

CITY OF NORTH CHARLESTON

ANNUAL BUDGET

JULY 1, 2018 - JUNE 30, 2019



CITY OF NORTH CHARLESTON
NORTH CHARLESTON, SOUTH CAROLINA
46TH ANNUAL BUDGET
FISCAL YEAR 2018-2019

R. Keith Summey

Mayor

CITY COUNCIL

Mike A. Brown - District #1

Rhonda Jerome - District #2

Virginia Jamison - District #3

Ron Brinson - District #4

Todd Olds - District #5

Dorothy K. Williams- District #6

Samuel L. Hart - District #7

Robert N. King - District #8

Kenny Skipper - District #9

Michael Brown - District #10

APPROPRIATIONS BY ACTIVITY GENERAL FUND FISCAL YEAR 2018 - 2019

DEPARTMENT/ACTIVITY	NUMBER OF FT POSITIONS	PAYROLL COST	OPERATING AND CONTINGENCY	CAPITAL OUTLAY	TOTAL
Executive	19	\$2,486,747	\$170,270	\$ 0	\$2,657,017
Facilities	2	145,033	5,352,187	0	5,497,220
Council	12	547,072	82,000	0	629,072
Finance	11	1,097,641	80,709	0	1,178,350
Purchasing	5	416,234	36,049	0	452,283
Management Info. Systems	11	1,099,541	1,390,450	0	2,489,991
Municipal Court	13	1,067,847	110,000	0	1,177,847
Human Resources	9	875,475	197,933	0	1,073,408
Legal	4	504,750	641,750	0	1,146,500
Planning & Zoning	14	1,132,788	143,471	0	1,276,259
Code Enforcement	14	1,156,264	134,741	25,000	1,316,005
Community Promotions	0	0	0	0	0
Police	421	32,121,241	3,124,848	636,300	35,882,389
Fire	258	20,425,967	1,230,801	2,044,835	23,701,603
Building Inspection	18	1,552,464	55,413	23,500	1,631,377
Public Works Admin	11	1,219,290	275,648	28,000	1,522,938
Public Works Maintenance	66	3,976,255	2,315,423	270,650	6,562,328
Public Works Shop	22	1,679,951	77,185	0	1,757,136
Public Works Sanitation	65	3,843,861	1,412,000	394,800	5,650,661
Public Works Subtotal	164	10,719,357	4,080,256	693,450	15,493,063
Recreation and Parks	44	5,335,662	1,308,263	102,000	6,745,925
Cultural Arts	7	571,197	390,310	0	961,507
Fire Museum	2	348,086	194,914	0	543,000
Naval Complex	0	0	99,300	0	99,300
Special Projects	0	0	18,804,742	0	18,804,742
Contingency	0	0	250,000	0	250,000
TOTAL	1,028	\$81,603,366	\$37,878,407	\$3,525,085	\$123,006,858

Total number of full time authorized positions is 1,092 which includes 19 positions budgeted in Special Revenue Funds, and 45 positions budgeted in the Stormwater Utility Enterprise Fund.

City of North Charleston						
Budget Comparisons						
Revenues & Expenditures						
For the Year Ending June 30, 2019						
April 30, 2018						
			Mayor's		Council's	
	Original	Budget	Proposed	Mayor's	Proposed	Council's
	Budget	Requests	Increases	Proposed	Increases	Proposed
	2017-2018	2018-2019	(Decreases)	Budget	(Decreases)	Budget
GENERAL FUND:						
Revenues:						
Ad Valorem Taxes	\$49,050,000	\$50,750,000		\$50,750,000		\$50,750,000
Licenses & Permits	38,895,000	40,716,000		40,716,000		40,716,000
Federal Revenue	130,000	127,500		127,500		127,500
State Shared Rev.	19,600,808	20,290,258		20,290,258		20,290,258
Fines & Forfeitures	950,000	850,000		850,000		850,000
Interest & Rent	1,199,100	1,340,000		1,340,000		1,340,000
Charges for Services	3,752,444	3,618,500		3,618,500		3,618,500
Naval Complex Rev.	700,000	300,000		300,000		300,000
Other Revenues	1,531,000	1,644,600		1,644,600		1,644,600
Other Fin. Sources	3,564,000	0	3,370,000	3,370,000		3,370,000
Fund Balance Approp.	0	0		0		0
Total Revenues	\$119,372,352	\$119,636,858	\$3,370,000	\$123,006,858	\$0	\$123,006,858
Expenditures:						
Executive	\$2,277,455	\$2,657,017		\$2,657,017		\$2,657,017
City Hall Operations	5,443,494	5,624,220	(127,000)	\$5,497,220		5,497,220
City Council	597,239	629,072		\$629,072		629,072
Finance	1,228,315	1,178,350		\$1,178,350		1,178,350
Purchasing	438,929	452,283		\$452,283		452,283
IS	2,434,024	2,401,891	88,100	\$2,489,991		2,489,991
Municipal Court	1,240,013	1,177,847		\$1,177,847		1,177,847
Human Resources	1,094,989	1,128,459	(55,051)	\$1,073,408		1,073,408
Legal	1,094,232	1,146,500		\$1,146,500		1,146,500
Planning & Zoning	1,400,142	1,276,259		\$1,276,259		1,276,259
Code Enforcement	1,274,827	1,316,005		\$1,316,005		1,316,005
Community Promotions	0	0		\$0		0
Police	35,536,023	36,290,656	(408,267)	\$35,882,389		35,882,389
Fire	22,040,894	24,089,540	(387,937)	\$23,701,603		23,701,603
Building Inspection	1,635,685	1,631,377		\$1,631,377		1,631,377
Public Works Adm.	1,372,413	1,522,938		\$1,522,938		1,522,938
Public Works Maint.	6,687,414	6,644,528	(82,200)	\$6,562,328		6,562,328
Public Works Shop	1,682,402	1,757,136		\$1,757,136		1,757,136
Public Works Sanit.	5,529,032	5,994,260	(343,599)	\$5,650,661		5,650,661
Public Works Subtotal	15,271,261	15,918,862		15,493,063		15,493,063
Recreation	6,306,374	6,745,925		\$6,745,925		6,745,925
Cultural Arts	969,049	961,507		\$961,507		961,507
Fire Museum	502,633	543,000		\$543,000		543,000
Naval Base Complex	57,300	99,300		\$99,300		99,300
Special Projects	18,279,474	18,389,742	415,000	\$18,804,742		18,804,742
Contingency	250,000	250,000		250,000		250,000
Total Expenditures	\$119,372,352	\$123,907,812	(\$900,954)	\$123,006,858	\$0	\$123,006,858

City of North Charleston						
Budget Comparisons						
Revenues & Expenditures						
For the Year Ending June 30, 2019						
April 30, 2018						
	Original	Budget	Mayor's	Mayor's	Council's	Council's
	Budget	Requests	Proposed	Proposed	Proposed	Proposed
	2017-2018	2018-2019	(Decreases)	Budget	(Decreases)	Budget
ACCOMODATIONS TAX FUND:						
State Shared Rev.	\$2,846,000	\$2,983,000	\$0	\$2,983,000	\$0	\$2,983,000
Total Revenues	\$2,846,000	\$2,983,000	\$0	\$2,983,000	\$0	\$2,983,000
Contr. to Conv. & Vis. B.	\$804,000	\$847,500	\$0	\$847,500	\$0	\$847,500
Other Community Prom.	300,000	300,000	0	300,000	0	300,000
Trnsfr to Debt Serv Fd	1,742,000	1,835,500	0	1,835,500	0	1,835,500
Total Expenditures	\$2,846,000	\$2,983,000	\$0	\$2,983,000	\$0	\$2,983,000
PARKING FUND:						
Parking Revenues	\$863,267	\$839,661	\$0	\$839,661	\$0	\$839,661
Total Revenues	\$863,267	\$839,661	\$0	\$839,661	\$0	\$839,661
Contracted Services	\$219,223	\$219,223	\$0	\$219,223	\$0	\$219,223
Salaries & Benefits	418,520	437,138	0	437,138	0	437,138
Vehicle Expenses	13,200	13,500	0	13,500	0	13,500
Maintenance & Repairs	84,900	84,900	0	84,900	0	84,900
Utilities	39,800	39,800	0	39,800	0	39,800
Trnsfr to Debt Serv. Fd.	0	0	0	0	0	0
Other Operating Exp.	87,624	45,100	0	45,100	0	45,100
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$863,267	\$839,661	\$0	\$839,661	\$0	\$839,661
COL/CCTR/PAC OPERATING FUND:						
Interest Earnings	\$0	\$0	\$0	\$0	\$0	\$0
Operations Revenues	5,589,404	5,929,817	0	5,929,817	0	5,929,817
Trnsfr from General Fd	1,201,219	1,175,000	0	1,175,000	0	1,175,000
Trnsfr from Debt Ser Fd	0	0	0	0	0	0
Total Revenues	\$6,790,623	\$7,104,817	\$0	\$7,104,817	\$0	\$7,104,817
SMG Expenses	\$6,690,623	\$7,004,817	\$0	\$7,004,817	\$0	\$7,004,817
Other Operating Exp.	100,000	100,000	0	100,000	0	100,000
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$6,790,623	\$7,104,817	\$0	\$7,104,817	\$0	\$7,104,817

