPLIES FOR FOIA, COURT, CASE FILES	15,000	15,000	15,000
DUTY GEAR REPL- CUFFS/IRONS/CHAINS/OC/ETC	5,000	5,000	5,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
REPLACEMENT CHAIRS THROUGHOUT DEPT 10 @ 250	2,500	2,500	2,500
---EQUIPMENT FOR VEHICLES---	0	0	0
LIGHTING/ SIREN PACKAGE 46 @ 3195	146,970	146,970	146,970
CONSOLE, CAGE, WINDOW BARS 46 @ 2655	122,130	122,130	122,130
LAPTOP MOUNTS, DOCK, ADAPTER 45 @ 1155	51,975	40,425	40,425
IN CAR PRINTER, SCANNER, CABLES 45 @ 510	22,950	17,850	17,850
EQUIPMENT TO CONVERT VEHICLES FOR TRANSPORT (NEW)	5,500	5,500	5,500
	0	0	0
ANIMAL CONTROL SUPPLIES	1,500	1,500	1,500
BIKE PATROL UNIT EQUIPMENT AND REPAIRS	2,500	2,500	2,500
COMMUNITY SERVICE OFFICERS MISC SUPPLIES	2,500	2,500	2,500
CRIME PREVENTION SUPPLIES	4,000	2,500	2,500
NATIONAL NIGHT OUT SUPPLIES	4,200	2,500	2,500
CRIME PREVENTION REPLACE MCGRUFF COSTUME (NEW)	2,500	2,500	2,500
DETECTIVES- USB FLASHDRIVES FOR LARGE CASE FILES (NEW)	2,920	1,200	1,200
DETECTIVES- WHITE COLLAR MISC SUPPLIES	500	500	500
DETECTIVES- PERSONS CRIME MISC SUPPLIES	900	500	500
DETECTIVES- PROPERTY CRIME MISC SUPPLIES	500	500	500
DETECTIVES- SVU MISC SUPPLIES	500	500	500
EXPLORERS SUPPLIES	525	525	525
FORENSIC SUPPLIES & EQUIPMENT	35,000	24,820	24,820
DIVE TEAM MISC SCUBA SUPPLIES AND BATTERIES	6,000	4,000	4,000
DIVE TEAM FULL FACE MASK SERV/REPAIRS/REPLACEMENT	5,000	4,200	4,200
DIVE TEAM DRY SUIT REPAIRS & REPLACEMENTS	7,000	4,200	4,200
HARBOR PATROL MISC EQUIPMENT AND REPAIRS	5,000	3,000	3,000
HARBOR PATROL ACR CAT 1 AUTO W/ GPS (NEW)	1,800	1,800	1,800
HOLDING FACILITY SUPPLIES	2,500	1,500	1,500
ILP UNIT BALLISTIC BLANKET (NEW)	3,400	3,400	3,400
UPFITTING SUPPLIES/ TOOLS FOR INSTALL SHOP	32,700	11,925	11,925
WIRING, NUTS, BOLTS, ETC FOR INSTALLING VEH EQUIP	0	0	0
MOBILE FIELD FORCE EQUIPMENT AND SUPPLIES	6,100	6,100	6,100
NORTH BUREAU DESK REPLACEMENT 2 @ 900	1,800	1,800	1,800
NORTH BUREAU CHILD SAFETY SEATS 3 @ 300	900	0	0
NRO UNIT SUPPLIES	3,000	1,000	1,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
PATHS TO RECOVERY PROGRAM SUPPLIES (NEW)	3,500	2,000	2,000
PROMOTIONAL SUPPLIES	1,500	0	0
PROPERTY & EVIDENCE PACKAGING SUPPLIES AND FILTERS	21,815	15,000	15,000
SCHOOL RESOURCE OFFICERS SUPPLIES	3,000	2,000	2,000
SRO TOY CHESTS,BADGE STICKERS,COLORING BKS (NEW)	2,734	0	0
SOUTH BUREAU REPLACEMENT TASK CHAIRS (NEW)	1,800	1,000	1,000
SWAT TRAINING SUPPLIES AND EQUIPMENT	6,000	5,000	5,000
SWAT BALLISTIC SHIELD REPLACE EXPIRING (NEW)	7,525	7,525	7,525
TRAFFIC MISC SUPPLIES AND REPAIRS	5,000	5,000	5,000
TRAFFIC 18" CONES (NEW)	7,000	5,000	5,000
TRAFFIC LASERCAM 4 (HANDHELD LIDAR W/ CAM)(NEW)	7,800	0	0
TRAFFIC PORTABLE RADAR SPEED SIGN 2 @ 3200 (NEW)	6,400	6,400	6,400
TOYS FOR TOTS/ CAP STORAGE 40FT CONTAINER (NEW) 2 @ 2350	4,700	2,350	2,350
001-510-520270-00000-000 : COPY MACHINES & SUPPLIES	56,000	56,000	56,000
COPY MACHINE LEASES	46,000	46,000	46,000
COPY PAPER	10,000	10,000	10,000
001-510-520410-00000-000 : UNIFORMS & CLOTHING	276,975	265,225	265,225
ADMINISTRATIVE SERVICES UNIFORMS	2,000	2,000	2,000
ANIMAL CONTROL UNIFORMS	1,500	1,500	1,500
BDU UTILITY UNIFORMS	12,000	12,000	12,000
BIKE PATROL UNIFORMS	5,000	5,000	5,000
COMMAND STAFF DRESS UNIFORMS	3,000	2,000	2,000
COMMUNITY SERVICE UNIFORMS	3,000	3,000	3,000
CSO LEVEL II UNIFORMS	3,000	3,000	3,000
DETECTIVE/ INTERNAL AFFAIRS PROFESSIONAL ATTIRE 40 @ 450	18,000	18,000	18,000
EXPLORERS CADET UNIFORMS	1,900	1,900	1,900
DETECTIVE BUREAU TAC VEST 15 @ 200	3,000	3,000	3,000
HARBOR PATROL UNIT UNIFORMS	1,000	1,000	1,000
HONOR GUARD REPLACEMENT UNIFORMS	1,500	1,500	1,500
LEATHER GEAR REPLACEMENT	12,000	12,000	12,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
NEGOTIATOR UNIT UNIFORMS	500	500	500
NEIGHBORHOOD RESOURCE OFFICERS UNIFORMS	1,000	850	850
RECORDS UNIT UNIFORMS	3,000	3,000	3,000
TRAFFIC & MOTOR UNIFORMS INC 2 HELMET REPL	8,000	8,000	8,000
UNIFORMS POLICE OFFICER ATTRITION	47,000	42,000	42,000
UNIFORMS POLICE OFFICER REPLACEMENT	43,000	38,000	38,000
ARMORSKIN CARRIER REPLACEMENTS	5,000	5,000	5,000
POLO SHIRTS FOR ASSIGNMENTS (DEPT WIDE)	7,120	7,120	7,120
MOBILE FIELD FORCE UNIFORMS	2,000	2,000	2,000
SWAT UNIFORMS	3,100	2,500	2,500
WOMEN IN BLUE SHIRTS FOR SPECIAL EVENTS (NEW)	355	355	355
BODY ARMOR DUE FOR REPLACEMENT 55 @ 950	52,250	52,250	52,250
BODY ARMOR FOR NEW HIRES/ ATTRITION 15 @ 950	14,250	14,250	14,250
SWAT BALLISTIC VEST REPLACE EXPIRING 2 @ 3400 (NEW)	6,800	6,800	6,800
SWAT BALLISTIC HELMET REPLACE EXPIRING 20 @ 405 (NEW)	8,100	8,100	8,100
SWAT TEMS BALLISTIC KIT 4 @ 2150 (NEW)	8,600	8,600	8,600
001-510-520440-00000-000 : FIRE EXT-FIRST AID KITS	7,650	7,650	7,650
FIRE EXTINGUISHERS NEW VEHICLES	1,650	1,650	1,650
FIRE EXTINGUISHERS REPLACEMENTS	2,500	2,500	2,500
FIRST AID KIT SUPPLIES OSHA REQUIRED	2,500	2,500	2,500
KOMPACT APPLICATION TOURNIQUETS	1,000	1,000	1,000
001-510-520460-00000-000 : BOOKS & PUBLICATIONS	4,500	4,000	4,000
STANDARDS BASE MODULE ACCREDITATION	1,500	1,500	1,500
CROSS REF CITY DIRECTORY BLUE	750	750	750
SC CODE OF LAW YEARLY UPDATES	500	500	500
MGMT AND SUPERVISOR TRAINING BOOKS	500	0	0
PROMOTION PROCESS TRAINING BOOKS	600	600	600
CPR FIRST AID BLOODBORNE BOOKS OSHA REQ	650	650	650
001-510-530234-00000-000 : REPAIRS-OTHER	25,225	23,350	23,350

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
RADAR CALIBRATION AND RECERTIFICATION REQUIRED	5,000	5,000	5,000
RADAR UNIT REPAIRS AND CABLE REPLACEMENTS	3,500	3,500	3,500
IN CAR CAMERA REPAIRS/ REPLACEMENT PARTS	5,500	4,000	4,000
TASER REPAIRS	3,000	3,000	3,000
TRAFFIC MAPPING SYSTEM RECALIBRATION	750	750	750
EVIDENCE DRUG TESTING SCALE RECAL	400	400	400
BIKE PATROL BICYCLE REPAIRS AND MAINTENANCE (NEW)	875	500	500
LAPTOP REPAIRS	5,000	5,000	5,000
SWAT WEAPON REPAIRS (NEW)	1,200	1,200	1,200
001-510-530235-00000-000 : INSTALL/REMOVE EQUIPMENT	11,750	9,000	9,000
VEH STRIPING INSTALL 47 @ 250	11,750	9,000	9,000
001-510-530270-00000-000 : REPAIR MOBILE RADIO	27,250	20,000	20,000
RADIO REPAIRS AND SERVICE NOT COVERED UNDER WARRANTY, REPLACEMENTS PARTS, MICS, BATTERIES, CHARGERS	27,250 0	20,000 0	20,000 0
001-510-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	57,450	57,025	57,025
AMERICAN BOARD OF CRIMINALIST RECERT	300	300	300
AMERICAN CRIME PREVENTION INSTITUTE	50	50	50
C&S SHOOTING RANGE	15,000	15,000	15,000
SCLEOA SWORN POLICE MEMBERSHIP DUES 362 @ 35	12,670	12,670	12,670
PSLEOA MEMBERSHIP DUES 20 @ 50	1,000	1,000	1,000
BOY SCOUTS OF AMERICA	1,200	1,200	1,200
CALEA ACCREDITATION FEE	6,500	6,500	6,500
CHRONICLE SUBSCRIPTION	60	60	60
CPR INSTRUCTOR	500	500	500
CRIME SCENE ANALYST LEVEL II	215	215	215
CRIME SCENE CERTIFICATION 3 @ 250	750	750	750
DEMA MEMBERSHIP/ RECERTIFICATION FEE	425	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
DHEC STATE DRUG REGISTRATION REQUIRED	175	175	175
DME DVR EXAMINER SUBSCRIPTION- DETECTIVES (NEW)	3,810	3,810	3,810
EXPLORERS POST CHARTER FEE	60	60	60
FBI LEEDA NATIONAL ACADEMY ASSOC	450	450	450
FBI NATIONAL ACADEMY ASSOC FBINAA 3@125	375	375	375
FEDERAL DRUG REGISTRATION REQUIRED	200	200	200
HSI INSTRUCTOR DUES	1,000	1,000	1,000
IACP INTL ASSOC OF CHIEF OF POLICE 15@200	3,000	3,000	3,000
IACP NET	2,500	2,500	2,500
ICISF INTL CRITICAL INCIDENT STRESS FOUNDATION	300	300	300
INTL AMMUNITION ASSOCIATION	225	225	225
INTL ASSOC OF AUTO THEFT INVESTIGATORS	135	135	135
INTL ASSOC FOR IDENTIFICATION	750	750	750
INTL ASSOC FOR PROPERTY AND EVIDENCE	250	250	250
INTL HOMICIDE INVESTIGATORS ASSOC	50	50	50
INTL SOCIETY OF CRIME PREVENT PRACTITIONERS	35	35	35
K9 LEGAL UPDATE AND OPINION	390	390	390
NASBLA REACCREDITATION (HARBOR PATROL) (NEW)	200	200	200
NATIONAL ANIMAL CONTROL ASSOC	125	125	125
NATIONAL CRIME PREVENTION COUNCIL	50	50	50
NATIONAL TOWN WATCH	50	50	50
NATIONAL TACTICAL OFFICERS ASSOC SWAT	50	50	50
NOBLE SC CHAPTER	300	300	300
NAWLEE MEMBERSHIP FEE	100	100	100
POLYGRAPH EXAMINERS MEMBERSHIPS FEES	750	750	750
POST AND COURIER SUBSCRIPTION	800	800	800
ROCIC DUES	300	300	300
SCACCA MEMBERSHIP ANIMAL CONTROL	70	70	70
SC ASSOC OF CRIME PREVENTION OFFICER	25	25	25
SC POLICE CHIEFS ASSOCIATION	100	100	100
SC GANG INVESTIGATORS ASSOC	80	80	80
SC JUVENILE OFFICERS ASSOC	125	125	125
SC POLICE K9 OFFICERS CERTIFICATION	250	250	250
SC POLICE ACCREDITATION COALITION	150	150	150

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
SC PUBLIC RECORDS ASSOC	50	50	50
SC TAC ASSOCIATION MEMBERSHIP	25	25	25
SOUTHERN POLICE INSTITUTE DUES	1,200	1,200	1,200
US IDENTIFICATION MANUAL UPDATES	275	275	275
001-510-540290-00000-000 : TRAVEL	58,611	0	0
CHIEF OF POLICE	2,200	0	0
POLICE CHIEFS LEADERSHIP CONFERENCE	0	0	0
MYRTLE BEACH SC	0	0	0
REGISTRATION 300 MEALS 240 HOTEL 1660	0	0	0
FBI NAA ANNUAL CONFERENCE & TRAINING X3	2,490	0	0
MYRTLE BEACH, SC	0	0	0
REGISTRATION 450 MEALS 540 HOTEL 1500	0	0	0
SPI ALUMNI CONFERENCE x2	3,070	0	0
SPARTANBURG, SC	0	0	0
REGISTRATION 600 MEALS 720 HOTEL 1750	0	0	0
TRAINING PERSONNEL X2	930	0	0
SC TRAINING OFFICERS ASSOC CONFERENCE	0	0	0
MYRTLE BEACH, SC	0	0	0
REGISTRATION 300 MEALS 270 HOTEL 360	0	0	0
POLYGRAPHER	570	0	0
TRI-STATE POLYGRAPH CONFERENCE	0	0	0
ASHEVILLE, NC	0	0	0
REGISTRATION 150 MEALS 180 HOTEL 240	0	0	0
OFFICE OF PROFESSIONAL STANDARDS X1 (NEW)	2,095	0	0
SPI INTERNAL AFFAIRS: POLICY, PRACTICE & LEGAL	0	0	0
LOUISVILLE, KY	0	0	0
REGISTRATION 820 PER DIEM 470 HOTEL 805	0	0	0
RECORDS TAC X2	670	0	0
2020 SLED CJIS USERS CONFERENCE	0	0	0
COLUMBIA, SC	0	0	0
MEALS 270 HOTEL 400	0	0	0
FORENSICS X1 (NEW)	2,580	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
FORENSIC VIDEO ANALYSIS FVA 101	0	0	0
SILVER SPRING, MD	0	0	0
REGISTRATION 1495 MEALS 300 HOTEL 725	0	0	0
FORENSICS X1 (NEW)	1,821	0	0
CELL PHONE FORENSICS	0	0	0
WAKE FOREST, NC	0	0	0
REGISTRATION 995 MEALS 240 HOTEL 526	0	0	0
FORENSICS X1 (NEW)	1,821	0	0
OPEN SOURCE INTELLIGENCE- INTERNET/ DIGITAL EVIDENCE	0	0	0
WAKE FOREST, NC	0	0	0
REGISTRATION 995 MEALS 240 HOTEL 526	0	0	0
DETECTIVE BUREAU X2 (NEW)	2,780	0	0
HOMICIDE INVESTIGATIONS	0	0	0
ALTAMONTE SPRINGS, FL	0	0	0
REGISTRATION 1590 MEALS 720 HOTEL 470	0	0	0
DETECTIVE BUREAU X1 (NEW)	3,395	0	0
CELLEBRITE EVIDENCE AND ANALYSIS TRAINING	0	0	0
MORGANTOWN, WV	0	0	0
REGISTRATION 2495 MEALS 360 HOTEL 540	0	0	0
DETECTIVE BUREAU X2 (NEW)	1,668	0	0
MAJOR CASE MANAGEMENT	0	0	0
ALTAMONTE SPRINGS, FL	0	0	0
REGISTRATION 1190 PER DIEM 240 HOTEL 238	0	0	0
POLICE EXPLORERS	6,320	0	0
WINTER SCALE COMPETITION	0	0	0
COLUMBIA, TN	0	0	0
REGISTRATION 200 MEALS 4320 HOTEL 1800	0	0	0
GANG INTERVENTION TEAM X6	4,650	0	0
SC GANG INVESTIGATORS ASSOC TRAINING CONFERENCE	0	0	0
MYRTLE BEACH, SC	0	0	0
REGISTRATION 1500 MEALS 1350 HOTEL 1800	0	0	0
GANG INTERVENTION TEAM X2 (NEW)	2,140	0	0
GANG TRAINING: SUPPRESSION, INTELLIGENCE, INVESTIGATION	0	0	0
LOS ANGELAS, CA	0	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
PER DIEM 840 AIRFARE 1300	0	0	0
TRAFFIC UNIT X1 (NEW)	1,916	0	0
COMMERCIAL VEHICLE CRASH INVESTIGATION II	0	0	0
JACKSONVILLE, FL	0	0	0
REGISTRATION 895 MEALS 420 HOTEL 601	0	0	0
TRAFFIC UNIT X2 (NEW)	3,375	0	0
2020 SYMPOSIUM ON TRAFFIC SAFETY	0	0	0
JACKSONVILLE, FL	0	0	0
REGISTRATION 1590 PER DIEM 1060 HOTEL 725	0	0	0
SWAT X1	1,475	0	0
LE NRA PRECISION RIFLE INSTRUCTOR COURSE	0	0	0
TUSCALOOSA, AL	0	0	0
REGISTRATION 695 MEALS 300 HOTEL 480	0	0	0
SWAT X1	1,760	0	0
SWAT COMMAND DECISION-MAKING AND LEADERSHIP I	0	0	0
UNKNOWN LOCATION TBD	0	0	0
REGISTRATION 740 MEALS 360 HOTEL 660	0	0	0
SWAT X1 (NEW)	1,760	0	0
SWAT COMMAND DECISION MAKING & LEADERSHIP LEV 2	0	0	0
UNKNOWN LOCATION TBD	0	0	0
REGISTRATION 740 MEALS 360 HOTEL 660	0	0	0
VICTIM ADVOCATE X1 (NEW)	805	0	0
NOVA 46TH ANNUAL TRAINING EVENT	0	0	0
ORLANDO, FL	0	0	0
REGISTRATION 475 MEALS 330	0	0	0
ILP X2 (NEW)	2,200	0	0
HIGH RISK WARRANT SERVICE	0	0	0
LOCATION UNKNOWN - TBD	0	0	0
REGISTRATION 1200 PER DIEM 480 HOTEL 520	0	0	0
PSLEOA MEMBERS X2 (NEW)	790	0	0
PALMETTO STATE LAW ENFORCEMENT OFFICER ASSOC CONF	0	0	0
FLORENCE, SC	0	0	0
REGISTRATION 150 PER DIEM 90 HOTEL 400	0	0	0
CRIME ANALYSIS X1 (NEW)	1,580	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
FCIAA- CRIME PATTERN ANALYST CERTIFICATION	0	0	0
ORLANDO, FL	0	0	0
REGISTRATION 375 PER DIEM 360 HOTEL 845	0	0	0
FINANCIAL SERVICE X4 (NEW)	3,750	0	0
PERFORMANCE MGMT: FROM BUDGETING TO OPERATIONS	0	0	0
JACKSONVILLE, FL	0	0	0
REGISTRATION 1980 PER DIEM 960 HOTEL 810	0	0	0
001-510-540680-00000-000 : PROF SERVICES-MEDICAL	37,000	37,000	37,000
PHYSICALS FOR PRE EMPLOYMENT	5,000	5,000	5,000
PSYCHOLOGICAL EXAMS FOR PRE EMPLOYMENT INC COST	8,000	8,000	8,000
DRUG SCREENING RANDOM AND PRE EMPLOYMENT	10,000	10,000	10,000
DRUG SCREENING EMERGENCY AFTER HOURS ACCIDENTS	5,000	5,000	5,000
HEPATITIS B SHOTS	4,000	4,000	4,000
TB TESTING INCREASE IN TESTING	5,000	5,000	5,000
001-510-540690-00000-000 : PROF. SER. VET.	12,000	10,000	10,000
VETERINARIAN SERVICES	10,000	8,000	8,000
VETERINARIAN DENTAL SERVICES	2,000	2,000	2,000
001-510-540695-00000-000 : CONTRACTED SERVICES	315,318	290,318	290,318
SECURITY CITY HALL	227,700	202,700	202,700
SECURITY RIVERFRONT PARK	62,618	62,618	62,618
CONTRACT WITH CAS	25,000	25,000	25,000
001-510-550210-00000-000 : MAINT & SERVICE CONTRACT	1,044,136	1,017,566	1,017,566
3SI SECURITY PATROL/DETECTIVE/OOPS TRACKING EQUIP	1,800	1,800	1,800
APPERSON PRINT RESOURCES INC 600 SCANNER	175	175	175
APS QUICKVOICE AND VIRTUAL PARTNER INC YEARLY COST	1,650	1,650	1,650
BSM WIRELESS INC BAIT CAR	1,700	1,700	1,700

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
BT CONFERENCING HOLDING FACILITY BOND HEARINGS	500	500	500
BUSINESS SYSTEMS OF SC RECORDS LEKTRIEVER	800	800	800
BUSINESS SYSTEMS OF SC EVIDENCE KARDEX STORAGE	800	800	800
BUSINESS SYSTEMS OF SC DEPT SHREDDERS 4 @ 800	3,200	3,200	3,200
CAD LICENSING MDT LICENSE 202 @ 495 CURRENT RENEWAL	99,182	99,182	99,182
CAD LICENSING MDT LICENSE-NEW LAPTOPS 40@1635	65,400	65,400	65,400
CDC INTERAGENCY NETWORK SHARED COST	10,846	10,846	10,846
CDC GRANT MATCH FUNDING FOR MVST PROJECT	5,400	5,400	5,400
CELLBRITE USA MAINTENANCE (INC)	7,500	7,500	7,500
CHRONOS VER. 11 AND AIRWATCH LAPTOPS CJIS REQ	17,070	17,070	17,070
CHAS CTY LINE USAGE FOR POLICE RADIOS	456,000	456,000	456,000
CHAS CTY SOLICITOR NETWORK	1,500	1,500	1,500
CISCO ISR UPGRADE- MDT SWAPPABLE- MIS REQD (NEW)	17,500	17,500	17,500
CROSSMATCH DIGITAL PERSONA LICENCES CJIS REQ	5,300	5,300	5,300
DATAMAXX SOFTWARE LICENSES FOR NCIC	6,200	6,200	6,200
DATAWORKS PLUS LIVSCAN HOLDING FACILITY	6,500	6,500	6,500
DIGITAL PERSONA MAINTENANCE AGREEMENT	2,625	2,625	2,625
FORENSIC VIDEO ENHANCEMENT SOFTWARE (NEW)	3,000	3,000	3,000
GREYKEY LICENSE RENEWAL (EQUIPMENT PURCH FY2020) (NEW)	18,000	18,000	18,000
GUARDIAN ALLIANCE BACKGROUND SOFTWARE	2,500	2,500	2,500
IAPRO PROFESSIONAL STANDARDS SOFTWARE/LICENSING/SUPPORT (NEW)	43,800	30,030	30,030
JUNIPER CLIENT MAINTENANCE	16,000	16,000	16,000
KASPERSKY RENEWALS	7,600	7,600	7,600
KATS MAINTENANCE TECH SUPPORT	300	300	300
LEA UPDATES	500	500	500
L3 COMMUNICATIONS IN-CAR EMA ON EXISTING CAMERAS	25,000	25,000	25,000
LEXIS NEXIS BAIR MAINTENANCE AND SERVICE	1,500	1,500	1,500
INTERVIEW ROOM CAMERA MAINT/UPGRADE TO WATCHGUARD	24,000	24,000	24,000
MORPHOTRAK FORENSICS MAINT SERVICE	22,000	22,000	22,000
MOTION DSP VIDEO FORENSIC SOFTWARE	2,698	2,698	2,698
NDI TECHNOLOGIES ALPR PLATE READERS	31,000	31,000	31,000
NPAC ICONTECIV PHONE NUMBER ID SOFTWARE	950	950	950
GREAT SECURITY CAMERA BOX SECURITY 30 RENEWAL	68,670	68,670	68,670
FLOCK SAFETY ALPR POLE CAMERAS 15 @ 2180 (NEW)	32,800	20,000	20,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
OCEAN SYSTEM FORENSICS VIDEO UPGRADE AND SUPPORT	1,700	1,700	1,700
PALMETTO MICROFILM APPLICATION XTENDER	18,625	18,625	18,625
PASSWARE SUPPORT RENEWAL	545	545	545
RADIOTRONICS MAINT & SUPPORT RENEWAL	700	700	700
RHODIUM EPD SOFTWARE 3 @ 450 EA	1,350	1,350	1,350
SC DHEC MANDATED	1,600	1,600	1,600
SOLAR TECHNOLOGY MAINT & SUPPORT RENEWAL	600	600	600
TRAFFIC FARO SOFTWARE UPDATES/ MAINTENANCE 1 YR	7,050	7,050	7,050
001-510-550220-00000-000 : RADIO MAINT AGREEMENT	50,000	50,000	50,000
MOTOROLA RADIO MAINT AGREEMENT	50,000	50,000	50,000
001-510-550630-00000-000 : RENTED-LEASED EQUIPMENT	147,200	147,200	147,200
BERKELEY CTY SHERIFF OFF PAWN SHOP RECORDS	400	400	400
CHARLESTON COUNTY HAZMAT	400	400	400
ATT SOUTH NCIC PHONE LINE ACCESS	6,000	6,000	6,000
SC BUDGET AND CONTROL BOARD	1,500	1,500	1,500
LANGUAGE LINE SERVICE FOR FOREIGN LANG ASST	1,200	1,200	1,200
NATURES CALLING CLEANING SERVICES	500	500	500
VERIZON TEXTING DEVICE AND NRO PHONE FEES	5,000	5,000	5,000
VERIZON AIR CARD LAPTOPS, IPADS, CRADLEPOINT	110,000	110,000	110,000
LEADS ONLINE FOR PROPERTY CRIME INV	16,500	16,500	16,500
CLEAR FOR LAW ENFORCEMENT- DETECTIVES	4,500	4,500	4,500
TLOXP INVESTIGATION SEARCH ENGINE- DETECTIVES PERSONS (NEW)	1,200	1,200	1,200
001-510-570410-00000-000 : INFORMANT FEES	1,500	1,500	1,500
INFORMANT FEES	1,500	1,500	1,500
001-510-570640-00000-000 : EMPLOYEE TRAINING	55,045	37,845	37,845
UNNANNOUNCED TRAINING & HOST SITE FOR SCLEOA,	40,000	22,800	22,800

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
IPTM, SPI, CALIBRE PRESS, NAMI, ETC.	0	0	0
SCCJA FEES AND MEALS NOT PROVIDED	5,000	5,000	5,000
ANNUAL GLOCK ARMORERS CERT./RECERT.	3,500	3,500	3,500
BLOODBORNE PATHOGEN UPDATE REQUIRED	700	700	700
NEGOTIATOR CRITICAL INCIDENT NEGOTIATIONS LEVEL I	2,745	2,745	2,745
REMINGTON AR15 ARMORERS CERT/RECERT 5 @ 500 (NEW)	2,500	2,500	2,500
CYLINDER VISUAL INSPECTOR CERTIFICATION- DIVE (NEW)	150	150	150
MAD USA CONFERENCE- VICTIM ADVOCATE (NEW)	450	450	450
001-510-570641-00000-000 : SPECIAL ACTIVITIES	35,850	33,850	33,850
PROFESSIONAL ACTIVITY MEETINGS	2,000	2,000	2,000
EMPLOYEE APPRECIATION EVENTS	2,000	2,000	2,000
COMMUNITY ROLLCALL/ SPOTLIGHT EVENTS	8,000	8,000	8,000
DETECTIVE BUREAU TRICOUNTY HOMICIDE MEETINGS	1,200	1,200	1,200
RETIREMENT CEREMONIES	2,000	2,000	2,000
CITIZENS PUBLIC SAFETY ACADEMY	6,000	6,000	6,000
TAC ASSOCIATION YEARLY MEETING	150	150	150
TOYS FOR TOTS	500	500	500
BABY CHANGES EVERYTHING TO EDUCATE NEW MOTHERS	12,000	10,000	10,000
EXPLORERS ANNUAL BANQUET (NEW)	2,000	2,000	2,000
001-510-570649-00000-000 : COPS ATHLETIC PROGRAM	60,000	60,000	60,000
FUNDS TO SUPPORT CAP SPORTS AND EVENTS	60,000	60,000	60,000
001-510-570790-00000-000 : OTHER OPERATING EXPENSE	75,515	62,740	62,740
BLOODBORNE AND LIFE SUPPORT	2,000	2,000	2,000
COMMUNITY RELATIONS EVENTS	2,000	2,000	2,000
RECAP PROGRAM SUPPLIES, EVENTS, BANQUET	10,000	8,070	8,070
DECAL STRIPING NEW VEHICLE 47 @ 395	18,565	14,220	14,220
DECAL STRIPING REPLACEMENT/REPAIRS	12,000	10,000	10,000
FORENSIC VEHICLE PROCESSING TOWS	7,500	7,500	7,500

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
JUVENILE HOUSING CHAS AND DORCH CTY INC COST	15,000	12,000	12,000
RECORDS RETENTION SHREDDING	1,200	1,200	1,200
SEARCH WARRANTS PHONE RECORDS	1,500	1,500	1,500
SHIPPING COSTS	1,500	1,500	1,500
TRAFFIC FATALITY MOTORCYCLE INSPECTIONS	750	750	750
TRAFFIC OFF MAINT NOT COVERED BY LEASE/FACILITIES	2,000	2,000	2,000
MISCELLANEOUS SUPPLIES AND REPAIRS	1,500	0	0
001-510-590840-00000-000 : AUTOMOTIVE EQUIPMENT	1,394,650	0	0
2021 DODGE CHARGERS 39 @ 28,750	1,121,250	0	0
2021 DODGE DURANGOS 6 @ 30,250	181,500	0	0
2021 FORD F-150 EXT CAB (ANIMAL CONTROL) 1 @ 26,400	26,400	0	0
2020/2021 FORD TRANSIT 350 (HOLDING FACILITY) 1 @ 65,500	65,500	0	0
001-510-590850-00000-000 : MACHINES & EQUIPMENT	288,100	0	0
IN CAR CAMERA/ BODY CAM BUNDLE 39 @ 6,800	265,200	0	0
DUAL PURPOSE CANINE - REPLACE RETIRING K9 1 @ 8000	8,000	0	0
L-TRON OSCR360 HIGH RESOLUTION CAPTURE KIT (NEW)	14,900	0	0

FIRE DEPARTMENT

DEPARTMENT NARRATIVE

The North Charleston Fire Department provides fire protection and other services to the residents, visitors and commercial facilities of the City of North Charleston. The department provides emergency services from eleven (11) stations with eleven (11) engine companies, four (4) ladder companies and two (2) heavy rescue companies as well as other specialized and support units. In addition to fire suppression the fire department also provides hazardous materials response, Basic Life Support (BLS) level EMS response, various types of rescue and other emergency services. The department works to prevent fires and other emergencies by conducting fire inspections of commercial properties to enforce the fire code and through public fire safety education programs.

Mission Statement

The North Charleston Fire Department exists to improve and protect the quality of life within our service area through education, prevention and emergency response.

Vision Statement

We envision that by 2021 the North Charleston Fire Department will provide industry-leading operational performance through values-based service to our personnel and our community.

PERSONNEL

1	Fire Chief	54	Fire Captain /EMT
3	Deputy Fire Chief	54	Fire Equip Operator Engineer/EMT
4	Administrative Specialist	122	Firefighter /EMT
6	Assistant Fire Chief	1	Fire Inspector II
9	Battalion Chief	7	Fire Inspector I
3	Fire Apparatus and Supply Technician	1	Fire and Life Safety Educator
1	Administrative Assistant, Senior	1	Fire Safety Compliance Officer
1	Fire Captain (EMT) Medical Coordinator	1	Fire Captain (EMT) Training Coordinator
1	Fire Captain (EMT) Hazardous Material Coordinator	1	Fire Investigator
1	Fire Captain (EMT) Rescue Coordinator		

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
530 : FIRE DEPARTMENT							
Salaries & Wages							
510110 : REGULAR SALARIES	11,736,679	11,992,385	8,279,792	12,899,241	13,237,664	13,237,664	13,237,664
510120 : OVERTIME	1,015,932	1,271,753	1,114,717	1,075,000	1,500,000	1,500,000	1,500,000
SubTotal : Salaries & Wages	12,752,611	13,264,138	9,394,509	13,974,241	14,737,664	14,737,664	14,737,664
Benefits							
510140 : FICA TAXES	936,805	974,963	692,771	1,069,029	1,127,431	1,127,431	1,127,431
510150 : RETIREMENT	2,063,152	2,279,283	1,704,613	2,548,902	2,835,527	2,835,527	2,835,527
510160 : INSURANCE	3,695,824	3,879,553	2,386,160	4,144,500	4,135,700	4,135,700	4,135,700
510170 : WORKMENS COMPENSATION	481,419	563,681	649,865	577,659	577,338	577,338	577,338
SubTotal : Benefits	7,177,200	7,697,480	5,433,409	8,340,090	8,675,996	8,675,996	8,675,996
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	7,049	9,890	8,213	10,000	10,000	10,000	10,000
520240 : DEPARTMENTAL SUPPLIES	203,932	210,824	214,915	232,624	252,084	220,172	220,172
520250 : WATER TREATMENT SUPPLIES	5,578	6,473	2,846	8,000	8,000	8,000	8,000
520270 : COPY MACHINES & SUPPLIES	5,020	4,996	3,081	5,000	5,000	5,000	5,000
520410 : UNIFORMS & CLOTHING	418,217	392,605	138,268	415,000	454,039	415,000	415,000
520450 : CLEANING/SANITATION SUPP	37,924	43,171	18,136	44,000	44,000	44,000	44,000
520460 : BOOKS & PUBLICATIONS	2,654	2,912	1,243	3,500	3,500	3,500	3,500
520490 : MEDICAL & LAB SUPPLIES	20,842	23,979	19,589	20,000	29,875	20,500	20,500
530230 : REPAIRS-BUILDING	9,105	44,065	2,353	13,000	13,000	13,000	13,000
530240 : MACH-EQUIPMENT REPAIRS	39,035	44,237	36,965	43,600	43,600	43,600	43,600
530370 : RADIO SUPPLIES/REPAIRS	31,340	19,032	3,631	20,000	20,000	20,000	20,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	6,791	6,180	5,642	8,265	8,265	8,265	8,265
540290 : TRAVEL	17,646	26,362	14,107	19,000	19,000	0	0
540680 : PROF SERVICES-MEDICAL	121,795	127,302	26,297	140,090	152,475	142,025	142,025
540695 : CONTRACTED SERVICES	19,874	38,849	40,843	46,000	82,000	56,000	56,000
550210 : MAINT & SERVICE CONTRACT	51,251	84,586	30,804	81,382	81,382	81,382	81,382
550220 : RADIO MAINT AGREEMENT	117,481	116,940	79,002	103,056	103,056	103,056	103,056
570640 : EMPLOYEE TRAINING	39,766	31,904	37,216	59,000	59,000	59,000	59,000
570650 : RECRUITING	1,500	466	1,000	1,500	1,500	1,500	1,500

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018</u> <u>Actuals</u>	<u>FYE 2019</u> <u>Actuals</u>	<u>FYE 2020</u> <u>YTD</u> <u>Actuals</u>	<u>FYE 2020</u> <u>Approved</u> <u>Budget</u>	<u>FYE 2021</u> <u>Dept</u> <u>Budget</u> <u>Requests</u>	<u>FYE 2021</u> <u>Mayor's</u> <u>Proposed</u> <u>Budget</u>	<u>FYE 2021</u> <u>Council</u> <u>Approved</u> <u>Budget</u>
570790 : OTHER OPERATING EXPENSE	12,326	18,625	13,745	16,000	16,000	16,000	16,000
SubTotal : Operating Expenses	1,169,126	1,253,398	697,900	1,289,017	1,405,776	1,270,000	1,270,000
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	653,274	1,938,387	1,448,122	1,580,660	2,358,930	706,500	706,500
590960 : DEPARTMENTAL EQUIPMENT	148,993	33,518	56,697	59,400	231,935	0	0
SubTotal : Capital Outlay	802,267	1,971,905	1,504,819	1,640,060	2,590,865	706,500	706,500
SubTotal : 530 : FIRE DEPARTMENT	21,901,204	24,186,921	17,030,637	25,243,408	27,410,301	25,390,160	25,390,160