City of North Charleston						
Budget Comparisons						
Revenues & Expenditures						
For the Year Ending June 30, 2019						
April 30, 2018						
			Mayor's		Council's	
	Original	Budget	Proposed	Mayor's	Proposed	Council's
	Budget	Requests	Increases	Proposed	Increases	Proposed
	2017-2018	2018-2019	(Decreases)	Budget	(Decreases)	Budget
COPS HIRING GRANT FUND						
Federal Grant	\$630,044	\$88,364	\$0	\$88,364	\$0	\$88,364
Trnsfr from General Fd	210,061	618,549	0	618,549	0	618,549
Total Revenues	\$840,105	\$706,913	\$0	\$706,913	\$0	\$706,913
Personnel & Benefits	\$840,105	\$706,913	\$0	\$706,913	\$0	\$706,913
Other Operating Exp.	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$840,105	\$706,913	\$0	\$706,913	\$0	\$706,913
CITY ACCOMMODATIONS TAX FUND						
Interest Earnings	\$0	\$0	\$0	\$0	\$0	\$0
Hotel & Motel Tax	2,015,000	2,112,500	0	2,112,500	0	2,112,500
Total Revenues	\$2,015,000	\$2,112,500	\$0	\$2,112,500	\$0	\$2,112,500
Trnsfr to Conv Center	\$0	\$0	\$0	\$0	\$0	\$0
Trnsfr to Debt Serv. Fd.	\$2,015,000	\$2,112,500	\$0	\$2,112,500	\$0	\$2,112,500
Total Expenditures	\$2,015,000	\$2,112,500	\$0	\$2,112,500	\$0	\$2,112,500
VICTIMS ADVOCATE FUND						
Fines and Forfeitures	\$130,000	\$113,130	\$0	\$113,130	\$0	\$113,130
Interest Earnings	-	-	0	0	0	0
Transfer from G Fund	58,578	0	0	0	0	0
Total Revenues	\$188,578	\$113,130	\$0	\$113,130	\$0	\$113,130
Personnel & Benefits	\$149,425	\$83,227	\$0	\$83,227	\$0	\$83,227
Other Operating Exp.	39,153	29,903	0	29,903	0	29,903
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$188,578	\$113,130	\$0	\$113,130	\$0	\$113,130
OAK TERRACE PRESERVE TIF INFRASTRUCTURE FUND:						
Transfer from G Fund	\$0	\$0	\$0	\$0	\$0	\$0
Property Sales	1,350,000	0	0	0	0	0
Property Taxes	1,050,000	1,100,000	0	1,100,000	0	1,100,000
Total Revenues	\$2,400,000	\$1,100,000	\$0	\$1,100,000	\$0	\$1,100,000
Reduction of Bonds	\$975,000	\$1,040,000	\$0	\$1,040,000	\$0	\$1,040,000
Bond Interest	60,000	60,000	0	60,000	0	60,000
Operating Costs	1,365,000	0	0	0	0	0
Capital Costs	0	0	0	0	0	0
Total Expenditures	\$2,400,000	\$1,100,000	\$0	\$1,100,000	\$0	\$1,100,000

City of North Charleston						
Budget Comparisons						
Revenues & Expenditures						
For the Year Ending June 30, 2019						
April 30, 2018						
			Mayor's		Council's	
	Original	Budget	Proposed	Mayor's	Proposed	Council's
	Budget	Requests	Increases	Proposed	Increases	Proposed
	2017-2018	2018-2019	(Decreases)	Budget	(Decreases)	Budget
NAVY BASE TIF FUND						
Property Taxes	\$300,000	\$500,000	\$0	\$500,000	\$0	\$500,000
SC Railways Contribution	\$250,000	\$300,000	\$0	\$300,000	\$0	\$300,000
Interest Earnings	0	0	0	0	0	0
Total Revenues	\$550,000	\$800,000	\$0	\$800,000	\$0	\$800,000
Reduction of Bonds	\$175,000	\$180,000	\$0	\$180,000	\$0	\$180,000
Bond Interest	75,000	120,000	0	120,000	0	120,000
Transfer to Cap Proj Fund	300,000	500,000	0	500,000	0	500,000
Total Expenditures	\$550,000	\$800,000	\$0	\$800,000	\$0	\$800,000
SCDPS TRAFFIC ENFORCEMENT DUI GRANT FUND						
State Grant	\$0	\$213,450	\$0	\$213,450	\$0	\$213,450
Trnsfr from General Fd	0	0	0	0	0	0
Total Revenues	\$0	\$213,450	\$0	\$213,450	\$0	\$213,450
Personnel & Benefits	\$0	\$213,450	\$0	\$213,450	\$0	\$213,450
Other Operating Exp.	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$0	\$213,450	\$0	\$213,450	\$0	\$213,450
CHARLESTON COUNTY SRO GRANT FUND						
Local Grant	\$71,434	\$74,346	\$0	\$74,346	\$0	\$74,346
Trnsfr from General Fd	0	0	0	0	0	0
Total Revenues	\$71,434	\$74,346	\$0	\$74,346	\$0	\$74,346
Personnel & Benefits	\$71,434	\$74,346	\$0	\$74,346	\$0	\$74,346
Other Operating Exp.	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$71,434	\$74,346	\$0	\$74,346	\$0	\$74,346
SCDPS-CRIMINAL DOMESTIC VIOLENCE VICTIM ADVOCATE GRANT FUND						
Grant Revenues	\$61,178	\$13,238	\$0	\$13,238	\$0	\$13,238
Trnsfr from General Fd	0	3,309	0	3,309	0	3,309
Total Revenues	\$61,178	\$16,547	\$0	\$16,547	\$0	\$16,547
Personnel & Benefits	\$61,178	\$16,547	\$0	\$16,547	\$0	\$16,547
Other Operating Exp.	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Total Expenditures	\$61,178	\$16,547	\$0	\$16,547	\$0	\$16,547

City of North Charleston						
Budget Comparisons						
Revenues & Expenditures						
For the Year Ending June 30, 2019						
April 30, 2018						
			Mayor's		Council's	
	Original	Budget	Proposed	Mayor's	Proposed	Council's
	Budget	Requests	Increases	Proposed	Increases	Proposed
	2017-2018	2018-2019	(Decreases)	Budget	(Decreases)	Budget
G.O. DEBT SERVICE FUND:						
Fund Balance Approp.	\$0	\$0	\$0	\$0	\$0	\$0
Property Taxes	1,500,000	1,650,000	0	1,650,000	1,100,000	2,750,000
Interest Earnings	320,000	275,000	0	275,000	0	275,000
Dorchester County Cont	0	0	0	0	0	0
CPW Reimbursement	480,000	480,000	0	480,000	0	480,000
Trnsfr from General Fd	1,540,000	1,410,000	0	1,410,000	0	1,410,000
Total Revenues	\$3,840,000	\$3,815,000	\$0	\$3,815,000	\$1,100,000	\$4,915,000
Reduction of Bond Prin.	\$2,465,000	\$2,540,000	\$0	\$2,540,000	\$815,000	\$3,355,000
Fiscal Agent Fees	10,000	10,000	0	10,000	0	10,000
Bond Interest	1,365,000	1,265,000	0	1,265,000	285,000	1,550,000
Transfer to Col. Op. Fd.	0	0	0	0	0	0
Total Expenditures	\$3,840,000	\$3,815,000	\$0	\$3,815,000	\$1,100,000	\$4,915,000
COPS DEBT SERVICE FUND:						
Mini-Bottle Permits	275,000	275,000	0	275,000	0	275,000
Coliseum Ticket Chgs	225,000	0	0	0	0	0
Food & Beverage Tax	3,775,000	3,900,000	0	3,900,000	0	3,900,000
Interest Earnings	25,000	52,000	0	52,000	0	52,000
Charleston Cty Contr.	1,425,000	1,670,000	0	1,670,000	0	1,670,000
Hammons Contribution	80,000	0	0	0	0	0
Trnsfr from Parking Fd.	0	0	0	0	0	0
Trnsfr from Acc. Tx. Fd.	3,757,000	3,948,000	0	3,948,000	0	3,948,000
Trnsfr from Adm. Tx. Fd.	0	0	0	0	0	0
Fund Balance Approp.	1,804,930	1,740,930	0	1,740,930	0	1,740,930
Total Revenues	\$11,366,930	\$11,585,930	\$0	\$11,585,930	\$0	\$11,585,930
Reduction of Bond Prin.	\$6,685,000	\$7,160,000	\$0	\$7,160,000	\$0	\$7,160,000
Trnsfr to General Fund	0	0	0	0	0	0
Fiscal Agent Fees	20,000	20,000	0	20,000	0	20,000
Bond Interest	4,661,930	4,405,930	0	4,405,930	0	4,405,930
Bond Issuance Costs	0	0	0	0	0	0
Total Expenditures	\$11,366,930	\$11,585,930	\$0	\$11,585,930	\$0	\$11,585,930
INSTALLMENT PURCHASE REVENUE BOND DEBT SERVICE FUND						
Fund Balance Approp.	\$0	\$0	\$0	\$0	\$0	\$0
Property Taxes	2,000,000	2,000,000	0	2,000,000	0	2,000,000
Interest Earnings	0	0	0	0	0	0
Dorchester County Cont	0	0	0	0	0	0
Transfer from SWU Fund	510,000	510,000	0	510,000	0	510,000
Trnsfr from General Fd	1,000,000	1,000,000	0	1,000,000	0	1,000,000
Total Revenues	\$3,510,000	\$3,510,000	\$0	\$3,510,000	\$0	\$3,510,000
Reduction of Bond Prin.	\$1,485,000	\$1,555,000	\$0	\$1,555,000	\$0	\$1,555,000
Fiscal Agent Fees	10,000	10,000	0	10,000	0	10,000
Bond Interest	2,015,000	1,945,000	0	1,945,000	0	1,945,000
Total Expenditures	\$3,510,000	\$3,510,000	\$0	\$3,510,000	\$0	\$3,510,000