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-530-520230-00000-000 : PRINTING & OFFICE SUPPLY	10,000	10,000	10,000
ADMIN OFFICE AND 12 FIRE STATIONS PAPER LETTERHEAD LABELS AND FORMS	3,000	3,000	3,000
PRINTING JOBS FOR FIRE PREVENTION AND TRAINING AND RECRUIT SCHOOL	2,000	2,000	2,000
OFFICE SUPPLIES AND PRINTER CARTRIDGES FOR ADMIN AND ALL STATIONS.	5,000	5,000	5,000
001-530-520240-00000-000 : DEPARTMENTAL SUPPLIES	252,084	220,172	220,172
FIRE INVESTIGATIONS AND INSPECTIONS			
LAPTOP APR HALF FACE FILTERS THERMAL CAMERA SCENE LIGHT			
MISC SUPPLIES FOR INVESTIGATIONS PAINT CANS GLOVES EVIDENCE TAPE MARKERS			
SCENE DIAGRAM SOFTWARE IPAD PEN AND PENCILS FOR INSPECTORS			
SURFACE PRO 7 REPLACEMENT SPECIAL EVENTS KITS	9,997	5,697	5,697
JRPAT EQUIPMENT			
WEIGHTED VESTS KNEE PADS AND LEATHER GLOVES DEAD BLOW SLEDGE HAMMER			
MISC SUPPLIES SLED CLEANER AND A TABLE AND MANNEQUINS	3,107	3,107	3,107
REHAB			
WATER AND SQUENCHERS FOR SUPPRESSION AND TRAINING			
TWO SQUENCHER STATION REPLACEMENTS			
MISC REHAB SNACKS FOR TRAINING AND ON FIRE SCENES	2,605	1,605	1,605

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
FIREFIGHTING EQUIPMENT			
PIKE POLES NY HOOK COLORADO HOOK 6 AND 8 VEHICLE REPLACEMENT			
CHARGERS VULCAN 180 LED WITH VEHICLE MOUNT SREAM AND LIND			
LIGHTS PACK TRACKER BATTERIES TAC-VARIOUS TYPES OF AXES PAC MULE			
LADDER BELTS MULTIPLE TYPES OF HAND TOOLS FOR FIRE FIGHTING			
REPLACEMENT BLADES K-12 ROTARY SAW SHOVELS VENT SAW CHAIN			
SAWS REPLACEMENT CHAINS ELEVATOR KEY KIT FOAM CONCENTRATE AND			
EDUCTOR WATER CAN FIRE HOSE CLAMPS NUMEROUS ADAPTORS FIRE			
HOSE POWER SAW BRACKET TRAFFIC CONES TRAFFIC SPEED BUMPS			
CHICAGO ROPE BAG UTILITY ROPE GOUND LADDER REPLACEMENT PARTS			
HYDRA RAM GEAR BAGS EXTENSION CORDS BATTERIES MECHANICS TOOL			
SETS	42,264	38,994	38,994
MARINE DIVISION			
ESCAPE PACKS BINOCULARS MISC BRACKETS SCUBA WET SUIT DOCK LINES			
TEAM WENDY HELMETS FAC MASK FULL COMMS INFLATABLE LIFE JACKET			
BOMBER FLOTATIOIN JACKET CLASSIC FLOTATIOIN BIB PANTS DRY SUITE			
THINSULATE DUI DRY SUITE BCD AQUA LUNG APEX FINS REGULATRO OCTO			
SETS DIVE KNIT GLOVES WITH LATEX DIVE HELMETS GROUNDING RODS			
MISC CLEANING SUPPLIES DIVE LED FLASHLIGHTS LED GO LIGHTS BOAT			
HOOKS WAYPOINT LED SPOTLIGHTS PORTABLE FIRE PUMP SEA KITS			
DAMAGE CONTROL KITS DEWATERING PUMP DIVE GEAR BAGS ORION			
INLAND LOCATOR FLIR NIGHT VISION CAMERA	36,426	31,085	31,085
HYDRANT TESTING EQUIPMENT			
MISC REPLACEMENT PARTS	500	500	500
RESCUE EQUIPMENT			
CMC PRO SERIES CLASS 3 HARNESS PETZL IDS LARGE CMC CLUTCH			
ENFORCER LOAD CELL MAGNUM EXTRA LARGE RIGGING PLATE 8000 LB			
ROPE KERMANTLE MPD OMNI BLOCK PULLIES TRASH PUMP WITH HOSE			
PRUSSIKS ROPE RESCUE GLOVES CMC PATIENT TIE IN HARNESS 90			
DEGREE TWIST CAROBINERS STEEL OFF SET D CARABINERS RESCUE			
MANIKIN CON SPACE COMM CABLE WITH STRAIN RELIEF SNAP HOOK 100 FT			
HOSE AND CABLE ZIPPERED UMBILICAL 100 FT ORANGE AND BLUE RESCUE			
HELMETS TL9 STABILIZER SAWALL IMPACT WRENCH BAND SAW GRINDER			
CHAIN HOIST FLAT WEBBING SPOOLS SLINGS RED BLUE SUPER DIFFERENT			
SIZES SCREW PIN SHACKLES VARIOUS SIZES SNATCH BLOCKS VARIOUS			
SIZES	32,607	25,557	25,557

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
HIGH RISE EQUIPMENT			
MISC HIGH RISE SUPPLIES AND EQUIPMENT	2,000	1,000	1,000
 STATIONS AND FACILITIES			
6 RECLINERS 2 SOFAS KITCHEN TABLE MATTRESS REPLACEMENTS			
PERSONAL LOCKERS FLOOR BUFFER DISHES ICE MACHINE RIDING MOWER			
REFRIGERATOR BED REPLACEMENTS STORAGE BINS FOR UNDER THE BED			
OFFICE CHAIR REPLACEMENTS MISC FURNITURE ITEMS WATER BOTTLE FILL			
STATION 5 WEED EATER BLOWER PUSH MOWER EDGER WASHER AND			
DRYER STOVE TRUE FUEL PALLET JACK HEAVY DUTY CREEPERS	44,502	44,354	44,354
 HAZMAT			
BUCKETS ABSORBENT PADS OILDRY DAWN DISH SOAP AND VINEGAR			
FOLDING CHAIRS HYDROGEN PEROXIDE LEVEL A SUIT LPG KIT PORTABLE			
BASIN APR MISC PARTS FULL CIRCLE CLAMP SAMPLING KIT SODIUM			
HYPOCHLORITE ONE SUIT LEVEL B CBRNE LEVEL B SUITS TRAINING SUITS			
OXYGEN SENSORS VARIOUS TYPES OF SENSORS METHANE GAS			
CALIBRATION 4 GAS COCKTALE AND VARIOUS TYPES OF GASES DRAGER			
TUBES ISOBUTYLENE MX6 MULTI GAS METER LEL SENSOR RADEYE FLIR			
SPRD	49,853	47,891	47,891
 TRAINING DIVISION			
BURN BUILDING PROPS MISC CLEANUP TOOLS FOR PROPS VENTILATION			
AND FORCIBLE ENTRY EXPENDABLES BATTERY CHARGER MISC SUPPLIES			
FOR EMT TRAINING PT EQUIPMENT	9,379	6,789	6,789
 SAFETY EQUIPMENT			
DI ELECTRIC GLOVE TESTING INSERTS AND GLOVES MISC SAFETY			
EQUIPMENT	3,528	3,528	3,528
 OFFICE			
AWARDS AND PLAQUES FOR RETIREMENT LIFE SAVING VALOR ETC DESK			
TOP SCANNER FOR MARINE AND MEDICAL TV AND PROJECTOR FOR OPS			
ROOM COMPUTER AND ACCESSORIES FOR OPS ROOM WEBCAM FOR OPS			
ROOM ADOBE CREATIVE CLOUD ALL APPS CAR SEAT EVENT SIGNS FAMILY			
FUN DAY SUPPLIES ACROBAT PRO GO PRO AND HOTSPOT CAMERAS HP			
LASER JET PRINTER FOR INSPECTIONS	15,316	10,065	10,065
 001-530-520250-00000-000 : FIRE PREVENTION SUPPLIES	8,000	8,000	8,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
FIRE PREVENTION SUPPLIES COLORING BOOKS CRAYONS HELMETS BRACELETS ROLLS OF STICKERS PAPER FANS WITH SAFETY MESSAGE POT HOLDERS PENCILS AND PENS FOLDING WAGON TO MOVE SUPPLIES DROP BOX FIRE PREVENTION SUPPLIES INCLUDING SMOKE AND BATTERIES TABLE CLOTH WITH NCFD LOGO	8,000	8,000	8,000
001-530-520270-00000-000 : COPY MACHINES & SUPPLIES	5,000	5,000	5,000
COPY MACHINES SUPPLIES FOR ALL STATIONS AND ADMIN OFFICE	5,000	5,000	5,000
001-530-520410-00000-000 : UNIFORMS & CLOTHING	454,039	415,000	415,000
OFFICE ADMIN SHIRTS PANTS AND OFFICE ATTIRE FOR OFFICE ADMIN PERSONNEL	3,052	3,052	3,052
FIRE MARSHAL INSPECTORS UNIFORMS FOR INSPECTORS AND PPE AND COVERALLS FOR INVESTIGATORS	4,905	4,905	4,905
TRAINING RECRUITS	1,635	1,635	1,635
DEPARTMENT UNIFORMS ACCOUNTABILITY SUPPLIES PAR TAGS BADGES HAT AND NAME PLATES SHOULDER EMBLEMS COLLAR PINS BELTS SHIRTS PANTS JACKETS WORKBOOTS SHOES DRESS APPAREL RAIN COATS BALL CAPS BEANIES AND JOB SHIRTS	116,586	107,888	107,888
HONOR GUARD SUNGLASSES HAT HOLDERS AND COVERS BELTS GLOVES TEE SHIRTS DRESS COATS TROUSERS MISC ITEMS AND DRY CLEANING	4,322	3,667	3,667
BUNKER GEAR COAT PANTS SUSPENDERS INTERNAL HARNESS FLASH HOODS BUNKER BOOTS HELMETS GLOVES REPAIRS AND ALTERATIONS FOR TURNOUT GEAR REPAIR 50 SETS	319,670	290,485	290,485
SPECIAL OPERATIONS 511 PANTS AND SHORTS SHORT SLEEVE SHIRTS 511 PANTS AND SHIRTS TEMS TEAM	3,869	3,368	3,368

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-530-520450-00000-000 : CLEANING/SANITATION SUPP	44,000	44,000	44,000
STATION SUPPLIES FOR ALL FIRE STATIONS	44,000	44,000	44,000
001-530-520460-00000-000 : BOOKS & PUBLICATIONS	3,500	3,500	3,500
TRAINING DEPT			
UPDATE CURRENT BOOKS	1,335	1,335	1,335
FIRE INSPECTIONS			
NATIONAL FIRE CODE ELECTRONIC	1,500	1,500	1,500
MARINE DIVE DIVISIONS			
UPDATE MARINE MANUALS 275 AND UPDATE DIVE TEAM MANUALS 390	665	665	665
001-530-520490-00000-000 : MEDICAL & LAB SUPPLIES	29,875	20,500	20,500
MEDICAL SUPPLIES AND EQUIPMENT INCLUDING ASPIRIN ORAL GLUCOSE EPINEPHRINE KITS DIABETES TESTING SUPPLIES OPIOID OVERDOSE KIT ALBUTEROL AIRWAY SUPPLIES MEGAMOVER PORTABLE TRANSPORT UNIT LATEX GLOVES KING TUBES AND HOLDERS SHARPS CONTAINER ZOLL AED PRO REPLACEMENTS MISC REPAIR SUPPLIES FOR OXYGEN REGULATORS AND BP MEDICAL BAGS 1 PELICAN BOX FOR MARINE EASY CAP DETECTOR PEDI CAP II CO2 DETECTOR BITE STICKS TENSION PNEUMOTHRAZ TRAINER TRUECLOT HEMORHAGE TRAINER SUCTION UNITS BMR PEDI ADULT AND INFANT	29,875	20,500	20,500
001-530-530230-00000-000 : REPAIRS-BUILDING	13,000	13,000	13,000
MAINTAIN TRAINING FACILITIES AND STATION REPAIRS	7,000	7,000	7,000
12 DIFFERENT FIRE STATIONS REPAIRS	6,000	6,000	6,000
001-530-530240-00000-000 : MACH-EQUIPMENT REPAIRS	43,600	43,600	43,600

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
FIREFIGHTING EQUIPMENT EQUIPMENT REPAIR AIR PACK REPAIR AIR COMPRESSOR REPAIRS THERMAL CAMERA BATTERY REPLACEMENT CALIBRATE RAD METERS AND AIR PACK EQUIPMENT TESTERS SERVICE HAZMAT METERS DIVE EQUIPMENT REPAIRS AND THERMAL IMAGER MAINTENANCE	26,600	26,600	26,600
STATION EQUIPMENT APPLIANCE EQUIPMENT REPAIRS ICE MAKER REPAIRS STATION GENERATOR REPAIRS LAWN EQUIPMENT REPAIRS	17,000	17,000	17,000
001-530-530370-00000-000 : RADIO SUPPLIES/REPAIRS	20,000	20,000	20,000
ALL RADIO PART AND REPAIRS INCLUDING MISC PARTS AND SUPPLIES LEATHER SWAY STRAP ANTENNAS RADIO EAR PIECES FOR MARINE DIVISION LEATHER RADIO HOLDERS AND STRAPS APX 6000 SAFE BATTERIES	20,000	20,000	20,000
001-530-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	8,265	8,265	8,265
FIRE INVESTIGATIONS IAAI MEMBERSHIPS AND FIT CERT SCIAAI MEMBERSHIPS IAAI CFI RECERT	705	705	705
TRAINING SCAAS ISFSI SC EMS ASSOC NAEMT INSTRUCTOR LEBA IAFC SCFCA FDTN AND INSTITUTE OF FIRE ENGINEERS	3,845	3,845	3,845
FIRE MARSHAL OFFICE STATE FIRE MARSHAL CERT RENEWAL SC LIFE SAFETY EDUCATOR ICC CERT RENEWAL NFPA CERT AND SUBSCRIPTION RENEWAL AND NFPA MEMBERSHIP	2,290	2,290	2,290
CREDENTIALING CFO AND FIRE OFFICER NASBLA	1,425	1,425	1,425
001-530-540290-00000-000 : TRAVEL	19,000	0	0
FIRE AND LIFE SAFETY EDUCATOR FALL CONFERENCE \$500	0	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
REGISTRATION PAID FROM TRAINING	0	0	0
HOTEL 2 NIGHTS	500	0	0
CITY VEHICLES 50 FUEL - NO PER DIEM	0	0	0
FIRE AND LIFE SAFETY EDUCATOR CONFERENCE \$600	0	0	0
REGISTRATION PAID FROM TRAINING	0	0	0
HOTEL FOR FLSE	450	0	0
MEAL PER DIEM FOR FLSE	150	0	0
SC FIRE MARSHAL SPRING CONFERENCE IN MYRTLE BEACH \$1000	0	0	0
FALL CONF REGISTRATION PAID FROM TRAINING	0	0	0
HOTEL FOR TWO NIGHTS 4 PEOPLE	540	0	0
CITY VEHICLE	0	0	0
MEALS FOR THREE DAYS FOR 4 PEOPLE	460	0	0
SC FIRE MARSHAL FALL CONFERENCE \$1000	0	0	0
FALL CONF REGISTRATION PAID FROM TRAINING	0	0	0
HOTEL 2 NIGHTS 4 PEOPLE	460	0	0
CITY VEHICLE FUEL	0	0	0
MEALS THREE DAYS 4 PEOPLE	540	0	0
ACCREDITAION CPSE CONFERENCE IN ORLANDO FL FOR 2 PEOPLE 2750	0	0	0
REGISTRATION PAID FOR FROM TRAINING	0	0	0
TWO HOTEL ROOMS FOR 5 NIGHTS	1,236	0	0
FLIGHT TWO TICKETS 625 EA	1,250	0	0
MEAL PER DIEM FOR 2 PEOPLE FOR 4 DAYS	264	0	0
FIRE INVESTIGATIONS SC IAAI QUARTERLY TRAINING - 300	0	0	0
HOTEL FOR 2 NIGHTS ONE ROOM	200	0	0
MEAL PER DIEM FOR ONE	100	0	0
CITY VEHICLE	0	0	0
FIRE INVESTIGATIONS ATF POST BLAST ANALYSIS CONFERENCE 500	0	0	0
5 DAY CONFERENCE 4 NIGHTS IN HOTEL	400	0	0
REGISTRATION PAID BY TRAINING	0	0	0
MEAL PER DIEM	100	0	0
CITY VEHICLE	0	0	0
FIRE INVESTIGATIONS - SC LAW ENFORCEMENT TRAINING CERTIFICATION			
250	0	0	0
REGISTRATION PAID BY TRAINING	0	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
MEAL PER DIEM	250	0	0
FIRE INVESTIGATIONS - NC SC IAAI CONFERENCE 600	0	0	0
REGISTRATION PAID BY TRAINING	0	0	0
HOTEL FOR 2 NIGHTS	475	0	0
MEAL PER DIEM	125	0	0
CITY VEHICLE	0	0	0
NATIONAL FIRE ACADEMY EMMITSBURG MARYLAND SUPPRESSION - 4800	0	0	0
REGISTRATION PAID FROM TRAINING	0	0	0
ROOM IN THE DORM IS COMPLIMENTARY	0	0	0
PER DIEM IS MANDATORY MEAL TICKETS	4,800	0	0
FRI CONFERENCE ATLANTA GA FOR 5 PEOPLE 2000	0	0	0
REGISTRATION PAID FOR FROM TRAINING	0	0	0
HOTEL FOUR NIGHTS 5 PEOPLE	1,700	0	0
MEAL PER DIEM 5 PEOPLE	300	0	0
FDIC INSTRUCTOR CONFERENCE IN INDIANAPOLIS FOR 2 PEOPLE 3000	0	0	0
PER DIEM FOR 6 DAYS	900	0	0
HOTEL FOR 5 NIGHTS	2,100	0	0
CITY VEHICLE	0	0	0
HAZMAT CONFERENCE IN DAYTONA FL 1000	0	0	0
HOTEL FOR 4 DAYS	900	0	0
PER DIEM FOR TWO PEOPLE	100	0	0
CITY VEHICLE	0	0	0
SPECIAL OPS EMS CONFERENCE 700	0	0	0
PER DIEM FOR 2 DAYS	90	0	0
HOTEL	610	0	0
001-530-540680-00000-000 : PROF SERVICES-MEDICAL	152,475	142,025	142,025
ANNUAL PHYSICALS RANDOM DRUG SCREENS NEW HIRES ACCIDENTS INJURIES AND MISC	152,475	142,025	142,025
001-530-540695-00000-000 : CONTRACTED SERVICES	82,000	56,000	56,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
ACCREDITATION	5,000	5,000	5,000
PROMOTIONAL CEREMONY	6,500	6,500	6,500
PROFESSIONAL PUBLIC SPEAKING ENGAGEMENT	4,500	3,500	3,500
MUSC MOU MED CONTROL	5,000	5,000	5,000
CONTRACT WITH ARC	25,000	0	0
MUSC MENTAL HEALTH	36,000	36,000	36,000
001-530-550210-00000-000 : MAINT & SERVICE CONTRACT	81,382	81,382	81,382
FIRE EXTINGUISHERS REFILLS AND CONTRACT SERVICES	3,500	3,500	3,500
STATIONS - PEST CONTROL - ALARM MONITORING ICE MACHINE SERVICE			
AED SERVICE MISC SERVICES AND WARRANTIES FOR HYDRAULIC			
EQUIPMENT EXHAUSE REMOVAL SYSTEM BIKE MAINTENANCE AED ANNUAL			
SERVICE SCBA ANNUAL FLOW TESTING	49,500	49,500	49,500
ANNUAL DIVE EQUIPMENT SERVICE	9,000	9,000	9,000
RMS ADMINISTRATOR SHARED COSTS			
SHARED COSTS TO THE COUNTY FOR A RMS ADMINISTRATOR.	19,382	19,382	19,382
001-530-550220-00000-000 : RADIO MAINT AGREEMENT	103,056	103,056	103,056
RADIO USER FEE AND EXTENDED WARRANTY			
IF RADIO COUNT INCREASES FEES INCREASE	103,056	103,056	103,056
001-530-570640-00000-000 : EMPLOYEE TRAINING	59,000	59,000	59,000
TRAINING DIVISION			
MEDICAL INSTRUCTOR CERTIFICATIONS AND RECERTS-NREMT PARAMEDIC			
RECERTS- SC EMT RECERTS-EMS CONFERENCE-NREMT PARAMETIC			
RECERTS-CPR RECERTS AND INSTRUCTOR CERTIFICATION-EMT COURSE-SE			
EXTRICATION -FDIC REGISTRATION-FRI CONFERENCE - SEA SCHOOL-MISC			
DIVE CLASSES-DIVE TRAINING AND RECERTS-SC STATE FF IMPROVEMENT			
PT TRAINER COURSES-ROPE TECH 1 AND CON SPACE-ROPE TECH 2-CPSE			
CONFERENCE	49,941	49,941	49,941

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
FIRE INSPECTIONS - FIRE MARSHALS OFFICE QUARTERLY TRAINING - ICC FIRE INSP PLANS EXAM CERT AND ICC FIRE INSP II CERT-SAFETY SEAT SUMMIT-SAFETY SEAT CLASS-SAFETY SEAT RECERT- IKECA HOOD AND DUCT CERTS-FLSE COURSES-SC LAW ENFORCEMENT TRAINING-SCIAAI QUARTERLY TRAINING-BURN CELL BUILD	9,059	9,059	9,059
001-530-570650-00000-000 : RECRUITING	1,500	1,500	1,500
WORKSHOPS AND MISC MATERIALS	1,500	1,500	1,500
001-530-570790-00000-000 : OTHER OPERATING EXPENSE	16,000	16,000	16,000
MISCELLANEOUS FUNCTIONS AND AWARDS	16,000	16,000	16,000
001-530-590840-00000-000 : AUTOMOTIVE EQUIPMENT	2,358,930	706,500	706,500
PIERCE FIRE TRUCK PUMPER WITH VMOX FOR WATSON HILL FIRE STATION	656,500	656,500	656,500
EQUIPMENT FOR WATSON HILL PUMPER TRUCK	50,000	50,000	50,000
TWO PIERCE FIRE TRUCK PUMPERS WITH VMOX - REPLACEMENTS	1,313,000	0	0
EQUIPMENT REPLACEMENT FOR TWO PUMPERS	100,000	0	0
ADMIN INSPECTOR VEHICLES 3 REPLACEMENTS	87,000	0	0
EQUIPMENT FOR ADMIN VEHICLES LETTERING BEDLINERS AND HARD COVERS	9,000	0	0
SUPPRESSION VEHICLES - TAHOE TYPE 3 REPLACEMENT VEHICLES	114,000	0	0
EQUIPMENT FOR 3 TAHOE TYPE VEHICLES - LETTERING LIGHTING EQUIPMENT RACK CONSOLES	29,430	0	0
001-530-590960-00000-000 : DEPARTMENTAL EQUIPMENT	231,935	0	0
JOHN DEERE GATOR FOR HAZMAT	11,445	0	0
DRONE - SUAS	16,350	0	0
3D CAMERA SYSTEM SCENE DOCUMENTATION	5,450	0	0
BUNKER GEAR DRYER	9,265	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
CAVCOM COMMUNICATIONS SYSTEM FOR HAZMAT	6,540	0	0
PEAC SOFTWARE HAZMAT REFERENCE MATERIAL SOFTWARE	7,630	0	0
BOAT 202 CARPORT	11,990	0	0
UTILITY TRAILER TANDEM AXLE	5,000	0	0
ENCLOSED TRAILER	9,265	0	0
FORCIBLE ENTRY PROPS	9,000	0	0
PARATECH MULTIFORCE AIRBAG KIT 2	15,000	0	0
DBA SYSTEM FOR STATION 8 FOR RADIO COVERAGE IN STATION	25,000	0	0
WATSON HILL STATION FURNISHINGS - DAY ROOM FURNITURE - GYM EQUIPMENT - OFFICE FURNISHINGS - BEDROOM FURNITURE - LOCKERS - TURNOUT GEAR LOCKERS - EXTRACTORS - WASHER AND DRYER	100,000	0	0

BUILDING INSPECTION DEPARTMENT

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DEPARTMENT NARRATIVE

The Building Inspection Department, headed by the Building Official, oversees all plumbing, mechanical, sign, gas, electrical, and building permits and inspections, and conducts sub-standard housing hearings as needed. This Department also enforces all zoning ordinances, works with the Planning Commission, Board of Zoning Adjustments, Board of Review, Fire Department, Police Department, Health Officer, and State Fire Marshall and represents the City in all non-criminal code violation cases in Municipal Court.

DEPARTMENT OBJECTIVES

1. To provide reasonable controls for the construction, use and occupancy of building through enforcement of the various building codes, i.e., Standard Building Code, National Electrical Code, Standard Plumbing Code, Standard Mechanical Code, Standard Swimming Pool Code, and One and Two Family Dwelling Code.
2. To ensure safer and healthier housing by minimizing the existence of sub-standard housing and lots.
3. To ensure a safer and more aesthetic environment by administration and enforcement of zoning ordinances.
4. To correlate and prosecute such code violations cited by the Police Department, Fire Department, and Health Officer.
5. To review and approve all customary home occupations.
6. To protect the consumer by ensuring that contractors are qualified through licensing and enforcement of licensing.

PERSONNEL

- 1 Building Official
- 1 Deputy Building Official /Commerical Plans Examiner
- 7 Building Inspector
- 1 Commercial Combination Inspector/Plans Reviewer
- 1 Residential Plans Examiner/Building Inspector
- 2 Office Support Specialist
- 1 Office Manager
- 1 CRS Sign Inspector
- 1 Permit Technician-
- 1 Compliance Officer
- 1 FloodPlain Manager/Building Inspector

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
540 : BUILDING INSPECTION DEPT							
Salaries & Wages							
510110 : REGULAR SALARIES	938,805	887,606	620,229	1,047,763	1,029,238	1,029,238	1,029,238
SubTotal : Salaries & Wages	938,805	887,606	620,229	1,047,763	1,029,238	1,029,238	1,029,238
Benefits							
510140 : FICA TAXES	70,288	66,270	46,103	80,154	78,737	78,737	78,737
510150 : RETIREMENT	127,640	129,566	96,507	163,032	170,442	170,442	170,442
510160 : INSURANCE	232,372	243,325	158,018	276,300	275,700	275,700	275,700
510170 : WORKMENS COMPENSATION	11,718	13,720	13,149	13,383	14,052	14,052	14,052
SubTotal : Benefits	442,018	452,881	313,777	532,869	538,931	538,931	538,931
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	3,164	1,840	692	4,250	5,000	4,250	4,250
520240 : DEPARTMENTAL SUPPLIES	6,963	5,015	6,410	7,500	7,500	7,500	7,500
520270 : COPY MACHINES & SUPPLIES	9,802	11,301	4,841	11,000	13,000	11,000	11,000
520410 : UNIFORMS & CLOTHING	1,119	1,575	2,007	2,750	3,000	2,750	2,750
520420 : RAIN CLOTHES-SAFETY SHOES	0	472	503	500	1,000	500	500
520460 : BOOKS & PUBLICATIONS	784	2,191	406	2,250	2,250	2,250	2,250
530310 : SMALL HAND TOOLS	33	500	63	500	500	500	500
540240 : MEMBERSHIPS/DUES/SUBSCRIP	2,473	3,100	2,372	2,500	3,000	2,500	2,500
540290 : TRAVEL	13,015	10,994	12,353	16,713	16,713	0	0
550210 : MAINT & SERVICE CONTRACT	435	435	435	450	500	450	450
570640 : EMPLOYEE TRAINING	2,409	2,381	2,500	2,500	3,000	2,500	2,500
570790 : OTHER OPERATING EXPENSE	2,000	1,419	1,857	2,000	2,000	2,000	2,000
SubTotal : Operating Expenses	42,197	41,223	34,439	52,913	57,463	36,200	36,200
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	45,782	22,397	35,885	37,500	58,000	0	0
SubTotal : Capital Outlay	45,782	22,397	35,885	37,500	58,000	0	0
SubTotal : 540 : BUILDING INSPECTION DEPT	1,468,802	1,404,107	1,004,330	1,671,045	1,683,632	1,604,369	1,604,369

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-540-520230-00000-000 : PRINTING & OFFICE SUPPLY	5,000	4,250	4,250
TO INCLUDE BUSINESS CARDS FOR ALL EMPLOYEES, STOP WORK ORDERS AND ANY ADDITIONAL PLACARDS SUCH AS OCCUPANCY LOAD AND CONDEMNATION PLACARDS.	5,000	4,250	4,250
001-540-520240-00000-000 : DEPARTMENTAL SUPPLIES	7,500	7,500	7,500
ALL DEPARTMENTAL SUPPLIES	7,500	7,500	7,500
001-540-520270-00000-000 : COPY MACHINES & SUPPLIES	13,000	11,000	11,000
COPY MACHINES AND COPY PAPER FOR DAY TO DAY OPERATIONS. REPLACE EXISTING BLOTTER DUE TO STATE CONTRACT RUNNING OUT. BLOTTER PAPER.	13,000	11,000	11,000
001-540-520410-00000-000 : UNIFORMS & CLOTHING	3,000	2,750	2,750
UNIFORMS FOR BUILDING DEPARTMENT STAFF.	3,000	2,750	2,750
001-540-520420-00000-000 : RAIN CLOTHES-SAFETY SHOES	1,000	500	500
RAIN CLOTHES AND SAFETY SHOES FOR INSPECTORS. INCREASE REQUESTED DUE TO THE COST OF WORK BOOTS.	1,000	500	500
001-540-520460-00000-000 : BOOKS & PUBLICATIONS	2,250	2,250	2,250
MISCELLANEOUS CODE BOOKS.	2,250	2,250	2,250
001-540-530310-00000-000 : SMALL HAND TOOLS	500	500	500
TO PURCHASE SMALL HAND TOOLS AS NEEDED	500	500	500

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-540-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	3,000	2,500	2,500
MEMBERSHIP RENEWALS FOR STAFF	3,000	2,500	2,500
001-540-540290-00000-000 : TRAVEL	16,713	0	0
IAEI CONFERENCE \$1150.00	0	0	0
HOTEL & PER DIEM \$425.00 X 2= 850.00	850	0	0
REGISTRATION FEE \$150.00 X 2= \$300.00	300	0	0
TRANSPORATION- CITY VEHICLE	0	0	0
ICC REGION 8 ANNUAL MEETING \$375.00	0	0	0
HOTEL & PER DIEM \$325.00 X 1= \$325.00	325	0	0
REGISTRATION FEE \$50.00 X 1= \$50.00	50	0	0
TRANSPORTATION- CITY VEHICLE	0	0	0
SCAHM CONFERENCE \$2,238.00	0	0	0
HOTEL & PER DIEM \$571.00 X 3= \$1,713.00	1,713	0	0
REGISTRATION FEE \$175.00 X 3= \$525.00	525	0	0
TRANSPORTATION- CITY VEHICLE	0	0	0
BOASC CONFERENCE \$2400.00	0	0	0
HOTEL & PER DIEM \$625.00 X 3= \$1875.00	1,875	0	0
REGISTRATION FEE \$175.00 X3 = \$525.00	525	0	0
TRANSPORTATION- CITY VEHICLE	0	0	0
ICC REGION 8 ANNUAL MEETING \$600.00	0	0	0
HOTEL & PER DIEM \$250 X 2= \$500.00	500	0	0
REGISTRATION FEE \$50.00 X2= \$100.00	100	0	0
TRANSPORTATION-CITY VEHICLE	0	0	0
ICC ANNUAL CONFERNCE \$2,155.00	0	0	0
HOTEL & PER DIEM \$1,105 X 1= \$1,105.00	1,105	0	0
REGISTRATION FEE \$600 X 1= \$600.00	600	0	0
TRANSPORTATION- AIR FARE \$450 X 1= \$450.00	450	0	0
SC PLUMBING, MECHANICAL	0	0	0
AND GAS ASSOCIATION CONFERENCE \$585.00	0	0	0
HOTEL & PER DIEM \$470 X 1= \$470.00	470	0	0
REGISTRATION FEE \$115.00 X 1= \$115.00	115	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
TRANSPORTATION- CITY VEHICLE	0	0	0
COASTAL CODE ANNUAL CONFERENCE \$1,210.00	0	0	0
HOTEL & PER DIEM \$515 X 2= \$1,030.00	1,030	0	0
REGISTRATION FEE \$90X 2= \$180.00	180	0	0
TRANSPORTATION- CITY VEHICLE	0	0	0
5 BUILDING INSPECTORS 2 TRIPS EACH	0	0	0
FOR CERTIFICATION AND EXAMS \$6000	0	0	0
HOTEL & PER DIEM \$420 X 10= \$4,200.00	4,200	0	0
REGISTRATION FEE \$ 180.00 X 10= \$1,800.00	1,800	0	0
001-540-550210-00000-000 : MAINT & SERVICE CONTRACT	500	450	450
MAINTENANCE AND SERVICE CONTRACT FOR SHREDDER	500	450	450
CONTRACT FOR SHREDDER	0	0	0
001-540-570640-00000-000 : EMPLOYEE TRAINING	3,000	2,500	2,500
EXAM FEES, AND CERTIFICATION CLASSES	3,000	2,500	2,500
NOT COVERED BY BUILDING CODES	0	0	0
COUNCIL X 15 INSPECTORS	0	0	0
001-540-570790-00000-000 : OTHER OPERATING EXPENSE	2,000	2,000	2,000
SUMMONS FOR FILING FEES AND COMPLAINTS	2,000	2,000	2,000
FOR PUBLIC SAFETY & HOUSING COMMITTEE	0	0	0
TO INCLUDE DRUG TESTING FOR NEW	0	0	0
EMPLOYEES AND ANY ADDITIONAL EXPENSES NOT	0	0	0
COVERED UNDER ANY OTHER ACCOUNT.	0	0	0
001-540-590840-00000-000 : AUTOMOTIVE EQUIPMENT	58,000	0	0
SUV X 2 THIS WILL NEED TO INCLUDE FLOOR MATS, BED COVER AND LINES			
STROBE LIGHT PACKAGE AND BLUETOOTH CAPABILITIES	58,000	0	0

PUBLIC WORKS DEPARTMENT

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DEPARTMENT NARRATIVE

The Public Works Department is comprised of five divisions: Administration, Maintenance, Stormwater Utility, City Garage, and Sanitation. Responsibilities include: provide planning, design, management, operations, construction, maintenance and repair of public works systems and programs such as streets, storm drainage, public buildings, solid waste collection and equipment maintenance and related public works activities to provide and promote the general health, safety and comfort of the community and its citizens.

DEPARTMENT OBJECTIVES

1. Provide engineering staff services to other operating divisions.
2. Design a variety of engineering projects including street and storm drainage construction.
3. Assist in the preparation of applications for Federal grants.
4. Assist in providing plans and specifications for Community Development and Public Facilities Capital Improvements and Repairs.
5. Improve the maintenance of all City sidewalks and streets.
6. Erect and maintain all street and traffic signs within the City, and improve street lighting in those areas that are substandard.
7. Maintain all parks, playgrounds and public buildings.
8. Provide improved services to the residents of the City of North Charleston for trash and refuse collections.
9. Develop a program for complying with OSHA requirements and to reduce personal accidents.
10. Extend the useful life of vehicles and equipment by stressing care and adopting a preventive maintenance program for all departments and divisions.
11. Improve stormwater drainage through management of a proactive maintenance, repair and infrastructure improvement program in accord with NPDES policies.