City of North Charleston						
Budget Comparisons						
Revenues & Expenditures						
For the Year Ending June 30, 2019						
April 30, 2018						
			Mayor's		Council's	
	Original	Budget	Proposed	Mayor's	Proposed	Council's
	Budget	Requests	Increases	Proposed	Increases	Proposed
	2017-2018	2018-2019	(Decreases)	Budget	(Decreases)	Budget
GOLF COURSE ENTERPRISE FUND:						
Fund Balance Approp.	\$0	\$0	\$0	\$0	\$0	\$0
Greens Fees	844,944	840,347	0	840,347	0	840,347
Golf Cart Rental Rev.	461,006	462,789	0	462,789	0	462,789
Practice Range Rev.	79,239	86,855	0	86,855	0	86,855
Commission on Sales	30,000	0	0	0	0	0
Miscellaneous Rev.	15,000	15,000	0	15,000	0	15,000
Food & Beverage Rev.	580,400	638,440	0	638,440	0	638,440
Lease Proceeds	0	0	0	0	0	0
Trnsfr from General Fd.	1,039,239	1,058,500	0	1,058,500	0	1,058,500
Total Revenues	\$3,049,828	\$3,101,931	\$0	\$3,101,931	\$0	\$3,101,931
Salaries & Benefits	\$1,022,015	\$1,082,137	\$0	\$1,082,137	\$0	\$1,082,137
Insurance	18,000	18,000	0	18,000	0	18,000
Fiscal Agent Fees	10,000	10,000	0	10,000	0	10,000
Food & Beverage COGS	164,202	180,622	0	180,622	0	180,622
Food & Beverage Op. Ex.	75,299	80,236	0	80,236	0	80,236
Reduction of Bonds	665,000	690,000	0	690,000	0	690,000
Bond Interest	275,000	210,000	0	210,000	0	210,000
Other Clubhouse Exps.	264,445	266,424	0	266,424	0	266,424
Golf Course Maint.	318,867	332,012	0	332,012	0	332,012
Management Expense	84,000	84,000	0	84,000	0	84,000
Capital Outlay	153,000	148,500	0	148,500	0	148,500
Total Expenditures	\$3,049,828	\$3,101,931	\$0	\$3,101,931	\$0	\$3,101,931
STORMWATER UTILITY ENTERPRISE FUND						
Fund Balance Approp.	\$0	\$0	\$0	\$0	\$0	\$0
Stormwater Utility Fees	3,999,433	4,024,473	0	4,024,473	1,000,000	5,024,473
Interest Earnings	0	0	0	0	0	0
Trnsfr from General Fd.	0	0	0	0	0	0
Bond/Lease Proceeds	514,000	513,000	0	513,000	0	513,000
Total Revenues	\$4,513,433	\$4,537,473	\$0	\$4,537,473	\$1,000,000	\$5,537,473
Salaries & Benefits	\$2,784,374	\$2,736,561	\$0	\$2,736,561	\$0	\$2,736,561
Operating Expenses	1,215,059	1,287,912	0	1,287,912	1,000,000	2,287,912
Transfer to IPRB Fund	0	0	0	0	0	0
Capital Outlay	514,000	513,000	0	513,000	0	513,000
Total Expenditures	\$4,513,433	\$4,537,473	\$0	\$4,537,473	\$1,000,000	\$5,537,473
Totals	\$162,278,728	\$166,522,510	(\$900,954)	\$165,621,556	\$2,100,000	\$167,721,556

City of North Charleston										
Personnel Forecast									Dept. %	Dept. %
For the Fiscal Year Ending June 30, 2019									of Emp.	of \$
Department	Positions	Salaries	Overtime	FICA	Retirement	Insurance	W/Comp	Total	to Total	to Total
Executive	19	\$1,814,090	\$0	\$138,778	\$264,132	\$265,500	\$4,247	\$2,486,747	1.74%	2.90%
Facilities	2	\$91,484	\$1,000	\$7,093	\$13,438	\$29,500	\$2,518	\$145,033	0.18%	0.17%
Council/City Clerk	12	\$302,184	\$0	\$23,117	\$43,998	\$177,000	\$773	\$547,072	1.10%	0.64%
Finance	11	\$764,225	\$0	\$58,463	\$111,271	\$162,250	\$1,432	\$1,097,641	1.01%	1.28%
Purchasing	5	\$279,678	\$0	\$21,395	\$40,721	\$73,750	\$690	\$416,234	0.46%	0.48%
MIS	11	\$753,817	\$0	\$57,677	\$109,520	\$177,250	\$1,277	\$1,099,541	1.01%	1.28%
Municipal Court	13	\$710,577	\$5,000	\$54,742	\$104,188	\$191,750	\$1,590	\$1,067,847	1.19%	1.24%
Human Resources	9	\$606,917	\$0	\$46,429	\$88,367	\$132,750	\$1,012	\$875,475	0.82%	1.02%
Legal	4	\$364,100	\$0	\$27,854	\$53,013	\$59,000	\$783	\$504,750	0.37%	0.59%
Planning & Zoning	14	\$768,689	\$0	\$58,805	\$111,921	\$191,750	\$1,623	\$1,132,788	1.28%	1.32%
Code Enforcement	14	\$756,670	\$0	\$57,885	\$110,171	\$221,250	\$10,288	\$1,156,264	1.28%	1.35%
Police	421	\$19,965,526	\$550,000	\$1,569,438	\$ 3,536,877	\$6,014,250	\$485,150	\$32,121,241	38.55%	37.41%
Fire	258	\$12,204,375	\$900,000	\$1,002,485	\$ 2,259,194	\$3,536,250	\$523,663	\$20,425,967	23.63%	23.79%
Building Inspections	18	\$1,030,577	\$0	\$78,839	\$150,052	\$280,250	\$12,746	\$1,552,464	1.65%	1.81%
Public Works Admin	11	\$854,672	\$0	\$65,382	\$124,440	\$162,250	\$12,546	\$1,219,290	1.01%	1.42%
Public Works Maint	66	\$2,395,135	\$19,000	\$184,681	\$351,498	\$914,500	\$111,441	\$3,976,255	6.04%	4.63%
Public Works Shop	22	\$1,065,056	\$14,000	\$82,548	\$157,111	\$339,250	\$21,986	\$1,679,951	2.01%	1.96%
Public Works Sanitation	65	\$2,182,701	\$50,000	\$172,714	\$328,721	\$938,250	\$171,475	\$3,843,861	5.95%	4.48%
	164	\$ 6,497,564	\$ 108,000	\$ 505,326	\$ 961,770	\$ 2,404,250	\$ 317,447	\$10,719,357		
Parks & Recreation	44	\$3,797,818	\$10,000	\$291,298	\$552,962	\$634,250	\$49,334	\$5,335,662	4.03%	6.21%
Cultural Arts	7	\$373,600	\$7,500	\$29,154	\$54,396	\$103,250	\$3,297	\$571,197	0.64%	0.67%
Fire Museum	2	\$256,643	\$2,000	\$19,786	\$37,367	\$29,500	\$2,790	\$348,086	0.18%	0.41%
Total General Fund	1028	\$51,273,534	\$1,581,500	\$4,043,563	\$8,594,158	\$15,118,750	\$1,420,660	\$81,603,366	94.14%	95.03%
Special & Grant Funds:										
Parking Operations	3	\$319,924	\$0	\$24,474	\$46,581	\$44,250	\$1,909	\$437,138	0.27%	0.51%
COPS Hiring Grant	10	\$426,902	\$0	\$32,658	\$73,598	\$147,500	\$26,255	\$706,913	0.92%	0.82%
Victims Advocate	1	\$55,736	\$0	\$4,264	\$8,115	\$14,750	\$362	\$83,227	0.09%	0.10%
Chas Co SRO Grant	1	\$46,807	\$0	\$3,581	\$8,070	\$14,750	\$1,138	\$74,345	0.09%	0.09%
SCDPS Criminal Dom. Viol. Vic. Adv. Grant	1	\$10,494	\$0	\$803	\$1,528	\$3,687	\$35	\$16,547	0.09%	0.02%
SCDPS Impaired DUI Grant	3	\$132,981	\$0	\$10,173	\$22,926	\$44,250	\$3,120	\$213,450	0.27%	0.25%
Total Grant Funds	19	\$992,844	\$0	\$75,953	\$160,817	\$269,187	\$32,819	\$1,531,620	1.74%	1.78%
Enterprise Funds:										
Stormwater Utility (PW)	45	\$1,658,199	\$10,000	\$127,617	\$242,890	\$619,500	\$78,355	\$2,736,561	4.12%	3.19%
Grand Total For 2019	1092	\$53,924,577	\$1,591,500	\$4,247,133	\$8,997,865	\$16,007,437	\$1,531,834	\$85,871,547	100.00%	100.00%

City of North Charleston
 Requested Assets that qualify for Lease
 For the Budget Year Ending June 30, 2019

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Requested Cost</u>
Code	Truck	1	\$25,000
Police	In Car Cameras and radios, laptops		\$636,000
Fire	Fire Ladder Truck & equipment	1	\$1,113,500
Fire	Fire Pumper Truck & equipment	1	\$706,500
Fire	Trucks for inspectors	3	\$70,500
Building Insp.	Truck/SUV	1	\$23,500
Public Works - 620	Truck/SUV	1	\$28,000
Public Works - 621	3/4 Ton PU Truck	3	\$97,500
Public Works - 621	1/2 Ton PU Truck	4	\$107,500
Public Works - 621	Zero Turn Mowers	3	\$42,500
Public Works - 621	Forklift	1	\$22,500
Public Works - 637	Transfer Truck	3	\$311,000
Public Works - 637	Trash Trailers	2	\$84,000
Recreation	Truck/SUV	2	\$40,000
Recreation	Van	2	\$62,000
SWU	Excavator	1	\$350,000
	Dump Truck	1	\$135,000
	Truck/SUV	1	\$28,000
			<u>\$3,883,000</u>

<u>Lease Costs</u>	<u>Asset Cost</u>	<u>Annual Lease</u>	<u>3 Qtrs. Budget</u>
5 year	\$1,118,000	\$225,000	\$168,750
7 year	\$945,000	\$135,000	\$101,250
10 year	\$1,820,000	\$185,000	\$138,750
	<u>\$3,883,000</u>	<u>\$545,000</u>	<u>\$408,750</u>
General Fund	\$3,370,000	\$455,000	\$341,250
Golf Course	\$0	\$0	\$0
SWU	\$513,000	\$90,000	\$67,500
Total	<u>\$3,883,000</u>	<u>\$545,000</u>	<u>\$408,750</u>

ORDINANCE NO. 2018-

AN ORDINANCE

ADOPTING A BILL TO BE ENTITLED "THE BUDGET ORDINANCE OF THE CITY OF NORTH CHARLESTON, SOUTH CAROLINA, FISCAL YEAR ENDING JUNE 30, 2019.

IT IS FOUND BY THE CITY COUNCIL OF NORTH CHARLESTON THAT:

THE VARIOUS COMMITTEES OF CITY COUNCIL, AS WELL AS THE WHOLE COUNCIL HAVE STUDIED SOURCES OF REVENUE AVAILABLE TO THE CITY FOR THE FISCAL YEAR 2018-2019, AND NEEDED EXPENDITURES TO MAINTAIN THE PROGRESSIVE POSTURE OF THE CITY GOVERNMENT AND ALLOW IT TO CONTINUE PROVIDING A HIGHER LEVEL OF SERVICES FOR THE CITIZENS THEREOF.

THE CITY COUNCIL HAS DETERMINED THAT A LEVY OF NINETY-SEVEN (97.0) MILLS IS REQUIRED FOR GENERAL PURPOSES AS RESPECTING THE PLANNING, ZONING, CODE ENFORCEMENT, BONDED INDEBTEDNESS AND ORDER OF THE CITY AND IS NECESSARY AND PROPER FOR THE SECURITY, WELFARE AND CONVENIENCE OF THE CITY TO PRESERVE THE HEALTH, PEACE, ORDER AND GOOD GOVERNMENT THEREIN IN THE CITY OF NORTH CHARLESTON FOR FISCAL YEAR ENDING JUNE 30, 2019.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL, OF THE CITY OF NORTH CHARLESTON, IN COUNCIL ASSEMBLED:

Section 1.

There is hereby adopted by the City Council of the City of North Charleston, South Carolina, a "Budget of the City of North Charleston, South Carolina, Fiscal Year 2018-2019", which budget constitutes the estimated income and expenses for the fiscal year 2018-2019, commencing July 1, 2018 and ending June 30, 2019, and is hereby stated to be as follows;

Section 2

Nothing contained in the within budget ordinance shall prevent the Mayor of the City of North Charleston from transferring funds from one budget item within a department to another line item within the same department as the need may arise. Transfers between departments require Council approval.

Section 3.

In order to provide revenue for the general welfare of the inhabitants of the City of North Charleston and for general public purposes and to supply the budget herein adopted, there is hereby assessed against all real estate and personal property, lying within the corporate limits of such city (including all bonds and stock of banks, insurance companies and other corporations and the real estate of church and school associations from which church and school associations draw a revenue or which is intended to be rented out for such purpose, except such as is exempt from taxation under the constitution and laws of the State and City Ordinance) and the assessed value thereof as found by the Assessors and Auditors of the Counties of Charleston, Berkeley and Dorchester, a levy of EIGHTY-EIGHT (88.0) MILLS for General Purposes, and a levy of NINE (9) MILLS for Debt Service for the Fiscal Year 2018-2019.

Section 4.

The within Ordinance to become effective July 1, 2018 upon its ratification by City Council.

Ordained in City Council this
_____ day of _____ in the Year
of our Lord, 2018, and in the
241st Year of the Independence of
The United States of America.

R. KEITH SUMMEY
MAYOR

ATTEST:

MUNICIPAL CLERK

APPROVED AS TO FORM:

LEGAL COUNSEL

**CITY OF NORTH CHARLESTON
2018-2019 BUDGET**

TABLE OF CONTENTS

General Fund Revenues.....	1
Executive	5
Facilities	9
City Council/Clerk.....	16
Finance	20
Purchasing	26
Information Systems.....	31
Municipal Court.....	36
Human Resources	40
Legal	51
Planning and Zoning	55
Code Enforcement	59
Community Promotions.....	65
Police	68
Fire	88
Building Inspection	100
Public Works Administrative Division	106
Public Works Maintenance Division.....	114
Public Works Shop Division	137
Public Works Sanitation Division	144
Recreation	151
Cultural Arts	166
Fire Museum.....	172
Naval Complex.....	177
Special Projects	180
Contingency.....	190
State Accommodations Tax Fund	192
Parking Fund	196
Coliseum Operating Fund.....	202
Cops Hiring Grant Fund.....	208
City Accommodations Tax Fund.....	211
SCDPS Impaired Driving Measures Grant.....	214
Victims Advocate Fund.....	217
Oak Terrace Preserve Tax Increment Financing Fund.....	222
Navy Base TIF Fund	225
Charleston County School District SRO Agreement.....	228
SCDPS-Criminal Domestic Violence Victim Advocate Fund.....	231
General Obligation Bonds - Debt Service Fund.....	234
COPS Bonds - Debt Service Fund.....	238
Installment Purchase Revenue Bonds-Debt Service Fund.....	242
Golf Course Enterprise Fund.....	246
Stormwater Utility Fund.....	258
All Personnel Requests.....	268