PUBLIC WORKS ADMINISTRATIVE DIVISION:620

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PERSONNEL

- 1 Director of Public Works
- 2 Assistant Public Works Director
- 1 Administrative Specialist
- 1 Fiscal Support Specialist
- 1 Engineering Inspector
- 2 Staff Engineer
- 1 Contracts Manager
- 1 Office Support Specialist
- 1 Office Manager

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
620 : PUBLIC WORKS DEPARTMENT							
Salaries & Wages							
510110 : REGULAR SALARIES	870,768	779,462	532,217	864,436	866,072	866,072	866,072
510120 : OVERTIME	1,398	2,560	1,055	0	0	0	0
SubTotal : Salaries & Wages	872,166	782,022	533,272	864,436	866,072	866,072	866,072
Benefits							
510140 : FICA TAXES	63,675	56,821	38,555	66,129	66,255	66,255	66,255
510150 : RETIREMENT	103,038	104,651	73,684	134,506	143,422	143,422	143,422
510160 : INSURANCE	205,683	196,314	118,524	184,200	195,050	195,050	195,050
510170 : WORKMENS COMPENSATION	11,534	13,505	12,303	13,173	13,832	13,832	13,832
SubTotal : Benefits	383,930	371,291	243,066	398,008	418,559	418,559	418,559
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	1,501	1,834	1,615	2,000	2,000	2,000	2,000
520240 : DEPARTMENTAL SUPPLIES	9,559	5,743	9,994	10,000	10,000	10,000	10,000
520270 : COPY MACHINES & SUPPLIES	11,951	9,497	5,776	13,000	13,000	13,000	13,000
520410 : UNIFORMS & CLOTHING	1,983	1,164	482	2,000	2,000	2,000	2,000
520420 : RAIN CLOTHES-SAFETY SHOES	483	396	98	500	500	500	500
520450 : CLEANING/SANITATION SUPP	17,948	16,769	11,049	19,000	19,000	19,000	19,000
520460 : BOOKS & PUBLICATIONS	200	0	0	250	250	250	250
540240 : MEMBERSHIPS/DUES/SUBSCRIP	2,048	1,652	1,387	2,180	2,180	2,180	2,180
540290 : TRAVEL	140	5,315	80	5,800	5,800	0	0
550210 : MAINT & SERVICE CONTRACT	115,557	104,246	76,207	135,358	135,358	135,358	135,358
550220 : RADIO MAINT AGREEMENT	61,000	60,777	60,648	61,560	61,560	61,560	61,560
570790 : OTHER OPERATING EXPENSE	30,568	16,811	7,197	27,500	27,500	27,500	27,500
SubTotal : Operating Expenses	252,938	224,204	174,533	279,148	279,148	273,348	273,348
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	0	27,843	0	28,000	0	0	0
SubTotal : Capital Outlay	0	27,843	0	28,000	0	0	0
SubTotal : 620 : PUBLIC WORKS DEPARTMENT	1,509,034	1,405,360	950,871	1,569,592	1,563,779	1,557,979	1,557,979

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-620-520230-00000-000 : PRINTING & OFFICE SUPPLY	2,000	2,000	2,000
PRINTING AND OFFICE SUPPLY-FUNDS USED TO	2,000	2,000	2,000
PRINT INTERNAL OPERATION FORMS AND SOME	0	0	0
ADDITIONAL COPIES OF PLANS AND	0	0	0
SPECIFICATIONS.ROLL PAPER AND MYLAR FOR	0	0	0
PLOTTERS AND MISC PRINTING SUPPLIES.	0	0	0
001-620-520240-00000-000 : DEPARTMENTAL SUPPLIES	10,000	10,000	10,000
DEPARTMENTAL SUPPLIES-FUNDS TO SUPPORT	10,000	10,000	10,000
PURCHASES OF STANDARD DEPARTMENTAL	0	0	0
SUPPLIES, FOLDERS, PRESENTATION PACKAGES	0	0	0
COMPUTER DISCS AND SIMILAR ITEMS.	0	0	0
001-620-520270-00000-000 : COPY MACHINES & SUPPLIES	13,000	13,000	13,000
CONTINUED LEASE OF ENGINEERING WIDE-	2,900	2,900	2,900
FORMAT COPIER/SCANNER UNIT	0	0	0
CONTINUED LEASE OF PRINTER/COPIER FOR	2,500	2,500	2,500
1ST FLOOR OFFICE STAFF	0	0	0
LEASE OF PRINTER/COPIER FOR 2ND FLOOR	3,500	3,500	3,500
SUPERVISORY STAFF	0	0	0
LEASE OF PRINTER/COPIER FOR 2ND FLOOR	3,500	3,500	3,500
ENGINEERING STAFF	0	0	0
FUNDS FOR GENERAL USE COPY SUPPLIES.	600	600	600
001-620-520410-00000-000 : UNIFORMS & CLOTHING	2,000	2,000	2,000
FUNDS FOR ADMIN STAFF UNIFORMS	2,000	2,000	2,000
001-620-520420-00000-000 : RAIN CLOTHES-SAFETY SHOES	500	500	500
RAIN GEAR-SAFETY SHOES FOR ADMIN STAFF	500	500	500

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-620-520450-00000-000 : CLEANING/SANITATION SUPP	19,000	19,000	19,000
CLEANING/SANITATION SUPPLIES FOR THE PUBLIC WORKS DEPARTMENT.	19,000 0	19,000 0	19,000 0
001-620-520460-00000-000 : BOOKS & PUBLICATIONS	250	250	250
PURCHASE MISC. AND UPDATED BOOKS AND PUBLICATIONS FOR THE ENGINEERING AND ADMINISTRATION DIVISION.	250 0 0	250 0 0	250 0 0
001-620-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	2,180	2,180	2,180
DIRECTOR-AMERICAN PUBLIC WORKS ASSOC. (APWA) MEMBERSHIP	200 0	200 0	200 0
ASST. DIRECTOR-APWA MEMBERSHIP	200	200	200
ASST. DIRECTOR-APWA MEMBERSHIP	200	200	200
DIRECTOR-AMERICAN SOCIETY OF CIVIL ENGINEERS (ASCE) MEMBERSHIP	260 0	260 0	260 0
ASST. DIRECTOR-ASCE MEMBERSHIP	260	260	260
STAFF ENGINEER-ASCE MEMBERSHIP	260	260	260
ASST.DIRECTOR-PE REGISTRATION	85	85	85
STAFF ENGINEER-PE REGISTRATION	85	85	85
DIRECTOR-SC ASSOC. OF STORMWATER MANAGERS (SCASM) MEMBERSHIP	175 0	175 0	175 0
ASST. DIRECTOR-SCASM MEMBERSHIP	175	175	175
STAFF ENGINEER-SCASM MEMBERSHIP	175	175	175
CONTRACT MANAGER-SC GREEN ASSOCIATION	45	45	45
SUBSCRIPTION-SCDOT PLANS ONLINE - ANNUAL	60	60	60
FEE FOR ACCESS TO SCDOT PLAN LIBRARY	0	0	0
001-620-540290-00000-000 : TRAVEL	5,800	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
DIRECTOR-REGIONAL CONFERENCE OR SEMINAR 1,700	0	0	0
TRANSPORTATION-\$500	500	0	0
REGISTRATION-\$600	600	0	0
HOTEL/PER DIEM-\$600	600	0	0
ASST. DIRECTOR-REGIONAL CONF. OR SEMINAR 1,200	0	0	0
TRANSPORTATION-\$200	200	0	0
RESISTRATION-\$500	500	0	0
HOTEL/COST PER DIEM-\$500	500	0	0
ASST. DIRECTOR-REGIONAL CONF. OR SEMINAR 1,200	0	0	0
TRANSPORTATION-\$200	200	0	0
RESISTRATION-\$500	500	0	0
HOTEL/COST PER DIEM-\$500	500	0	0
CONTRACT MANAGER-SC HORTICULTURE INDUSTRY	0	0	0
TRADE SHOW & SEMINAR 700	0	0	0
TRANSPORTATION-\$200	200	0	0
RESISTRATION-\$200	200	0	0
HOTEL/COST PER DIEM-\$300	300	0	0
ADMINISTRATIVE/ENGINEERING STAFF-1,000	0	0	0
MISC. SEMINARS-CONTINUING EDUCATION	1,000	0	0
001-620-550210-00000-000 : MAINT & SERVICE CONTRACT	135,358	135,358	135,358
GPS FLEET MONITORING	35,000	35,000	35,000
CONTRACTED CUSTODIAL SERVICES - CONTINUE	80,158	80,158	80,158
EXISTING CUSTODIAL SERVICE FOR PW	0	0	0
FACILITY. (6 PEOPLE X 4 HOURS X 260 DAYS	0	0	0
AT \$13 PER CONTRACT)	0	0	0
DUMPSTER SERVICE AT PW BLDG A - TWO(2)	3,960	3,960	3,960
8CY DUMPSTERS DUMPED TWICE/WK (\$330/MO)	0	0	0
NOVATIME - ANNUAL MAINTENANCE COST FOR	3,600	3,600	3,600
TIME AND ATTENDANCE SYSTEM	0	0	0
PW CAMPUS CONTRACT MAINTENANCE SERVICES	12,640	12,640	12,640
001-620-550220-00000-000 : RADIO MAINT AGREEMENT	61,560	61,560	61,560

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
RADIO USAGE FEE-CHARLESTON COUNTY FEE	61,560	61,560	61,560
FOR 135 PW RADIOS AT \$38/MONTH EACH	0	0	0
(135*38/MONTH*12=\$61,560/YR)	0	0	0
001-620-570790-00000-000 : OTHER OPERATING EXPENSE	27,500	27,500	27,500
OTHER OPERATING FUNDS USED FOR MISC.	25,500	25,500	25,500
PURCHASES NOT RELATED TO OTHER ACCOUNTS.	0	0	0
ANNUAL LUNCHEONS	2,000	2,000	2,000
CONTRACT W/TEMPORARY AGENCY TO REPLACE INMATE LABOR	0	0	0

PUBLIC WORKS MAINTENANCE DIVISION:621

PERSONNEL

1	Streets Crewleader	2	Electrician
5	Facilities Maintenance Technician I	10	Equipment Operator I
3	Facilities Maintenance Technician II	6	Equipment Operator II
2	Facilities Maintenance Technician, Senior	17	Laborer
3	Landscape Crewleader	1	Sign Shop Crewleader
1	Horticultural Superintendent	2	Sign Maker
1	Building & Maintenance Asst. Superintendent	1	Urban Forester
1	Traffic Signal Technician	2	Asst. Traffic Signal Elect. Superintendent
1	Asst. Horticultural Superintendent	1	Building & Maintenance Manager
4	Field Service Lead Worker	1	Service Coordinator
1	Electrical and Traffic Signal Technician		
1	Equipment Operator III		

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
621 : MAINTENANCE DIVISION							
Salaries & Wages							
510110 : REGULAR SALARIES	2,383,264	2,408,478	1,615,574	2,494,116	2,491,660	2,491,660	2,491,660
510120 : OVERTIME	11,025	22,751	13,194	30,000	30,000	30,000	30,000
SubTotal : Salaries & Wages	2,394,289	2,431,229	1,628,768	2,524,116	2,521,660	2,521,660	2,521,660
Benefits							
510140 : FICA TAXES	175,862	178,805	120,065	193,095	192,907	192,907	192,907
510150 : RETIREMENT	325,452	353,979	252,895	392,752	417,587	417,587	417,587
510160 : INSURANCE	861,944	893,420	533,054	1,028,450	959,300	959,300	959,300
510170 : WORKMENS COMPENSATION	102,451	119,957	130,372	117,013	122,864	122,864	122,864
SubTotal : Benefits	1,465,709	1,546,161	1,036,386	1,731,310	1,692,658	1,692,658	1,692,658
Operating Expenses - Non-Divisional							
520230 : PRINTING & OFFICE SUPPLY	777	768	694	800	800	800	800
520240 : DEPARTMENTAL SUPPLIES	48,540	20,167	12,824	25,305	25,305	25,305	25,305
520350 : STREET CONSTR MATERIAL	53,208	67,897	46,459	100,000	100,000	100,000	100,000
520410 : UNIFORMS & CLOTHING	11,248	0	0	0	0	0	0
520420 : RAIN CLOTHES-SAFETY SHOES	6,097	0	0	0	0	0	0
520490 : MEDICAL & LAB SUPPLIES	1,982	1,993	1,048	2,000	2,000	2,000	2,000
520540 : SUPPLIES STREET SIGNS	57,123	68,438	47,606	65,000	66,950	65,000	65,000
530215 : LANDSCAPE MAINT.	77,392	79,999	49,945	80,000	80,000	80,000	80,000
530230 : REPAIRS-BUILDING	255,534	237,547	191,782	251,400	258,094	251,400	251,400
530270 : REPAIR MOBILE RADIO	669	0	0	675	675	675	675
530320 : STREET LIGHT MAINT.	74,239	85,151	47,486	82,400	84,872	82,400	82,400
540240 : MEMBERSHIPS/DUES/SUBSCRIP	365	630	533	845	865	845	845
540290 : TRAVEL	3,106	3,713	2,811	3,698	3,716	0	0
550210 : MAINT & SERVICE CONTRACT	1,624,718	20,787	17,434	0	0	0	0
550630 : RENTED-LEASED EQUIPMENT	11,993	1,140	128	0	0	0	0
570640 : EMPLOYEE TRAINING	766	1,520	1,029	3,810	3,000	3,000	3,000
570790 : OTHER OPERATING EXPENSE	44,551	36,547	29,416	47,775	49,088	47,775	47,775
SubTotal : Operating Expenses - Non-Divisional	2,272,308	626,297	449,195	663,708	675,365	659,200	659,200

City of North Charleston
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Fund, Department, Account Class, Account Segment	FYE 2018 Actuals	FYE 2019 Actuals	FYE 2020 YTD Actuals	FYE 2020 Approved Budget	FYE 2021 Dept Budget Requests	FYE 2021 Mayor's Proposed Budget	FYE 2021 Council Approved Budget
Operating Expenses - Maintenance Division (100)							
520240 : DEPARTMENTAL SUPPLIES	0	6,424	3,505	4,550	4,750	4,550	4,550
520410 : UNIFORMS & CLOTHING	0	1,984	0	2,795	2,795	2,795	2,795
520420 : RAIN CLOTHES-SAFETY SHOES	0	1,659	820	2,080	1,760	1,760	1,760
550210 : MAINT & SERVICE CONTRACT	0	148,728	129,585	163,605	199,877	199,877	199,877
550630 : RENTED-LEASED EQUIPMENT	0	2,532	3,070	3,750	3,750	3,750	3,750
SubTotal : Operating Expenses - Maintenance Division (100)	0	161,327	136,980	176,780	212,932	212,732	212,732
Operating Expenses - Signals/Sign Division (200)							
520240 : DEPARTMENTAL SUPPLIES	0	1,000	1,901	2,250	1,500	1,500	1,500
520410 : UNIFORMS & CLOTHING	0	692	578	1,935	1,935	1,935	1,935
520420 : RAIN CLOTHES-SAFETY SHOES	0	844	874	1,440	1,440	1,440	1,440
550630 : RENTED-LEASED EQUIPMENT	0	3,770	10,857	14,750	14,750	14,750	14,750
SubTotal : Operating Expenses - Signals/Sign Division (200)	0	6,306	14,210	20,375	19,625	19,625	19,625
Operating Expenses - Horticulture Division (300)							
520240 : DEPARTMENTAL SUPPLIES	0	11,945	3,748	4,570	6,635	6,070	6,070
520410 : UNIFORMS & CLOTHING	0	7,215	655	7,310	7,310	7,310	7,310
520420 : RAIN CLOTHES-SAFETY SHOES	0	3,168	2,624	5,440	5,440	5,440	5,440
550630 : RENTED-LEASED EQUIPMENT	0	0	0	3,000	1,500	1,500	1,500
SubTotal : Operating Expenses - Horticulture Division (300)	0	22,328	7,027	20,320	20,885	20,320	20,320
Operating Expenses - Streets Division (400)							
520240 : DEPARTMENTAL SUPPLIES	0	4,309	1,376	4,000	4,000	4,000	4,000
520410 : UNIFORMS & CLOTHING	0	1,089	0	2,150	2,150	2,150	2,150
520420 : RAIN CLOTHES-SAFETY SHOES	0	390	476	1,600	1,600	1,600	1,600
550630 : RENTED-LEASED EQUIPMENT	0	0	2,970	3,000	3,000	3,000	3,000
SubTotal : Operating Expenses - Streets Division (400)	0	5,788	4,822	10,750	10,750	10,750	10,750
Operating Expenses - Contracts Division (500)							
550210 : MAINT & SERVICE CONTRACT	0	1,606,007	1,058,420	1,861,300	1,952,647	1,952,647	1,952,647
SubTotal : Operating Expenses - Contracts Division (500)	0	1,606,007	1,058,420	1,861,300	1,952,647	1,952,647	1,952,647

Capital Outlay

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

Fund, Department, Account Class, Account Segment	FYE 2018	FYE 2019	FYE 2020	FYE 2020	FYE 2021	FYE 2021	FYE 2021
	<u>Actuals</u>	<u>Actuals</u>	<u>YTD Actuals</u>	<u>Approved Budget</u>	<u>Dept Budget Requests</u>	<u>Mayor's Proposed Budget</u>	<u>Council Approved Budget</u>
590840 : AUTOMOTIVE EQUIPMENT	472,178	228,732	244,113	268,200	297,301	0	0
590850 : MACHINES & EQUIPMENT	22,168	0	3,883	28,150	0	0	0
SubTotal : Capital Outlay	494,346	228,732	247,996	296,350	297,301	0	0
SubTotal : 621 : MAINTENANCE DIVISION	6,626,652	6,634,175	4,583,804	7,305,009	7,403,823	7,089,592	7,089,592

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-621-520230-00000-000 : PRINTING & OFFICE SUPPLY	800	800	800
PRINTING AND OFFICE SUPPLIES- FUNDS USED	800	800	800
TO PRINT INTERNAL FORMS AND ROUTINE	0	0	0
OFFICE SUPPLIES.	0	0	0
001-621-520240-00000-000 : DEPARTMENTAL SUPPLIES	25,305	25,305	25,305
DEPARTMENTAL SUPPLIES-PURCHASE OF MISC.	25,305	25,305	25,305
SUPPLIES-FIRE EXTINGUISHERS, FIRST AID	0	0	0
KITS, BOOKS AND PUBLICATIONS, SMALL HAND	0	0	0
TOOLS,GLOVES,PERSONAL PROTECTIVE	0	0	0
EQUIPMENT,ROUTINE ITEMS OF OPERATIONAL	0	0	0
NECESSITY.	0	0	0
001-621-520240-00000-100 : DEPARTMENTAL SUPPLIES	4,750	4,550	4,550
DIVISION 100 - FACILITY MAINTENANCE(FM)-	0	0	0
REPLACEMENT OF US, STATE AND CITY FLAGS	2,000	2,000	2,000
(3 EACH ANNUALLY)(FM)	0	0	0
REPLACEMENT OF WORN MAINTENANCE TOOLS	2,000	1,800	1,800
BEYOND USEFUL LIFE CYCLE(FM)	0	0	0
REPLACEMENT OF MAINTENANCE LADDERS	750	750	750
BEYOND USEFUL LIFE(FM)	0	0	0
001-621-520240-00000-200 : DEPARTMENTAL SUPPLIES	1,500	1,500	1,500
DIVISION 200 - SIGNALS/SIGNS (S/S)-	0	0	0
REPLACEMENT OF WORN SIGN TOOLS THAT ARE	1,500	1,500	1,500
BEYOND USEFUL LIFE.(S/S)	0	0	0
001-621-520240-00000-300 : DEPARTMENTAL SUPPLIES	6,635	6,070	6,070
DIVISION 300-LANDSCAPE MAINTENANCE(LM)	0	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
AND URBAN FORESTRY (UF)-	0	0	0
ONE (1) BACKPACK BLOWER TO REPLACE UNIT	445	445	445
IN POOR CONDITION.(LM)	0	0	0
TREE RIGGING ROPES - USED DURING TREE	1,600	1,600	1,600
TRIMS AND REMOVALS. THREE TYPES NEEDED	0	0	0
FOR VARYING CIRCUMSTANCES. (UF)	0	0	0
ONE (1) CHAINSAW TO REPLACE SAW THAT	640	640	640
IS NO LONGER RELIABLE. (UF)	0	0	0
ONE (1) POLESAW TO REPLACE POLESAW THAT	580	580	580
IS NO LONGER RELIABLE. (UF)	0	0	0
ONE (1) GAS-POWERED HEDGE TRIMMER, NEW	570	570	570
ITEM TO HELP MAINTAIN SHRUBS IN PARKS	0	0	0
AND OTHER CITY PROPERTIES (LM)	0	0	0
LANDSCAPE TRAILER - NEW ADD FOR TEAMS	2,800	2,235	2,235
TO TRANSPORT TWO MOWERS TO WORK SITE(LM)	0	0	0
001-621-520240-00000-400 : DEPARTMENTAL SUPPLIES	4,000	4,000	4,000
DIVISION 400 - STREETS MAINTENANCE(SM)-	0	0	0
TWELVE (12) DIAMOND TIPPED BLADES FOR	3,000	3,000	3,000
ASPHALT/CONCRETE SAWS AT \$250/EA. (SM)	0	0	0
ASPHALT AND CONCRETE WORKING TOOLS,	1,000	1,000	1,000
RAKES, SHOVELS, FLOATS, ETC. (SM)	0	0	0
001-621-520350-00000-000 : STREET CONSTR MATERIAL	100,000	100,000	100,000
STREET CONSTRUCTION MATERIAL-FUNDS FOR	100,000	100,000	100,000
MINOR CONSTRUCTION AND ROUTINE MAINT.	0	0	0
REPAIRS OF STREETS AND SIDEWALKS.	0	0	0
001-621-520410-00000-100 : UNIFORMS & CLOTHING	2,795	2,795	2,795
UNIFORMS AND CLOTHING FOR FACILITY MAINT	2,795	2,795	2,795
STAFF (\$215/EA X 13)	0	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-621-520410-00000-200 : UNIFORMS & CLOTHING	1,935	1,935	1,935
UNIFORMS AND CLOTHING FOR SIGNALS/SIGNS STAFF (\$215/EA X 9)	1,935 0	1,935 0	1,935 0
001-621-520410-00000-300 : UNIFORMS & CLOTHING	7,310	7,310	7,310
UNIFORMS AND CLOTHING FOR LANDSCAPE MAINT. STAFF (\$215/EA X 34)	7,310 0	7,310 0	7,310 0
001-621-520410-00000-400 : UNIFORMS & CLOTHING	2,150	2,150	2,150
UNIFORMS AND CLOTHING FOR STREET MAINT STAFF (\$215/EA X 10)	2,150 0	2,150 0	2,150 0
001-621-520420-00000-100 : RAIN CLOTHES-SAFETY SHOES	1,760	1,760	1,760
RAIN CLOTHES AND SAFETY SHOES FOR FACILITY MAINT STAFF (\$120 & \$40 X 11)	1,760 0	1,760 0	1,760 0
001-621-520420-00000-200 : RAIN CLOTHES-SAFETY SHOES	1,440	1,440	1,440
RAIN CLOTHES AND SAFETY SHOES FOR SIGNALS/SIGNS STAFF (\$120 & \$40 X 9)	1,440 0	1,440 0	1,440 0
001-621-520420-00000-300 : RAIN CLOTHES-SAFETY SHOES	5,440	5,440	5,440
RAIN CLOTHES AND SAFETY SHOES FOR LANDSCAPE MAINT STAFF (\$120 & \$40 X 34)	5,440 0	5,440 0	5,440 0
001-621-520420-00000-400 : RAIN CLOTHES-SAFETY SHOES	1,600	1,600	1,600
RAIN CLOTHES AND SAFETY SHOES FOR	1,600	1,600	1,600

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
STREET MAINT STAFF (\$120 & \$40 X 10)	0	0	0
001-621-520490-00000-000 : MEDICAL & LAB SUPPLIES	2,000	2,000	2,000
MEDICAL AND LAB SUPPLIES	2,000	2,000	2,000
CDL AND ROUTINE ALCOHOL AND DRUG TESTING	0	0	0
AND HBV INNOCULATIONS AND FIRST AID	0	0	0
MEDICAL SUPPLIES REPLACEMENT.	0	0	0
001-621-520540-00000-000 : SUPPLIES STREET SIGNS	66,950	65,000	65,000
SUPPLIES STREET SIGNS	66,950	65,000	65,000
FUNDS TO SUPPORT SIGN SHOP OPERATIONS,	0	0	0
NEW AND REPLACEMENT TRAFFIC CONTROL	0	0	0
SIGNS AND PAVEMENT MARKING MAINTENANCE	0	0	0
THROUGHOUT THE CITY.	0	0	0
001-621-530215-00000-000 : LANDSCAPE MAINT.	80,000	80,000	80,000
LANDSCAPE MAINT.	80,000	80,000	80,000
FUNDS ARE TO SUPPORT LANDSCAPE	0	0	0
MAINT. FOR ITEMS SUCH AS TREES,	0	0	0
PLANT MATERIAL, MULCH, FERTILIZERS,	0	0	0
PESTICIDES, SEED ETC. USED BY LANDSCAPE	0	0	0
AND URBAN FORESTRY CREWS.	0	0	0
001-621-530230-00000-000 : REPAIRS-BUILDING	258,094	251,400	251,400
REPAIRS-BUILDING	228,094	221,400	221,400
FUNDS ROUTINE BUILDING REPAIRS AND	0	0	0
RELATED MINOR ASBESTOS AND LEAD BASED	0	0	0
ISSUES AND MINOR POOL REPAIRS FOR CITY	0	0	0
OWNED AND CITY MANAGED FACILITIES.	0	0	0
AMTRAK STATION MAINTENANCE-ESTIMATED FOR	10,000	10,000	10,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
AMTRAK STATION NOW OWNED BY CITY.	0	0	0
CHRISTMAS FESTIVAL LIGHTING	20,000	20,000	20,000
IMPROVEMENTS AND REPLACEMENT LIGHTING TO	0	0	0
MORE EFFICIENT LED LIGHTING.	0	0	0
NONREOCCURING REPAIRS - 1ST PRIORITY	0	0	0
001-621-530270-00000-000 : REPAIR MOBILE RADIO	675	675	675
REPAIR MOBILE RADIO	675	675	675
REPAIRS NOT COVERED BY SERVICE CONTRACT.	0	0	0
001-621-530320-00000-000 : STREET LIGHT MAINT.	84,872	82,400	82,400
TRAFFIC SIGNAL MAINTENANCE-ROUTINE MAINT	84,872	82,400	82,400
AND REPAIRS TO CITY TRAFFIC SIGNALS AND	0	0	0
SOME SCDOT SIGNALS PER MAINTENANCE	0	0	0
AGREEMENT.	0	0	0
001-621-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	865	845	845
INTERNATIONAL MUNICIPAL SIGNAL	170	170	170
ASSOCIATION MEMBERSHIP - ONE (1) ASST.	0	0	0
SUPT. ONE (1) TRAFFIC SIGNAL TECHNICIAN	0	0	0
FOR TOTAL OF 2 @ \$85/EA	0	0	0
SOUTH CAROLINA GREEN MEMBERSHIP (3@\$45)	135	135	135
HORTICULTURE SUPERINTENDENT, ASST HORT	0	0	0
SUPERINTENDENT AND LANDSCAPE FOREMAN.	0	0	0
TREES SC MEMBERSHIP (\$140 FOR 5 MEMBERS)	140	140	140
INTERNATIONAL SOCIETY OF ARBORICULTURE	270	250	250
MEMBERSHIP FOR TWO EMPLOYEES (2@\$135)	0	0	0
ISA SOUTHERN CHAPTER MEMBERSHIP FOR	150	150	150
FIVE EMPLOYEES (5@\$30)	0	0	0
001-621-540290-00000-000 : TRAVEL	3,716	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
HORTICULTURIST-SOUTH CAROLINA GREEN	0	0	0
CONFERENCE - CONTINUING EDUCATION	0	0	0
LODGING/MEALS-265	265	0	0
REGISTRATION/PARKING-138	138	0	0
ASST. HORTICULTURAL SUPT.-SOUTH CAROLINA	0	0	0
GREEN CONF - CONTINUING EDUCATION	0	0	0
LODGING/MEALS-265	265	0	0
REGISTRATION/PARKING-138	138	0	0
HORTICULTURIST-TREES SC ANNUAL	0	0	0
CONFERENCE - CONTINUING EDUCATION	0	0	0
LODGING/MEALS-230	230	0	0
REGISTRATION/PARKING-100	100	0	0
ASST. HORTICULTURAL SUPT-TREES SC ANNUAL	0	0	0
CONFERENCE - CONTINUING EDUCATION	0	0	0
LODGING/MEALS-230	230	0	0
REGISTRATION/PARKING-100	100	0	0
ELECTRICIAN - IMSA SIGNAL TECHNICIAN	0	0	0
LEVEL II CERTIFICATION	0	0	0
TRAVEL/LODGING/MEALS - \$400	400	0	0
REGISTRATION - \$750	750	0	0
SIGNALS ASST SUPERINTENDENT - IMSA	0	0	0
RECERTIFICATION	0	0	0
TRAVEL/LODGING/MEALS - \$400	400	0	0
REGISTRATION - \$700	700	0	0
001-621-550210-00000-100 : MAINT & SERVICE CONTRACT	199,877	199,877	199,877
HVAC REPAIRS FOR CITYWIDE UNITS BASED ON	30,000	30,000	30,000
2018 ACTUAL COSTS (150 UNITS)	0	0	0
HVAC REPLACEMENT UNITS TO REPLACE 10 OF	68,979	68,979	68,979
150 UNITS ANNUALLY(BASED ON 15 YEAR LIFE	0	0	0
EXPECTANCY TO REPLACE ALL UNITS)	0	0	0
HVAC CONTRACT FOR PW -CONTINUED CONTRACT	3,983	3,983	3,983

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
MAINTENANCE FOR PW - BLDG A CHILLER,	0	0	0
AHU AND SERVER ROOM HVAC (EXISTING)	0	0	0
WATER TREATMENT CONTRACT FOR PW BLDG A	920	920	920
CHILLER (EXISTING)	0	0	0
HVAC CONTRACT FOR ATHLETIC CENTER (NEW)	8,266	8,266	8,266
HVAC CONTRACT FOR WESCOTT PARK (NEW)	5,856	5,856	5,856
HVAC CONTRACT FOR 2 SENIOR CENTERS (NEW)	4,400	4,400	4,400
HVAC AND CONTROLS CONTRACT FOR TRANSIT	22,345	22,345	22,345
CENTER (NEW)	0	0	0
CCTV SOFTWARE SUPPORT CONTRACT FOR	1,200	1,200	1,200
TRANSIT CENTER (NEW)	0	0	0
LIFE SAFETY TESTING FOR TRANSIT	1,000	1,000	1,000
CENTER (NEW)	0	0	0
PW ELEVATOR SERVICE CONTRACT (EXISTING)	2,160	2,160	2,160
PW FIRE ALARM & BURGLARY MONITORING	1,975	1,975	1,975
CONTRACT (EXISTING)	0	0	0
PW FIRE ALARM INSPECTION (EXISTING)	1,800	1,800	1,800
PW FIRE SPRINKLER INSPECTION(EXISTING)	1,260	1,260	1,260
PW FIRE EXTINGUISHER/HOOD INSPECTION-	600	600	600
ANNUAL (EXISTING)	0	0	0
PW CAR WASH MAINT. CONTRACT(EXISTING)	3,600	3,600	3,600
PW WINDOW WASHING - ANNUAL (EXISTING)	2,625	2,625	2,625
PW TERMITE BOND RENEWAL(EXISTING)	3,230	3,230	3,230
PW PEST CONTROL (EXISTING)	3,000	3,000	3,000
PW TRUCK WASH MAINT. (EXISTING)	600	600	600
PW FUEL SYSTEM MAINTENANCE/INSPECTION	8,000	8,000	8,000
CONTRACT AND REPAIR FUNDS (EXISTING)	0	0	0
GASBOY FUELING SOFTWARE ANNUAL SUPPORT	685	685	685
CONTRACT (EXISTING)	0	0	0
GAS AND DIESEL ANNUAL LINE INSPECTION	570	570	570
CONTRACT (EXISTING)	0	0	0
PW AIR COMPRESSORS PM CONTRACT(EXISTING)	2,800	2,800	2,800
DANNY JONES POOL HEATERS PM (EXISTING)	1,470	1,470	1,470
RIVERFRONT PARK INTERACTIVE FOUNTAIN	2,100	2,100	2,100

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
QUARTERLY PM (NEW)	0	0	0
DEEP CLEAN AND SEAL PW TILE FLOORS(EXISTING)	0	0	0
OFF YEAR- NOT REQUIRED THIS FY	0	0	0
PW GENERATOR D MAINT CONTRACT(EXISTING)	5,020	5,020	5,020
PW GENERATOR E MAINT CONTRACT(EXISTING)	1,433	1,433	1,433
PW SWITCHGEAR PM CONTRACT (EXISTING)	0	0	0
OFF YEAR - NOT REQUIRED THIS FY	0	0	0
PW UPS PM CONTRACT (EXISTING)	0	0	0
OFF YEAR - NOT REQUIRED THIS FY	0	0	0
ROAD STRIPING BUDGET - ON CALL CONTRACT	10,000	10,000	10,000
FOR RESTRIPIING ROADS THOUGHOUT THE CITY	0	0	0
001-621-550210-00000-500 : MAINT & SERVICE CONTRACT	1,952,647	1,952,647	1,952,647
WESCOTT PARK LANDSCAPE MAINTENANCE -	187,734	187,734	187,734
CONTRACT MAINTENANCE OF WESCOTT PARK.	0	0	0
PALMETTO COMMERCE PARKWAY - LANDSCAPE	89,342	89,342	89,342
MAINTENANCE.	0	0	0
52/78 INTERCHANGE & HIKER/BIKER TRAIL	119,613	119,613	119,613
AND GREENRIDGE ROAD LANDSCAPE MAINT. TO	0	0	0
BE RE-BID THIS YEAR.	0	0	0
RIVERS AVE AND EAGLE LANDING BLVD	100,157	100,157	100,157
LANDSCAPE MAINTENANCE.	0	0	0
RIVERFRONT PARK/BASE MEMORIAL/OFFICERS	105,863	105,863	105,863
HOUSING LANDSCAPE MAINT.	0	0	0
DORCHESTER ROAD/PATRIOT BLVD/CLUB COURSE	68,165	68,165	68,165
DRIVE LANDSCAPE MAINTENANCE.	0	0	0
WESCOTT BLVD/PATRIOT BLVD/WHITEHALL AND	105,884	105,884	105,884
RIVER OAKS PARKS.	0	0	0
CENTRE POINTE/FIRE MUSEUM/EMMITT DAVIS/	107,080	107,080	107,080
WETLANDS CROSSING/MONTAGUE(MORINGINSIDE	0	0	0
TO MALL/GOER DR.) - EXISTING CONTRACT	0	0	0
ASHLEY PHOSPHATE/I-26/BRANDYWINE/	176,224	176,224	176,224
PEPPERHILL PARK LANDSCAPE MAINTENANCE -	0	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
EXISTING CONTRACT	0	0	0
E. MONTAGUE/O'HEAR/EMPIRE LANDSCAPE	119,808	119,808	119,808
MAINT. - EXISTING CONTRACT.	0	0	0
MARK CLARK EXPRESSWAY (I-526)- CONTRACT	114,926	114,926	114,926
MAINT. OF MARK CLARK FROM RIVERS AVE TO	0	0	0
ASHLEY RIVER. EXISTING CONTRACT.	0	0	0
I-26 @ AVIATION/REMOUNT & PUBLIC WORKS	270,158	270,158	270,158
COMPLEX/ATHLETIC FACILITY/COG LANDSCAPE	0	0	0
MAINT.	0	0	0
INGLESIDE/WEBER/NORTHSIDE - EXISTING	113,300	113,300	113,300
CONTRACT.	0	0	0
FIRE STATION 2/DORCHESTER SENIOR CENTER/	50,952	50,952	50,952
OTRANTO SENIOR CENTER.	0	0	0
CITY HALL/RING ROAD LANDSCAPE	31,034	31,034	31,034
MAINTENANCE. TO BE RE-BID THIS YEAR.	0	0	0
BLUEHOUSE ROAD/WEBER BLVD/ZEPPELIN DRIVE	61,037	61,037	61,037
LANDSCAPE MAINTENANCE.	0	0	0
MURRAY HILL PARK LANDSCAPE MAINTENANCE.	22,452	22,452	22,452
MOSSTREE PARK LANDSCAPE MAINTENANCE.	20,928	20,928	20,928
PASSENGER INTERMODAL FACILITY	33,990	33,990	33,990
LANDSCAPE MAINTENANCE.	0	0	0
PW COMPLEX PLANT MAINTENANCE CONTRACT	9,000	9,000	9,000
IRRIGATION REPAIRS - FUNDS NEEDED FOR	30,000	30,000	30,000
ONGOING IRRIGATION PROBLEMS IN CONTRACT	0	0	0
AREAS.	0	0	0
REPLACEMENTS - FUNDS NEEDED FOR PLANTS,	15,000	15,000	15,000
MULCH,TREE RINGS AND OTHER LANDSCAPE	0	0	0
MATERIALS DAMAGED BY VEHICLES, STORMS,	0	0	0
OR OTHER UNFORSEEN ISSUES.	0	0	0
001-621-550630-00000-100 : RENTED-LEASED EQUIPMENT	3,750	3,750	3,750
SCISSORS LIFT RENTAL - FOR OCCASIONAL	1,250	1,250	1,250
MAINTENANCE NEED AT DANNY JONES,ARMORY	0	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
PARK, PARK CIRCLE, PUBLIC WORKS,ETC.	0	0	0
BOOM LIFT RENTAL FOR CHRISTMAS FESTIVAL.	2,500	2,500	2,500
001-621-550630-00000-200 : RENTED-LEASED EQUIPMENT	14,750	14,750	14,750
SCISSORS LIFT RENTAL - FOR OCCASIONAL	1,250	1,250	1,250
MAINTENANCE NEED AT DANNY JONES, ARMORY	0	0	0
PARK, PARK CIRCLE, PUBLIC WORKS,ETC.	0	0	0
HIGH LIFT RENTAL - FUNDS TO RENT LIFT	2,500	2,500	2,500
EQUIPMENT FOR REPAIRS TO BALL FIELD	0	0	0
LIGHTS.	0	0	0
LIGHTING RENTAL - FOR CHRISTMAS FESTIVAL	5,500	5,500	5,500
LIGHTING RENTAL - FOR 4TH OF JULY	5,500	5,500	5,500
FESTIVAL AT REVERFRONT PARK.	0	0	0
001-621-550630-00000-300 : RENTED-LEASED EQUIPMENT	1,500	1,500	1,500
LANDSCAPING/FORESTRY EQUIPMENT RENTAL -	1,500	1,500	1,500
OCCASIONAL USE, TREE SPADE, CHIPPER	0	0	0
FORESTRY CUTTER, ETC.	0	0	0
001-621-550630-00000-400 : RENTED-LEASED EQUIPMENT	3,000	3,000	3,000
CONSTRUCTION EQUIPMENT RENTAL -	3,000	3,000	3,000
OCCASIONAL USE CONSTRUCTION EQUIPMENT	0	0	0
FOR ROAD AND SIDEWALK REPAIRS.	0	0	0
001-621-570640-00000-000 : EMPLOYEE TRAINING	3,000	3,000	3,000
FACILITIES DIVISION TRAINING TO INCLUDE	500	500	500
ANNUAL ASBESTOS,LEAD,INDOOR AIR QUALITY	0	0	0
AND SAFETY.	0	0	0
HVAC ELECTRICAL AND TROUBLESHOOTING	500	500	500
TRAINING FOR FACILTIES.	0	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
FORKLIFT TRAINING	500	500	500
TRAINING FOR STREETS DIVISION TO INCLUDE FLAGGING, BACKHOE, CONSTRUCTION AND SUPERVISORY TRAINING.	780	780	780
TREES SC SPRING WORKSHOP - ONE DAY	0	0	0
TRAINING CLASS FOR 4 URBAN FORESTY WORKERS @ \$90/EA.	0	0	0
TREES SC FALL WORKSHOP - ONE DAY	0	0	0
TRAINING CLASS FOR 4 URBAN FORESTY WORKERS @ \$90/EA.	360	360	360
	0	0	0
	0	0	0
	360	360	360
	0	0	0
	0	0	0
001-621-570790-00000-000 : OTHER OPERATING EXPENSE	49,088	47,775	47,775
OTHER OPERATING EXPENSES	4,000	4,000	4,000
FOR ITEMS NOT EXPRESSINGLY COVERED IN OTHER ACCOUNTS, RENEWING CDL'S.	0	0	0
CAR WASH CHEMICALS AND REPAIR PARTS	0	0	0
TRUCK WASH CHEMICALS AND REPAIR PARTS	10,300	10,300	10,300
	34,788	33,475	33,475
001-621-590840-00000-000 : AUTOMOTIVE EQUIPMENT	297,301	0	297,301
TRUCK, CREW CAB W/DUMP BODY, REPLACES UNIT 621-742, 2007 TRUCK WITH OVER 94,000 MILES.(LANDSCAPE)	69,280	0	0
ZERO-TURN MOWER - REPLACES UNIT 621-5622	0	0	0
2010 EXMARK WITH 60" DECK IN POOR CONDITION.(LANDSCAPE)	0	0	0
ZERO-TURN MOWER - REPLACES UNIT 621-5623	11,000	0	0
2012 EXMARK WITH 60" DECK IN POOR CONDITION.(LANDSCAPE)	0	0	0
TRUCK, 1/2T PICKUP-REPLACES UNIT 621-703, 2007 PICKUP W/OVER 129,000 MILES, USED BY LANDSCAPE CREW LEADER (LANDSCAPE)	0	0	0
TRUCK, CREW CAB W/GOOSENECK, REPLACES	0	0	0
	32,792	0	0
	0	0	0
	0	0	0
	0	0	0
	60,979	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
UNIT 621-774, 2002 TRUCK IN FAILING	0	0	0
CONDITION WITH OVER 69,000 MILES. USED	0	0	0
TRANSPORT HEAVY EQUIPMENT.(LANDSCAPE)	0	0	0
10 TON GOOSENECK TRAILER - NEW UNIT WILL	25,250	0	0
BE USED TO TRANSPORT TRACK SKID STEER	0	0	0
LOADER, FARM TRACTOR, MATERIALS AND	0	0	0
IMPLEMENTS TO JOB SITES.(LANDSCAPE)	0	0	0
STAND ON SEEDER/SPRAYER - NEW UNIT FOR	10,000	0	0
SPRAY APPLICATIONS OF POST-EMERGE	0	0	0
AND SPREADER FOR PRE-EMERGE AT LARGER	0	0	0
PARK AREAS AND GREEN SPACE.(LANDSCAPE)	0	0	0
TRUCK,1/2T PICKUP W/TOOL BOXES/LADDER	32,000	0	0
RACKS-REPLACES UNIT 621-602,2007 PICKUP	0	0	0
WITH OVER 152,000 MILES.(BLDG MAINT)	0	0	0
UTILITY CART - REPLACEMENT FOR CART USED	5,000	0	0
FOR GROUNDS UPKEEP AT PW.(BLDG MAINT)	0	0	0
32' SCISSORS LIFT W/TRAILER - TO BE USED FOR	40,000	0	0
MAINTENANCE IN HIGH CEILING FACILITIES	0	0	0
(BLDG MAINT).	0	0	0