City of North Charleston
FYE 2019 Revenue Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Approved</u>	<u>FYE 2019 Budget Proposed</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
001 : GENERAL FUND							
310 : PROPERTY TAXES AND PENALTY							
431110 : CURRENT PROPERTY TAXES	36,517,969	37,620,048	44,799,411	47,300,000	48,900,000	48,900,000	48,900,000
431111 : DELINQUENT TAXES	1,545,818	1,430,618	723,417	1,650,000	1,700,000	1,700,000	1,700,000
431115 : LESS: ROLL BACK CREDIT	0	0	0	(6,400,000)	(6,600,000)	(6,600,000)	(6,600,000)
431141 : PAYMENT IN LIEU OF TAXES	5,912,279	7,628,630	6,420,225	6,500,000	6,750,000	6,750,000	6,750,000
SubTotal : 310 : PROPERTY TAXES AND PENALTY	43,976,066	46,679,296	51,943,053	49,050,000	50,750,000	50,750,000	50,750,000
320 : LICENSES & PERMITS							
432110 : BUILDING PERMITS	2,633,909	2,689,388	2,329,306	2,425,000	2,866,000	2,866,000	2,866,000
432120 : CONTRACTOR LICENSE FEE	32,973	7,846	195	30,000	30,000	30,000	30,000
432177 : BUSINESS LICENSE & PERMIT	24,650,657	26,228,352	18,764,752	26,100,000	28,380,000	28,380,000	28,380,000
432178 : BUS. LICENSE PEN.	41,657	78,160	37,786	40,000	40,000	40,000	40,000
436930 : FRANCHISE SC ELECT & GAS	8,134,949	7,518,045	0	8,500,000	7,800,000	7,800,000	7,800,000
436931 : FRANCHISES-COMM. CO.	551,198	460,717	503,926	550,000	500,000	500,000	500,000
436940 : FRANCHISE-BENCHES,TV,ETC	990,841	1,009,469	684,063	1,250,000	1,100,000	1,100,000	1,100,000
SubTotal : 320 : LICENSES & PERMITS	37,036,184	37,991,977	22,320,028	38,895,000	40,716,000	40,716,000	40,716,000
330 : INTERGOVERNMENTAL-FEDERAL							
433132 : FED. DISASTER (FEMA)	0	984,652	0	0	0	0	0
433136 : JUSTICE DEPT DEA TASK FORCE	9,471	7,049	7,447	10,000	7,500	7,500	7,500
433145 : JUSTICE DEPT GRANT-VESTS	12,538	0	0	0	0	0	0
433146 : FBI VIOLENT GANG TASK FORCE	23,422	8,158	7,045	0	0	0	0
433161 : JUSTICE DEPT HOMELAND SEC OT GRANT	0	1,816	9,226	0	0	0	0
433163 : SECRET SERVICE TASK FORCE	1,962	0	0	0	0	0	0
433164 : MASHALS TASK FORCE	2,014	2,110	5,278	0	0	0	0
433171 : CUSTOMS TASK FORCE AGREEMENT	3,530	2,147	0	0	0	0	0
433190 : TRANSFERS FROM HOME	8,706	0	0	0	0	0	0
433192 : TRANSFERS FROM CD	3,854	0	0	0	0	0	0
433233 : FEMA SAFER GRANT	0	52,888	0	0	0	0	0

City of North Charleston
FYE 2019 Revenue Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Approved	FYE 2019 Budget Proposed	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
434750 : SUMMER FEEDING PROGRAM	129,497	103,296	63,114	120,000	120,000	120,000	120,000
SubTotal : 330 : INTERGOVERNMENTAL-FEDERAL	194,994	1,162,116	92,110	130,000	127,500	127,500	127,500
335 : INTERGOVERNMENTAL - STATE							
433184 : SCPRT STAR GRANT REIMBURSEMENT	0	50,000	0	0	0	0	0
433413 : PALMETTO PRIDE GRANT	0	11,200	0	0	0	0	0
433416 : PARKS, REC & TOURISM GRANT	28,544	30,310	8,671	25,000	25,000	25,000	25,000
433507 : STATE SHARED REVENUES	2,102,705	2,207,534	2,177,656	2,100,000	2,100,000	2,100,000	2,100,000
433516 : HOTEL & MOTEL TAX	148,350	150,439	140,210	159,000	166,250	166,250	166,250
433517 : MERCHANTS INVENT.TAX REIMB	408,808	408,808	408,808	408,808	408,808	408,808	408,808
433518 : PARD GRANT	15,019	0	11,187	8,000	65,200	65,200	65,200
433520 : LOCAL OPTION SALES TAX	11,759,175	12,296,029	8,290,271	13,100,000	13,600,000	13,600,000	13,600,000
433528 : FOOD AND BEVERAGE TAX	3,533,891	3,645,889	2,731,818	3,775,000	3,900,000	3,900,000	3,900,000
434786 : SC ARTS COMM GRANT	27,767	25,391	0	25,000	25,000	25,000	25,000
434794 : YOUTH DEMONSTRATION GRANT PROJECT	15,266	0	0	0	0	0	0
SubTotal : 335 : INTERGOVERNMENTAL - STATE	18,039,525	18,825,600	13,768,621	19,600,808	20,290,258	20,290,258	20,290,258
340 : FINES AND FORFIETURES							
435110 : POLICE COURT FINES	1,143,626	848,550	623,654	950,000	850,000	850,000	850,000
SubTotal : 340 : FINES AND FORFIETURES	1,143,626	848,550	623,654	950,000	850,000	850,000	850,000
350 : REVENUE FR MONIES/PROPERTY							
436110 : INTEREST EARNINGS REGULAR	64,740	84,682	76,001	50,000	90,000	90,000	90,000
436220 : RENTAL POOLS/BUILDINGS	106,287	116,402	108,023	110,000	115,000	115,000	115,000
436221 : RENTAL - SENATOR OFFICE	45,534	44,371	36,976	44,400	45,000	45,000	45,000
436222 : RENTAL-LEGAL DEPARTMENT	13,950	15,864	16,410	19,700	20,000	20,000	20,000
436223 : RIVERFRONT SPECIAL EVENTS LAWN	21,390	122,906	145,370	25,000	100,000	100,000	100,000
436224 : RENTAL - NAVY BASE CHAPEL	0	8,566	7,956	0	0	0	0
436225 : RENTAL - QUARTERS K	61,641	62,922	20,095	75,000	75,000	75,000	75,000
436230 : RENTAL - OLD CITY HALL	850,609	871,981	594,651	850,000	890,000	890,000	890,000
436250 : RENTAL-ARTS CENTER	22,937	5,690	4,995	25,000	5,000	5,000	5,000

City of North Charleston
FYE 2019 Revenue Budget Report
As of April 30, 2018

	FYE 2016	FYE 2017	FYE 2018	FYE 2018	FYE 2019	FYE 2019	FYE 2019
	Actuals	Actuals	YTD	Budget	Budget	Mayor	Council
<u>Fund, Account Class, Account Segment</u>	<u>Actuals</u>	<u>Actuals</u>	<u>Actuals</u>	<u>Approved</u>	<u>Proposed</u>	<u>Proposed</u>	<u>Approved</u>
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	1,187,088	1,333,384	1,010,477	1,199,100	1,340,000	1,340,000	1,340,000
355 : CHARGES FOR SERVICES							
434110 : POLICE ACCIDENT REPORTS	64,677	59,409	45,249	75,000	60,000	60,000	60,000
434121 : PUBLIC SERVICE DIST.	1,259,579	1,295,011	1,033,737	1,471,444	1,300,000	1,300,000	1,300,000
434122 : COOPER RIVER PARKS & PLAYGROUND CONTRACT	190,114	194,637	177,378	200,000	195,000	195,000	195,000
434124 : LOCAL ACCOMODATIONS TAX	995,076	1,076,509	781,308	1,085,000	1,137,500	1,137,500	1,137,500
434125 : SC DEPT OF TRANSPORTATION REIMBURSEMENT	83,800	82,601	25,000	75,000	80,000	80,000	80,000
434126 : CCSD REIMBURSEMENT	232,500	241,500	248,745	225,000	225,000	225,000	225,000
434150 : REFUNDS FOR SERVICES	199,884	251,806	207,094	250,000	250,000	250,000	250,000
434712 : ADULT ATHLETIC PROGRAM	760	6,360	3,200	5,000	5,000	5,000	5,000
434714 : YOUTH REGISTRATION FEES	91,358	87,071	86,924	90,000	90,000	90,000	90,000
434720 : SWIMMING POOLS	60,067	72,070	54,855	60,000	60,000	60,000	60,000
434770 : N CHARLESTON CERAMICS	4,172	3,706	1,771	4,000	4,000	4,000	4,000
434780 : RECREATION PROGRAMS	121,574	145,377	88,919	140,000	140,000	140,000	140,000
434781 : BASEBALL	5,250	9,455	17,655	10,000	10,000	10,000	10,000
434783 : WESCOTT PARK CONCESSIONS	60,776	36,214	26,285	60,000	60,000	60,000	60,000
434788 : RESELL ITEMS	1,181	3,638	163	2,000	2,000	2,000	2,000
SubTotal : 355 : CHARGES FOR SERVICES	3,370,768	3,566,869	2,747,957	3,752,444	3,618,500	3,618,500	3,618,500
360 : OTHER REVENUES							
434765 : FIRE MUSEUM TICKET SALES	61,536	64,154	53,831	65,000	65,000	65,000	65,000
434766 : FIRE MUSEUM GIFT SHOP SALES	57,774	55,207	34,103	45,000	55,000	55,000	55,000
434784 : FUND RAISING & PROGRAMS	14,090	14,734	11,527	15,000	15,000	15,000	15,000
436910 : GENERAL AUCTION	1,193,537	413,455	2,377,205	500,000	500,000	500,000	500,000
436945 : NAVAL COMPLEX REVENUE	1,503,078	1,259,519	578,364	700,000	300,000	300,000	300,000
436948 : MIRACLE LEAGUE DONATIONS	0	0	31,944	0	0	0	0
436949 : BUSINESS EXPO REVENUES	720	7,321	39,229	0	0	0	0
436951 : VENDING MACHINES-RECREATION	2,243	3,153	1,266	4,000	4,000	4,000	4,000
436954 : DONATIONS AND CONTRIBUTIONS	20,000	0	30,000	0	0	0	0
436960 : REVENUE MISCELLANEOUS	590,981	252,197	93,050	400,000	403,600	403,600	403,600

City of North Charleston
FYE 2019 Revenue Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016</u> <u>Actuals</u>	<u>FYE 2017</u> <u>Actuals</u>	<u>FYE 2018</u> <u>YTD</u> <u>Actuals</u>	<u>FYE 2018</u> <u>Budget</u> <u>Approved</u>	<u>FYE 2019</u> <u>Budget</u> <u>Proposed</u>	<u>FYE 2019</u> <u>Mayor</u> <u>Budget</u> <u>Proposed</u>	<u>FYE 2019</u> <u>Council</u> <u>Budget</u> <u>Approved</u>
436965 : DISCOUNTS EARNED REVENUE	1,072	1,519	974	2,000	2,000	2,000	2,000
436966 : DORCHESTER COUNTY CONTRIBUTION	0	25,000	61,040	0	0	0	0
436976 : CARTA CONTRIBUTION	0	721,237	1,501,794	0	0	0	0
436981 : INSURANCE REIMBURSEMENT	414,881	564,014	427,639	400,000	500,000	500,000	500,000
436992 : CHARLESTON COUNTY CONTRIBUTION	135,486	101,887	137,599	100,000	100,000	100,000	100,000
SubTotal : 360 : OTHER REVENUES	3,993,958	3,483,397	5,379,565	2,231,000	1,944,600	1,944,600	1,944,600
 370 : OTHER FINANCING SOURCES							
436901 : BOND PROCEEDS	4,086,500	4,082,000	3,564,000	3,564,000	0	3,370,000	3,370,000
SubTotal : 370 : OTHER FINANCING SOURCES	4,086,500	4,082,000	3,564,000	3,564,000	0	3,370,000	3,370,000
SubTotal : 001 : GENERAL FUND	113,028,709	117,971,684	101,449,382	119,372,352	119,636,858	123,006,858	123,006,858

EXECUTIVE DEPARTMENT

DEPARTMENT NARRATIVE

The Mayor is the chief executive of the City government under the Mayor/Council form of government. The Mayor is the chief administrative officer, responsible to City Council for the administration of all affairs placed in his charge under the City charter, City ordinances and State laws.

DEPARTMENT OBJECTIVES

1. The Mayor, as the Chief Executive Officer of the City, presides over meetings of the City Council and serves as the head of the City.
2. He represents the City in formal capacity at all meetings, gatherings, and functions called upon.
3. He provides leadership and takes issues to the people.
4. He marshals public interest and support for municipal activities.
5. He recommends legislation to the City Council.
6. He encourages programs for the physical, economic, social and cultural development of the City.
7. He directs the supervision of all municipal agencies.
8. He prepares and submits the annual operating budget and capital outlay program to the City Council.
9. He submits necessary financial reports and statistical data to City Council.

PERSONNEL

1 Mayor	1 Mayor's Assistant for Development P/T
2 Special Assistant to the Mayor	1 Grants Coordinator/School Liason
1 Director of Executive Office Operations	1 Tourism/Marketing Assistant
1 Tourism Coordinator	1 Graphic Art Coordinator
2 Special Event Project Coor/Naval Base	1 Senior Services Manager
1 Economic Development Director	1 Economic Development Manager P/T
2 Project Manager	1 Compliance Officer
1 Emergency Preparedness Coordinator	1 Office Support Specialist
1 Communications Coordinator	1 Custodian P/T
1 Senior Services Assistant	1 Special Events Assistant P/T
1 Community Liason P/T	

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 <u>Actuals</u>	FYE 2017 <u>Actuals</u>	FYE 2018 YTD <u>Actuals</u>	FYE 2018 Budget <u>Adopted</u>	FYE 2019 Departmental Budget <u>Requests</u>	FYE 2019 Mayor Budget <u>Proposed</u>	FYE 2019 Council Budget <u>Approved</u>
001 : GENERAL FUND							
401 : EXECUTIVE							
Salaries & Wages							
510110 : REGULAR SALARIES	1,531,280	1,644,930	1,317,611	1,536,996	1,814,090	1,814,090	1,814,090
SubTotal : Salaries & Wages	1,531,280	1,644,930	1,317,611	1,536,996	1,814,090	1,814,090	1,814,090
Benefits							
510140 : FICA TAXES	109,712	114,661	92,926	117,580	138,778	138,778	138,778
510150 : RETIREMENT	171,379	186,815	175,344	208,417	264,132	264,132	264,132
510160 : INSURANCE	264,703	272,628	244,334	238,000	265,500	265,500	265,500
510170 : WORKMENS COMPENSATION	4,338	2,898	4,886	4,123	4,247	4,247	4,247
SubTotal : Benefits	550,132	577,002	517,490	568,120	672,657	672,657	672,657
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	5,969	5,000	4,627	5,000	5,000	5,000	5,000
520240 : DEPARTMENTAL SUPPLIES	5,600	4,193	2,605	6,000	6,000	6,000	6,000
520270 : COPY MACHINES & SUPPLIES	22,959	16,824	14,512	22,200	22,200	22,200	22,200
540240 : MEMBERSHIPS/DUES/SUBSCRIP	14,332	15,868	12,830	16,839	16,270	16,270	16,270
540290 : TRAVEL	14,517	9,915	9,970	18,300	18,300	18,300	18,300
570740 : ENTERTAINING CITY GUESTS	8,799	5,611	3,437	9,000	8,500	8,500	8,500
570750 : ECONOMIC DEVELOPMENT	45,671	39,251	31,704	50,000	50,000	50,000	50,000
570751 : ECONOMIC DEVELOPMENT-TOURISM	12,608	18,013	9,078	15,000	15,000	15,000	15,000
570790 : OTHER OPERATING EXPENSE	34,800	33,799	7,647	30,000	29,000	29,000	29,000
SubTotal : Operating Expenses	165,255	148,474	96,410	172,339	170,270	170,270	170,270
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	34,000	30,000	0	0	0	0	0
SubTotal : Capital Outlay	34,000	30,000	0	0	0	0	0
SubTotal : 401 : EXECUTIVE	2,280,667	2,400,406	1,931,511	2,277,455	2,657,017	2,657,017	2,657,017

City of North Charleston
Operational Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-401-520230-00000-000 : PRINTING & OFFICE SUPPLY	5,000	5,000	5,000
PRINTING AND OFFICE SUPPLY	5,000	5,000	5,000
001-401-520240-00000-000 : DEPARTMENTAL SUPPLIES	6,000	6,000	6,000
DEPARTMENTAL SUPPLIES	6,000	6,000	6,000
001-401-520270-00000-000 : COPY MACHINES & SUPPLIES	22,200	22,200	22,200
COPY MACHINES & SUPPLIES	22,200	22,200	22,200
001-401-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	16,270	16,270	16,270
ECIVIS	4,750	4,750	4,750
US CONFERENCE OF MAYORS	5,300	5,300	5,300
AIA	675	675	675
NORTH CHARLESTON ROTARY	2,000	2,000	2,000
SC EMERGENCY MGRS ASSC	50	50	50
ULI	2,500	2,500	2,500
INTERNATIONAL ASSOCIATION OF VENUE MANAGERS	620	620	620
LOWCOUNTRY SENIOR NETWORK ORGANIZATION	100	100	100
SC ECONOMIC DEVELOPMENT ASSOCIATION	275	275	275