PUBLIC WORKS SHOP DIVISION:636

PERSONNEL

1	Automotive Shop Superintendent	1	Mechanic's Helper
1	Fleet Manager	1	Fleet Services Coordinator
1	Fiscal Support Specialist	1	Fleet Inventory Control Parts Specialist
1	Welder/Fabricator	1	Diesel Technician, Lead
1	Inventory Parts Manager	3	Diesel Technician II
1	Small Engine Technician	2	Diesel Technician I
2	Automotive Technician II	1	Automotive Technician, Lead
4	Automotive Technician I		

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
636 : SHOP DIVISION							
Salaries & Wages							
510110 : REGULAR SALARIES	988,630	975,081	693,766	1,045,085	1,083,400	1,083,400	1,083,400
510120 : OVERTIME	5,523	15,659	9,516	20,000	20,000	20,000	20,000
SubTotal : Salaries & Wages	994,153	990,740	703,282	1,065,085	1,103,400	1,103,400	1,103,400
Benefits							
510140 : FICA TAXES	73,538	73,001	51,753	81,479	84,410	84,410	84,410
510150 : RETIREMENT	135,191	144,649	109,255	165,727	182,723	182,723	182,723
510160 : INSURANCE	283,732	299,585	194,457	322,350	336,550	336,550	336,550
510170 : WORKMENS COMPENSATION	20,213	23,666	22,220	23,085	24,239	24,239	24,239
SubTotal : Benefits	512,674	540,901	377,685	592,641	627,922	627,922	627,922
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	993	649	849	1,000	1,100	1,000	1,000
520240 : DEPARTMENTAL SUPPLIES	22,882	25,928	20,872	37,000	30,000	30,000	30,000
520410 : UNIFORMS & CLOTHING	7,797	8,162	5,875	9,000	9,800	9,000	9,000
520420 : RAIN CLOTHES-SAFETY SHOES	2,009	2,017	2,500	2,500	2,500	2,500	2,500
520490 : MEDICAL & LAB SUPPLIES	462	565	307	750	750	750	750
530240 : MACH-EQUIPMENT REPAIRS	4,943	5,292	2,269	4,000	5,000	4,000	4,000
530310 : SMALL HAND TOOLS	5,926	6,000	5,950	6,000	6,000	6,000	6,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	5,236	4,625	1,657	6,500	10,815	10,815	10,815
540290 : TRAVEL	240	0	795	1,000	7,000	0	0
540430 : LAUNDRY-LINEN SERVICE	1,777	1,953	1,243	2,000	2,000	2,000	2,000
550210 : MAINT & SERVICE CONTRACT	12,397	4,975	8,865	13,500	13,500	13,500	13,500
570640 : EMPLOYEE TRAINING	1,378	892	587	1,500	1,500	1,500	1,500
570790 : OTHER OPERATING EXPENSE	1,373	4,213	1,545	2,000	2,000	2,000	2,000
SubTotal : Operating Expenses	67,413	65,271	53,314	86,750	91,965	83,065	83,065
Capital Outlay							
590850 : MACHINES & EQUIPMENT	0	0	56,094	56,600	18,250	0	0
SubTotal : Capital Outlay	0	0	56,094	56,600	18,250	0	0
SubTotal : 636 : SHOP DIVISION	1,574,240	1,596,912	1,190,375	1,801,076	1,841,537	1,814,387	1,814,387

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-636-520230-00000-000 : PRINTING & OFFICE SUPPLY	1,100	1,000	1,000
PRINTING AND OFFICE SUPPLES FOR CITY	1,100	1,000	1,000
GARAGE NEEDS.	0	0	0
001-636-520240-00000-000 : DEPARTMENTAL SUPPLIES	30,000	30,000	30,000
MISC DEPARTMENTAL SUPPLIES	30,000	30,000	30,000
FUNDS USED FOR THE PURCHASE OF	0	0	0
MISC. SUPPLES, SMALL SHOP ITEMS, HAND	0	0	0
SOAP, TOWELS, GLOVES, FIRE EXTINGUISHERS	0	0	0
FIRST AID KITS, AND SMALLER ITEMS.	0	0	0
001-636-520410-00000-000 : UNIFORMS & CLOTHING	9,800	9,000	9,000
UNIFORMS AND CLOTHING	9,800	9,000	9,000
FUNDS FOR UNIFORM RENTALS AND CLEANING	0	0	0
FOR SHOP PERSONNEL	0	0	0
001-636-520420-00000-000 : RAIN CLOTHES-SAFETY SHOES	2,500	2,500	2,500
RAIN CLOTHES-SAFETY SHOES	2,500	2,500	2,500
BASED ON ALLOWANCES FOR SAFETY SHOES AND	0	0	0
COST OF RAIN GEAR REPLACEMENT.	0	0	0
001-636-520490-00000-000 : MEDICAL & LAB SUPPLIES	750	750	750
MEDICAL AND LAB SUPPLIES	750	750	750
CDL ALCOHOL AND DRUG TESTING AND HBV	0	0	0
SHOTS.	0	0	0
001-636-530240-00000-000 : MACH-EQUIPMENT REPAIRS	5,000	4,000	4,000
MACHINE AND EQUIPMENT REPAIRS	5,000	4,000	4,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
COST OF REPAIRS FOR MAINTAINING VARIOUS PIECES OF SHOP EQUIPMENT.	0 0	0 0	0 0
001-636-530310-00000-000 : SMALL HAND TOOLS	6,000	6,000	6,000
SMALL HAND TOOLS	6,000	6,000	6,000
ACCOUNT USED TO REPLACE MECHANICS	0	0	0
PERSONAL TOOLS WORN OR DAMAGED WHILE WORKING ON VEHICLES AND EQUIPMENT AS WELL AS NEW SMALL TOOLS FOR GERNERAL SHOP USE.	0 0 0	0 0 0	0 0 0
001-636-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	10,815	10,815	10,815
VEHICLE DIAGNOSTIC AND REPAIR ONLINE	0	0	0
SUBSCRIPTIONS - THE FOLLOWING ARE REQUESTED TO ALLOW ACCESS TO CONTINUOUSLY UPDATED VEHICLE MAINTENANCE AND REPAIR INFORMATION AND GUIDES:	0 0 0 0	0 0 0 0	0 0 0 0
GM FLEET SUBSCRIPTION	1,950	1,950	1,950
NAFA FLEET SUBSCRIPTION	500	500	500
REAL TIME LABOR GUIDE SUBSCRIPTION	250	250	250
ALLISON SUBSCRIPTION	515	515	515
CUMMINS SUBSCRIPTION	700	700	700
BOSCH (HD) SUBSCRIPTION	3,000	3,000	3,000
BOSCH (LT&AUTO) SUBSCRIPTION	2,800	2,800	2,800
DODGE MOPAR SUBSCRIPTION	1,100	1,100	1,100
001-636-540290-00000-000 : TRAVEL	7,000	0	0
TRAVEL FOR SHOP PERSONNEL	7,000	0	0
TRAVEL FOR OCCASIONAL SEMINARS OR OTHER TRAINING OPPORTUNITIES THAT BECOME AVAILABLE LOCALLY OR REGIONALLY THAT	0 0 0	0 0 0	0 0 0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
WOULD HELP IMPROVE KNOWLEDGE BASED SKILLS TO INCLUDE FLEET SOFTWARE TRAINING, AUTOMOTIVE BASE SEMINARS FOR GM, DIESEL BASED SEMINARS FOR HEAVY DUTY THROUGH VOLVO/MACK, ALLISON TRANSMISSION AND HYDRAULICS SYSTEMS.	0 0 0 0 0	0 0 0 0 0	0 0 0 0 0
001-636-540430-00000-000 : LAUNDRY-LINEN SERVICE	2,000	2,000	2,000
LAUNDRY-LINEN SERVICES FUNDS USED FOR CLEANING SHOP TOWELS FENDER COVERS, AND SIMILAR ITEMS USED IN SUPPORT OF THE MAINT OPERATIONS.	2,000 0 0 0	2,000 0 0 0	2,000 0 0 0
001-636-550210-00000-000 : MAINT & SERVICE CONTRACT	13,500	13,500	13,500
ANNUAL MAINT CONTRACT ON GARAGE LIFT EQUIPMENT ANNUAL MAINTENANCE CONTRACT ON GARAGE LUBRICATION AND AIR SYSTEMS. ANNUAL MAINT CONTRACT ON HUNTER EQUIPMENT IN GARAGE.	7,500 0 3,500 0 2,500 0	7,500 0 3,500 0 2,500 0	7,500 0 3,500 0 2,500 0
001-636-570640-00000-000 : EMPLOYEE TRAINING	1,500	1,500	1,500
EMPLOYEE TRAINING CONTINUING EDUCATION FOR SHOP PERSONNEL ON CHANGES IN AUTOMOTIVE AND DIESEL TECHNOLOGY DEMANDS. ASE CERTIFICATIONS, MACK ACADEMY, AC DELCO, STANDARD PRODUCTS TRAINING EXPENSES.	1,500 0 0 0 0 0	1,500 0 0 0 0 0	1,500 0 0 0 0 0
001-636-570790-00000-000 : OTHER OPERATING EXPENSE	2,000	2,000	2,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
OTHER OPERATING EXPENSES	2,000	2,000	2,000
FOR ITEMS NOT EXPRESSLY COVERED IN OTHER	0	0	0
ACCOUNTS. RENEWING CDL LICENSES.	0	0	0
001-636-590850-00000-000 : MACHINES & EQUIPMENT	18,250	0	0
TIRE BALANCER - NEEDED FOR LIGHT TRUCK	18,250	0	0
AND AUTOMOTIVE TO ENSURE ACCURATE WHEEL	0	0	0
BALANCE ON ALL THE ALUMINUM RIMS.	0	0	0

PUBLIC WORKS SANITATION DIVISION:637

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PERSONNEL

1 Sanitation Superintendent
18 Laborer
2 Sanitation Crewleader
1 Contracts Manager

20 Equipment Operator II
9 Equipment Operator
1 Route Foreman
1 Sanitation Inventory Coordinator

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
637 : SANITATION							
Salaries & Wages							
510110 : REGULAR SALARIES	2,393,225	1,890,260	1,254,842	1,815,614	1,921,331	1,921,331	1,921,331
510120 : OVERTIME	98,551	56,027	83,779	75,000	75,000	75,000	75,000
SubTotal : Salaries & Wages	2,491,776	1,946,287	1,338,621	1,890,614	1,996,331	1,996,331	1,996,331
Benefits							
510140 : FICA TAXES	183,814	143,635	99,310	144,632	152,719	152,719	152,719
510150 : RETIREMENT	338,092	283,198	207,759	294,180	330,592	330,592	330,592
510160 : INSURANCE	871,968	722,182	401,904	752,150	669,700	669,700	669,700
510170 : WORKMENS COMPENSATION	174,111	184,579	134,875	180,048	189,050	189,050	189,050
SubTotal : Benefits	1,567,985	1,333,594	843,848	1,371,010	1,342,061	1,342,061	1,342,061
Operating Expenses							
520240 : DEPARTMENTAL SUPPLIES	13,126	14,656	12,379	16,000	16,000	16,000	16,000
520410 : UNIFORMS & CLOTHING	31,034	28,140	18,304	25,000	28,000	25,000	25,000
520420 : RAIN CLOTHES-SAFETY SHOES	6,282	9,108	4,418	10,000	10,000	10,000	10,000
520490 : MEDICAL & LAB SUPPLIES	3,523	1,673	985	4,000	4,000	4,000	4,000
520690 : CITY TRASH RECEPTACLES	0	436	0	2,500	2,500	2,500	2,500
520692 : REPLACE/REPAIR ROLL CARTS	231,826	142,533	30,588	190,000	190,000	190,000	190,000
520693 : E-WASTE DISPOSAL	0	0	19,387	85,000	85,000	85,000	85,000
520790 : YARD WASTE DISPOSAL	99,357	905,194	539,600	1,015,000	1,015,000	1,015,000	1,015,000
530270 : REPAIR MOBILE RADIO	0	1,000	681	1,000	1,000	1,000	1,000
540290 : TRAVEL	502	664	0	1,000	1,000	0	0
570790 : OTHER OPERATING EXPENSE	13,627	12,619	4,855	20,000	20,000	20,000	20,000
SubTotal : Operating Expenses	399,277	1,116,023	631,197	1,369,500	1,372,500	1,368,500	1,368,500
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	415,270	657,824	532,474	580,000	582,000	0	0
SubTotal : Capital Outlay	415,270	657,824	532,474	580,000	582,000	0	0
SubTotal : 637 : SANITATION	4,874,308	5,053,728	3,346,140	5,211,124	5,292,892	4,706,892	4,706,892

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-637-520240-00000-000 : DEPARTMENTAL SUPPLIES	16,000	16,000	16,000
DEPARTMENTAL SUPPLIES	16,000	16,000	16,000
PURCHASES OF MISC. SUPPLIES	0	0	0
PERSONAL PROTECTIVE EQUIPMENT, PLASTIC	0	0	0
BAGS FOR TRASH BARRELS, FIRE EXT.,	0	0	0
FIRST AID KITS, CHEMICALS AND TRUCK	0	0	0
CLEANERS, SMALL HAND TOOLS, AND ROUTINE	0	0	0
ITEMS OF OPERATIONAL NECESSITY.	0	0	0
001-637-520410-00000-000 : UNIFORMS & CLOTHING	28,000	25,000	25,000
UNIFORMS AND CLOTHING	28,000	25,000	25,000
AMOUNT REQUIRED FOR RENTAL UNIFORM	0	0	0
PROGRAM WITH HIGH VISIBILITY UNIFORMS	0	0	0
FOR EMPLOYEE SAFETY. THIS IS THE COST	0	0	0
TO CONTINUE WITH THE RENTAL UNIFORM	0	0	0
PROGRAM FOR SANITATION EMPLOYEES.	0	0	0
001-637-520420-00000-000 : RAIN CLOTHES-SAFETY SHOES	10,000	10,000	10,000
RAIN CLOTHES AND SAFETY SHOES	10,000	10,000	10,000
AMOUNT REQUIRED TO OUTFIT SANITATION	0	0	0
STAFF WITH SHOES AND RAIN GEAR.	0	0	0
SAFETY SHOE ALLOWANCE OF \$100 PER	0	0	0
EMPLOYEE. STURDY RAIN SUITS REQUIRED	0	0	0
DUE TO NATURE OF WORK.	0	0	0
001-637-520490-00000-000 : MEDICAL & LAB SUPPLIES	4,000	4,000	4,000
MEDICAL AND LAB SUPPLIES	4,000	4,000	4,000
CDL AND ROUTINE ALCOHOL AND DRUG TESTING	0	0	0
HBV INNOCULATIONS,PRE-EMPLOYMENT TESTING	0	0	0
ACCIDENT AND RETURN TO WORK TESTING.	0	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-637-520690-00000-000 : CITY TRASH RECEPTACLES	2,500	2,500	2,500
CITY TRASH RECEPTACLES	2,500	2,500	2,500
REPLACEMENT OF TRASH BARRELS THROUGHOUT THE CITY AND INSTALLATION OR REPLACEMENT OF DECORATIVE TRASH BARRELS.	0	0	0
001-637-520692-00000-000 : REPLACE/REPAIR ROLL CARTS	190,000	190,000	190,000
REPAIR ROLL CARTS	15,000	15,000	15,000
FUNDS FOR REPLACEMENT WHEELS, HANDLES, TOPS, AND OTHER COMPONENTS.	0	0	0
ROLL CART PURCHASES	175,000	175,000	175,000
PURCHASE OF 3,120 (5 TRUCKLOADS OF 624) 96 GALLON CARTS FOR REPLACEMENT AND ADDITIONS AT \$50 EA PLUS TAX&SHIPPING.	0	0	0
001-637-520693-00000-000 : E-WASTE DISPOSAL	85,000	85,000	85,000
FUNDS TO PROVIDE DISPOSAL OF E-WASTE TO PREVENT ILLEGAL DUMPING.	85,000	85,000	85,000
001-637-520790-00000-000 : YARD WASTE DISPOSAL	1,015,000	1,015,000	1,015,000
DISPOSAL OF PLASTIC BAGGED RESIDENTIAL WHEN PICKUP IS REQUIRED.	15,000	15,000	15,000
PRIVATIZATION OF DC SOLID WASTE COLLECTION	0	0	0
001-637-530270-00000-000 : REPAIR MOBILE RADIO	1,000	1,000	1,000
REPAIR MOBILE RADIO-FOR REPAIRS NOT COVERED BY SERVICE CONTRACT.	1,000	1,000	1,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-637-540290-00000-000 : TRAVEL	1,000	0	0
SEMINARS/CONFERENCES AND TRAINING	1,000	0	0
FOR TRAINING OPPORTUNITIES THAT ARE	0	0	0
LOCALLY AND REGIONALLY AVAILABLE TO	0	0	0
IMPROVE KNOWLEDGE AND LEARN ABOUT	0	0	0
CHANGES IN PROCESSES,EQUIPMENT,AND	0	0	0
PROCEDURES.			
001-637-570790-00000-000 : OTHER OPERATING EXPENSE	20,000	20,000	20,000
OTHER OPERATING EXPENSES	20,000	20,000	20,000
FOR ITEMS NOT EXPRESSLY COVERED IN OTHER	0	0	0
ACCOUNTS, RENEWING CDL LICENSES, LAWN	0	0	0
AND MAILBOX DAMAGE REPAIRS, ETC.	0	0	0
001-637-590840-00000-000 : AUTOMOTIVE EQUIPMENT	582,000	0	0
KNUCKLEBOOM TRUCK-REPLACES UNIT 637-236,	220,000	0	0
2004 UNIT WITH OVER 108,000 MILES.	0	0	0
TRANSFER TRUCK - REPLACES UNIT 637-243,	110,000	0	0
2004 UNIT WITH OVER 247,000 MILES.	0	0	0
TRASH TRAILER - REPLACES WORST CONDITION	44,000	0	0
TRASH TRAILER TBD AT TIME OF RECEIPT.	0	0	0
TRASH TRAILER - REPLACES WORST CONDITION	44,000	0	0
TRASH TRAILER TBD AT TIME OF RECEIPT.	0	0	0
TRASH TRAILER - REPLACES WORST CONDITION	44,000	0	0
TRASH TRAILER TBD AT TIME OF RECEIPT.	0	0	0
TRUCK WITH 8 CY MINI REAR LOADER REFUSE	120,000	0	0
BODY. NEW ADDITION WILL PROVIDE FOR MORE	0	0	0
EFFICIENT SERVICE IN E MONTAGUE ALLEYS,	0	0	0
SPECIAL EVENTS, AND PARKS AND SENIOR	0	0	0
CENTERS.	0	0	0

RECREATION DEPARTMENT

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DEPARTMENT NARRATIVE

The purpose of the Recreation Department is to provide leisure programming and facilities to the citizens of North Charleston. Our aim is to provide recreation opportunities in a wholesome family atmosphere, and in such a manner that will make best use of the tax dollars provided by the citizens for this service. Through its professional staff consisting of a Director, Athletics Directors, Program Directors, Senior Citizens Director, Facility Supervisors and the interest of a wide range of outstanding volunteers, the Recreation Department works constantly to incorporate new programs and facilities within its scope of services. Programs old and new are constantly evaluated to determine the most effective methods of operation and use of our staff.

A wide range of programs can be found to be offered to the public through various Recreation Department facilities. The many facilities include (38) neighborhood playgrounds/parks and (21) community centers that serve as sites for many meetings, programs, community activities, and rentals. Various recreational activities, such as soccer, track, football, basketball, baseball, swimming, roller hockey, tennis and much more, can be enjoyed in and around complexes located throughout the City.

Recreation offers citizens opportunities to participate in programs they want and provides satisfaction and a balance of life. It also provides wholesome family activity.

DEPARTMENT OBJECTIVES

1. To provide a wholesome program of leisure service opportunities to all members of the family, as well as individuals.
2. To re-educate the public in a new concept of recreation and family togetherness.
3. To make the public aware of the need for new and better facilities, services, and programs, and to explore alternate sources of funding.
4. To utilize the general public support in our programs.
5. To plan for future expansion of facilities and programs through an effective advisory Recreation and Park Board.
6. To increase funding, services, and facilities as necessary to meet the leisure service needs of the citizens.

PERSONNEL

1 Director of Recreation	9 Facilities Maintenance Technician I
1 Deputy Director of Recreation	1 Playground Coordinator
3 Athletic Programs Supervisor	7 Recreation Facility Supervisor
1 Office Manager	5 Senior Citizen Coordinator
3 Assistant Athletic/Facilities Supervisor	2 Recreation Program Manager
3 Concessionaire	1 Facility Maintenance Manager
2 Office Specialist II	1 Facility Maintenance and Safety Inspector
2 Custodian	2 Aquatics Program Specialist
1 Adult Athletic Coordinator	1 Office Support Specialist
1 Aquatics Manager	- After School Staff
1 Beautification Coordinator	- Part Time, Summer and Seasonal Staff
1 Rec. & Grounds Maint. Coordinator	
1 Head Lifeguard (full-time added early 2020)	

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
700 : RECREATION							
Salaries & Wages							
510110 : REGULAR SALARIES	3,847,171	3,950,756	2,716,324	4,065,289	4,157,067	4,157,067	4,157,067
510120 : OVERTIME	12,024	9,211	12,200	12,000	70,000	70,000	70,000
SubTotal : Salaries & Wages	3,859,195	3,959,967	2,728,524	4,077,289	4,227,067	4,227,067	4,227,067
Benefits							
510140 : FICA TAXES	290,769	298,116	204,994	311,913	323,371	323,371	323,371
510150 : RETIREMENT	485,603	538,792	394,163	634,426	700,002	700,002	700,002
510160 : INSURANCE	556,675	591,594	370,473	675,400	708,100	708,100	708,100
510170 : WORKMENS COMPENSATION	45,354	53,104	55,609	55,801	54,391	54,391	54,391
SubTotal : Benefits	1,378,401	1,481,606	1,025,239	1,677,540	1,785,864	1,785,864	1,785,864
Operating Expenses - Non-Divisional							
520230 : PRINTING & OFFICE SUPPLY	12,000	12,582	13,727	14,000	19,000	19,000	19,000
520240 : DEPARTMENTAL SUPPLIES	54,028	49,482	47,144	70,000	65,000	63,000	63,000
520248 : BEAUTIFICATION	14,685	14,952	8,920	15,000	15,000	15,000	15,000
520270 : COPY MACHINES & SUPPLIES	12,500	12,423	11,707	16,000	16,000	16,000	16,000
520450 : CLEANING/SANITATION SUPP	40,170	39,186	38,085	48,000	60,000	60,000	60,000
520710 : SPEC SUPPLIES-PLAYGROUND	36,437	40,023	16,024	40,000	47,500	45,000	45,000
520720 : SPEC SUPPLIES-POOLS	58,546	52,644	42,096	70,000	50,000	50,000	50,000
520730 : SPEC SUPPLIES-SENIOR CIT	11,863	10,901	7,440	12,000	12,000	11,000	11,000
520790 : SUMMER FEEDING PROGRAM	82,383	70,195	53,454	100,000	87,500	87,500	87,500
520820 : R/P RECREATION PRGRAM	86,865	77,021	88,913	90,000	106,000	105,000	105,000
520840 : SUPPLIES-YOUTH ATHLETIC PROGRAMS	225,016	231,699	157,991	230,000	215,000	215,000	215,000
520845 : WORLD SERIES TOURNAMENT	-13,514	11,286	1,918	0	0	0	0
520850 : R/P TENNIS PROGRAM	953	2,950	0	3,000	4,000	3,500	3,500
520860 : CERAMIC PROGRAM SUPPLIES	2,712	1,748	2,955	3,000	3,000	3,000	3,000
520870 : VOLUNTEER BANQUET	11,309	10,910	0	10,000	12,000	11,000	11,000
520880 : WESCOTT PARK CONCESSIONS	40,216	43,957	30,538	50,000	60,000	60,000	60,000
530210 : GROUNDS REPAIR	61,253	116,945	80,627	155,000	125,000	125,000	125,000
530230 : REPAIRS-BUILDING	33,906	33,013	22,253	35,000	40,000	40,000	40,000
530240 : MACH-EQUIPMENT REPAIRS	2,944	5,113	248	6,000	7,500	7,000	7,000

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

	FYE 2018	FYE 2019	FYE 2020	FYE 2020	FYE 2021	FYE 2021	FYE 2021
	Actuals	Actuals	YTD Actuals	Approved Budget	Dept Budget Requests	Mayor's Proposed Budget	Council Approved Budget
Fund, Department, Account Class, Account Segment	Actuals	Actuals	Actuals	Budget	Requests	Budget	Budget
540240 : MEMBERSHIPS/DUES/SUBSCRIP	2,060	2,000	1,802	2,000	10,000	10,000	10,000
540290 : TRAVEL	3,144	2,812	5,206	3,000	15,000	0	0
540310 : USE OF PERSONAL VEHICLE	310	1,308	1,992	2,500	3,000	3,000	3,000
540550 : ATHLETICS OFFICIALS	74,473	87,032	49,524	90,000	100,000	100,000	100,000
540572 : ADULT ATHLETICS	18,000	16,558	11,064	18,000	12,000	12,000	12,000
550210 : MAINT & SERVICE CONTRACT	15,208	14,801	15,851	19,000	20,000	20,000	20,000
550630 : RENTED-LEASED EQUIPMENT	2,798	4,054	959	3,000	4,000	4,000	4,000
570790 : OTHER OPERATING EXPENSE	64,649	61,329	42,624	60,000	62,794	62,794	62,794
SubTotal : Operating Expenses - Non-Divisional	954,914	1,026,924	753,062	1,164,500	1,171,294	1,147,794	1,147,794
Operating Expenses - Senior Citizens Division (025)							
520720 : SPEC SUPPLIES-POOLS	0	6,000	1,701	7,500	7,500	7,500	7,500
520730 : SPEC SUPPLIES-SENIOR CIT	0	14,972	14,383	15,000	14,000	14,000	14,000
520815 : SENIOR CENTER PROGRAMS	32,702	121,981	81,733	125,000	160,000	125,000	125,000
550210 : MAINT & SERVICE CONTRACT	0	79,652	65,370	98,510	99,850	99,850	99,850
570790 : OTHER OPERATING EXPENSE	0	17,831	6,792	8,000	20,000	8,000	8,000
SubTotal : Operating Expenses - Senior Citizens Division (025)	32,702	240,436	169,979	254,010	301,350	254,350	254,350
Operating Expenses - Aquatics Center Division (030)							
520720 : SPEC SUPPLIES-POOLS	0	0	0	0	45,000	45,000	45,000
520880 : CONCESSIONS	0	0	0	0	30,000	30,000	30,000
540190 : ELECTRICITY	0	0	0	0	100,000	100,000	100,000
540220 : WATER AND SEWER	0	0	0	0	50,000	50,000	50,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	0	0	0	0	5,000	5,000	5,000
550210 : MAINT & SERVICE CONTRACT	0	0	0	0	101,000	101,000	101,000
570790 : OTHER OPERATING EXPENSE	0	0	0	0	3,000	3,000	3,000
SubTotal : Operating Expenses - Aquatics Center Division (030)	0	0	0	0	334,000	334,000	334,000
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	21,067	188,650	107,138	150,000	58,000	0	0
590850 : MACHINES & EQUIPMENT	0	31,200	0	0	17,500	0	0
SubTotal : Capital Outlay	21,067	219,850	107,138	150,000	75,500	0	0
SubTotal : 700 : RECREATION	6,246,279	6,928,783	4,783,942	7,323,339	7,895,075	7,749,075	7,749,075

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-700-520230-00000-000 : PRINTING & OFFICE SUPPLY	19,000	19,000	19,000
PRINTING AND OFFICE SUPPLIES NEEDED FOR ADMINISTRATIVE OPERATIONS AT RECREATION DEPARTMENT FACILITIES.	19,000	19,000	19,000
001-700-520240-00000-000 : DEPARTMENTAL SUPPLIES	65,000	63,000	63,000
SUPPLIES TO SUPPORT RECREATION DEPARTMENT OPERATIONS INCLUDING STAFF UNIFORMS, FACILITY FURNITURE/EQUIPMENT (TABLES/CHAIRS/ETC.), AND OTHER GENERAL RECREATIONAL SUPPLIES.	65,000	63,000	63,000
001-700-520248-00000-000 : BEAUTIFICATION	15,000	15,000	15,000
FUNDS TO SUPPORT KEEP NORTH CHARLESTON BEAUTIFUL THROUGH THE PURCHASE OF PLANTS, LANDSCAPING SUPPLIES, AND PROMOTIONAL/EDUCATIONAL ITEMS.	15,000	15,000	15,000
001-700-520270-00000-000 : COPY MACHINES & SUPPLIES	16,000	16,000	16,000
FUNDS TO COVER LEASE FEES AND COPY SUPPLIES FOR ALL RECREATION DEPARTMENT FACILITIES.	16,000	16,000	16,000
001-700-520450-00000-000 : CLEANING/SANITATION SUPP	60,000	60,000	60,000
FUNDS TO PROVIDE CLEANING/JANITORIAL SUPPLIES FOR ALL RECREATION DEPARTMENT FACILITIES.	60,000	60,000	60,000
001-700-520710-00000-000 : COMMUNITY CENTER SUPPLIES	47,500	45,000	45,000
FUNDS TO SUPPORT THE OPERATION OF AFTER SCHOOL AND SUMMER CAMP PROGRAMS HOSTED AT OUR COMMUNITY CENTERS.	47,500	45,000	45,000
001-700-520720-00000-000 : AQUATIC FACILITY SUPPLIES	50,000	50,000	50,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
SUPPLIES NEED TO SUPPORT ALL RECREATION DEPARTMENT AQUATIC FACILITIES, INCLUDING NEW AQUATIC CENTER.	50,000	50,000	50,000
001-700-520720-00000-025 : SPEC SUPPLIES-POOLS	7,500	7,500	7,500
POOL CHEMICALS	6,500	6,500	6,500
REPLACEMENT OF MISC EQUIPMENT	1,000	1,000	1,000
001-700-520720-00000-030 : SPEC SUPPLIES-POOLS	45,000	45,000	45,000
POOL SUPPLIES	45,000	45,000	45,000
001-700-520730-00000-000 : SENIOR PROGRAM SUPPLIES	12,000	11,000	11,000
SUPPLIES TO SUPPORT SENIOR CITIZEN PROGRAMMING OFFERED AT OUR COMMUNITY CENTERS.	12,000	11,000	11,000
001-700-520730-00000-025 : SENIOR PROGRAM SUPPLIES	14,000	14,000	14,000
ARTS AND CRAFT SUPPLIES	8,000	8,000	8,000
BOARD GAMES AND CARD GAMES	1,500	1,500	1,500
GYM WIPES AND SUPPLIES FOR FITNESS CENTERS	2,000	2,000	2,000
MY SENIOR CENTER SUPPLIES	2,500	2,500	2,500
001-700-520790-00000-000 : SUMMER FEEDING PROGRAM	87,500	87,500	87,500
FUNDS TO SUPPORT OUR SUMMER FEEDING PROGRAM AT NINETEEN (19) COMMUNITY CENTERS THROUGHOUT THE CITY.	87,500	87,500	87,500
001-700-520815-00000-025 : SENIOR CENTER PROGRAMS	160,000	125,000	125,000
EDUCATIONAL SOCIAL AND COMMUNITY EVENTS AT CENTERS	20,000	20,000	20,000
GROUP FITNESS CLASSES 6 TIMES A WEEK AT \$35 PER CLASS AT 2 CENTERS	140,000	105,000	105,000
YOGA CLASSES 2 TIMES A WEEK AT \$50 PER CLASS AT 2 CENTERS	0	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
TAI CHI CLASSES 2 TIMES A WEEK AT \$85 PER CLASS AT 2 CENTERS	0	0	0
WATER AEROBIC CLASSES 10 TIMES A WEEK AT \$45 PER CLASS AT 2 CENTERS	0	0	0
ZUMBA CLASSES 2 TIMES A WEEK AT \$35 PER CLASS AT 2 CENTERS	0	0	0
001-700-520820-00000-000 : PROGRAMMING SUPPLIES	106,000	105,000	105,000
FUNDS TO SUPPORT OUR SCHOOL-BASED AFTER SCHOOL PROGRAMS, THERAPEUTIC PROGRAMMING, AND ANNUAL SPECIAL EVENTS.	106,000	105,000	105,000
001-700-520840-00000-000 : YOUTH ATHLETIC SUPPLIES	215,000	215,000	215,000
FUNDS TO SUPPORT THE OPERATION OF ALL YOUTH ATHLETIC PROGRAMMING, INCLUDING UNIFORMS AND SPORTS EQUIPMENT.	215,000	215,000	215,000
001-700-520850-00000-000 : TENNIS SUPPLIES	4,000	3,500	3,500
FUNDS TO SUPPORT TENNIS OPERATIONS AT DANNY JONES AND COLLINS PARK.	4,000	3,500	3,500
001-700-520860-00000-000 : CERAMIC PROGRAM SUPPLIES	3,000	3,000	3,000
FUNDS TO SUPPORT CERAMICS PROGRAM OPERATIONS AT FERNDALE COMMUNITY CENTER.	3,000	3,000	3,000
001-700-520870-00000-000 : VOLUNTEER BANQUET	12,000	11,000	11,000
FUNDS TO SUPPORT OUR ANNUAL VOLUNTEER BANQUET, INCLUDING FOOD AND APPRECIATION GIFTS.	12,000	11,000	11,000
001-700-520880-00000-000 : WESCOTT PARK CONCESSIONS	60,000	60,000	60,000
FUNDS TO SUPPORT CONCESSION STAND OPERATIONS AT WESCOTT PARK, ATHLETIC CENTER, AND AQUATIC CENTER.	60,000	60,000	60,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-700-520880-00000-030 : CONCESSIONS	30,000	30,000	30,000
CONCESSIONS COSTS TO SUPPORT NEW AQUATICS CENTER	30,000	30,000	30,000
001-700-530210-00000-000 : GROUNDS REPAIR	125,000	125,000	125,000
FUNDING TO SUPPORT THE OPERATION OF MAINTENANCE DIVISION IN UPKEEP OF OUTDOOR RECREATION FACILITIES, INCLUDING ATHLETIC FIELDS, SPORT COURTS, DOG PARKS, PASSIVE PARKS, ETC.	125,000	125,000	125,000
001-700-530230-00000-000 : REPAIRS-BUILDING	40,000	40,000	40,000
FUNDS TO SUPPORT OPERATIONS OF MAINTENANCE DIVISION IN UPKEEP OF INDOOR FACILITIES, INCLUDING COMMUNITY CENTERS, BASKETBALL GYMS, ETC.	40,000	40,000	40,000
001-700-530240-00000-000 : MACH-EQUIPMENT REPAIRS	7,500	7,000	7,000
FUNDING TO SUPPORT OPERATION OF MAINTENANCE DIVISION IN UPKEEP OF EXISTING MAINTENANCE EQUIPMENT, INCLUDING LAWNMOWERS, BLOWERS, EDGERS, ETC.	7,500	7,000	7,000
001-700-540190-00000-030 : ELECTRICITY	100,000	100,000	100,000
ESTIMATED ELECTRICITY COST FOR NEW AQUATICS CENTER	100,000	100,000	100,000
001-700-540220-00000-030 : WATER AND SEWER	50,000	50,000	50,000
ESTIMATED COSTS FOR NEW AQUATICS CENTER	50,000	50,000	50,000
001-700-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	10,000	10,000	10,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
FUNDING TO COVER MEMBERSHIP EXPENSES FOR SCRPA AND NRPA, DHEC CERTIFICATION FOR ALL AQUATIC FACILITIES, CERTIFICATION FOR ALL LIFEGUARDS, DIXIE YOUTH FRANCHISE FEES, ETC.	10,000	10,000	10,000
001-700-540240-00000-030 : MEMBERSHIPS/DUES/SUBSCRIP	5,000	5,000	5,000
MEMBERSHIPS DUES AND SUBSCRIPTIONS FOR NEW AQUATICS CENTER	5,000	5,000	5,000
001-700-540290-00000-000 : TRAVEL	15,000	0	0
FUNDING TO ALLOW STAFF TO ATTEND PERTINENT TRAINING INSTITUTES/CONFERENCES PROVIDED BY SCRPA AND NRPA.	15,000	0	0
001-700-540310-00000-000 : USE OF PERSONAL VEHICLE	3,000	3,000	3,000
FUNDS TO COVER REIMBURSEMENT FOR STAFF MEMBERS UTILIZING PERSONAL VEHICLES FOR CITY BUSINESS (\$0.58/MILE)	3,000	3,000	3,000
001-700-540550-00000-000 : ATHLETIC OFFICIALS/CONTRACTORS	100,000	100,000	100,000
FUNDS TO COVER EXPENSE OF ATHLETIC OFFICIALS AND OTHER CONTRACTORS NECESSARY FOR THE OPERATION OF OUR RECREATIONAL PROGRAMS.	100,000	100,000	100,000
001-700-540572-00000-000 : ADULT ATHLETIC SUPPLIES	12,000	12,000	12,000
FUNDS TO SUPPORT THE OPERATION OF OUR ADULT ATHLETIC PROGRAMS.	12,000	12,000	12,000
001-700-550210-00000-000 : MAINT & SERVICE CONTRACT	20,000	20,000	20,000
FUNDS TO COVER CONTRACT EXPENSES FOR FIRE EXTINGUISHERS, TERMITE CONTROL, PORTABLE RESTROOMS, DUMPSTERS, ETC.	20,000	20,000	20,000
001-700-550210-00000-025 : MAINT & SERVICE CONTRACT	99,850	99,850	99,850

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
PEST CONTROL 2 CENTERS	3,000	3,000	3,000
FIRE SUPPRESSION INSPECTIONS	2,500	2,500	2,500
JANITORIAL SERVICES 2 CENTERS (M-F AND SAT 4 HOURS)	35,000	35,000	35,000
ROCKOT MUSIC IN FITNESS CENTERS 2 CENTERS	800	800	800
CINTAS SERVICES (TOWELS MATS,CLEANING SUPPLIES)	36,000	36,000	36,000
INDOOR PLANT SERVICE BOTH CENTERS	7,200	7,200	7,200
MY SENIOR CENTER COMPUTER ANNUAL CONTRACT FEE	2,200	2,200	2,200
FITNESS FLOOR CLEANING QUARTERLY	3,000	3,000	3,000
ANNUAL DHEC POOL FEE	250	250	250
DUMPSTER FEE MONTHLY	2,400	2,400	2,400
COPIER LEASE AND FEES	1,500	1,500	1,500
CARPET AND TILE CLEANING QUARTERLY	6,000	6,000	6,000
001-700-550210-00000-030 : MAINT & SERVICE CONTRACT	101,000	101,000	101,000
HVAC MAINTENANCE CONTRACT	28,000	28,000	28,000
LANDSCAPING MAINTENANCE CONTRACT	48,000	48,000	48,000
MONTHLY INTERNET SERVICE	25,000	25,000	25,000
001-700-550630-00000-000 : RENTED-LEASED EQUIPMENT	4,000	4,000	4,000
FUNDS TO COVER THE EXPENSE OF ANY RENTAL EQUIPMENT NEEDED TO SUPPORT RECREATION PROGRAM OPERATIONS (PORTABLE LIGHT TOWERS, GENERATORS, HEAVY EQUIPMENT, ETC.)	4,000	4,000	4,000
001-700-570790-00000-000 : OTHER OPERATING EXPENSE	62,794	62,794	62,794
FUNDING TO COVER MISCELLANEOUS EXPENSES INCURRED THROUGHOUT THE FISCAL YEAR, INCLUDING NATIONAL BACKGROUND CHECKS FOR ALL ATHLETIC/PROGRAMMING VOLUNTEERS.	62,794	62,794	62,794
001-700-570790-00000-025 : OTHER OPERATING EXPENSE	20,000	8,000	8,000
PROMOTIONAL ITEMS	5,000	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
CATERING EVENTS AT BOTH CENTERS	5,000	0	0
UNIFORM SHIRTS FOR STAFF	1,000	0	0
GYM EQUIPMENT REPAIRS	1,000	0	0
OFFICE SUPPLIES	3,000	3,000	3,000
MISC ITEMS (WATER FILTERS CLEANING SUPPLIES, ETC)	5,000	5,000	5,000
001-700-570790-00000-030 : OTHER OPERATING EXPENSE	3,000	3,000	3,000
TO COVER UNEXPECTED START UP COSTS	3,000	3,000	3,000
001-700-590840-00000-000 : AUTOMOTIVE EQUIPMENT	58,000	0	0
FUNDING TO PURCHASE ONE (1) 4X4 CREW CAB PICKUP TRUCK FOR MAINTENANCE DIVISION (REPLACING 700-0025) AND ONE (1) FULLSIZE SUV FOR WESCOTT PARK ATHLETIC/OFFICE STAFF. BOTH TO BE PURCHASED FROM SC STATE CONTRACT.	58,000	0	0
001-700-590850-00000-000 : MACHINES & EQUIPMENT	17,500	0	0
FUNDING TO PURCHASE ONE (1) GAS-POWERED GOLF CART FOR WESCOTT PARK, ONE (1) ZERO-TURN LAWNMOWER FOR MAINTENANCE DIVISION, AND ONE (1) PAINT MACHINE FOR MAINTENANCE DIVISION.	17,500	0	0

CULTURAL ARTS DEPARTMENT

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DEPARTMENT NARRATIVE

The Cultural Arts Department provides multi-discipline arts programs/services that reach all sectors of the community. Activities fall into five categories: General Public Programs, Outreach Programs, Artist Assistance, Economic Development, and Archives and History Programs. General Public Programs include: the City Gallery/Gift Shop, Dinner Theater Series, Children's Theater Series, Concerts, Classes, Workshops, Camps, Farmers Market Entertainment, City Events, and North Charleston Arts Festival. Outreach Programs reach our city's youth, senior citizens, low-income residents, youth at risk and underserved populations. Examples of these free, year round programs include: City Public School Programs, City After School Art Instruction, and Special Events. Artist Assistance includes: technical assistance, rehearsal/production space, information sharing, publicity, referrals, Lowcountry Quarterly Arts Grants, and relocations/expansion assistance. Economic Development includes work with local/regional initiatives to advance the cultural industry such as: SC Arts Alliance, Convention and Visitors Bureaus, SC Arts Commission, developers, and city efforts. Archives and History initiatives include: historic markers, city archives, publications, tourism, and work as requested with City officials/contracted professionals on projects related to history, preservation, and aesthetics. The above programs draw over 90,000 participants annually, with an additional 200,000 people served through public facilities for civic and cultural events.

DEPARTMENT OBJECTIVES

1. To plan for and implement a broad scope of multi-disciplined programs and services available to all sectors of our community including; the general public, youth, minorities, senior citizens, low-income residents, youth at risk, and people with disabilities.
2. To assist in the development of local art groups/artists by serving as requested on city or regional committees dealing with projects involving economic development, planning and tourism.
3. To provide art groups/artists with assistance through sub-granting, technical assistance, donated or affordable space for art groups/artists to produce/showcase their art form.
4. To support local and statewide networks of the art industry by maintaining active staff memberships in pertinent arts organizations, and coordinating efforts to develop and market the area/state collectively.
5. To continue dialogue/coordination with our government entities, cultural organizations, artists, visitors bureaus, community and business leaders to advance the region culturally.
6. Support local and statewide efforts that strengthen the arts industry locally and statewide.
7. To support the promotion of North Charleston's history, protection of historic properties, improved land use and aesthetic image.

PERSONNEL

1 Director of Cultural Arts	1 Fiscal Support Specialist
1 Deputy Director of Cultural Arts	-Part-Time Staff
1 Office Specialist I	1 Office Specialist II
2 Arts Coordinator	

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
710 : CULTURAL ARTS							
Salaries & Wages							
510110 : REGULAR SALARIES	372,773	381,200	264,043	393,491	426,765	426,765	426,765
510120 : OVERTIME	7,105	5,731	1,230	7,500	7,500	7,500	7,500
SubTotal : Salaries & Wages	379,878	386,931	265,273	400,991	434,265	434,265	434,265
Benefits							
510140 : FICA TAXES	28,222	28,410	19,529	30,676	33,221	33,221	33,221
510150 : RETIREMENT	51,647	56,489	41,277	62,394	71,914	71,914	71,914
510160 : INSURANCE	78,287	90,899	57,457	107,450	97,100	97,100	97,100
510170 : WORKMENS COMPENSATION	3,031	3,549	3,672	3,462	3,635	3,635	3,635
SubTotal : Benefits	161,187	179,347	121,935	203,982	205,870	205,870	205,870
Operating Expenses							
520270 : COPY MACHINES & SUPPLIES	2,199	1,880	1,332	2,200	3,600	3,200	3,200
520280 : SUPPLIES-ARTS CENTER	24,908	23,053	9,044	27,000	27,000	27,000	27,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	4,040	3,391	3,404	4,040	4,040	4,040	4,040
540250 : POSTAGE	2,976	2,946	47	4,650	3,650	3,650	3,650
540290 : TRAVEL	5,853	4,276	5,730	7,320	10,320	0	0
540310 : USE OF PERSONAL VEHICLE	465	297	54	500	500	500	500
540570 : PROGRAMS-ARTS CENTER	318,037	302,555	126,947	343,000	341,000	306,000	306,000
540571 : PROGRAMS-A/C,SCAC	49,621	26,716	0	15,000	27,787	24,158	24,158
540577 : ARCHIVES AND HISTORY	649	929	127	3,300	3,300	3,300	3,300
540578 : CHAS CTY ATAX ARTS FEST ADVERT AGREEMENT	0	4,997	0	5,000	5,000	5,000	5,000
550210 : MAINT & SERVICE CONTRACT	738	2,561	505	3,300	3,300	3,300	3,300
570790 : OTHER OPERATING EXPENSE	4,499	0	1,000	4,500	4,500	4,500	4,500
SubTotal : Operating Expenses	413,985	373,601	148,190	419,810	433,997	384,648	384,648
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	0	27,172	0	0	0	0	0
SubTotal : Capital Outlay	0	27,172	0	0	0	0	0
SubTotal : 710 : CULTURAL ARTS	955,050	967,051	535,398	1,024,783	1,074,132	1,024,783	1,024,783

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-710-520270-00000-000 : COPY MACHINES & SUPPLIES	3,600	3,200	3,200
MONTHLY FEES (INCREASED WITH NEW LEASE AS OF DECEMBER 2019)	3,600	3,200	3,200
001-710-520280-00000-000 : SUPPLIES-ARTS CENTER	27,000	27,000	27,000
OFFICE SUPPLIES AND EQUIPMENT \$5,000.	5,000	5,000	5,000
SUPPLIES AND EQUIPMENT FOR OUTREACH PROGRAMS IN SCHOOLS AND AFTER-SCHOOL	4,000	4,000	4,000
SUPPLIES AND EQUIPMENT FOR GENERAL PUBLIC PROGRAMS AND THE ARTS FESTIVAL	10,000	10,000	10,000
SUPPLIES AND EQUIPMENT- ART COMPONENT OF RECREATION DEPARTMENT SUMMER CAMPS	2,000	2,000	2,000
ST. PATRICK'S DAY FESTIVAL RENTALS, ENTERTAINMENT	6,000	6,000	6,000
001-710-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	4,040	4,040	4,040
AMERICAN SOCIETY OF COMPOSERS AND PERFORMERS - MUSIC LICENSE	1,200	1,200	1,200
BMI MUSIC LICENSE	750	750	750
MEMBERSHIPS: AMERICANS FOR THE ARTS	250	250	250
SC ARTS ALLIANCE \$200	200	200	200
SC ALLIANCE OF ARTS EDUCATORS \$100	100	100	100
SUBSCRIPTIONS: THE POST AND COURIER	250	250	250
CHARLESTON MAGAZINE	30	30	30
INTERNATIONAL SCULPTURE MAGAZINE	60	60	60
SESAC MUSIC LICENSE	1,200	1,200	1,200
001-710-540250-00000-000 : POSTAGE	3,650	3,650	3,650
BULK DEPARTMENT MAIL	1,650	1,650	1,650
REGULAR DEPARTMENT MAIL \$500.	500	500	500
SHIPPING STIPEND FOR GALLERY & FESTIVAL EXHIBITS	1,500	1,500	1,500

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-710-540290-00000-000 : TRAVEL	10,320	0	0
SC ARTS ADVOCACY DAY/SUMMIT- HOTEL 1 NIGHT, REGISTRATION, PRE-RECEPTION	400	0	0
PALMETTO STATE ARTS EDUCATION CONFERENCE- ED COORDINATOR	600	0	0
AMERICANS FOR THE ARTS ANNUAL CONVENTION (LOS ANGELES) & ARTS MARKETING PROJECT	0	0	0
(CHICAGO) DIRECTOR, DEPUTY HOTEL, AIR, REGISTRATION, MEALS, HOTEL	0	0	0
BRING VISUAL ARTS COORDINATOR TO CONVENTION FOR PUBLIC ART COURSE	9,320	0	0
001-710-540310-00000-000 : USE OF PERSONAL VEHICLE	500	500	500
USE OF PERSONAL VEHICLE WHEN TWO DEPT VEHICLES ARE NOT AVAILABLE	500	500	500
001-710-540570-00000-000 : PROGRAMS-ARTS CENTER	341,000	306,000	306,000
PROGRAM FUNDS FOR 100,000+ PARTICIPANTS FROM THE GENERAL PUBLIC: CHILDREN,	271,000	236,000	236,000
SENIORS, OUTREACH GROUPS, SCHOOLS, AFTER-SCHOOL PROGRAMS, SUMMER YOUTH	0	0	0
FARMERS MARKET OPERATIONS: KID'S ACTIVITIES, PERFORMERS	10,000	10,000	10,000
CONTRACT ARTISTS FOR AFTERSCHOOL & SUMMER ENRICHMENT	60,000	60,000	60,000
001-710-540571-00000-000 : PROGRAMS-A/C,SCAC	27,787	24,158	24,158
SOUTH CAROLINA ARTS COMMISSION GRANT FUNDS FOR GENERAL PROGRAM SUPPORT. AMOUNT IS	27,787	24,158	24,158
INCREASED FROM FY20 TO = THE AMOUNT OF THE CHECK WE RECEIVED IN FY20.	0	0	0

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-710-540577-00000-000 : ARCHIVES AND HISTORY	3,300	3,300	3,300
ARCHIVE RESEARCH, ONLINE SERVICES, ARCHIVAL SUPPLIES	800	800	800
DUPLICATION OF HISTORIC DOCUMENTS, BOOKS, FRAMING/PRESERVATION OF DOCUMENTS	1,500	1,500	1,500
STORAGE SUPPLIES	1,000	1,000	1,000
001-710-540578-00000-000 : CHAS CTY ATAX ARTS FEST ADVERT AGREEMENT	5,000	5,000	5,000
CHARLESTON COUNTY ACCOMMODATIONS TAX GRANT FUNDS TO ADVERTISE THE NORTH CHARLESTON ARTS FESTIVAL. AMOUNT IS ADJUSTED BASED ON THE LEVEL OF A-TAX FUNDS AWARDED AND	5,000 0	5,000 0	5,000 0
EXPENDITURES ARE ADJUSTED ACCORDINGLY	0	0	0
001-710-550210-00000-000 : MAINT & SERVICE CONTRACT	3,300	3,300	3,300
SERVICE CONTRACTS FOR PEST CONTROL, FIRE EXTINGUISHERS, PIANO TUNING, CARPETS	800	800	800
YEARLY CARPET CLEANING AT MIDLAND PARK	500	500	500
YEARLY MAINTENANCE ON PERSEPHONE SCULPTURE AT RIVERFRONT PARK	2,000	2,000	2,000
001-710-570790-00000-000 : OTHER OPERATING EXPENSE	4,500	4,500	4,500
VOLUNTEER MEALS/REFRESHMENTS AT EVENTS	3,000	3,000	3,000
APPRECIATION GIFTS AND SUPPLIES	500	500	500
VOLUNTEER TSHIRTS ARTS FESTIVAL	1,000	1,000	1,000

FIRE MUSEUM DEPARTMENT

Department Narrative

The Fire Museum department accounts for the costs associated with the operations of the new Fire Educational Center located in the Centre Pointe development. The purpose of the Fire Museum is to provide fire and life safety educational information for citizens and students of the lowcountry.

PERSONNEL

- 1-Museum Coordinator
- 1-Museum Programs Coordinator
- Part-time help

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
715 : FIRE MUSEUM							
Salaries & Wages							
510110 : REGULAR SALARIES	235,639	244,392	164,681	253,490	259,564	259,564	259,564
SubTotal : Salaries & Wages	235,639	244,392	164,681	253,490	259,564	259,564	259,564
Benefits							
510140 : FICA TAXES	17,491	18,080	12,174	19,392	19,857	19,857	19,857
510150 : RETIREMENT	32,152	35,763	25,624	39,443	42,984	42,984	42,984
510160 : INSURANCE	39,754	41,824	25,251	30,700	41,400	41,400	41,400
510170 : WORKMENS COMPENSATION	2,565	3,003	3,597	2,930	3,077	3,077	3,077
SubTotal : Benefits	91,962	98,670	66,646	92,465	107,318	107,318	107,318
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	1,616	2,680	913	3,500	3,500	3,500	3,500
520240 : DEPARTMENTAL SUPPLIES	20,294	16,194	14,127	28,000	28,000	24,400	24,400
520270 : COPY MACHINES & SUPPLIES	211	146	445	3,200	3,200	3,200	3,200
520410 : UNIFORMS & CLOTHING	445	297	487	500	500	500	500
520520 : FIRE MUSEUM GIFT SHOP INVENTORY	0	14,074	13,143	0	0	0	0
530230 : REPAIRS-BUILDING	31,201	27,264	8,824	25,000	25,000	25,000	25,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	296	430	75	500	500	500	500
540250 : POSTAGE	0	0	0	50	50	50	50
540290 : TRAVEL	0	0	0	0	0	0	0
540310 : USE OF PERSONAL VEHICLE	0	0	0	3,700	3,700	3,700	3,700
540670 : PROF SERVICES-CLEANING	36,185	36,608	22,282	36,185	36,185	36,185	36,185
550210 : MAINT & SERVICE CONTRACT	30,609	33,353	32,121	39,840	45,200	45,200	45,200
570790 : OTHER OPERATING EXPENSE	30,784	27,323	21,213	27,261	27,261	27,261	27,261
SubTotal : Operating Expenses	151,641	158,369	113,630	167,736	173,096	169,496	169,496
SubTotal : 715 : FIRE MUSEUM	479,242	501,431	344,957	513,691	539,978	536,378	536,378

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-715-520230-00000-000 : PRINTING & OFFICE SUPPLY	3,500	3,500	3,500
MISC PRINTING AND COPY SUPPLIES	3,500	3,500	3,500
001-715-520240-00000-000 : DEPARTMENTAL SUPPLIES	24,400	24,400	24,400
MISC DEPARTMENTAL SUPPLIES	3,000	3,000	3,000
PROMOTIONAL ITEMS	6,400	6,400	6,400
FLAGS	1,500	1,500	1,500
CHEMICALS, PAPER TOWELS, TRASH BAGS, TP	7,500	7,500	7,500
ARCHIVAL EQUIPMENT	3,000	3,000	3,000
SUPPLIES FOR PATCH EXHIBIT	3,000	3,000	3,000
001-715-520270-00000-000 : COPY MACHINES & SUPPLIES	3,200	3,200	3,200
ANNUAL COST OF COPIER LEASE	3,000	3,000	3,000
PAPER AND SUPPLIES	200	200	200
001-715-520410-00000-000 : UNIFORMS & CLOTHING	500	500	500
UNIFORM PURCHASES	500	500	500
001-715-530230-00000-000 : REPAIRS-BUILDING	25,000	25,000	25,000
EXHIBIT MAINTENANCE	12,000	12,000	12,000
EXHIBIT SUPPLIES	7,000	7,000	7,000
REPAIRS TO FACILITY	6,000	6,000	6,000
001-715-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	500	500	500
MISC MEMBERSHIP DUES	500	500	500
001-715-540250-00000-000 : POSTAGE	50	50	50

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
POSTAGE	50	50	50
001-715-540310-00000-000 : USE OF PERSONAL VEHICLE	3,700	3,700	3,700
USE OF PERSONAL VEHICLE	3,700	3,700	3,700
001-715-540670-00000-000 : PROF SERVICES-CLEANING	36,185	36,185	36,185
ANNUAL CONTRACT PROFESSIONAL CLEANING	26,685	26,685	26,685
PROFESSIONAL CARPET MAINTENANCE	2,500	2,500	2,500
PROFESSIONAL LOBBY FLOOR MAINTENANCE	4,500	4,500	4,500
PROFESSIONAL GUTTER CLEANING	600	600	600
PROFESSIONAL PRESSURE WASH OF BUILDING AND SIDEWALKS	1,900	1,900	1,900
001-715-550210-00000-000 : MAINT & SERVICE CONTRACT	45,200	45,200	45,200
HVAC MECHANICAL & CONTROLS CONTRACT	26,700	26,700	26,700
SECURITY & FIRE MOINTORING/MAINTENANCE CONTRACT	4,500	4,500	4,500
TERMITE BOND	2,500	2,500	2,500
PEST CONTROL	700	700	700
WIRELESS NETWORK	2,100	2,100	2,100
ADOBE PUBLISHING	600	600	600
INDOOR PLANT MAINTENANCE	3,800	3,800	3,800
HVAC CONTROL SERVER CONTRACT	4,300	4,300	4,300
001-715-570790-00000-000 : OTHER OPERATING EXPENSE	27,261	27,261	27,261
MARKETING, ADVERTISING & PR	25,661	25,661	25,661
MERCHANDISE BAGS	600	600	600
MISC EXPENDITURES	1,000	1,000	1,000

NAVAL COMPLEX

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Department Narrative

Expenditures in this grouping of accounts include costs relating to the acquisition of the property formally known as the Navy Base. The acquisition of property was a result of the transfer of real estate via a settlement reached in 2012 with the S.C. Department of Commerce. Expenditures account for the maintenance of property now owned by the City of North Charleston on the Navy Base. Most of the property is currently being leased to tenants via short term leases with the rent revenue accounted for in General Fund revenues.

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
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<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
720 : NAVAL COMPLEX							
Operating Expenses							
520240 : DEPARTMENTAL SUPPLIES	2,145	3,379	3,084	11,500	11,500	11,500	11,500
540386 : COMPLEX EVENT EXPENSE	21,380	67,588	4,449	48,600	41,100	41,100	41,100
540388 : QUARTERS F EXPENSES	0	0	0	0	40,000	40,000	40,000
540389 : CHAPEL EXPENSES	0	0	0	0	22,000	22,000	22,000
540695 : CONTRACTED SERVICES	0	7,272	1,200	7,200	7,200	7,200	7,200
550210 : MAINT & SERVICE CONTRACT	30,553	24,910	24,382	43,800	57,250	57,250	57,250
SubTotal : Operating Expenses	54,078	103,149	33,115	111,100	179,050	179,050	179,050
Capital Outlay							
590850 : MACHINES & EQUIPMENT	0	0	0	8,000	96,000	0	0
SubTotal : Capital Outlay	0	0	0	8,000	96,000	0	0
SubTotal : 720 : NAVAL COMPLEX	54,078	103,149	33,115	119,100	275,050	179,050	179,050

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-720-520240-00000-000 : DEPARTMENTAL SUPPLIES	11,500	11,500	11,500
SUPPLIES	5,000	5,000	5,000
LIGHT POLE BANNERS	5,000	5,000	5,000
IRON EVENT TORCHES	1,500	1,500	1,500
001-720-540386-00000-000 : COMPLEX EVENT EXPENSE	41,100	41,100	41,100
RENTAL OF 8 TREE LIGHTS			
\$200 PER EVENT FOR 10 EVENTS	16,000	16,000	16,000
RESTROOM TRAILER CLEAN OUT SERVICES	4,600	4,600	4,600
FENCING AT 50' @ #92 PER FOOT	11,000	11,000	11,000
UPGRADES TO EVENT SHED TO INCLUDE LED LIGHTING, BA FAN AND ADDING ELECTRICAL OUTLETS	4,000	4,000	4,000
HOLIDAY DECORATIONS FOR HOMES CHAPEL AND AREA	4,000	4,000	4,000
PURCHASE EVENT	1,500	1,500	1,500
001-720-540388-00000-000 : QUARTER F EXPENSES	40,000	40,000	40,000
QUARTERS F OPERATIONAL EXPENSES	40,000	40,000	40,000
001-720-540389-00000-000 : CHAPEL EXPENSES	22,000	22,000	22,000
CHAPEL OPERATIONAL EXPENSES	22,000	22,000	22,000
001-720-540695-00000-000 : CONTRACTED SERVICES	7,200	7,200	7,200
CLEANING SERVICES FOR QUARTERS K,L, F AND CHAPEL	7,200	7,200	7,200
001-720-550210-00000-000 : MAINT & SERVICE CONTRACT	57,250	57,250	57,250
ANNUAL WI-FI FEE FOR RIVERFRONT PARK INTERNET	14,500	14,500	14,500
ANNUAL TERMITE BOND	5,000	5,000	5,000
2 HOOD INSPECTIONS @ \$250 FOR EACH QUARTERS K AND L	1,000	1,000	1,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
ANNUAL FIRE ALARM INSPECTION @ \$450 FOR QUARTERS F,K, L, AND CHAPEL	1,350	1,350	1,350
QUARTERS F K L AND CHAPEL PRESSURE WASHING	2,500	2,500	2,500
MOSQUITO ABATEMENT @ \$600 MONTHLY, ADDITIONAL FUNDS ADDED FOR NEW PROPERTY	15,000	15,000	15,000
DRY CLEAN LINENS @ \$600 EACH FOR QUARTERS F K L AND CHAPEL	2,400	2,400	2,400
2 HOOD INSPECTIONS @ \$250 FOR EACH QUARTERS K AND L TWICE A YEAR	1,000	1,000	1,000
EXTERMINATING 4 TIMES A YEAR @ \$200 PER TREATMENT FOR QUARTER F K L AND CHAPEL	1,600	1,600	1,600
GREASE TRAP CLEANING SEMI ANNUALLY	1,500	1,500	1,500
CLEANING SERVICES FOR QUARTERS L, K, F AND CHAPEL	7,200	7,200	7,200
LINE SERVICES FOR QUARTERS F AND A	4,200	4,200	4,200
001-720-590850-00000-000 : MACHINES & EQUIPMENT	96,000	0	0
RESTROOM TRAILER	96,000	0	0

SPECIAL PROJECTS

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DEPARTMENT NARRATIVE

Expenditures associated with this department benefit the entire City's budget or certain aspects of the City's operations that are not justifiably categorized into a single department. Expenditures in this grouping of accounts might include costs relating to annexations, interest on short-term loans, tort liability, transfers to other funds, etc.

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
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<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
860 : SPECIAL PROJECTS							
Operating Expenses							
521547 : EMPLOYEE HOMEOWNER INITIATIVE	61,000	31,500	60,000	60,000	60,000	60,000	60,000
530710 : GAS, OIL, LUBRICATION	1,581,796	1,756,697	961,377	1,643,638	1,700,000	1,700,000	1,700,000
530720 : TIRES AND TUBES	481,909	466,808	344,324	466,235	475,000	475,000	475,000
530730 : VEHICLE REPAIRS	2,273,534	2,065,526	1,471,145	2,115,966	2,125,000	2,125,000	2,125,000
540326 : OLD CITY HALL EXPENSES	732,149	584,554	112,676	450,000	450,000	450,000	450,000
540340 : TORT LIABILITY	736,087	876,651	1,091,990	1,115,000	1,450,000	1,450,000	1,450,000
540359 : PAY FOR PERFORMANCE INC.	0	0	0	775,000	825,000	0	0
540370 : CHARLESTON COUNTY DISPOSAL FEE	39,785	43,540	35,863	45,000	45,000	45,000	45,000
540371 : STORMWATER UTILITY FEES	89,915	95,307	109,887	96,000	110,000	110,000	110,000
540380 : CHRISTMAS TREE LIGHTING	11,462	5,126	2,115	10,000	5,000	5,000	5,000
540385 : JULY FOURTH CELEBRATION EXPENSES	56,719	74,901	46,549	85,000	75,000	75,000	75,000
540450 : APPRAISALS & ENVIROMENTAL ASSESSMENTS	64,558	115,977	50,718	50,000	50,000	50,000	50,000
540610 : ADVERTISING	458	0	0	5,000	5,000	5,000	5,000
540630 : INSURANCE-BLDG CONTENTS	317,064	403,829	693,164	715,000	700,000	700,000	700,000
540640 : INSURANCE-VEHICLES	822,209	868,831	1,067,291	1,080,000	1,100,000	1,100,000	1,100,000
540695 : CONTRACTED SERVICES	189,863	931,224	15,112	5,500	25,000	25,000	25,000
540696 : INTERMODAL CENTER OPERATIONS	0	63,016	84,885	217,000	200,000	200,000	200,000
545760 : FISCAL AGENT FEES	0	0	0	5,000	5,000	5,000	5,000
549109 : TRANSFER TO G.O DEBT SER FUND	1,103,108	0	0	1,175,000	910,000	910,000	910,000
549113 : TRANS TO COLISEUM P. FUND	743,709	574,349	0	1,250,000	1,346,779	1,191,744	1,191,744
549122 : TRANSFER TO COPS HIRING FUND	183,555	149,839	187,225	163,545	262,244	262,244	262,244
549132 : TRANSFER TO GOLF COURSE ENTERPRISE FUND	867,348	1,039,566	0	1,060,000	1,050,000	1,050,000	1,050,000
549146 : TRANS TO SCDPS-CRIMINAL DOMESTIC VIOLNCE	9,696	2,484	0	0	0	0	0
549149 : TRANSFER TO VICTIM ADVOCATE FUND	0	0	0	0	35,157	35,157	35,157
549150 : TRANSFER TO REVENUE BONDS FUND	394,613	287,563	0	505,000	210,000	210,000	210,000
550190 : PROPERTY LEASE	127,481	122,099	85,228	133,634	133,634	133,634	133,634
550220 : RADIO MAINT AGREEMENT	25,764	18,810	18,810	30,000	25,000	25,000	25,000
550311 : LEASE-PRINCIPAL	4,141,659	3,767,335	2,991,332	3,985,000	3,495,187	4,170,187	4,170,187
550312 : LEASE-INTEREST	248,936	260,858	217,319	380,000	244,053	294,053	294,053
550510 : UNEMPLOYMENT COMPENSATION	3,693	734	0	15,000	5,000	5,000	5,000
550549 : GOVT AGENCY REIMBURSABLE EXPENSES	61,585	0	0	0	0	0	0

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

	FYE 2018	FYE 2019	FYE 2020	FYE 2020	FYE 2021	FYE 2021	FYE 2021
	Actuals	Actuals	YTD Actuals	Approved Budget	Dept Budget Requests	Mayor's Proposed Budget	Council Approved Budget
<u>Fund, Department, Account Class, Account Segment</u>	<u>Actuals</u>	<u>Actuals</u>	<u>Actuals</u>	<u>Budget</u>	<u>Requests</u>	<u>Budget</u>	<u>Budget</u>
570332 : TAG MATCHING FUNDS	97,162	57,218	22,990	40,000	60,000	60,000	60,000
570340 : M. ELECTION	0	0	2,645	35,000	0	0	0
570652 : STAR GRANT REIMBURSEMENT	0	25,000	0	0	0	0	0
570685 : EMPLOYEE TUITION REIMBURSEMENT PROGRAM	32,581	26,059	15,199	35,000	35,000	35,000	35,000
570690 : EMPLOYEE WELLNESS PROGRAM	86,252	85,525	27,905	53,840	65,000	53,840	53,840
570715 : OTHER POSTEMPLOYMENT BENEFITS	1,200,000	1,000,000	0	1,200,000	1,200,000	1,200,000	1,200,000
570777 : ENG. SERVICES	75,589	13,729	0	0	0	0	0
570790 : OTHER OPERATING EXPENSE	25,438	24,601	28,252	42,500	42,500	42,500	42,500
570830 : CHAMBER OF COMMERCE	25,000	25,000	25,000	25,000	25,000	25,000	25,000
570838 : SMALL BUSINESS APPRECIATION EVENT	0	0	0	5,000	0	0	0
570839 : VOLUNTEER BANQUET	0	0	0	3,500	0	0	0
570840 : OTHER COMMUNITY PROMOTIONS	0	95,000	0	0	0	0	0
570842 : CHARLESTON REGIONAL DEVELOPMENT ALLIANCE	25,000	25,000	25,000	25,000	25,000	25,000	25,000
570854 : CHARLESTON METRO CHAMBER-ACCEL CHAS	0	0	0	0	25,000	25,000	25,000
570865 : LEGISLATIVE DELEGATION RECEPTION	0	0	0	1,500	0	0	0
570866 : SAINT PATRICK'S DAY	4,000	4,000	0	4,000	4,000	4,000	4,000
SubTotal : Operating Expenses	16,940,677	15,988,256	9,794,001	19,206,858	18,603,554	18,337,359	18,337,359
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	0	0	44,845	0	0	0	0
590880 : SPECIAL CAPITAL PROJECT	6,999,124	7,284,093	290,649	900,000	0	0	0
590990 : REAL PROPERTY	0	0	2,178,370	0	0	0	0
SubTotal : Capital Outlay	6,999,124	7,284,093	2,513,864	900,000	0	0	0
SubTotal : 860 : SPECIAL PROJECTS	23,939,801	23,272,349	12,307,865	20,106,858	18,603,554	18,337,359	18,337,359

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-860-521547-00000-000 : EMPLOYEE HOMEOWNER INITIATIVE	60,000	60,000	60,000
EMPLOYEE HOMEOWNER PROGRAM	50,000	50,000	50,000
TEACHER HOMEOWNER PROGRAM	10,000	10,000	10,000
001-860-530710-00000-000 : GAS, OIL, LUBRICATION	1,700,000	1,700,000	1,700,000
GAS OIL AND LUBRICATION CITYWIDE	1,700,000	1,700,000	1,700,000
001-860-530720-00000-000 : TIRES AND TUBES	475,000	475,000	475,000
TIRES AND TUBES CITYWIDE	475,000	475,000	475,000
001-860-530730-00000-000 : VEHICLE REPAIRS	2,125,000	2,125,000	2,125,000
VEHICLE REPAIRS CITYWIDE	2,125,000	2,125,000	2,125,000
001-860-540326-00000-000 : OLD CITY HALL EXPENSES	450,000	450,000	450,000
OLD CITY HALL EXPENSES	450,000	450,000	450,000
001-860-540340-00000-000 : TORT LIABILITY	1,450,000	1,450,000	1,450,000
TORT LIABILITY	1,450,000	1,450,000	1,450,000
001-860-540359-00000-000 : PAY FOR PERFORMANCE INC.	825,000	0	0
PAY FOR PERFORMANCE	825,000	0	0
001-860-540370-00000-000 : CHARLESTON COUNTY DISPOSAL FEE	45,000	45,000	45,000
DISPOSAL FEES	45,000	45,000	45,000
001-860-540371-00000-000 : STORMWATER UTILITY FEES	110,000	110,000	110,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
STORMWATER FEES	110,000	110,000	110,000
001-860-540380-00000-000 : CHRISTMAS TREE LIGHTING	5,000	5,000	5,000
CHRISTMAS TREE LIGHTING	5,000	5,000	5,000
001-860-540385-00000-000 : JULY FOURTH CELEBRATION EXPENSES	75,000	75,000	75,000
JULY 4TH CELEBRATION	75,000	75,000	75,000
001-860-540450-00000-000 : APPRAISALS & ENVIROMENTAL ASSESSMENTS	50,000	50,000	50,000
APPRAISALS AND ENVIRONMENTAL ASSESSMENTS	50,000	50,000	50,000
001-860-540610-00000-000 : ADVERTISING	5,000	5,000	5,000
CITYWIDE ADVERTISING COSTS	5,000	5,000	5,000
001-860-540630-00000-000 : INSURANCE-BLDG CONTENTS	700,000	700,000	700,000
INSURANCE BUILDING CONTENTS	700,000	700,000	700,000
001-860-540640-00000-000 : INSURANCE-VEHICLES	1,100,000	1,100,000	1,100,000
INSURANCE VEHICLES	1,100,000	1,100,000	1,100,000
001-860-540695-00000-000 : CONTRACTED SERVICES	25,000	25,000	25,000
OPEB CONSULTING	5,000	5,000	5,000
CONTINGENT CGM GROUP INCENTIVE FEE	20,000	20,000	20,000
001-860-540696-00000-000 : INTERMODAL CENTER OPERATIONS	200,000	200,000	200,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
OPERATIONAL COST OF NEW INTERMODAL CENTER	200,000	200,000	200,000
001-860-545760-00000-000 : FISCAL AGENT FEES	5,000	5,000	5,000
FISCAL AGENT FEES	5,000	5,000	5,000
001-860-549109-00000-000 : TRANSFER TO G.O DEBT SER FUND	910,000	910,000	910,000
TRANSFER TO GO DEBT SERVICE	910,000	910,000	910,000
001-860-549113-00000-000 : TRANS TO COLISEUM P. FUND	1,346,779	1,191,744	1,191,744
TRANSFER TO COLISEUM	1,346,779	1,191,744	1,191,744
001-860-549122-00000-000 : TRANSFER TO COPS HIRING GRANT FUND	262,244	262,244	262,244
100% MATCH	262,244	262,244	262,244
001-860-549132-00000-000 : TRANSFER TO GOLF COURSE ENTERPRISE FUND	1,050,000	1,050,000	1,050,000
TRANSFER TO GOLF COURSE ENTERPRISE FUND	1,050,000	1,050,000	1,050,000
001-860-549149-00000-000 : TRANSFER TO VICTIM ADVOCATE FUND	35,157	35,157	35,157
TRANSFER TO VICTIMS ADVOCATE FUND	35,157	35,157	35,157

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-860-549150-00000-000 : TRANSFER TO REVENUE BONDS FUND	210,000	210,000	210,000
TRANSFER TO REVENUE BONDS	210,000	210,000	210,000
001-860-550190-00000-000 : PROPERTY LEASE	133,634	133,634	133,634
PROPERTY LEASE TANGER OUTLET SUBSTATION	95,645	95,645	95,645
CSX TRANSPORTATION LEASE	889	889	889
WHITEHALL AMENITIES LEASE	2,000	2,000	2,000
DORCHESTER SCHOOL DISTRICT 2 RIVERS OAK	0	0	0
MIDDLE SCHOOL GYMNASIUM AND SOCCER FIELD	25,000	25,000	25,000
RING ROAD MAINTENANCE LEASE	8,500	8,500	8,500
PROPERTY LEASE CHARLESTON COUNTY AVIATIO	1,600	1,600	1,600
001-860-550220-00000-000 : RADIO MAINT AGREEMENT	25,000	25,000	25,000
RADIO MAINTENANCE AGREEMENT	25,000	25,000	25,000
001-860-550311-00000-000 : LEASE-PRINCIPAL	3,495,187	4,170,187	4,170,187
LEASE PRINCIPAL PAYMENTS	3,495,187	4,170,187	4,170,187
001-860-550312-00000-000 : LEASE-INTEREST	244,053	294,053	294,053
LEASE INTEREST PAYMENTS DUE	244,053	294,053	294,053
001-860-550510-00000-000 : UNEMPLOYMENT COMPENSATION	5,000	5,000	5,000
UNEMPLOYMENT COMPENSATION	5,000	5,000	5,000
001-860-570332-00000-000 : TAG MATCHING FUNDS	60,000	60,000	60,000
TAG MATCHING FUNDS	60,000	60,000	60,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-860-570685-00000-000 : EMPLOYEE TUITION REIMBURSEMENT PROGRAM	35,000	35,000	35,000
EMPLOYEE TUITION REIMBURSEMENT PROGRAM	35,000	35,000	35,000
001-860-570690-00000-000 : EMPLOYEE WELLNESS PROGRAM	65,000	53,840	53,840
GYM WIPES, HAND SANITIZERS, CLEANING	0	0	0
SUPPLIES FOR HEALTH CLUB	1,200	1,200	1,200
REPLACEMENT OF MATS, DUMB BELLS, BOSUS,& OTHER EQUIP AS NEEDED	0	0	0
YOGA AND BARRE CLASSES 3 TIMES A WEEK	1,200	1,200	1,200
\$105 PER CLASS	0	0	0
CROSS CORE AND ALL FIT CLASSES 4 TIMES A WEEK \$70 PER CLASS	16,380	16,380	16,380
FLU SHOTS FOR ALL EMPLOYEES	0	0	0
EMPLOYEE WELLNESS FAIR AND PROGRAMS	7,000	7,000	7,000
REPAIR OF GYM MACHINES AND EQUIPMENT	21,160	10,000	10,000
	3,500	3,500	3,500
001-860-570715-00000-000 : OTHER POSTEMPLOYMENT BENEFITS	1,200,000	1,200,000	1,200,000
OTHER POST EMPLOYMENT BENEFITS	1,200,000	1,200,000	1,200,000
001-860-570790-00000-000 : OTHER OPERATING EXPENSE	42,500	42,500	42,500
EMPLOYEE EVENTS	7,000	7,000	7,000
UNITED WAY CAMPAIGN	2,000	2,000	2,000
BLOOD DRIVE	2,000	2,000	2,000
DRUG TESTING	3,000	3,000	3,000
RETIREMENT CEREMONIES	10,000	10,000	10,000
MISCELLANEOUS SUPPLIES	10,000	10,000	10,000
PORTALETS FOR SPECIAL EVENTS	5,000	5,000	5,000
BOARDS AND COMMISSIONS BANQUET	3,500	3,500	3,500

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-860-570830-00000-000 : CHAMBER OF COMMERCE	25,000	25,000	25,000
CHARLESTON METRO CHAMBER OF COMMERCE	25,000	25,000	25,000
001-860-570842-00000-000 : CHARLESTON REGIONAL DEVELOPMENT ALLIANCE	25,000	25,000	25,000
CHARLESTON REGIONAL DEVELOPMENT ALLIANCE	25,000	25,000	25,000
001-860-570854-00000-000 : CHARLESTON METRO CHAMBER-ACCEL CHAS	25,000	25,000	25,000
CHARLESTON METRO CHAMBER-ACCEL CHARLESTO	25,000	25,000	25,000
001-860-570866-00000-000 : SAINT PATRICK'S DAY	4,000	4,000	4,000
SAINT PATRICK'S DAY, ADDITIONAL FUNDS NEEDED FOR MORE PORTALETS.	4,000	4,000	4,000

CONTINGENCY

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DEPARTMENT NARRATIVE

The City, following prudent fiscal management policies, sets aside annually in this department fund available for emergency use to provide for events or conditions that may arise requiring immediate action. These amounts are intended to be used for unforeseen circumstances and will be returned to fund balance should such emergencies not arise.