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-401-540290-00000-000 : TRAVEL	18,300	18,300	18,300
SC ECONOMIC DEVELOPMENT ASSOCIATION ANNUAL CONFERENCE	1,000	1,000	1,000
ADOBE MAX CREATIVE CONFERENCE	3,600	3,600	3,600
SC EMERGENCY MGRS CONFERENCE \$500			
NATIONAL HURRICANE CONFERENCE \$2500	3,000	3,000	3,000
TOURISM TRAVEL AND TRADE SHOWS	3,500	3,500	3,500
MILEAGE REIMBURSEMENT - GRANTS CORD./PROJECT MGR/SPECIAL EVENT PROJ. CORD	7,200	7,200	7,200
001-401-570740-00000-000 : ENTERTAINING CITY GUESTS	8,500	8,500	8,500
ENTERTAINING CITY GUESTS	8,500	8,500	8,500
001-401-570750-00000-000 : ECONOMIC DEVELOPMENT	50,000	50,000	50,000
ECONOMIC DEVELOPMENT	50,000	50,000	50,000
001-401-570751-00000-000 : ECONOMIC DEVELOPMENT-TOURISM	15,000	15,000	15,000
MARKETING	12,000	12,000	12,000
TRAINING	3,000	3,000	3,000
001-401-570790-00000-000 : OTHER OPERATING EXPENSE	29,000	29,000	29,000
MISC OTHER OPERATING	29,000	29,000	29,000

FACILITIES DEPARTMENT

DEPARTMENT NARRATIVE

The Facilities Department, under the supervision of its Director of Facilities, is responsible for the physical operation of the City Hall complex and various other buildings throughout the City. This Department manages the day-to-day operations of the phones, electrical, water and sewer services for the City and ensures that City buildings are kept in a clean and orderly manner.

Further duties include the ability to coordinate renovations and improvements to City buildings in compliance with the Americans with Disabilities Act.

DEPARTMENT OBJECTIVES

1. Provide reasonable control and management for the City utilities.
2. Negotiate cost effective rates maximizing energy dollars.
3. Provide custodial services and grounds upkeep to City Hall and various other buildings.
4. Manage key and alarm system.
5. Maintain City Hall and various other buildings throughout the City in a clean and orderly fashion.

PERSONNEL

- 1 Building & Maintenance Assistant Superindendent
- 1 Custodian

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
402 : FACILITIES DEPARTMENT							
Salaries & Wages							
510110 : REGULAR SALARIES	232,673	239,055	175,777	239,570	91,484	91,484	91,484
510120 : OVERTIME	293	959	0	3,000	1,000	1,000	1,000
SubTotal : Salaries & Wages	232,966	240,014	175,777	242,570	92,484	92,484	92,484
Benefits							
510140 : FICA TAXES	17,275	17,837	13,151	18,327	7,093	7,093	7,093
510150 : RETIREMENT	25,803	27,910	23,836	32,486	13,438	13,438	13,438
510160 : INSURANCE	75,572	74,708	51,338	70,000	29,500	29,500	29,500
510170 : WORKMENS COMPENSATION	5,330	6,155	8,156	6,111	2,518	2,518	2,518
SubTotal : Benefits	123,980	126,610	96,481	126,924	52,549	52,549	52,549
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	590	383	172	600	600	600	600
520240 : DEPARTMENTAL SUPPLIES	41,108	39,721	28,079	42,000	42,000	42,000	42,000
520410 : UNIFORMS & CLOTHING	2,318	2,091	195	2,800	1,500	1,500	1,500
530230 : REPAIRS-BUILDING	50,556	131,485	68,917	136,285	217,000	92,000	92,000
530233 : ROOF REPAIRS	0	2,274	994	1,500	1,500	1,500	1,500
530260 : GROUNDS MAINTENANCE	29,239	25,580	18,116	37,500	38,000	38,000	38,000
540190 : ELECTRICITY	1,562,803	1,370,450	1,127,851	1,650,000	1,725,000	1,725,000	1,725,000
540210 : TELEPHONE	752,490	754,457	524,327	644,278	688,000	688,000	688,000
540220 : WATER AND SEWER	265,611	374,656	262,353	285,000	407,511	407,511	407,511
540240 : MEMBERSHIPS/DUES/SUBSCRIP	175	179	75	400	400	400	400
540250 : POSTAGE	69,547	70,437	42,204	72,000	70,000	70,000	70,000
540290 : TRAVEL	0	0	0	1,000	1,000	1,000	1,000
540540 : STREET LIGHTS	1,840,849	1,755,677	1,291,286	1,915,000	1,975,000	1,975,000	1,975,000
540670 : PROF SERVICES-CLEANING	95,889	118,932	91,086	136,771	160,951	160,951	160,951
550210 : MAINT & SERVICE CONTRACT	126,742	150,764	83,520	144,866	141,225	141,225	141,225
550630 : RENTED-LEASED EQUIPMENT	0	0	0	0	2,000	0	0
570790 : OTHER OPERATING EXPENSE	5,288	4,977	3,226	4,000	7,500	7,500	7,500

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 <u>Actuals</u>	FYE 2017 <u>Actuals</u>	FYE 2018 YTD <u>Actuals</u>	FYE 2018 Budget <u>Adopted</u>	FYE 2019 Departmental Budget <u>Requests</u>	FYE 2019 Mayor Budget <u>Proposed</u>	FYE 2019 Council Budget <u>Approved</u>
SubTotal : Operating Expenses	4,843,205	4,802,063	3,542,401	5,074,000	5,479,187	5,352,187	5,352,187
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	21,912	24,786	0	0	0	0	0
SubTotal : Capital Outlay	21,912	24,786	0	0	0	0	0
SubTotal : 402 : FACILITIES DEPARTMENT	5,222,063	5,193,473	3,814,659	5,443,494	5,624,220	5,497,220	5,497,220