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
861 : CONTINGENCY EXPENSES							
Operating Expenses							
580960 : CONTINGENCY	0	0	0	250,000	250,000	250,000	250,000
SubTotal : Operating Expenses	0	0	0	250,000	250,000	250,000	250,000
SubTotal : 861 : CONTINGENCY EXPENSES	0	0	0	250,000	250,000	250,000	250,000
SubTotal : 001 : GENERAL FUND	121,600,904	126,548,663	82,205,678	128,880,280	135,498,575	127,380,280	127,380,280

STATE ACCOMMODATIONS TAX FUND

165

The Accommodations Tax Fund accounts for two sources of hotel and motel taxes: State-shared and County-shared revenues.

The State levies a 2% tax on rentals of transient accommodations. Net receipts to the City have averaged 89% of the total accommodations taxes collected within City limits. The State distributes the remainder to less economically developed municipalities in South Carolina.

According to state law, the first \$25,000 North Charleston receives, plus 5% of the remainder, is deposited in the City's General Fund without restriction. The City is required to transfer 30% (after the first \$25,000) to an organization with an existing, ongoing tourism promotion program. The City has selected the Charleston Area Convention and Visitors Bureau to receive these funds. The remaining 65% must be used for tourism related purposes. The City has designated these funds for debt service on the Charleston Area Convention Center Complex.

State-Shared Accommodations Tax History

Fiscal year ending:	Total Collections
June 30, 2019 Actual	\$2,547,189
June 30, 2018 Actual	2,604,178
June 30, 2017 Actual	2,383,342
June 30, 2016 Actual	2,343,642
June 30, 2015 Actual	2,252,592
June 30, 2014 Actual	2,044,475
June 30, 2013 Actual	1,814,495
June 30, 2012 Actual	1,592,479
June 30, 2011 Actual	1,453,750
June 30, 2010 Actual	1,423,472
June 30, 2009 Actual	1,607,314
June 30, 2008 Actual	1,463,889
June 30, 2007 Actual	1,328,551

City of North Charleston
FYE 2021 Proposed Budget Revenue Report
As of February 28, 2020

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Proposed Budget</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
101 : ACCOMMODATIONS TAX FUND							
335 : INTERGOVERNMENTAL - STATE							
433516 : HOTEL & MOTEL TAX	2,604,178	2,547,189	1,817,008	2,707,500	2,636,250	2,446,250	2,446,250
SubTotal : 335 : INTERGOVERNMENTAL - STATE	2,604,178	2,547,189	1,817,008	2,707,500	2,636,250	2,446,250	2,446,250
350 : REVENUE FR MONIES/PROPERTY							
434763 : C. IMP. TICKET CHARGE	333,932	252,228	160,493	220,000	220,000	220,000	220,000
436110 : INTEREST EARNINGS REGULAR	5,701	10,491	5,583	0	0	0	0
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	339,633	262,719	166,076	220,000	220,000	220,000	220,000
360 : OTHER REVENUES							
436998 : HAMMONS CONTRIBUTION	80,000	80,000	53,333	80,000	80,000	80,000	80,000
SubTotal : 360 : OTHER REVENUES	80,000	80,000	53,333	80,000	80,000	80,000	80,000
SubTotal : 101 : ACCOMMODATIONS TAX FUND	3,023,811	2,889,908	2,036,417	3,007,500	2,936,250	2,746,250	2,746,250

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
101 : ACCOMMODATIONS TAX FUND							
470 : COMMUNITY PROMOTIONS							
Operating Expenses							
570831 : CHAS AREA CONVENTION & VISITORS BUREAU	822,372	804,376	520,241	855,000	832,500	772,500	772,500
570840 : OTHER COMMUNITY PROMOTIONS	137,058	119,995	142,395	300,000	300,000	300,000	300,000
570849 : TOURISM EVENTS AND EXPENSES	84,143	155,196	48,425	0	0	0	0
SubTotal : Operating Expenses	1,043,573	1,079,567	711,061	1,155,000	1,132,500	1,072,500	1,072,500
SubTotal : 470 : COMMUNITY PROMOTIONS	1,043,573	1,079,567	711,061	1,155,000	1,132,500	1,072,500	1,072,500
860 : SPECIAL PROJECTS							
Operating Expenses							
549110 : TRANSFER TO DEBT SER. F.	1,781,806	1,742,814	1,243,216	1,852,500	1,803,750	1,673,750	1,673,750
SubTotal : Operating Expenses	1,781,806	1,742,814	1,243,216	1,852,500	1,803,750	1,673,750	1,673,750
SubTotal : 860 : SPECIAL PROJECTS	1,781,806	1,742,814	1,243,216	1,852,500	1,803,750	1,673,750	1,673,750
SubTotal : 101 : ACCOMMODATIONS TAX FUND	2,825,379	2,822,381	1,954,277	3,007,500	2,936,250	2,746,250	2,746,250

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
101-470-570831-00000-000 : CHAS AREA CONVENTION & VISITORS BUREAU	832,500	772,500	772,500
PAYMENTS TO CACVB	832,500	772,500	772,500
101-470-570840-00000-000 : OTHER COMMUNITY PROMOTIONS	300,000	300,000	300,000
ATAX COMMITTEE EXPENSE RECOMMENDATIONS	300,000	300,000	300,000
101-860-549110-00000-000 : TRANSFER TO DEBT SER. F.	1,803,750	1,673,750	1,673,750
TRANSFER TO COPS DEBT SERVICE FUND	1,803,750	1,673,750	1,673,750

PARKING FUND

169

The Parking Fund accounts for the revenues and expenditures of the parking activities at the North Charleston Coliseum and the Charleston Area Convention Center Complex. Prior to March 31, 2006, the City contracted out the management of the parking lot to Central Parking System, Inc. Beginning April 1, 2006, the City took over the parking facility operations internally.

The net parking revenues over expenditures are allocated to the debt service related to the costs of purchasing and constructing the parking areas.

Generally, revenues and expenditures vary with the intensity of activities at the Coliseum.

****Parking Fund Historical Information:**

Fiscal year ending	Revenues	Expenditures
June 30, 2019	\$1,123,685	\$834,308
June 30, 2018	1,243,443	792,175
June 30, 2017	837,372	801,768
June 30, 2016	695,765	800,751
June 30, 2015	589,048	653,000
June 30, 2014	710,487	710,487
June 30, 2013	586,573	633,894
June 30, 2012	586,338	575,338
June 30, 2011	471,102	527,341
June 30, 2010	486,616	486,616
June 30, 2009	518,058	484,969
June 30, 2008	516,005	449,720
June 30, 2007	490,525	382,641

****Financial information for all years are audited, actual results.**

- 1 Parking Facility Manager
- 2 Assistant Parking Facility Manager

City of North Charleston
FYE 2021 Proposed Budget Revenue Report
As of February 28, 2020

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Proposed Budget</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
106 : PARKING FUND							
350 : REVENUE FR MONIES/PROPERTY							
434762 : PARKING REVENUES	1,240,020	1,109,215	713,266	997,638	1,106,990	997,638	997,638
436110 : INTEREST EARNINGS REGULAR	3,423	14,470	8,557	0	0	0	0
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	1,243,443	1,123,685	721,823	997,638	1,106,990	997,638	997,638
SubTotal : 106 : PARKING FUND	1,243,443	1,123,685	721,823	997,638	1,106,990	997,638	997,638

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
106 : PARKING FUND							
730 : PARKING FUND							
Salaries & Wages							
510110 : REGULAR SALARIES	327,688	338,556	231,032	334,815	447,140	383,254	383,254
510120 : OVERTIME	174	1,402	3,901	0	0	0	0
SubTotal : Salaries & Wages	327,862	339,958	234,933	334,815	447,140	383,254	383,254
Benefits							
510140 : FICA TAXES	24,741	25,671	17,827	25,613	34,206	29,319	29,319
510150 : RETIREMENT	44,586	49,613	36,556	52,097	74,046	63,467	63,467
510160 : INSURANCE	47,461	48,864	22,416	46,050	37,550	37,550	37,550
510170 : WORKMENS COMPENSATION	1,755	8,148	5,607	2,005	2,105	2,105	2,105
SubTotal : Benefits	118,543	132,296	82,406	125,765	147,907	132,441	132,441
SubTotal : 730 : PARKING FUND	446,405	472,254	317,339	460,580	595,047	515,695	515,695
860 : SPECIAL PROJECTS							
Operating Expenses							
520240 : DEPARTMENTAL SUPPLIES	9,745	16,142	12,355	20,800	15,800	15,800	15,800
520410 : UNIFORMS & CLOTHING	0	103	879	1,700	5,100	5,100	5,100
530210 : GROUNDS REPAIR	6,933	11,112	386,749	139,515	84,000	84,000	84,000
530215 : LANDSCAPE MAINT.	63,102	60,176	39,082	66,995	81,995	81,995	81,995
530240 : MACH-EQUIPMENT REPAIRS	5,185	1,669	7,029	11,625	11,625	11,625	11,625
530710 : GAS, OIL, LUBRICATION	4,222	4,311	2,402	10,000	10,000	10,000	10,000
530720 : TIRES AND TUBES	1,643	0	1,067	1,100	1,100	1,100	1,100
530730 : VEHICLE REPAIRS	1,513	2,261	2,271	2,400	2,400	2,400	2,400
540190 : ELECTRICITY	37,775	31,515	17,580	36,200	36,200	36,200	36,200
540210 : TELEPHONE	3,028	3,306	1,935	4,200	4,200	4,200	4,200
540695 : CONTRACTED SERVICES	202,111	199,667	188,353	219,223	219,223	219,223	219,223
550210 : MAINT & SERVICE CONTRACT	6,612	13,207	0	9,300	9,300	9,300	9,300
550630 : RENTED-LEASED EQUIPMENT	3,901	2,500	0	0	0	0	0
570790 : OTHER OPERATING EXPENSE	0	0	0	1,000	1,000	1,000	1,000
SubTotal : Operating Expenses	345,770	345,969	659,702	524,058	481,943	481,943	481,943

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	FYE 2018 <u>Actuals</u>	FYE 2019 <u>Actuals</u>	FYE 2020 YTD <u>Actuals</u>	FYE 2020 Approved <u>Budget</u>	FYE 2021 Dept Budget <u>Requests</u>	FYE 2021 Mayor's Proposed <u>Budget</u>	FYE 2021 Council Approved <u>Budget</u>
Capital Outlay							
590850 : MACHINES & EQUIPMENT	0	16,085	0	13,000	30,000	0	0
SubTotal : Capital Outlay	0	16,085	0	13,000	30,000	0	0
SubTotal : 860 : SPECIAL PROJECTS	345,770	362,054	659,702	537,058	511,943	481,943	481,943
SubTotal : 106 : PARKING FUND	792,175	834,308	977,041	997,638	1,106,990	997,638	997,638

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
106-860-520240-00000-000 : DEPARTMENTAL SUPPLIES	15,800	15,800	15,800
OFFICE SUPPLIES BANKING CHARGES PARKING	13,800	13,800	13,800
SIGNAGE	1,000	1,000	1,000
75 REFLECTIVE CONES	1,000	1,000	1,000
106-860-520410-00000-000 : UNIFORMS & CLOTHING	5,100	5,100	5,100
UNIFORMS AND CLOTHING	5,100	5,100	5,100
106-860-530210-00000-000 : GROUNDS REPAIR	84,000	84,000	84,000
GROUNDS REPAIR AND MAINTENANCE \$750 PER MONTH	9,000	9,000	9,000
RADIO, GATE, IRRIGATION, AND EQUIPMENT	0	0	0
SHUTTLE REPAIRS	0	0	0
CONTINUE SEALCOAT AND RESTRIPIING OF LOTS	75,000	75,000	75,000
106-860-530215-00000-000 : LANDSCAPE MAINT.	81,995	81,995	81,995
MONTHLY MAINTENANCE COSTS FOR LANDSCAPE	56,995	56,995	56,995
LANDSCAPING IMPROVEMENTS	25,000	25,000	25,000
106-860-530240-00000-000 : MACH-EQUIPMENT REPAIRS	11,625	11,625	11,625
STRIPING	10,000	10,000	10,000
SWEEPING	1,625	1,625	1,625
106-860-530710-00000-000 : GAS, OIL, LUBRICATION	10,000	10,000	10,000
GAS OIL AND LUBE	10,000	10,000	10,000
106-860-530720-00000-000 : TIRES AND TUBES	1,100	1,100	1,100
TIRES	1,100	1,100	1,100

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
106-860-530730-00000-000 : VEHICLE REPAIRS	2,400	2,400	2,400
VEHICLE REPAIRS	2,400	2,400	2,400
106-860-540190-00000-000 : ELECTRICITY	36,200	36,200	36,200
ELECTRICITY	36,200	36,200	36,200
106-860-540210-00000-000 : TELEPHONE	4,200	4,200	4,200
TELEPHONE	4,200	4,200	4,200
106-860-540695-00000-000 : CONTRACTED SERVICES	219,223	219,223	219,223
POLICE OFFICERS, OFF-SITE PARKING RENTAL,	219,223	219,223	219,223
SHUTTLE BUSES TO INCLUDE TAXES	0	0	0
AND ADMIN FEE	0	0	0
106-860-550210-00000-000 : MAINT & SERVICE CONTRACT	9,300	9,300	9,300
RADIO USER FEES	9,300	9,300	9,300
106-860-570790-00000-000 : OTHER OPERATING EXPENSE	1,000	1,000	1,000
EMPLOYEE DEVELOPMENT	1,000	1,000	1,000
106-860-590850-00000-000 : MACHINES & EQUIPMENT	30,000	0	0
TRUCK/SUV	30,000	0	0

COLISEUM AND CHARLESTON AREA CONVENTION CENTER COMPLEX OPERATING FUND

175

The Coliseum and Charleston Area Convention Center Complex Operating Fund accounts for the revenues and expenditures of the North Charleston Coliseum and the Charleston Area Convention Center Complex. The City contracts out the management of the Complex to SMG, Inc..

****Coliseum and Charleston Area Convention Center historical information:**

Fiscal year ending:	Revenues	Expenditures
June 30, 2019	\$6,036,061	\$6,610,411
June 30, 2018	6,042,472	6,786,181
June 30, 2017	5,958,460	6,634,660
June 30, 2016	5,395,113	6,389,596
June 30, 2015	5,204,358	6,464,406
June 30, 2014	5,774,814	6,693,891
June 30, 2013	5,125,276	5,989,055
June 30, 2012	5,043,565	5,906,421
June 30, 2011	3,951,353	5,089,237
June 30, 2010	5,277,345	6,484,186
June 30, 2009	5,714,773	6,592,491
June 30, 2008	5,742,946	6,229,981
June 30, 2007	5,345,245	5,698,811

**** Financial information for all years represent actual, audited amounts.**

City of North Charleston
FYE 2021 Proposed Budget Revenue Report
As of February 28, 2020

Fund, Account Class, Account Segment	FYE 2018 <u>Actuals</u>	FYE 2019 <u>Actuals</u>	FYE 2020 YTD <u>Actuals</u>	FYE 2020 Approved <u>Budget</u>	FYE 2021 Proposed <u>Budget</u>	FYE 2021 Mayor's Proposed <u>Budget</u>	FYE 2021 Council Approved <u>Budget</u>
107 : COLISEUM OPERATIONS FUND							
350 : REVENUE FR MONIES/PROPERTY							
434764 : COLISEUM REVENUE	6,028,866	6,005,966	1,988,967	5,569,190	5,769,363	5,769,363	5,769,363
436110 : INTEREST EARNINGS REGULAR	13,606	30,095	16,422	0	0	0	0
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	6,042,472	6,036,061	2,005,389	5,569,190	5,769,363	5,769,363	5,769,363
370 : OTHER FINANCING SOURCES							
436980 : TRANSFER FROM G. FUND	743,709	574,349	0	1,250,000	1,346,779	1,191,744	1,191,744
436988 : TRANSFER FROM DEBT SERVICE FUND	0	0	0	236,550	0	0	0
SubTotal : 370 : OTHER FINANCING SOURCES	743,709	574,349	0	1,486,550	1,346,779	1,191,744	1,191,744
SubTotal : 107 : COLISEUM OPERATIONS FUND	6,786,181	6,610,410	2,005,389	7,055,740	7,116,142	6,961,107	6,961,107

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
107 : COLISEUM OPERATIONS FUND							
860 : SPECIAL PROJECTS							
Contractual wages and benefits							
511210 : SMG INC PERSONNEL COST	2,919,523	3,034,979	1,076,989	3,087,283	3,116,819	2,973,820	2,973,820
SubTotal : Contractual wages and benefits	2,919,523	3,034,979	1,076,989	3,087,283	3,116,819	2,973,820	2,973,820
Operating Expenses							
540630 : INSURANCE-BLDG CONTENTS	106,842	111,309	0	100,000	112,000	112,000	112,000
550555 : SMG INC MANAGEMENT FEES	353,846	363,754	154,292	367,394	374,005	374,005	374,005
550556 : SMG INC ADMINISTRATIVE	456,777	518,328	195,252	558,649	618,091	606,055	606,055
570791 : SMG INC OPERATING COSTS	2,949,193	2,582,041	1,064,892	2,705,864	2,895,227	2,895,227	2,895,227
SubTotal : Operating Expenses	3,866,658	3,575,432	1,414,436	3,731,907	3,999,323	3,987,287	3,987,287
Capital Outlay							
590810 : SMG INC CAPITAL COSTS	0	0	0	236,550	0	0	0
SubTotal : Capital Outlay	0	0	0	236,550	0	0	0
SubTotal : 860 : SPECIAL PROJECTS	6,786,181	6,610,411	2,491,425	7,055,740	7,116,142	6,961,107	6,961,107
SubTotal : 107 : COLISEUM OPERATIONS FUND	6,786,181	6,610,411	2,491,425	7,055,740	7,116,142	6,961,107	6,961,107

City of North Charleston
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Account Name Description	Amount Requested	Mayor Approved	Council Approved
107-860-511210-00000-000 : SMG INC PERSONNEL COST	3,116,819	2,973,820	2,973,820
ESTIMATED PERSONNEL COSTS AT COMPLEX	3,116,819	2,973,820	2,973,820
107-860-540630-00000-000 : INSURANCE-BLDG CONTENTS	112,000	112,000	112,000
PROJECTED INSURANCE COSTS AT COMPLEX	112,000	112,000	112,000
107-860-550555-00000-000 : SMG INC MANAGEMENT FEES	374,005	374,005	374,005
ESTIMATED MANAGEMENT FEES	374,005	374,005	374,005
107-860-550556-00000-000 : SMG INC ADMINISTRATIVE	618,091	606,055	606,055
ESTIMATED ADMIN COSTS AT COMPLEX	618,091	606,055	606,055
107-860-570791-00000-000 : SMG INC OPERATING COSTS	2,895,227	2,895,227	2,895,227
ESTIMATED OPERATIONAL COSTS AT COMPLEX	2,895,227	2,895,227	2,895,227

Lead Income Statement

	Coliseum Budget	PAC Budget	Exhibit Hall Budget	2020-2021 Budget Total
Event Income				
Direct Event Income				
Rental Income	613,711	329,366	636,200	1,579,277
Service Income	1,396,783	1,395,404	396,044	3,188,231
Service Expenses	(1,246,471)	(1,207,380)	(226,904)	(2,680,755)
Total Direct Event Income	764,023	517,390	805,340	2,086,753
Ancillary Income				
F & B Concessions	536,706	312,848	39,528	889,082
F & B Catering	21,791	259	50,523	72,573
Novelty Sales	48,032	25,734	633	74,399
Telephone/Long Distance	6,120	-	1,500	7,620
Electrical Services	-	850	120,700	121,550
Audio Visual	10,700	3,000	96,898	110,598
Internet Services	7,600	4,600	104,400	116,600
Equipment Rental	-	-	16,000	16,000
Other Ancillary	13,400	-	16,000	29,400
Total Ancillary Income	644,349	347,291	446,182	1,437,822
Other Event Income				
Event Advertising Income	-	36,250	-	36,250
Ticket Rebates (Per Event)	526,682	436,064	2,500	965,246
Facility Fees	106,120	92,013	1,500	199,633
Total Other Event Income	632,802	564,327	4,000	1,201,129
Total Event Income	2,041,174	1,429,008	1,255,522	4,725,704
Other Operating Income	569,845	72,668	401,146	1,043,659
Adjusted Gross Income	2,611,019	1,501,676	1,656,668	5,769,363
Operating Expenses				
Employee Salaries and Wages	1,681,439	1,435,519	786,456	3,903,414
Benefits	317,202	277,142	186,159	780,503
Less: Event Labor Allocations	(898,781)	(624,371)	(186,945)	(1,710,097)
Net Employee Wages and Benefits	1,099,860	1,088,290	785,670	2,973,820
Contracted Services	142,809	92,680	49,880	285,369
General and Administrative	290,736	225,064	90,255	606,055
Operations	16,250	8,125	8,125	32,500
Repair & Maintenance	233,127	158,529	162,129	553,785
Supplies	158,173	108,008	82,121	348,302
Insurance	89,962	32,820	26,028	148,810
Utilities	905,169	377,995	521,855	1,805,019
Other	-	-	-	-
SMG Management Fees	209,273	36,607	128,125	374,005
Less: Expenses Allocated	(159,586)	(110,807)	(8,165)	(278,558)
Total Operating Expenses	2,985,773	2,017,311	1,846,023	6,849,107
Net Income (Loss) From Operations	(374,754)	(515,635)	(189,355)	(1,079,744)

US DEPARTMENT OF JUSTICE COPS HIRING GRANT

180

Funds received from the US Department of Justice to hire 15 police officers in an effort to increase community policing capacity and crime prevention efforts. The grant provides up to 75 % of the approved entry level salaries and fringe benefits of full time officers for a 36 month period, with a minimum 25 % match, and a maximum federal share of \$125,000 per officer. Grant expires 5/31/21.

15-Police Officers

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111 : COPS HIRING GRANT							
330 : INTERGOVERNMENTAL-FEDERAL							
433134 : BYRNE RECOVERY COMPETITIVE GRANT	490,745	450,249	91,315	490,637	0	0	0
SubTotal : 330 : INTERGOVERNMENTAL-FEDERAL	490,745	450,249	91,315	490,637	0	0	0
370 : OTHER FINANCING SOURCES							
436980 : TRANSFER FROM G. FUND	183,555	149,839	186,080	163,545	262,244	262,244	262,244
SubTotal : 370 : OTHER FINANCING SOURCES	183,555	149,839	186,080	163,545	262,244	262,244	262,244
SubTotal : 111 : COPS HIRING GRANT	674,300	600,088	277,395	654,182	262,244	262,244	262,244

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111 : COPS HIRING GRANT							
511 : HIRING SUPPLEMENTAL GRANT							
Salaries & Wages							
510110 : REGULAR SALARIES	419,714	374,408	254,090	390,319	163,333	163,333	163,333
510120 : OVERTIME	4,018	0	9,456	0	0	0	0
SubTotal : Salaries & Wages	423,732	374,408	263,546	390,319	163,333	163,333	163,333
Benefits							
510140 : FICA TAXES	31,423	28,970	19,386	29,859	12,495	12,495	12,495
510150 : RETIREMENT	68,570	67,168	48,071	71,194	31,425	31,425	31,425
510160 : INSURANCE	129,484	116,540	71,187	138,000	47,922	47,922	47,922
510170 : WORKMENS COMPENSATION	21,090	13,001	9,365	24,810	7,069	7,069	7,069
SubTotal : Benefits	250,567	225,679	148,009	263,863	98,911	98,911	98,911
SubTotal : 511 : HIRING SUPPLEMENTAL GRANT	674,299	600,087	411,555	654,182	262,244	262,244	262,244
SubTotal : 111 : COPS HIRING GRANT	674,299	600,087	411,555	654,182	262,244	262,244	262,244

CITY ACCOMMODATIONS TAX FUND

183

This fund accounts for the City's two percent (2%) tax on rentals of any accommodations within the City. This tax was approved effective July 1, 1996. "Accommodation" is defined as any rooms (excluding meeting and conference rooms), campground spaces, recreational vehicle spaces, lodgings or sleeping accommodations furnished to transients by any hotel, motel, inn condominium, "bed and breakfast," residence or any other place in which rooms, lodgings or sleeping accommodations are furnished for consideration within the city. Accommodations supplied to the same person for a period of thirty (30) continuously days are specifically exempt.

Sixty-five percent (65%) of local accommodations taxes are deposited in this fund and, along with interest earned, are specifically allocated to costs of capital improvements beneficial to the tourism industry. City Council has approved transfer of these funds to the Charleston Area Convention Center Complex Capital Projects or debt service funds.

The remaining thirty-five percent (35%) are deposited in the General Fund of the City.

Local Accommodations Tax History

Fiscal year ending:	Total Collections	Transfer to Debt Service
June 30, 2019 Actual	\$2,099,544	\$2,099,544
June 30, 2018 Actual	2,121,938	2,121,938
June 30, 2017 Actual	1,999,231	1,999,231
June 30, 2016 Actual	1,847,998	1,847,998
June 30, 2015 Actual	1,762,300	1,762,300
June 30, 2014 Actual	1,648,634	1,648,634
June 30, 2013 Actual	1,425,828	1,425,828
June 30, 2012 Actual	1,267,057	1,267,057
June 30, 2011 Actual	1,233,340	1,233,340
June 30, 2010 Actual	1,071,350	1,071,350
June 30, 2009 Actual	1,127,254	1,127,254
June 30, 2008 Actual	1,195,609	1,195,609
June 30, 2007 Actual	1,059,273	1,059,273

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116 : CITY ACCOMMODATIONS TAX FUND							
360 : OTHER REVENUES							
433516 : HOTEL & MOTEL TAX	2,121,938	2,099,544	1,212,484	2,145,000	2,161,250	1,950,000	1,950,000
SubTotal : 360 : OTHER REVENUES	2,121,938	2,099,544	1,212,484	2,145,000	2,161,250	1,950,000	1,950,000
SubTotal : 116 : CITY ACCOMMODATIONS TAX FUND	2,121,938	2,099,544	1,212,484	2,145,000	2,161,250	1,950,000	1,950,000

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<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
116 : CITY ACCOMMODATIONS TAX FUND							
860 : SPECIAL PROJECTS							
Operating Expenses							
549110 : TRANSFER TO DEBT SER. F.	2,121,938	2,099,544	1,212,484	2,145,000	2,161,250	1,950,000	1,950,000
SubTotal : Operating Expenses	2,121,938	2,099,544	1,212,484	2,145,000	2,161,250	1,950,000	1,950,000
SubTotal : 860 : SPECIAL PROJECTS	2,121,938	2,099,544	1,212,484	2,145,000	2,161,250	1,950,000	1,950,000
SubTotal : 116 : CITY ACCOMMODATIONS TAX FUND	2,121,938	2,099,544	1,212,484	2,145,000	2,161,250	1,950,000	1,950,000

SC Department of Public Safety Impaired Driving Measures Grant

This fund accounts for funds received from the South Carolina Department of Public Safety to hire three police officers assigned to a DUI team to work on DUI enforcement within the City.. The Impaired Driving Measures grant increases awareness through public safety checkpoints and educational efforts. Public safety checkpoints are conducted in areas known as problematic in terms of impaired drivers. The educational efforts are also utilized to increase awareness of impaired driving and the possible consequences. Grant expires 9/30/2020.

3 Police Officers

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120 : TRAFFIC ENFORCEMENT GRANT FUND							
335 : INTERGOVERNMENTAL - STATE							
433142 : SCDPS - DUI GRANT	259,359	246,434	49,106	222,767	73,251	73,251	73,251
SubTotal : 335 : INTERGOVERNMENTAL - STATE	259,359	246,434	49,106	222,767	73,251	73,251	73,251
SubTotal : 120 : TRAFFIC ENFORCEMENT GRANT FUND	259,359	246,434	49,106	222,767	73,251	73,251	73,251

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<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
120 : TRAFFIC ENFORCEMENT GRANT FUND							
516 : DUI GRANT							
Salaries & Wages							
510110 : REGULAR SALARIES	91,189	136,555	92,270	137,772	45,600	45,600	45,600
510120 : OVERTIME	0	3,322	3,946	0	0	0	0
SubTotal : Salaries & Wages	91,189	139,877	96,216	137,772	45,600	45,600	45,600
Benefits							
510140 : FICA TAXES	7,113	11,016	7,342	10,540	3,488	3,488	3,488
510150 : RETIREMENT	15,467	25,249	17,550	25,130	8,773	8,773	8,773
510160 : INSURANCE	23,848	29,658	14,685	46,050	13,548	13,548	13,548
510170 : WORKMENS COMPENSATION	4,739	6,103	4,052	3,275	1,842	1,842	1,842
SubTotal : Benefits	51,167	72,026	43,629	84,995	27,651	27,651	27,651
Operating Expenses							
520240 : DEPARTMENTAL SUPPLIES	14,253	2,320	0	0	0	0	0
570790 : OTHER OPERATING EXPENSE	6,351	5,387	0	0	0	0	0
SubTotal : Operating Expenses	20,604	7,707	0	0	0	0	0
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	96,399	0	0	0	0	0	0
590850 : MACHINES & EQUIPMENT	0	26,824	0	0	0	0	0
SubTotal : Capital Outlay	96,399	26,824	0	0	0	0	0
SubTotal : 516 : DUI GRANT	259,359	246,434	139,845	222,767	73,251	73,251	73,251
SubTotal : 120 : TRAFFIC ENFORCEMENT GRANT FUND	259,359	246,434	139,845	222,767	73,251	73,251	73,251

VICTIMS ADVOCATE FUND

189

This fund accounts for the fines, fees, assessments and surcharges collected in Municipal Court for the purpose of administering crime victim services pursuant with the S.C. Code Chapter 14. State law requires that municipalities operating a court system assess, collect and restrict the use of certain fees for the benefit of services rendered to crime victims. While these funds were originally retained and restricted in the General Fund, this new Special Revenue Fund has been established for the budget beginning with the fiscal year ending June 30, 2002 to ease the administration of funds collected pursuant with the laws adopted in 1999.

PERSONNEL

1 Victim Advocate, Senior

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124 : VICTIM ADVOCATE FUND							
340 : FINES AND FORFIETURES							
435120 : VICTIMS FUND	113,293	104,955	46,555	113,368	85,000	85,000	85,000
SubTotal : 340 : FINES AND FORFIETURES	113,293	104,955	46,555	113,368	85,000	85,000	85,000
350 : REVENUE FR MONIES/PROPERTY							
436110 : INTEREST EARNINGS REGULAR	156	338	120	0	0	0	0
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	156	338	120	0	0	0	0
370 : OTHER FINANCING SOURCES							
436980 : TRANSFER FROM G. FUND	0	0	0	0	35,157	35,157	35,157
SubTotal : 370 : OTHER FINANCING SOURCES	0	0	0	0	35,157	35,157	35,157
SubTotal : 124 : VICTIM ADVOCATE FUND	113,449	105,293	46,675	113,368	120,157	120,157	120,157

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124 : VICTIM ADVOCATE FUND							
521 : VICTIM ADVOCATE FUND							
Salaries & Wages							
510110 : REGULAR SALARIES	55,956	57,044	38,617	57,810	58,874	58,874	58,874
510120 : OVERTIME	0	83	523	0	0	0	0
SubTotal : Salaries & Wages	55,956	57,127	39,140	57,810	58,874	58,874	58,874
Benefits							
510140 : FICA TAXES	3,997	4,012	2,732	4,422	4,504	4,504	4,504
510150 : RETIREMENT	7,609	8,340	6,090	8,995	9,750	9,750	9,750
510160 : INSURANCE	19,877	20,912	12,625	15,350	20,700	20,700	20,700
510170 : WORKMENS COMPENSATION	332	171	117	376	395	395	395
SubTotal : Benefits	31,815	33,435	21,564	29,143	35,349	35,349	35,349
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	0	3,627	0	2,500	2,000	2,000	2,000
520270 : COPY MACHINES & SUPPLIES	525	1,047	1,365	2,000	2,400	2,400	2,400
520460 : BOOKS & PUBLICATIONS	0	0	0	300	300	300	300
530710 : GAS, OIL, LUBRICATION	2,270	3,020	2,227	3,000	3,000	3,000	3,000
530720 : TIRES AND TUBES	269	137	282	2,500	2,500	2,500	2,500
530730 : VEHICLE REPAIRS	1,388	5,078	1,243	4,000	4,000	4,000	4,000
540210 : TELEPHONE	1,037	205	367	2,000	1,600	1,600	1,600
540240 : MEMBERSHIPS/DUES/SUBSCRIP	0	100	0	105	220	220	220
540250 : POSTAGE	0	0	0	1,000	1,000	1,000	1,000
540290 : TRAVEL	343	2,059	0	1,710	2,314	2,314	2,314
550210 : MAINT & SERVICE CONTRACT	2,674	1,885	1,534	2,200	2,200	2,200	2,200
570640 : EMPLOYEE TRAINING	0	199	0	1,200	500	500	500
570790 : OTHER OPERATING EXPENSE	1,437	2,065	1,971	3,900	3,900	3,900	3,900
SubTotal : Operating Expenses	9,943	19,422	8,989	26,415	25,934	25,934	25,934
SubTotal : 521 : VICTIM ADVOCATE FUND	97,714	109,984	69,693	113,368	120,157	120,157	120,157
SubTotal : 124 : VICTIM ADVOCATE FUND	97,714	109,984	69,693	113,368	120,157	120,157	120,157

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Account Name Description	Amount Requested	Mayor Approved	Council Approved
124-521-520230-00000-000 : PRINTING & OFFICE SUPPLY	2,000	2,000	2,000
PRINTING AND OFFICE SUPPLIES	2,000	2,000	2,000
124-521-520270-00000-000 : COPY MACHINES & SUPPLIES	2,400	2,400	2,400
COPY MACHINES AND SUPPLIES	2,400	2,400	2,400
124-521-520460-00000-000 : BOOKS & PUBLICATIONS	300	300	300
EDUCATIONAL BOOKS AND PUBLICATIONS	300	300	300
124-521-530710-00000-000 : GAS, OIL, LUBRICATION	3,000	3,000	3,000
GAS OIL AND LUBE	3,000	3,000	3,000
124-521-530720-00000-000 : TIRES AND TUBES	2,500	2,500	2,500
TIRES AND TUBES	2,500	2,500	2,500
124-521-530730-00000-000 : VEHICLE REPAIRS	4,000	4,000	4,000
VEHICLE REPAIRS	4,000	4,000	4,000
124-521-540210-00000-000 : TELEPHONE	1,600	1,600	1,600
CELL PHONE SERVICE	1,600	1,600	1,600
124-521-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	220	220	220
TRI COUNTY VICTIM COUNCIL MEMEBERHSIP	100	100	100
SC LAW ENFORCEMENT VICTIM ADVOCATE (LEVA)	120	120	120
124-521-540250-00000-000 : POSTAGE	1,000	1,000	1,000

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Account Name Description	Amount Requested	Mayor Approved	Council Approved
POSTAGE	1,000	1,000	1,000
124-521-540290-00000-000 : TRAVEL	2,314	2,314	2,314
VICTIM ADVOCATE	2,314	2,314	2,314
NOVA 46TH ANNUAL TRAINING EVENT	0	0	0
ORLANDO, FL	0	0	0
REGISTRATION 475 PER DIEM 330 HOTEL 1509	0	0	0
124-521-550210-00000-000 : MAINT & SERVICE CONTRACT	2,200	2,200	2,200
CAROLINA CRISIS SOFTWARE	1,000	1,000	1,000
CHAS COUNTY RADIO USAGE FEE	1,200	1,200	1,200
124-521-570640-00000-000 : EMPLOYEE TRAINING	500	500	500
LOCAL AREA UNANNOUNCED TRAINING	500	500	500
124-521-570790-00000-000 : OTHER OPERATING EXPENSE	3,900	3,900	3,900
LIMITED GROCERIES FOR CRIME VICTIMS	1,500	1,500	1,500
IN TRANSITIONAL SITUATIONS THAT WILL	0	0	0
BE PURCHASED BY ADVOCATES AND	0	0	0
SUBMITTED FOR REIMBURSEMENT	0	0	0
TRANSPORTATION FOR CRIME VICTIMS TRIPS	2,400	2,400	2,400
BOND HEARINGS COURT APPEARANCES AND	0	0	0
TO RECEIVE MEDICAL ATTENTION	0	0	0

OAK TERRACE PRESERVE TAX INCREMENT FINANCING FUND

194

Tax increment financing bonds sold for the purpose of providing a portion of the cost of acquiring certain land and constructing certain public improvements to be undertaken pursuant to the Oak Terrace Preserve Redevelopment Plan are accounted for in this fund. Property taxes allocated for this purpose and the debt service associated with the bonds represent the amounts budgeted in this fund. To date, \$9,975,000 in bonds has been issued.

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128 : CENTURY OAKS TIF							
310 : PROPERTY TAXES AND PENALTY							
431110 : CURRENT PROPERTY TAXES	1,579,704	2,907,035	0	1,600,000	3,200,000	3,200,000	3,200,000
SubTotal : 310 : PROPERTY TAXES AND PENALTY	1,579,704	2,907,035	0	1,600,000	3,200,000	3,200,000	3,200,000
350 : REVENUE FR MONIES/PROPERTY							
436110 : INTEREST EARNINGS REGULAR	69,075	135,564	168,299	0	150,000	150,000	150,000
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	69,075	135,564	168,299	0	150,000	150,000	150,000
360 : OTHER REVENUES							
436901 : BOND PROCEEDS	0	0	19,915,000	0	0	0	0
436903 : PREMIUMS ON BONDS ISSUED	0	0	3,424,524	0	0	0	0
436911 : DISPOSAL OF REAL PROPERTY	2,231,475	444,542	15,000	0	0	0	0
436916 : COST OF PROPERTY SOLD	(3,427,285)	(403,210)	0	0	0	0	0
436960 : REVENUE MISCELLANEOUS	75,842	9,075	0	0	0	0	0
SubTotal : 360 : OTHER REVENUES	(1,119,968)	50,407	23,354,524	0	0	0	0
SubTotal : 128 : CENTURY OAKS TIF	528,811	3,093,006	23,522,823	1,600,000	3,350,000	3,350,000	3,350,000

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<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
128 : CENTURY OAKS TIF							
860 : SPECIAL PROJECTS							
Operating Expenses							
530215 : LANDSCAPE MAINT.	21,208	28,653	8,190	0	0	0	0
540325 : CENTURY OAKS MGMT SERVICES	108,000	93,000	33,650	0	0	0	0
545740 : REDUCTION OF BONDS	975,000	1,010,000	0	0	1,795,000	1,795,000	1,795,000
545760 : FISCAL AGENT FEES	11,648	0	0	0	0	0	0
560611 : BOND INTEREST	22,629	9,918	0	0	951,000	951,000	951,000
570750 : ECONOMIC DEVELOPMENT	0	0	0	1,600,000	604,000	604,000	604,000
570768 : MARKETING AND PROMOTIONS	1,347	931	0	0	0	0	0
570777 : ENG. SERVICES	73,583	9,111	0	0	0	0	0
570780 : BOND ISSUE COSTS	0	0	309,470	0	0	0	0
570790 : OTHER OPERATING EXPENSE	21,855	9,685	13,557	0	0	0	0
SubTotal : Operating Expenses	1,235,270	1,161,298	364,867	1,600,000	3,350,000	3,350,000	3,350,000
Capital Outlay							
590880 : SPECIAL CAPITAL PROJECT	1,148,542	634,449	7,539,877	0	0	0	0
SubTotal : Capital Outlay	1,148,542	634,449	7,539,877	0	0	0	0
SubTotal : 860 : SPECIAL PROJECTS	2,383,812	1,795,747	7,904,744	1,600,000	3,350,000	3,350,000	3,350,000
SubTotal : 128 : CENTURY OAKS TIF	2,383,812	1,795,747	7,904,744	1,600,000	3,350,000	3,350,000	3,350,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
128-860-545740-00000-000 : REDUCTION OF BONDS	1,795,000	1,795,000	1,795,000
BOND PRINCIPAL PAYMENTS DUE	1,795,000	1,795,000	1,795,000
128-860-560611-00000-000 : BOND INTEREST	951,000	951,000	951,000
BOND INTEREST PAYMENTS DUE	951,000	951,000	951,000
128-860-570750-00000-000 : ECONOMIC DEVELOPMENT	604,000	604,000	604,000
QUALIFIED DEVELOPMENT REIMBURSEMENTS FOR INFRASTRUCTURE	604,000	604,000	604,000

NAVY BASE TIF FUND

This fund provides for the redevelopment of the Charleston Naval Complex Area. Proceeds from tax increment bond financing and the incremental tax revenues generated are used to promote redevelopment projects on the former Charleston Navy Base.

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Fund, Account Class, Account Segment	FYE 2018 Actuals	FYE 2019 Actuals	FYE 2020 YTD Actuals	FYE 2020 Approved Budget	FYE 2021 Proposed Budget	FYE 2021 Mayor's Proposed Budget	FYE 2021 Council Approved Budget
130 : NAVY BASE TIF FUND							
310 : PROPERTY TAXES AND PENALTY							
431110 : CURRENT PROPERTY TAXES	681,252	753,047	0	905,000	1,000,000	1,000,000	1,000,000
SubTotal : 310 : PROPERTY TAXES AND PENALTY	681,252	753,047	0	905,000	1,000,000	1,000,000	1,000,000
350 : REVENUE FR MONIES/PROPERTY							
436110 : INTEREST EARNINGS REGULAR	1,329	6,481	152,204	0	200,000	200,000	200,000
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	1,329	6,481	152,204	0	200,000	200,000	200,000
360 : OTHER REVENUES							
436903 : PREMIUMS ON BONDS ISSUED	0	1,306,761	0	0	0	0	0
436960 : REVENUE MISCELLANEOUS	39,371	0	0	0	0	0	0
436994 : S C RAILWAYS CONTRIBUTION	385,994	292,970	252,948	300,000	290,000	290,000	290,000
SubTotal : 360 : OTHER REVENUES	425,365	1,599,731	252,948	300,000	290,000	290,000	290,000
370 : OTHER FINANCING SOURCES							
436901 : BOND PROCEEDS	0	13,120,000	0	0	0	0	0
436982 : TRANS. FROM CAPITAL PROJECTS FUND	440,273	0	0	0	0	0	0
SubTotal : 370 : OTHER FINANCING SOURCES	440,273	13,120,000	0	0	0	0	0
SubTotal : 130 : NAVY BASE TIF FUND	1,548,219	15,479,259	405,152	1,205,000	1,490,000	1,490,000	1,490,000

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<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
130 : NAVY BASE TIF FUND							
860 : SPECIAL PROJECTS							
Operating Expenses							
545740 : REDUCTION OF BONDS	175,000	180,000	490,000	690,000	410,000	410,000	410,000
545760 : FISCAL AGENT FEES	10,320	4,320	4,320	5,000	7,000	7,000	7,000
560611 : BOND INTEREST	101,970	105,519	248,667	510,000	743,000	743,000	743,000
570777 : ENG. SERVICES	296,665	46,381	15,448	0	330,000	330,000	330,000
570780 : BOND ISSUE COSTS	0	257,779	0	0	0	0	0
SubTotal : Operating Expenses	583,955	593,999	758,435	1,205,000	1,490,000	1,490,000	1,490,000
Capital Outlay							
590880 : SPECIAL CAPITAL PROJECT	1,219,519	492,102	626,972	0	0	0	0
SubTotal : Capital Outlay	1,219,519	492,102	626,972	0	0	0	0
SubTotal : 860 : SPECIAL PROJECTS	1,803,474	1,086,101	1,385,407	1,205,000	1,490,000	1,490,000	1,490,000
SubTotal : 130 : NAVY BASE TIF FUND	1,803,474	1,086,101	1,385,407	1,205,000	1,490,000	1,490,000	1,490,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
130-860-545740-00000-000 : REDUCTION OF BONDS	410,000	410,000	410,000
BOND PRINCIPAL PAYMENTS	410,000	410,000	410,000
130-860-545760-00000-000 : FISCAL AGENT FEES	7,000	7,000	7,000
ANNUAL RECURRING BOND EXPENSES	7,000	7,000	7,000
130-860-560611-00000-000 : BOND INTEREST	743,000	743,000	743,000
BOND INTEREST PAYMENTS	743,000	743,000	743,000
130-860-570777-00000-000 : ENG. SERVICES	330,000	330,000	330,000

Charleston County School District Agreement School Resource Officer

202

This fund accounts for funds received from the Charleston County School district under a memorandum of understanding. The agreement funds one School Resource Officer at Charleston County School of the Arts for the entire school year.

1-Police Officer

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Fund, Account Class, Account Segment	FYE 2018 <u>Actuals</u>	FYE 2019 <u>Actuals</u>	FYE 2020 YTD <u>Actuals</u>	FYE 2020 Approved <u>Budget</u>	FYE 2021 Proposed <u>Budget</u>	FYE 2021 Mayor's Proposed <u>Budget</u>	FYE 2021 Council Approved <u>Budget</u>
133 : CHARLESTON COUNTY SRO							
335 : INTERGOVERNMENTAL - STATE							
433148 : CHARLESTON COUNTY SRO	60,854	36,601	0	72,828	69,115	69,115	69,115
SubTotal : 335 : INTERGOVERNMENTAL - STATE	60,854	36,601	0	72,828	69,115	69,115	69,115
SubTotal : 133 : CHARLESTON COUNTY SRO	60,854	36,601	0	72,828	69,115	69,115	69,115

City of North Charleston
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As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
133 : CHARLESTON COUNTY SRO							
526 : CHARLESTON COUNTY SRO							
Salaries & Wages							
510110 : REGULAR SALARIES	35,519	36,601	29,789	45,230	46,631	46,631	46,631
510120 : OVERTIME	0	0	455	0	0	0	0
SubTotal : Salaries & Wages	35,519	36,601	30,244	45,230	46,631	46,631	46,631
Benefits							
510140 : FICA TAXES	2,640	0	1,944	3,460	3,567	3,567	3,567
510150 : RETIREMENT	6,370	0	5,516	8,250	8,972	8,972	8,972
510160 : INSURANCE	15,278	0	12,625	14,750	8,750	8,750	8,750
510170 : WORKMENS COMPENSATION	1,046	0	1,285	1,138	1,195	1,195	1,195
SubTotal : Benefits	25,334	0	21,370	27,598	22,484	22,484	22,484
SubTotal : 526 : CHARLESTON COUNTY SRO	60,853	36,601	51,614	72,828	69,115	69,115	69,115
SubTotal : 133 : CHARLESTON COUNTY SRO	60,853	36,601	51,614	72,828	69,115	69,115	69,115

GENERAL OBLIGATION BONDS DEBT SERVICE FUND

205

This fund accounts for the accumulation of resources and payment of the general obligation bond principal and interest.

****G.O. Bond Debt Service historical information:**

Fiscal year ending:	Outstanding G.O. Bond Indebtedness	Principal Reduction	Interest Payments
June 30, 2019 Actual	\$40,275,000	\$3,305,000	\$1,269,866
June 30, 2018 Actual	27,815,000	2,465,000	1,365,351
June 30, 2017 Actual	30,280,000	2,395,000	1,470,846
June 30, 2016 Actual	32,675,000	2,285,000	1,580,870
June 30, 2015 Actual	34,960,000	3,545,000	1,207,695
June 30, 2014 Actual	22,505,000	3,415,000	831,825
June 30, 2013 Actual	25,920,000	3,295,000	938,904
June 30, 2012 Actual	29,215,000	3,180,000	1,031,066
June 30, 2011 Actual	32,395,000	4,125,000	985,925
June 30, 2010 Actual	14,020,000	4,150,000	599,664
June 30, 2009 Actual	18,170,000	4,030,000	724,464
June 30, 2008 Actual	22,200,000	3,875,000	840,749
June 30, 2007 Actual	26,075,000	3,730,000	835,000
June 30, 2006 Actual	24,365,000	2,845,000	763,219

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<u>Fund, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Proposed Budget</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
201 : G.O. DEBT SERVICE FUND							
000 : NON-DEPARTMENT							
430110 : PRIOR YEAR UNENCUMB BAL	0	0	0	1,241,550	0	0	0
SubTotal : 000 : NON-DEPARTMENT	0	0	0	1,241,550	0	0	0
310 : PROPERTY TAXES AND PENALTY							
431110 : CURRENT PROPERTY TAXES	1,945,000	3,400,000	3,250,000	3,250,000	3,500,000	3,500,000	3,500,000
SubTotal : 310 : PROPERTY TAXES AND PENALTY	1,945,000	3,400,000	3,250,000	3,250,000	3,500,000	3,500,000	3,500,000
330 : INTERGOVERNMENTAL-FEDERAL							
433170 : FEDERAL INTEREST SUBSIDY	253,266	230,551	109,584	275,000	225,000	225,000	225,000
SubTotal : 330 : INTERGOVERNMENTAL-FEDERAL	253,266	230,551	109,584	275,000	225,000	225,000	225,000
350 : REVENUE FR MONIES/PROPERTY							
436110 : INTEREST EARNINGS REGULAR	4,040	25,299	21,233	0	25,000	25,000	25,000
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	4,040	25,299	21,233	0	25,000	25,000	25,000
360 : OTHER REVENUES							
434127 : CPW REIMBURSEMENT	528,187	543,716	356,119	525,000	550,000	550,000	550,000
436901 : BOND PROCEEDS	0	152,500	0	0	0	0	0
436903 : PREMIUMS ON BONDS ISSUED	0	1,706,335	0	0	0	0	0
SubTotal : 360 : OTHER REVENUES	528,187	2,402,551	356,119	525,000	550,000	550,000	550,000
370 : OTHER FINANCING SOURCES							
436980 : TRANSFER FROM G. FUND	1,103,108	0	0	1,175,000	910,000	910,000	910,000
SubTotal : 370 : OTHER FINANCING SOURCES	1,103,108	0	0	1,175,000	910,000	910,000	910,000
SubTotal : 201 : G.O. DEBT SERVICE FUND	3,833,601	6,058,401	3,736,936	6,466,550	5,210,000	5,210,000	5,210,000

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<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
201 : G.O. DEBT SERVICE FUND							
860 : SPECIAL PROJECTS							
Operating Expenses							
545740 : REDUCTION OF BONDS	2,465,000	2,540,000	3,305,000	4,395,000	3,570,000	3,570,000	3,570,000
545760 : FISCAL AGENT FEES	3,250	2,975	3,625	10,000	10,000	10,000	10,000
549112 : TRANS TO COL CAP IMP FUND	0	0	0	236,550	0	0	0
560611 : BOND INTEREST	1,365,351	1,262,256	1,269,866	1,825,000	1,630,000	1,630,000	1,630,000
570780 : BOND ISSUE COSTS	0	201,279	0	0	0	0	0
SubTotal : Operating Expenses	3,833,601	4,006,510	4,578,491	6,466,550	5,210,000	5,210,000	5,210,000
SubTotal : 860 : SPECIAL PROJECTS	3,833,601	4,006,510	4,578,491	6,466,550	5,210,000	5,210,000	5,210,000
SubTotal : 201 : G.O. DEBT SERVICE FUND	3,833,601	4,006,510	4,578,491	6,466,550	5,210,000	5,210,000	5,210,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
201-860-545740-00000-000 : REDUCTION OF BONDS	3,570,000	3,570,000	3,570,000
BOND PRINCIPAL PAYMENTS	3,570,000	3,570,000	3,570,000
201-860-545760-00000-000 : FISCAL AGENT FEES	10,000	10,000	10,000
RECURRING ANNUAL BOND EXPENSES	10,000	10,000	10,000
201-860-560611-00000-000 : BOND INTEREST	1,630,000	1,630,000	1,630,000
BOND INTEREST PAYMENTS	1,630,000	1,630,000	1,630,000

COPS & LIMITED OBLIGATION BONDS DEBT SERVICE SERVICE FUND

209

This fund accounts for the accumulation of resources and payment of principal and interest on Certificates of Participation and Limited Obligation Bonds.

Major sources of revenue utilized to fund the debt service consist of:

1. Excess of revenues over expenditures in the Parking Fund.
2. Fifty (50) percent of the Hospitality tax (Food & Beverage tax) on restaurant sales.
3. Capital Improvement fees imposed on ticket charges associated with admissions to events held in the Coliseum Complex.
4. Sixty-Five (65) percent of State Accommodations Tax(after the first \$25,000) collected during the year.
5. Sixty-Five (65) percent of City Accommodations Tax collected during the year.
6. City's share of Admissions Tax collected during the year from events held at the Coliseum.
7. City's share of State permits collected on mini-bottle sales generated in the City limits of North Charleston.
8. Charleston County contribution of accommodations fees collected in the County in an amount equivalent to support debt service on \$18,000,000 of the construction costs of the Convention and Performing Arts Center.
9. General Fund transfers necessary to fund any deficit from total of above revenue sources.

****Certificates of Participation and Limited Obligation Bonds Debt Service historical information:**

Fiscal year ending:	Outstanding Indebtedness	Principal Reduction	Interest Payments
June 30, 2019 Actual	\$104,105,000	\$7,160,000	\$4,196,032
June 30, 2018 Actual	103,830,000	6,685,000	4,375,770
June 30, 2017 Actual	30,515,000	6,225,000	2,289,907
June 30, 2016 Actual	36,740,000	5,795,000	1,588,179
June 30, 2015 Actual	42,535,000	5,385,000	1,827,534
June 30, 2014 Actual	47,920,000	5,015,000	2,069,097
June 30, 2013 Actual	52,935,000	4,680,000	2,244,526
June 30, 2012 Actual	57,615,000	4,335,000	2,420,259
June 30, 2011 Actual	61,950,000	4,020,000	2,565,000
June 30, 2010 Actual	65,970,000	3,725,000	2,700,025
June 30, 2009 Actual	69,695,000	3,395,000	2,946,996
June 30, 2008 Actual	45,740,000	3,240,000	2,190,163
June 30, 2007 Actual	48,980,000	3,085,000	2,435,000
June 30, 2006 Actual	52,065,000	3,355,000	2,283,221

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<u>Fund, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Proposed Budget</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
202 : COP DEBT SERVICE FUND							
000 : NON-DEPARTMENT							
430110 : PRIOR YEAR UNENCUMB BAL	0	0	0	1,747,500	250,000	941,250	941,250
SubTotal : 000 : NON-DEPARTMENT	0	0	0	1,747,500	250,000	941,250	941,250
335 : INTERGOVERNMENTAL - STATE							
433527 : MINI-BOTTLE PERMITS	195,070	230,210	7,250	200,000	200,000	200,000	200,000
433528 : FOOD AND BEVERAGE TAX	3,809,870	4,052,036	2,521,953	4,025,000	4,500,000	4,150,000	4,150,000
SubTotal : 335 : INTERGOVERNMENTAL - STATE	4,004,940	4,282,246	2,529,203	4,225,000	4,700,000	4,350,000	4,350,000
350 : REVENUE FR MONIES/PROPERTY							
436110 : INTEREST EARNINGS REGULAR	120,676	315,634	83,617	100,000	150,000	150,000	150,000
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	120,676	315,634	83,617	100,000	150,000	150,000	150,000
360 : OTHER REVENUES							
433600 : COUNTY SHARED ACCOMODATIONS TAX	242,000	346,000	215,250	350,000	275,000	275,000	275,000
436903 : PREMIUMS ON BONDS ISSUED	0	1,095,300	0	0	0	0	0
436992 : CHARLESTON COUNTY CONTRIBUTION	1,431,576	1,314,901	597,899	1,435,000	1,435,000	1,435,000	1,435,000
SubTotal : 360 : OTHER REVENUES	1,673,576	2,756,201	813,149	1,785,000	1,710,000	1,710,000	1,710,000
370 : OTHER FINANCING SOURCES							
436901 : BOND PROCEEDS	0	12,345,112	0	0	0	0	0
436902 : REFUNDING PAYMENT TO ESCROW AGENT	0	13,311,607	0	0	0	0	0
436985 : TRANS FROM ACCOM T. F.	3,903,744	3,842,358	2,455,700	3,997,500	3,965,000	3,623,750	3,623,750
SubTotal : 370 : OTHER FINANCING SOURCES	3,903,744	29,499,077	2,455,700	3,997,500	3,965,000	3,623,750	3,623,750
SubTotal : 202 : COP DEBT SERVICE FUND	9,702,936	36,853,158	5,881,669	11,855,000	10,775,000	10,775,000	10,775,000

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<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
202 : COP DEBT SERVICE FUND							
860 : SPECIAL PROJECTS							
Operating Expenses							
545740 : REDUCTION OF BONDS	6,685,000	7,160,000	7,485,000	7,485,000	6,580,000	6,580,000	6,580,000
545760 : FISCAL AGENT FEES	20,664	23,141	4,649	20,000	25,000	25,000	25,000
560611 : BOND INTEREST	4,375,770	4,196,032	2,129,650	4,350,000	3,920,000	3,920,000	3,920,000
570780 : BOND ISSUE COSTS	0	128,805	0	0	0	0	0
570790 : OTHER OPERATING EXPENSE	0	0	0	0	250,000	250,000	250,000
SubTotal : Operating Expenses	11,081,434	11,507,978	9,619,299	11,855,000	10,775,000	10,775,000	10,775,000
SubTotal : 860 : SPECIAL PROJECTS	11,081,434	11,507,978	9,619,299	11,855,000	10,775,000	10,775,000	10,775,000
SubTotal : 202 : COP DEBT SERVICE FUND	11,081,434	11,507,978	9,619,299	11,855,000	10,775,000	10,775,000	10,775,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
202-860-545740-00000-000 : REDUCTION OF BONDS	6,580,000	6,580,000	6,580,000
BOND PRINCIPAL PAYMENTS	6,580,000	6,580,000	6,580,000
202-860-545760-00000-000 : FISCAL AGENT FEES	25,000	25,000	25,000
ANNUAL RECURRING BOND EXPENSES	25,000	25,000	25,000
202-860-560611-00000-000 : BOND INTEREST	3,920,000	3,920,000	3,920,000
BOND INTEREST PAYMENTS	3,920,000	3,920,000	3,920,000
202-860-570790-00000-000 : OTHER OPERATING EXPENSE	250,000	250,000	250,000
IAAM CONTRIBUTION	250,000	250,000	250,000

INSTALLMENT PURCHASE REVENUE BONDS DEBT SERVICE FUND

This fund accounts for the accumulation of resources and payment of the installment purchase revenue bonds principal and interest.

****G.O. Bond Debt Service historical information:**

Fiscal year ending:	Outstanding G.O. Bond Indebtedness	Principal Reduction	Interest Payments
June 30, 2019 Actual	\$42,845,000	\$1,555,000	\$1,942,563
June 30, 2018 Actual	44,400,000	1,485,000	2,010,813
June 30, 2017 Actual	45,885,000	1,415,000	2,081,563
June 30, 2016 Actual	47,300,000	1,350,000	2,149,063
June 30, 2015 Actual	48,650,000	1,285,000	2,214,538
June 30, 2014 Actual	49,935,000	1,245,000	2,252,833
June 30, 2013 Actual	51,180,000	1,340,000	2,157,263
June 30, 2012 Actual	52,520,000	0	326,771

City of North Charleston
FYE 2021 Proposed Budget Revenue Report
As of February 28, 2020

Fund, Account Class, Account Segment	FYE 2018 <u>Actuals</u>	FYE 2019 <u>Actuals</u>	FYE 2020 YTD <u>Actuals</u>	FYE 2020 Approved <u>Budget</u>	FYE 2021 Proposed <u>Budget</u>	FYE 2021 Mayor's Proposed <u>Budget</u>	FYE 2021 Council Approved <u>Budget</u>
203 : IPRB - DEBT SERVICE FUND							
310 : PROPERTY TAXES AND PENALTY							
431110 : CURRENT PROPERTY TAXES	2,595,000	2,700,000	2,500,000	2,500,000	2,790,000	2,790,000	2,790,000
SubTotal : 310 : PROPERTY TAXES AND PENALTY	2,595,000	2,700,000	2,500,000	2,500,000	2,790,000	2,790,000	2,790,000
370 : OTHER FINANCING SOURCES							
436980 : TRANSFER FROM G. FUND	394,613	287,563	0	505,000	210,000	210,000	210,000
436991 : TRANSFER FROM SWU FUND	510,000	510,000	0	510,000	510,000	510,000	510,000
SubTotal : 370 : OTHER FINANCING SOURCES	904,613	797,563	0	1,015,000	720,000	720,000	720,000
SubTotal : 203 : IPRB - DEBT SERVICE FUND	3,499,613	3,497,563	2,500,000	3,515,000	3,510,000	3,510,000	3,510,000

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
203 : IPRB - DEBT SERVICE FUND							
860 : SPECIAL PROJECTS							
Operating Expenses							
545740 : REDUCTION OF BONDS	1,485,000	1,555,000	0	1,615,000	1,700,000	1,700,000	1,700,000
545760 : FISCAL AGENT FEES	3,800	0	0	10,000	10,000	10,000	10,000
560611 : BOND INTEREST	2,010,813	1,942,563	940,181	1,890,000	1,800,000	1,800,000	1,800,000
SubTotal : Operating Expenses	3,499,613	3,497,563	940,181	3,515,000	3,510,000	3,510,000	3,510,000
SubTotal : 860 : SPECIAL PROJECTS	3,499,613	3,497,563	940,181	3,515,000	3,510,000	3,510,000	3,510,000
SubTotal : 203 : IPRB - DEBT SERVICE FUND	3,499,613	3,497,563	940,181	3,515,000	3,510,000	3,510,000	3,510,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
203-860-545740-00000-000 : REDUCTION OF BONDS	1,700,000	1,700,000	1,700,000
BOND PRINCIPAL PAYMENTS	1,700,000	1,700,000	1,700,000
203-860-545760-00000-000 : FISCAL AGENT FEES	10,000	10,000	10,000
ANNUAL RECURRING BOND EXPENSES	10,000	10,000	10,000
203-860-560611-00000-000 : BOND INTEREST	1,800,000	1,800,000	1,800,000
BOND INTEREST PAYMENTS	1,800,000	1,800,000	1,800,000

GOLF COURSE ENTERPRISE FUND

217

This fund accounts for the operations of the City's municipal golf course known as The Golf Club at Wescott Plantation.

****Golf Course Enterprise Fund historical information:**

Fiscal year ending:	Operating Revenues	Operating Expenditures
June 30, 2019 Actual	\$1,981,357	\$1,921,204
June 30, 2018 Actual	2,023,555	1,796,624
June 30, 2017 Actual	1,882,721	1,920,402
June 30, 2016 Actual	1,306,498	1,476,946
June 30, 2015 Actual	1,200,372	1,508,246
June 30, 2014 Actual	1,276,603	1,644,505
June 30, 2013 Actual	1,337,398	1,587,195
June 30, 2012 Actual	1,175,405	1,613,767
June 30, 2011 Actual	1,155,518	1,721,868
June 30, 2010 Actual	1,119,444	1,633,214
June 30, 2009 Actual	1,155,518	1,521,494
June 30, 2008 Actual	1,294,342	1,661,874
June 30, 2007 Actual	1,259,169	1,697,495
June 30, 2006 Actual	1,188,763	1,518,410

City of North Charleston
FYE 2021 Proposed Budget Revenue Report
As of February 28, 2020

Fund, Account Class, Account Segment	FYE 2018 <u>Actuals</u>	FYE 2019 <u>Actuals</u>	FYE 2020 YTD <u>Actuals</u>	FYE 2020 Approved <u>Budget</u>	FYE 2021 Proposed <u>Budget</u>	FYE 2021 Mayor's Proposed <u>Budget</u>	FYE 2021 Council Approved <u>Budget</u>
304 : GOLF COURSE ENTERPRISE FUND							
350 : REVENUE FR MONIES/PROPERTY							
434501 : GREENS FEES	923,590	883,886	404,369	859,077	863,244	863,244	863,244
434510 : GOLF CART RENTAL REVENUE	417,314	422,644	197,905	484,057	499,279	499,279	499,279
434520 : PRACTICE RANGE REVENUE	80,788	84,631	36,809	89,989	95,261	95,261	95,261
434550 : FOOD AND BEVERAGE REVENUE	592,330	578,960	254,602	639,055	650,820	624,114	624,114
436110 : INTEREST EARNINGS REGULAR	2	3	1	0	0	0	0
436960 : REVENUE MISCELLANEOUS	9,531	11,233	18,445	14,060	14,340	14,340	14,340
436980 : TRANSFER FROM G. FUND	867,348	1,039,566	0	1,060,000	1,050,000	1,050,000	1,050,000
436982 : TRANS. FROM CAPITAL PROJECTS FUND	0	18,645	0	0	0	0	0
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	2,890,903	3,039,568	912,131	3,146,238	3,172,944	3,146,238	3,146,238
SubTotal : 304 : GOLF COURSE ENTERPRISE FUND	2,890,903	3,039,568	912,131	3,146,238	3,172,944	3,146,238	3,146,238

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
304 : GOLF COURSE ENTERPRISE FUND							
725 : ENTERPRISE FUND							
Contractual wages and benefits							
511215 : SALARIES & BENEFITS	892,251	962,281	502,430	1,101,377	1,101,325	1,101,377	1,101,377
SubTotal : Contractual wages and benefits	892,251	962,281	502,430	1,101,377	1,101,325	1,101,377	1,101,377
Operating Expenses							
540630 : INSURANCE-BLDG CONTENTS	23,327	27,150	0	25,000	25,000	25,000	25,000
570503 : FOOD AND BEVERAGE COGS	177,303	179,085	86,459	181,573	176,728	176,728	176,728
570510 : OTHER CLUBHOUSE EXPENSES	234,356	238,638	113,100	268,877	269,366	269,366	269,366
570530 : GOLF COURSE MAINTENANCE EXPENSES	326,471	362,080	178,907	350,112	370,488	354,468	354,468
570540 : MANAGEMENT FEE	84,000	84,000	42,000	84,000	84,000	84,000	84,000
570550 : FOOD AND BEVERAGE OPERATING EXPENSES	58,916	67,970	24,001	75,299	86,037	75,299	75,299
570788 : AMORTIZATION EXPENSE	98,925	98,925	0	0	0	0	0
570789 : DEPRECIATION EXPENSE	352,834	344,493	0	0	0	0	0
SubTotal : Operating Expenses	1,356,132	1,402,341	444,467	984,861	1,011,619	984,861	984,861
SubTotal : 725 : ENTERPRISE FUND	2,248,383	2,364,622	946,897	2,086,238	2,112,944	2,086,238	2,086,238
860 : SPECIAL PROJECTS							
Operating Expenses							
545740 : REDUCTION OF BONDS	665,000	690,000	0	715,000	745,000	745,000	745,000
545760 : FISCAL AGENT FEES	12,314	7,111	4,563	10,000	10,000	10,000	10,000
560611 : BOND INTEREST	218,867	185,465	109,295	185,000	155,000	155,000	155,000
SubTotal : Operating Expenses	896,181	882,576	113,858	910,000	910,000	910,000	910,000
Capital Outlay							
590850 : MACHINES & EQUIPMENT	209,845	118,955	75,765	150,000	150,000	150,000	150,000
590880 : SPECIAL CAPITAL PROJECT	0	48,645	695	0	0	0	0
SubTotal : Capital Outlay	209,845	167,600	76,460	150,000	150,000	150,000	150,000
SubTotal : 860 : SPECIAL PROJECTS	1,106,026	1,050,176	190,318	1,060,000	1,060,000	1,060,000	1,060,000
SubTotal : 304 : GOLF COURSE ENTERPRISE FUND	3,354,409	3,414,798	1,137,215	3,146,238	3,172,944	3,146,238	3,146,238

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
304-725-511215-00000-000 : SALARIES & BENEFITS	1,101,325	1,101,377	1,101,377
SALARIES AND BENEFITS FOR GOLF COURSE OPERATIONS	1,101,325	1,101,377	1,101,377
304-725-540630-00000-000 : INSURANCE-BLDG CONTENTS	25,000	25,000	25,000
ESTIMATED INSURANCE COSTS	25,000	25,000	25,000
304-725-570503-00000-000 : FOOD AND BEVERAGE COGS	176,728	176,728	176,728
COST OF GOODS SOLD	176,728	176,728	176,728
304-725-570510-00000-000 : OTHER CLUBHOUSE EXPENSES	269,366	269,366	269,366
GOLF COURSE ADMIN COSTS	269,366	269,366	269,366
304-725-570530-00000-000 : GOLF COURSE MAINTENANCE EXPENSES	370,488	354,468	354,468
GOLF COURSE MAINTENANCE COSTS	370,488	354,468	354,468
304-725-570540-00000-000 : MANAGEMENT FEE	84,000	84,000	84,000
GOLF COURSE MANAGEMENT FEES	84,000	84,000	84,000
304-725-570550-00000-000 : FOOD AND BEVERAGE OPERATING EXPENSES	86,037	75,299	75,299
FOOD AND BEVERAGE OPERATIONS	86,037	75,299	75,299
304-860-545740-00000-000 : REDUCTION OF BONDS	745,000	745,000	745,000
GOLF COURSE BONDS PRINCIPAL PAYMENTS	745,000	745,000	745,000
304-860-545760-00000-000 : FISCAL AGENT FEES	10,000	10,000	10,000

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
BOND EXPENSE ANNUAL RECURRING COST	10,000	10,000	10,000
304-860-560611-00000-000 : BOND INTEREST	155,000	155,000	155,000
BOND INTEREST PAYMENTS	155,000	155,000	155,000
304-860-590850-00000-000 : MACHINES & EQUIPMENT	150,000	150,000	150,000

The Golf Club at Wescott Plantation
Requested Budget
FY2021

	July	August	September	October	November	December	January	February	March	April	May	June	
Fiscal Year 2020-2021													
%	9.31%	8.72%	7.72%	8.47%	7.04%	5.75%	5.11%	6.03%	9.98%	11.26%	10.95%	9.66%	100%
Rounds Played (18) Holes	4,351	4,075	3,608	3,958	3,290	2,687	2,388	2,818	4,664	5,262	5,117	4,514	46,731

	July	August	September	October	November	December	January	February	March	April	May	June	Total
INCOME:													
<small>Account Codes</small>													
40000 GOLF: GREEN FEES	74,936	70,187	62,138	68,175	56,665	46,282	41,130	48,535	80,329	90,632	88,136	77,753	804,899
41000 GOLF: CART FEES	42,828	40,114	35,514	38,964	32,386	26,451	23,507	27,739	45,910	51,798	50,372	44,438	460,022
46000 GOLF: RANGE BALLS	8,047	7,537	6,673	7,321	6,085	4,970	4,417	5,212	8,627	9,733	9,465	8,350	86,439
43500 PATRON DUES	1,459	1,366	1,210	1,327	1,103	901	801	945	1,564	1,764	1,716	1,513	15,668
44000 ANNUAL PASS GOLF	11,187	10,478	9,276	10,177	8,459	6,909	6,140	7,246	11,992	13,530	13,157	11,607	120,159
44500 ANNUAL PASS CART	3,655	3,423	3,031	3,325	2,764	2,257	2,006	2,367	3,918	4,420	4,299	3,792	39,257
44600 ANNUAL PASS RANGE	821	769	681	747	621	507	451	532	880	993	966	852	8,822
47500 HANDICAP SYSTEM REVENUE	50	50	50	50	50	50	1,500	1,500	350	350	350	350	4,700
49500 OTHER REVENUE	897	841	744	817	679	554	493	581	962	1,085	1,056	861	9,640
NA FOOD & BEVERAGE	47,700	55,175	56,280	57,630	49,000	67,135	32,000	37,500	57,500	68,900	70,975	51,025	650,820
TOTAL INCOME	191,581	189,941	175,597	188,533	157,811	156,017	112,445	132,158	212,032	243,206	240,492	200,543	2,200,355
AVERAGE INCOME/ROUND	44.03	46.61	48.67	43.33	47.97	58.06	47.09	46.90	45.46	46.22	47.00	43.00	47.03
OPERATIONAL EXPENSES:													
G & A (Detail "A")	44,793	39,116	39,554	39,825	36,928	35,361	40,632	42,317	39,697	41,610	39,298	38,556	477,688
GOLF OPERATIONS (Detail "B")	46,732	30,753	30,617	35,575	27,914	26,165	39,287	27,138	34,207	34,691	34,597	35,098	402,774
MAINTENANCE (Detail "C")	79,680	61,340	55,895	58,775	53,000	42,505	56,927	51,155	55,509	57,875	63,440	63,740	699,840
FOOD & BEVERAGE (Detail "D")	45,941	45,841	40,521	40,771	36,231	41,200	40,254	36,107	43,198	48,388	49,941	39,249	507,642
TOTAL EXPENSES	217,145	177,049	166,587	174,947	154,072	145,230	177,101	156,717	172,610	182,564	187,276	176,643	2,087,943
PROFIT	(25,565)	12,891	9,010	13,587	3,739	10,787	(64,657)	(24,559)	39,421	60,642	53,216	23,900	112,412
										2021	2,200,355	2,087,943	112,412
										2020	2,140,187	2,060,732	79,455
										2019	2,075,953	2,025,431	50,522

The Golf Club at Wescott Plantation
Requested Budget
FY2021

(G&A Expenses)

	July	August	September	October	November	December	January	February	March	April	May	June	Total
G & A EXPENSES													
General & Admin DETAIL SCHEDULE A:													
Account Codes	ENTER PAYROLL ON TAB												
71000 GROSS PAYROLL	10,993	7,329	7,329	7,329	7,329	7,329	10,993	7,329	7,329	7,329	7,329	7,329	95,275
72000 PAYROLL FEES	275	183	183	183	183	183	275	183	183	183	183	183	2,382
72100 FICA	841	561	561	561	561	561	841	561	561	561	561	561	7,289
72200 FUI	88	59	59	59	59	59	88	59	59	59	59	59	762
72300 SUI	111	74	74	74	74	74	111	74	74	74	74	74	962
72400 WORKERS COMP	181	121	121	121	121	121	181	121	121	121	121	121	1,572
72500 INSURANCE CO-PAY	1,340	1,340	1,340	1,340	1,340	1,340	1,340	1,340	1,340	1,340	1,340	1,340	16,080
													Total G&A Payroll:
													124,322
73300 ADVERTISING	5,000	4,000	5,000	5,000	2,000	2,000	2,000	4,000	4,000	5,000	4,000	3,000	45,000
73400 BANK CHARGES	115	115	115	115	115	115	115	115	115	115	115	115	1,380
73450 CABLE TV	250	250	250	250	250	250	250	250	250	250	250	250	3,000
73600 CLUBHOUSE MNT/REPAIR (CHM)													
73601 CHM - INTERIOR	150	150	150	150	150	150	150	150	150	150	150	150	1,800
73602 CHM - EXTERIOR	150	150	150	150	150	150	150	500	150	150	100	100	2,050
73603 CHM - CART BARN AREA	150	150	150	150	150	150	150	150	150	150	100	100	1,700
73604 CHM - EQUIP/APPLIANCES/MACH	500	500	500	500	500	500	500	500	500	500	500	500	6,000
73605 CHM - WATER GARDEN EXPENSES	0	50	0	50	0	50	0	50	0	50	0	50	300
73606 CHM - HVAC	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
73700 CONTRACT SERVICES	600	1,200	600	600	1,200	600	600	1,200	1,500	1,500	1,200	600	11,400
73800 CREDIT CARD SALES EXP	3,370	3,157	2,795	3,066	2,548	2,082	1,850	2,183	3,613	4,076	3,964	3,497	36,200
74100 IBS MONTHLY SUPPORT	706	706	706	706	706	706	1,471	706	706	706	706	706	9,237
74200 INSURANCE-GENERAL	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	14,400
74800 LEGAL FEES	220	220	220	220	220	220	220	220	220	220	220	220	2,640
74900 MANAGEMENT FEES	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	84,000
74925 TRAVEL REIMBURSEMENT	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	18,000
74950 MILEAGE REIMBURSEMENT	50	50	50	50	45	45	45	50	50	50	50	50	585
75000 MISC. (FLOWERS, GIFTS, ETC)	0	0	0	0	75	0	0	100	0	75	75	0	325
75100 MISC. - G&A	200	200	200	200	200	200	200	200	200	200	200	200	2,400
75200 DUES/SUBSCRIPTIONS/MBRSHPS	200	0	200	0	0	200	0	0	200	0	0	500	1,300
75300 POSTAGE/SHIPPING/PRINTING	250	0	0	250	0	0	250	0	0	250	0	0	1,000
75350 SEASONAL DECORATIONS	0	0	0	0	750	125	0	125	125	100	0	0	1,225
75380 SECURITY SYSTEM	252	252	252	252	252	252	252	252	252	252	252	252	3,024
75400 STAFF UNIFORMS	0	0	200	0	0	0	0	0	0	200	0	0	400
75500 SUPPLIES - OFFICE	200	200	200	200	200	200	200	200	200	200	200	200	2,400
75550 SUPPLIES-JANITORIAL	400	400	400	400	400	400	400	400	400	400	400	400	4,800
75575 SUPPLIES-IT	50	0	50	0	50	0	50	0	50	0	50	0	300
75600 TELEPHONE/INTERNET	850	850	850	850	850	850	850	850	850	850	850	850	10,200
75610 TELEPHONE - CELL PHONES	150	0	0	150	0	0	150	0	0	150	0	0	600
75650 TRAVEL REIMBURSE (LODGING)	0	0	0	0	0	0	500	0	0	0	0	0	500
75700 UTILITIES-ELECTRICITY	4,600	4,300	4,300	4,300	3,900	3,900	3,900	3,900	3,800	3,800	3,700	4,600	49,000
75800 UTILITIES-NATURAL GAS	400	400	400	400	400	400	400	400	400	400	400	400	4,800
76100 UTILITIES-WATER & SEWER	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
76150 UTILITIES-TRASH/SOLID WASTE REM	200	200	200	200	200	200	200	4,200	200	200	200	200	6,400
													Total G&A Non-Payroll
													353,366
TOTAL G & A EXPENSES	44,793	39,116	39,554	39,825	36,928	35,361	40,632	42,317	39,697	41,610	39,298	38,556	477,688

The Golf Club at Wescott Plantation
Requested Budget
FY2021

(Golf Operations Expenses)

	July	August	September	October	November	December	January	February	March	April	May	June	Total
GOLF OPS EXPENSES													
Golf Operations <i>DETAIL SCHEDULE B:</i>													
Account Codes ENTER PAYROLL ON TAB													
51000 GROSS PAYROLL	29,476	18,866	17,536	18,534	16,632	14,916	21,097	15,288	20,542	22,244	21,832	20,116	237,079
52000 PAYROLL FEES	737	472	438	463	416	373	527	382	514	556	546	503	5,927
52100 FICA	2255	1443	1342	1418	1272	1141	1614	1170	1571	1702	1670	1539	18,137
52200 FUI	236	151	140	148	133	119	169	122	164	178	175	161	1,897
52300 SUI	298	191	177	187	168	151	213	154	207	225	221	203	2,395
52400 WORKERS COMP	486	311	289	306	274	246	348	252	339	367	360	332	3,912
52500 INSURANCE CO-PAY	700	700	700	700	700	700	700	700	700	700	700	700	8,400
													Total Golf Ops Payroll:
													277,746
52560 CART REPAIR/MAINT	200	200	200	200	200	200	1,000	1,000	200	200	200	200	4,000
53100 DUES	1,100	0	0	0	0	0	150	0	0	0	0	0	1,250
53200 EQUIPMENT REPAIR/RENTAL	300	0	0	0	0	0	0	0	0	0	0	50	350
53250 MILEAGE/CELL REIMBURSEMENT	300	0	0	300	0	0	800	0	0	300	0	0	1,700
53260 HANDICAP SYSTEM FEES	0	0	0	0	0	0	4,000	0	0	0	0	0	4,000
53350 PRINTING/SCORECARDS	0	0	0	0	0	0	0	0	0	0	0	3,000	3,000
53400 LEASE-GOLF CARTS	7,819	7,819	7,819	7,819	7,819	7,819	7,819	7,819	7,819	7,819	7,819	7,819	93,828
54000 RANGE EQUIP/SUPPLIES	2,500	200	100	5,000	100	200	0	0	200	0	0	200	8,500
55500 SUPPLIES - PRO SHOP	75	150	275	300	100	200	300	0	300	150	150	75	2,075
55550 SUPPLIES - IT	100	0	0	100	0	0	50	0	50	0	750	50	1,100
55575 SUPPLIES - CART BARN	150	250	100	100	100	100	100	250	100	250	175	150	1,825
53600 TRAVEL REIMBURSE (LODGING)	0	0	0	0	0	0	400	0	0	0	0	0	400
53700 STAFF UNIFORMS	0	0	1,500	0	0	0	0	0	1,500	0	0	0	3,000
													Total Golf Ops Non-Payroll:
													125,028
TOTAL GOLF OPS EXPENSES	46,732	30,753	30,617	35,575	27,914	26,165	39,287	27,138	34,207	34,691	34,597	35,098	402,774

The Golf Club at Wescott Plantation
Requested Budget
FY2021

(Maintenance Expenses)

	July	August	September	October	November	December	January	February	March	April	May	June	Total
MAINTENANCE EXPENSES													
Maintenance DETAIL SCHEDULE C:													
Account Codes ENTER PAYROLL ON TAB													
61000 GROSS PAYROLL	49,010	32,673	30,873	30,873	29,073	28,373	41,130	28,373	29,653	30,873	32,673	32,673	396,250
62000 PAYROLL FEES	1,225	817	772	772	727	709	1,028	709	741	772	817	817	9,906
62100 FICA	3,749	2,499	2,362	2,362	2,224	2,171	3,146	2,171	2,268	2,362	2,499	2,499	30,313
62200 FUI	392	261	247	247	233	227	329	227	237	247	261	261	3,170
62300 SUI	495	330	312	312	294	287	415	287	299	312	330	330	4,002
62400 WORKERS COMP	809	539	509	509	480	468	679	468	489	509	539	539	6,538
62500 INSURANCE CO-PAY	350	350	350	350	350	350	350	350	350	350	350	350	4,200
Total Maint Payroll:													454,380
63100 BULK MATERIAL	1,200	1,800	1,200	1,200	1,200	600	600	600	1,200	1,200	1,200	1,800	13,800
63200 DRAINAGE	100	100	100	100	100	200	200	200	100	100	100	100	1,500
63300 FERTILIZER	5,000	5,000	2,000	2,000	500	500	500	500	500	2,000	5,000	5,000	28,500
63400 IRRIGATION SYSTEM	1,250	1,250	1,250	1,000	750	500	500	750	1,000	1,250	1,250	1,250	12,000
63500 LAKES AND PONDS	1,200	1,000	1,200	900	0	0	0	0	1,200	900	1,200	900	8,500
63600 PLANT PROTECTANTS	5,000	5,000	5,000	7,500	5,000	0	0	5,000	7,500	5,000	7,500	7,500	60,000
63700 LANDSCAPE SUPPLIES	0	0	0	0	2,000	0	0	2,000	0	0	0	0	4,000
63800 SEED & SOD	0	0	0	1,500	0	0	0	0	0	1,500	0	0	3,000
64100 R&M BUILDING	75	75	75	75	75	75	75	75	75	75	75	75	900
64150 PRO DUES & EDUCATION	50	50	50	50	400	200	50	200	50	400	50	50	1,600
64400 EQUIPMENT RENTAL	0	0	0	0	0	0	0	1,500	1,500	0	0	0	3,000
64500 FUEL, OIL & LUBRICANT	3,500	3,500	3,500	3,500	3,000	2,750	2,750	2,750	3,000	3,250	3,500	3,500	38,500
64700 PERMITS & LICENSES	100	100	100	100	100	100	0	0	100	100	100	100	1,000
64900 R&M EQUIPMENT	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
65200 SMALL TOOLS & EQUIPMENT	400	400	400	400	400	400	400	400	400	400	400	400	4,800
65250 SUPPLIES-GOLF COURSE	400	400	400	400	400	400	400	400	400	400	400	400	4,800
65300 SUPPLIES-MAINTENANCE	400	400	400	400	400	400	400	400	400	400	400	400	4,800
65350 SUPPLIES-OFFICE	75	75	75	75	75	75	75	75	75	75	75	75	900
65400 TELEPHONE	120	120	120	120	120	120	120	120	120	120	120	120	1,440
65450 TELEPHONE-CELL PHONES	180	0	0	180	0	0	180	0	0	180	0	0	720
65575 UNIFORM (RENTAL & PURCHASE)	0	0	0	0	1,250	0	0	0	0	1,250	0	0	2,500
65600 UTILITIES - ELECTRIC MAIN BLDG.	350	350	350	350	350	350	350	350	350	350	350	350	4,200
65700 UTILITIES - ELECTRIC PUMP STAT	1,500	1,500	1,500	750	750	500	500	500	750	750	1,500	1,500	12,000
65800 UTILITIES - WATER/SEWER	250	250	250	250	250	250	250	250	250	250	250	250	3,000
Total Maint Non-Payroll:													245,460
TOTAL MAINTENANCE EXPENSES	79,680	61,340	55,895	58,775	53,000	42,505	56,927	51,155	55,509	57,875	63,440	63,740	699,840

The Golf Club at Wescott Plantation
Requested Budget
FY2021

(Food & Beverage Expenses)

		July	August	September	October	November	December	January	February	March	April	May	June	Total
FOOD & BEVERAGE EXPENSES														
F&B	ENTER PAYROLL ON TAB													
Account Codes	51000 Cost of Sales-Wages													
51100	Gross Wages	22,688	16,624	16,028	16,475	15,622	15,646	20,884	15,020	16,674	17,346	17,954	17,185	208,148
51200	Payroll Fees	567	416	401	412	391	391	522	375	417	434	449	430	5,204
51300	FICA	1,736	1,272	1,226	1,260	1,195	1,197	1,598	1,149	1,276	1,327	1,374	1,315	15,923
51400	FUTA	182	133	128	132	125	125	167	120	133	139	144	137	1,665
51500	SUTA	229	168	162	166	158	158	211	152	168	175	181	174	2,102
51600	Workers Comp	374	274	264	272	258	258	345	248	275	286	296	284	3,434
51700	Insurance Copay	700	700	700	700	700	700	700	700	700	700	700	700	8,400
	Total Payroll	26,476	19,587	18,909	19,417	18,449	18,476	24,427	17,764	19,644	20,406	21,098	20,224	244,877
ENTER COS ON TAB														
54400	Cost of Sales-Bar	5,170	5,269	5,119	5,041	4,349	4,666	3,628	3,826	5,421	6,432	6,742	5,649	61,312
54600	Cost of Sales-Food	8,250	10,350	10,448	10,178	5,888	13,013	4,763	6,303	8,238	15,355	14,299	8,331	115,416
	Total Cost of Goods Sold	13,420	15,619	15,567	15,219	10,237	17,679	8,391	10,129	13,659	21,787	21,041	13,980	176,728
ENTER EXPENSES ON TAB														
62300	Advertising	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
62700	Education - Seminars etc..	0	0	0	0	0	0	0	0	150	0	0	0	150
62950	Taxes-Permits & Licenses	0	3,090	0	90	0	0	1,391	669	0	150	0	0	5,390
63000	Linen/Laundry	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	15,600
63450	Repair & Maintenance	1,000	0	0	1,000	0	0	1,000	0	0	1,000	0	0	4,000
63550	Miscellaneous	100	100	100	100	100	100	100	100	100	100	100	100	1,200
63650	Entertainment Services	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
64000	Postage/Printing	0	0	0	0	0	0	0	0	0	0	257	0	257
65400	Insurance	0	0	0	0	0	0	0	0	3,200	0	0	0	3,200
65450	Telephone - Cell Phone	100	100	100	100	100	100	100	100	100	100	100	100	1,200
73500	Rent/Lease-Equipment	150	150	150	150	150	150	150	150	150	150	150	150	1,800
75000	Staff Uniforms	0	0	1,000	0	0	0	0	0	1,500	0	0	0	2,500
76000	Supplies-See Breakdown Below													
76010	Supplies - Cleaning	315	315	315	315	315	315	315	315	315	315	315	315	3,780
76020	Supplies - Office	20	20	20	20	20	20	20	20	20	20	20	20	240
76030	Supplies - Operating	380	380	380	380	380	380	380	380	380	380	380	380	4,560
76040	Supplies - Disposables	430	430	430	430	430	430	430	430	430	430	430	430	5,160
76300	Utensils/China/Glass/Paper	0	2,500	0	0	2,500	0	0	2,500	0	0	2,500	0	10,000
	Expenses	6,045	10,635	6,045	6,135	7,545	5,045	7,436	8,214	9,895	6,195	7,802	5,045	86,037
	TOTAL F&B EXPENSES	45,941	45,841	40,521	40,771	36,231	41,200	40,254	36,107	43,198	48,388	49,941	39,249	507,642
												Total F&B Non-Payroll:		262,765
														507,642

The Golf Club at Wescott Plantation
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
FISCAL YEAR 2021-2025

Project or Item Name	No.	FY2021	No.	FY2022	No.	FY2023	No.	FY2024	No.	FY2025
Golf Course Maintenance										
Replace (3) Toro Reelmaster 5510	1	\$ 80,000								
Replace F150 Truck			4	\$ 35,000						
Pumphouse Metal Siding/Roof Replacement					2	\$ 40,000				
Irrigation Controllers Upgrade (LTC+ to Lynx)									1	\$ 110,000
Replace (2) Toro Greensmaster 3150	2	\$ 30,000								
Chemical and Fertilizer Storage Building							1	\$ 110,000		
Construct Sand Storage Walls			2	\$ 30,000						
Buffalo Turbine KB4			3	\$ 18,000						
Toro Procore 648					3	\$ 30,000				
Toro Multipro 1200 Sprayer			1	\$ 27,000						
Maintenance Facility Repairs/Upgrades					1	\$ 40,000				
Golf Course Maintenance SUBTOTAL		\$ 110,000		\$ 110,000		\$ 110,000		\$ 110,000		\$ 110,000

Project or Item Name	No.	FY2021	No.	FY2022	No.	FY2023	No.	FY2024	No.	FY2025
Clubhouse, Golf Operations and Physical Plant										
Beverage Cart									3	\$ 16,000
Clubhouse Interior and Exterior Paint							3	\$ 15,000		
Replace Computers & Hardware									1	\$ 12,000
Upgrade Landscape around Clubhouse/Parking Lot & Golf Course	3	\$ 15,000								
Renovate both Walk-In Coolers							1	\$ 10,000		
Range Picker Cart	2	\$ 10,000								
Stripe and Reseal Main Parking Lot					2	\$ 15,000				
Enclosure/Climate control Patio Section					1	\$ 25,000				
Resurface/ repair damage concrete staging area			1	\$ 40,000						
Range Mats replacement									2	\$ 15,000
Replace Kitchen Equipment							2	\$ 15,000		
Replace/Upgrade Range Accessories	4	\$ 5,000								
Cart Area Lighting/Storage Project	1	\$ 10,000								
Clubhouse, Golf Ops and Physical Plant SUBTOTAL		\$ 40,000		\$ 40,000		\$ 40,000		\$ 40,000		\$ 43,000
TOTAL		\$ 150,000		\$ 150,000		\$ 150,000		\$ 150,000		\$ 153,000

STORMWATER UTILITY FUND

The Stormwater Utility is an additional funding mechanism which can be used only for stormwater related activities undertaken by the City of North Charleston. Funds generated by the Utility Fee may be used for the study, design, improvement and construction of stormwater facilities and for funding the personnel, equipment and material costs associated with the management, maintenance, and repair of stormwater facilities.

Examples of activities eligible for funding through the Stormwater Utility include:

1. Drainage basin studies.
2. Design and construction of new or improved drainage systems.
3. Design and construction of water quality enhancement projects.
4. Administration of Stormwater related activities.
5. Regulation and enforcement activities.
6. General maintenance and repair of stormwater facilities (ditch trimming/cleaning, pipe and catch basin cleaning and maintenance).
7. Street Sweeping activities.
8. NPDES Phase II permits requirements.
9. Other Stormwater management related activities.

****Stormwater Utility Fund historical information:**

Fiscal year ending:	Revenues	Expenditures
June 30, 2019 Actual	\$5,233,598	\$4,840,576
June 30, 2018 Actual	4,351,180	5,174,871
June 30, 2017 Actual	4,855,735	4,589,566
June 30, 2016 Actual	4,095,088	4,965,468
June 30, 2015 Actual	3,724,405	3,681,252
June 30, 2014 Actual	3,793,027	3,709,983
June 30, 2013 Actual	3,568,680	3,568,680
June 30, 2012 Actual	3,413,656	2,838,496
June 30, 2011 Actual	2,613,891	2,613,891
June 30, 2010 Actual	2,715,561	2,715,561
June 30, 2009 Actual	2,455,618	2,455,618
June 30, 2008 Actual	2,787,795	2,787,795
June 30, 2007 Actual	2,440,119	2,440,119
June 30, 2006 Actual	2,197,798	2,197,798

PUBLIC WORKS STORMWATER UTILITY DIVISION:630**PERSONNEL**

- | | | | |
|----|---|---|---------------------------|
| 1 | Stormwater & Streets Field Operations Manager | 1 | Pesticide Supervisor |
| 2 | Equipment Operator III | 2 | Staff Engineer |
| 5 | Field Service Lead Worker | 3 | Equipment Operator I |
| 2 | Streets Crewleader | 7 | Equipment Operator II |
| 18 | Laborer | 1 | Stormwater GIS Technician |
| 1 | Assistant Streets & Drainage Superintendent | 1 | Engineering Inspector |
| 1 | Engineering Inspection Manager | | |

City of North Charleston
FYE 2021 Proposed Budget Revenue Report
As of February 28, 2020

Fund, Account Class, Account Segment	FYE 2018 <u>Actuals</u>	FYE 2019 <u>Actuals</u>	FYE 2020 YTD <u>Actuals</u>	FYE 2020 Approved <u>Budget</u>	FYE 2021 Proposed <u>Budget</u>	FYE 2021 Mayor's Proposed <u>Budget</u>	FYE 2021 Council Approved <u>Budget</u>
306 : STORM WATER UTILITY ENTERPRISE							
350 : REVENUE FR MONIES/PROPERTY							
435510 : STORM WATER UTILITY FEES	4,298,656	5,162,712	4,879,139	5,270,515	5,343,358	5,146,515	5,146,515
436110 : INTEREST EARNINGS REGULAR	52,524	70,886	43,024	0	0	0	0
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	4,351,180	5,233,598	4,922,163	5,270,515	5,343,358	5,146,515	5,146,515
370 : OTHER FINANCING SOURCES							
436901 : BOND PROCEEDS	514,000	513,000	485,000	485,000	609,000	609,000	609,000
SubTotal : 370 : OTHER FINANCING SOURCES	514,000	513,000	485,000	485,000	609,000	609,000	609,000
SubTotal : 306 : STORM WATER UTILITY ENTERPRISE	4,865,180	5,746,598	5,407,163	5,755,515	5,952,358	5,755,515	5,755,515
Grand Total	173,313,068	219,644,082	140,585,790	176,692,606	177,969,043	173,796,795	173,796,795

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

<u>Fund, Department, Account Class, Account Segment</u>	<u>FYE 2018 Actuals</u>	<u>FYE 2019 Actuals</u>	<u>FYE 2020 YTD Actuals</u>	<u>FYE 2020 Approved Budget</u>	<u>FYE 2021 Dept Budget Requests</u>	<u>FYE 2021 Mayor's Proposed Budget</u>	<u>FYE 2021 Council Approved Budget</u>
306 : STORM WATER UTILITY ENTERPRISE							
630 : STORM WATER UTILITY							
Salaries & Wages							
510110 : REGULAR SALARIES	1,658,957	1,656,245	1,083,094	1,699,736	1,705,894	1,705,894	1,705,894
510120 : OVERTIME	2,274	19,317	3,881	30,000	30,000	30,000	30,000
SubTotal : Salaries & Wages	1,661,231	1,675,562	1,086,975	1,729,736	1,735,894	1,735,894	1,735,894
Benefits							
510140 : FICA TAXES	119,028	123,002	79,109	132,325	132,796	132,796	132,796
510150 : RETIREMENT	222,478	246,052	168,943	269,147	287,464	287,464	287,464
510160 : INSURANCE	552,877	573,809	343,159	644,500	634,700	634,700	634,700
510170 : WORKMENS COMPENSATION	72,034	84,343	88,485	82,272	86,386	86,386	86,386
SubTotal : Benefits	966,417	1,027,206	679,696	1,128,244	1,141,346	1,141,346	1,141,346
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	524	624	105	1,000	1,000	1,000	1,000
520240 : DEPARTMENTAL SUPPLIES	28,251	33,963	20,079	34,900	35,200	35,200	35,200
520355 : DRAINAGE CONSTRUCTION MATERIALS	113,553	114,244	57,998	125,000	125,000	125,000	125,000
520410 : UNIFORMS & CLOTHING	9,242	4,733	2,094	12,000	12,000	12,000	12,000
520420 : RAIN CLOTHES-SAFETY SHOES	3,587	3,835	3,639	5,750	5,750	5,750	5,750
520490 : MEDICAL & LAB SUPPLIES	1,346	1,519	980	3,000	3,000	3,000	3,000
530231 : STORM DAMAGE	542,856	373,785	112,946	1,000,000	1,000,000	833,157	833,157
530270 : REPAIR MOBILE RADIO	0	0	0	500	500	500	500
530710 : GAS, OIL, LUBRICATION	64,404	78,122	47,997	75,000	75,000	75,000	75,000
530720 : TIRES AND TUBES	16,142	11,465	11,037	15,000	15,000	15,000	15,000
530730 : VEHICLE REPAIRS	157,740	191,481	103,680	130,000	150,000	150,000	150,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	885	1,686	562	2,040	2,890	2,890	2,890
540290 : TRAVEL	336	692	690	0	0	0	0
549150 : TRANSFER TO REVENUE BONDS FUND	510,000	510,000	0	510,000	510,000	510,000	510,000
550311 : LEASE-PRINCIPAL	271,777	326,128	283,557	366,690	407,227	407,227	407,227
550312 : LEASE-INTEREST	21,920	32,978	25,471	30,155	34,051	34,051	34,051
550630 : RENTED-LEASED EQUIPMENT	0	923	0	1,000	1,000	1,000	1,000
570640 : EMPLOYEE TRAINING	1,583	4,204	6,839	10,000	10,000	10,000	10,000

City of North Charleston
FYE 2021 Departmental Expenditure Budget Report
As of February 28, 2020

	FYE 2018	FYE 2019	FYE 2020	FYE 2020	FYE 2021	FYE 2021	FYE 2021
	Actuals	Actuals	YTD Actuals	Approved Budget	Dept Budget Requests	Mayor's Proposed Budget	Council Approved Budget
Fund, Department, Account Class, Account Segment							
570785 : PENSION LIABILITY EXPENSE	476,527	64,467	0	0	0	0	0
570786 : NET OPEB EXPENSE	1,543	23,859	0	0	0	0	0
570789 : DEPRECIATION EXPENSE	280,526	315,782	0	0	0	0	0
570790 : OTHER OPERATING EXPENSE	44,481	43,318	44,252	48,500	48,500	48,500	48,500
SubTotal : Operating Expenses	2,547,223	2,137,808	721,926	2,370,535	2,436,118	2,269,275	2,269,275
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	786,800	435,421	532,919	485,000	609,000	609,000	609,000
590850 : MACHINES & EQUIPMENT	0	0	43,626	42,000	30,000	0	0
SubTotal : Capital Outlay	786,800	435,421	576,545	527,000	639,000	609,000	609,000
SubTotal : 630 : STORM WATER UTILITY	5,961,671	5,275,997	3,065,142	5,755,515	5,952,358	5,755,515	5,755,515
SubTotal : 306 : STORM WATER UTILITY ENTERPRISE	5,961,671	5,275,997	3,065,142	5,755,515	5,952,358	5,755,515	5,755,515
Grand Total	180,822,819	211,749,334	140,710,887	176,692,606	182,804,276	173,796,795	173,796,795

City of North Charleston
Operational and Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
306-630-520230-00000-000 : PRINTING & OFFICE SUPPLY	1,000	1,000	1,000
PRINTING AND OFFICE SUPPLIES	1,000	1,000	1,000
FUNDS ARE USED TO PRINT INTERNAL	0	0	0
OPERATION FORMS AND ROUTINE OFFICE	0	0	0
SUPPLIES.	0	0	0
306-630-520240-00000-000 : DEPARTMENTAL SUPPLIES	35,200	35,200	35,200
DEPARTMENTAL SUPPLIES	30,000	30,000	30,000
PURCHASE OF MISC. SUPPLIES-GLOVES,	0	0	0
PERSONAL PROTECTIVE EQUIPMENT, ROUTINE	0	0	0
ITEMS OF OPERATIONAL NECESSITY, FIRE	0	0	0
EXTINGUISHERS, FIRST AID KITS, BOOKS	0	0	0
AND PUBLICATIONS, CHEMICALS AND CLEANERS	0	0	0
AND SMALL HAND TOOLS.	0	0	0
FOUR (4) STRING TRIMMERS TO REPLACE ONES	2,200	2,200	2,200
THAT ARE IN POOR CONDITION. @\$550/EA	0	0	0
FOUR (4) CHAIN SAWS TO REPLACE ONES THAT	1,400	1,400	1,400
ARE IN POOR CONDITION. @\$350/EA	0	0	0
ONE (1) CUTSAW TO REPLACE ONE THAT	1,600	1,600	1,600
IS IN POOR CONDITION. @\$1,600/EA	0	0	0
306-630-520355-00000-000 : DRAINAGE CONSTRUCTION MATERIALS	125,000	125,000	125,000
DRAINAGE CONSTRUCTION MATERIALS	125,000	125,000	125,000
MATERIALS FOR USE BY DRAINAGE CREW FOR	0	0	0
MAINT AND REPAIR OF DRAINAGE SYSTEMS IN	0	0	0
THE CITY.	0	0	0
306-630-520410-00000-000 : UNIFORMS & CLOTHING	12,000	12,000	12,000
UNIFORMS AND CLOTHING	12,000	12,000	12,000
AMOUNT REQUIRED TO OUTFIT STORM WATER	0	0	0

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Account Name Description	Amount Requested	Mayor Approved	Council Approved
STAFF WITH RENTAL UNIFORMS, JACKET	0	0	0
REPLACEMENTS, HATS, AND SIMILAR ITEMS.	0	0	0
306-630-520420-00000-000 : RAIN CLOTHES-SAFETY SHOES	5,750	5,750	5,750
RAIN CLOTHES AND SAFETY SHOES	5,750	5,750	5,750
AMOUNT REQUIRED TO OUTFIT STORM WATER	0	0	0
STAFF WITH SAFETY SHOES AND RAIN GEAR.	0	0	0
306-630-520490-00000-000 : MEDICAL & LAB SUPPLIES	3,000	3,000	3,000
MEDICAL AND LAB SUPPLIES	3,000	3,000	3,000
CDL AND ROUTINE ALCOHOL AND DRUG	0	0	0
TESTING, HBV INNOCULATIONS, AND FIRST	0	0	0
AID MEDICAL SUPPLY REPLACEMENT.	0	0	0
306-630-530231-00000-000 : STORM DAMAGE	1,000,000	833,157	833,157
STORMWATER DRAINAGE REPAIRS	1,000,000	833,157	833,157
306-630-530270-00000-000 : REPAIR MOBILE RADIO	500	500	500
REPAIR MOBILE RADIO	500	500	500
REPAIRS NOT COVERED BY SERVICE CONTRACT.	0	0	0
306-630-530710-00000-000 : GAS, OIL, LUBRICATION	75,000	75,000	75,000
GAS,OIL,LUBRICATION	75,000	75,000	75,000
TO SUPPORT ON GOING FUEL NEEDS FOR	0	0	0
VEHICLES AND EQUIPMENT ASSIGNED TO	0	0	0
THIS DIVISION.	0	0	0

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Account Name Description	Amount Requested	Mayor Approved	Council Approved
306-630-530720-00000-000 : TIRES AND TUBES	15,000	15,000	15,000
TIRES AND TUBES	15,000	15,000	15,000
TO SUPPORT ON GOING TIRE REPAIRS AND	0	0	0
REPLACEMENT FOR VEHICLES ASSIGNED TO	0	0	0
THIS DIVISION.	0	0	0
306-630-530730-00000-000 : VEHICLE REPAIRS	150,000	150,000	150,000
VEHICLE REPAIRS	150,000	150,000	150,000
TO SUPPORT ON GOING MAINT AND REPAIRS	0	0	0
FOR VEHICLES AND EQUIPMENT ASSIGNED TO	0	0	0
THIS DIVISION.	0	0	0
306-630-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	2,890	2,890	2,890
APWA MEMEBERSHIP	600	600	600
STAFF ENGINEERS (3) APWA MEMBERSHIPS	0	0	0
@ \$200/EA.	0	0	0
STAFF ENGINEEERS (2) ASCE MEMBERSHIPS	520	520	520
@ \$260/EA.	0	0	0
STAFF ENGINEER (2)-PE REGISTRATION	170	170	170
@ \$85/EA. EVERY OTHER YEAR (DUE THIS FY)	0	0	0
STAFF ENGINEERS (2)-SC ASSOC. OF	350	350	350
STORM WATER MANAGERS (SCASM) MEMBERSHIP	0	0	0
@ \$175/EA.	0	0	0
SUPT & ASST SUPT OF STREETS AND DRAINAGE	400	400	400
APWA MEMBERSHIP (2) @ \$200/EA.	0	0	0
SOUTHEASTERN STORMWATER ASSOCIATION	850	850	850
SESWA MEMBER FOR CITY-FEE BASED ON	0	0	0
CITY POPULATION.	0	0	0
306-630-549150-00000-000 : TRANSFER TO REVENUE BONDS FUND	510,000	510,000	510,000

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Account Name Description	Amount Requested	Mayor Approved	Council Approved
TRANSFER TO IPRB FUND	510,000	510,000	510,000
306-630-550311-00000-000 : LEASE-PRINCIPAL	407,227	407,227	407,227
LEASE PRINCIPAL PAYMENTS DUE	407,227	407,227	407,227
306-630-550312-00000-000 : LEASE-INTEREST	34,051	34,051	34,051
LEASE INTEREST-CURRENT SCHEDULED PMTS	34,051	34,051	34,051
306-630-550630-00000-000 : RENTED-LEASED EQUIPMENT	1,000	1,000	1,000
RENTED LEASED EQUIPMENT	1,000	1,000	1,000
RENTAL OF CONSTRUCTION SUPPORT	0	0	0
EQUIPMENT.	0	0	0
306-630-570640-00000-000 : EMPLOYEE TRAINING	10,000	10,000	10,000
EMPLOYEE TRAINING	10,000	10,000	10,000
FUNDS FOR MANDATORY TRAINING INCLUDING:	0	0	0
CONFINED SPACE, TRACKHOE, AND BACKHOE	0	0	0
TRAINING, SUPERVISORS TRAINING COURSES	0	0	0
TO COMPLY WITH EPA, STATE, AND FEDERAL	0	0	0
STANDARDS.	0	0	0
306-630-570790-00000-000 : OTHER OPERATING EXPENSE	48,500	48,500	48,500
MISC. OTHER OPERATING EXPENSES	3,000	3,000	3,000
CPW FIRE HYDRANT PERMITS	4,000	4,000	4,000
PERMITS REQUIRED TO ALLOW THE CITY TO	0	0	0
FILL WATER TANKS ON EQUIPMENT FROM THE	0	0	0
HYDRANTS-STREET SWEEPERS, STORM DRAIN	0	0	0
CLEANER/VACTOR, ETC.	0	0	0
NPDES ANNUAL PERMIT FEE	6,000	6,000	6,000

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Account Name Description	Amount Requested	Mayor Approved	Council Approved
ANNUAL PERMIT FEE FOR NPDES PHASE II PERMIT.	0	0	0
CAROLINA CLEAR ANNUAL PARTICIPATION ANNUAL COST UNDER EXISTING AGREEMENT TO CONTINUE PARTICIPATION IN THE CAROLINA CLEAR PROGRAM FOR STORM WATER POLLUTION CONTROL EDUCATION AND AWARENESS AS REQUIRED BY OUR NPDES PHASE II PERMIT.	35,000	35,000	35,000
CDL RENEWAL COST FOR ANTICIPATED CDL RENEWALS.	0	0	0
306-630-590840-00000-000 : AUTOMOTIVE EQUIPMENT	609,000	609,000	609,000
TRUCK, FLATBED DUMP - REPLACES UNIT 630-853, 2000 FLATBED DUMP WITH OVER 56,000 MILES.	65,000	65,000	65,000
TRUCK, FLATBED DUMP - REPLACES UNIT 630-831, 2008 FLATBED DUMP WITH OVER 125,000 MILES.	65,000	65,000	65,000
TRUCK, 15 CY DUMP - REPLACES UNIT 630-852, 1999 15 CY DUMP WITH OVER 78,000 MILES.	136,000	136,000	136,000
TRUCK, 15 CY DUMP - REPLACES UNIT 630-868, 2001 15 CY DUMP WITH OVER 81,000 MILES.	136,000	136,000	136,000
TRUCK, CREW CAB, 1 TON - REPLACES UNIT 630-863, 2009 PICKUP TRUCK WITH OVER 131,000 MILES.	42,000	42,000	42,000
TRACKLESS VEHICLE W/ BOOM FLAIL MOWER	165,000	165,000	165,000
306-630-590850-00000-000 : MACHINES & EQUIPMENT	30,000	0	0
SLASHBUSTER ATTACHMENT - HYDRAULIC DRIVEN CUTTING UNIT WILL CHIP SMALL	30,000	0	0

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TREES. MAY BE USED ON MULTIPLE PIECES	0	0	0
OF EQUIPMENT FOR CLEANING DITCHES AND	0	0	0
OVERGROWN LOCATIONS.	0	0	0