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-402-520230-00000-000 : PRINTING & OFFICE SUPPLY	600	600	600
OFFICE SUPPLIES, COPY PAPER, ETC.	600	600	600
001-402-520240-00000-000 : DEPARTMENTAL SUPPLIES	42,000	42,000	42,000
CLEANING SUPPLIES AND PAPER PRODUCTS FOR CITY HALL AND POLICE SUBSTATIONS. URINAL CARTRIDGES.	41,000	41,000	41,000
FILTERS FOR ICE MACHINES	1,000	1,000	1,000
001-402-520410-00000-000 : UNIFORMS & CLOTHING	1,500	1,500	1,500
UNIFORMS	1,500	1,500	1,500
001-402-530230-00000-000 : REPAIRS-BUILDING	217,000	92,000	92,000
REPAIRS AND MAINTENANCE TO INCLUDE, LIGHTING, PLUMBING, WATER HEATERS, DOOR HARDWARE, LOCKS AND KEYS, PAINTING, FURNISHING	50,000	50,000	50,000
REPLACE CARPET TO INCLUDE BUIST AND MONTAGUE ROOMS	10,000	10,000	10,000
REPLACE BROKEN FLOOR TILE	30,000	30,000	30,000
FIRE DEPARTMENT - LABOR AND MATERIALS TO CONVERT 2ND FLOOR BREAK ROOM TO FIRE INSPECTORS OFFICE	125,000	0	0
ADD CAMERAS TO THE CHARLESTON FARMS COMMUNITY CENTER	2,000	2,000	2,000
001-402-530233-00000-000 : ROOF REPAIRS	1,500	1,500	1,500
ROOF INSPECTION	1,500	1,500	1,500
001-402-530260-00000-000 : GROUNDS MAINTENANCE	38,000	38,000	38,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
GROUND AND LANDSCAPING MAINTENANCE TO INCLUDE PLANTS IN THE INTERIOR OF CITY HALL.	38,000	38,000	38,000
001-402-540190-00000-000 : ELECTRICITY	1,725,000	1,725,000	1,725,000
ELECTRICITY CITY OWNED FACILITIES	1,725,000	1,725,000	1,725,000
001-402-540210-00000-000 : TELEPHONE	688,000	688,000	688,000
TELEPHONE SERVICE AT CITY FACILITIES, CITY CELL PHONES, COMCAST CABLE SERVICE AT CITY HALL, QUARTERS K, COMMUNITY CENTERS AND SENIOR CENTERS	688,000	688,000	688,000
001-402-540220-00000-000 : WATER AND SEWER	407,511	407,511	407,511
WATER AND SEWER ALL CITY FACILITIES TO INCLUDE IRRIGATION OF VARIOUS LOCATIONS, INSPECTION AND REPAIR OF BACKFLOW PREVENTERS FREEZE COVERS, METER IMPACT FEES	407,511	407,511	407,511
001-402-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	400	400	400
CERTIFICATIONS AND MEMBERSHIPS CURRENT	400	400	400
001-402-540250-00000-000 : POSTAGE	70,000	70,000	70,000
POSTAGE FOR MAIL AT CITY HALL FOR ALL DEPARTMENTS	70,000	70,000	70,000
001-402-540290-00000-000 : TRAVEL	1,000	1,000	1,000
TRAVEL AS NEEDED	1,000	1,000	1,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-402-540540-00000-000 : STREET LIGHTS	1,975,000	1,975,000	1,975,000
CITY STREET LIGHTING ACCOUNTS TO INCLUDE NEW STREET LIGHTS AT GARCO PARK	1,975,000	1,975,000	1,975,000
001-402-540670-00000-000 : PROF SERVICES-CLEANING	160,951	160,951	160,951
CITY HALL SERVICES. INCREASE IN LABOR DUE TO THE LOSS OF 1 FULL TIME CUSTODIAN AT CITY HALL.	116,680	116,680	116,680
CLEANING FOR NORTH SUBSTATION, TRAFFIC OFFICE, SOUTH SUBSTATION	18,360	18,360	18,360
STRIP AND WAX NORTH SUBSTATION, TRAFFIC OFFICE, SOUTH SUBSTATION AND HOLDING FACILITY	5,911	5,911	5,911
AMBASSADOR WINDOW CLEANING - CLEAN INSIDE AND OUTSIDE WINDOWS AT CITY HALL	10,000	10,000	10,000
STRIP AND WAX VCT TILES TO INCLUDE COPY ROOMS, TILED HALLWAYS, BREAK ROOMS. CARPET CLEAN CHAMBERS AND OFFICES	10,000	10,000	10,000
001-402-550210-00000-000 : MAINT & SERVICE CONTRACT	141,225	141,225	141,225
AT&T MAINTENANCE AGREEMENT FOR CITY HALL, PARK CIRCLE, FIRE MUSEUM, SUBSTATIONS	30,000	30,000	30,000
ADS (FALCON FIRE SYSTEMS) SYSTEM MONITORING AT CITY HALL, FIRE ALARM INSPECTION, CITY HALL KITCHEN HOOD INSPECTION, PUBLIC WORKS WAREHOUSE ALARM SYSTEM INSPECTION	3,100	3,100	3,100
LIBERTY FIRE PROTECTION - ANNUAL SPRINKLER SYSTEM INSPECTION AT CITY HALL, ANNUAL FIRE EXTINGUISHER INSPECTION AT CITY HALL, ANNUAL SPRINKLER INSPECTION AT PUBLIC WORKS WAREHOUSE, QUARTERS K	3,500	3,500	3,500
AMERICAN ELEVATOR - MONTHLY MAINTENANCE	9,000	9,000	9,000
COASTAL BURGLAR - ALARM SYSTEM MONITORING AT CITY FACILITIES TO INCLUDE NEW SENIOR CENTERS AND SHELTER AT WESCOTT PARK	13,400	13,400	13,400
COMMERCIAL & RESIDENTIAL HEAT & AIR - ICE MACHINES CLEANING AND MAINTENANCE TWICE PER YEAR	2,800	2,800	2,800
CAROLINA WASTE - CITY HALL DUMPSTER	3,020	3,020	3,020
TRANE - CITY HALL HVAC SYSTEM SERVICE AND MAINTENANCE	50,205	50,205	50,205
STATE INSPECTION OF ELEVATORS AT CITY HALL AND QUARTERS K	1,200	1,200	1,200
PITNEY BOWES - POSTAGE MACHINE LEASE	7,900	7,900	7,900

Account Name Description	Amount Requested	Mayor Approved	Council Approved
TERMINEX - CITY HALL AND SOUTH SUBSTATION TERMITE BOND AND INSPECTION	1,600	1,600	1,600
ASCO - CITY HALL GENERATOR TRANSFER SWITCH INSPECTION	1,500	1,500	1,500
PALMETTO EXTERMINATORS - PEST CONTROL FOR CITY HALL, SOUTH SUBSTATION, AND NORTH SUBSTATION	4,000	4,000	4,000
SDI - CITY HALL CAMERA SYSTEM SERVICE AND MAINTENANCE	10,000	10,000	10,000
001-402-550630-00000-000 : RENTED-LEASED EQUIPMENT	2,000	0	0
COPIER MACHINE	2,000	0	0
001-402-570790-00000-000 : OTHER OPERATING EXPENSE	7,500	7,500	7,500
STAFF BREAKFAST AND MISC. EXPENSES	7,500	7,500	7,500

CITY COUNCIL

The City Council has the power and authority to make rules and pass ordinances respecting the security, general welfare, and convenience of the municipality and for the preservation of health, peace, order, and good government - all to be consistent with the laws of the State of South Carolina.

1. Exercises the corporate powers of the City, considers and enacts legislation and sets official City policy.
2. Holds public hearings on matters concerning zoning. Reviews and approves/disapproves all requests for zoning.
3. Approves franchises, enacts business license fees, levies taxes and adopts an annual budget.

MUNICIPAL CLERK

DEPARTMENT NARRATIVE

The office of Municipal Clerk, under the Supervision of the Municipal Clerk who is appointed by the Mayor and City Council, performs those duties mandated by State and local law serving the City Council and the general public.

DEPARTMENT OBJECTIVES

1. Exercises administrative direction and control over the City's records management program.
2. Performs all duties related to City Council including agenda preparation, correspondence and meeting notifications.
3. Maintains custody of official records, books, contracts and other documents and attests to the validity of public records and official municipal enactment.
4. Coordinates all activities involving elections.
5. Serves as liaison with the news media, public, and various City departments providing information and services relative to Council's actions and public records/information.

PERSONNEL

10 Council Member

1 Municipal Clerk

1 Administrative Assistant, Senior

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
410 : CITY COUNCIL							
Salaries & Wages							
510110 : REGULAR SALARIES	275,923	299,484	244,525	299,884	302,184	302,184	302,184
SubTotal : Salaries & Wages	275,923	299,484	244,525	299,884	302,184	302,184	302,184
Benefits							
510140 : FICA TAXES	19,811	21,345	17,291	22,941	23,117	23,117	23,117
510150 : RETIREMENT	30,562	34,819	33,157	40,664	43,998	43,998	43,998
510160 : INSURANCE	163,402	176,876	158,452	168,000	177,000	177,000	177,000
510170 : WORKMENS COMPENSATION	511	391	764	750	773	773	773
SubTotal : Benefits	214,286	233,431	209,664	232,355	244,888	244,888	244,888
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	2,769	2,584	1,979	3,700	3,700	3,700	3,700
520270 : COPY MACHINES & SUPPLIES	6,842	6,755	4,615	7,000	7,000	7,000	7,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	320	315	318	500	500	500	500
540260 : MUNICIPAL ASSOC SC DUES	13,298	13,298	13,298	13,300	13,300	13,300	13,300
540270 : NATL LEAGUE CITIES DUES	7,816	7,816	7,816	8,000	8,000	8,000	8,000
540290 : TRAVEL	21,711	18,753	30,662	18,000	35,000	35,000	35,000
540695 : CONTRACTED SERVICES	0	0	0	2,000	2,000	2,000	2,000
550520 : CODE CODIFICATION	2,615	1,095	1,244	3,500	3,500	3,500	3,500
570790 : OTHER OPERATING EXPENSE	6,168	7,306	5,603	9,000	9,000	9,000	9,000
SubTotal : Operating Expenses	61,539	57,922	65,535	65,000	82,000	82,000	82,000
SubTotal : 410 : CITY COUNCIL	551,748	590,837	519,724	597,239	629,072	629,072	629,072

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-410-520230-00000-000 : PRINTING & OFFICE SUPPLY	3,700	3,700	3,700
PRINTING AND OFFICE SUPPLIES	3,700	3,700	3,700
001-410-520270-00000-000 : COPY MACHINES & SUPPLIES	7,000	7,000	7,000
COPY MACHINE RENTAL AND SUPPLIES INCREASED COSTS	7,000	7,000	7,000
001-410-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	500	500	500
MEMBERSHIP DUES 2017-2018	500	500	500
001-410-540260-00000-000 : MUNICIPAL ASSOC SC DUES	13,300	13,300	13,300
MASC DUES	13,300	13,300	13,300
001-410-540270-00000-000 : NATL LEAGUE CITIES DUES	8,000	8,000	8,000
NATIONAL LEAGUE OF CITIES DUES	8,000	8,000	8,000
001-410-540290-00000-000 : TRAVEL	35,000	35,000	35,000
COUNCIL MEMBER TRAVEL JULY 2018 MASC HILTON HEAD, SC NOVEMBER 2018 NLC CONFERENCE LOS ANGELES, CA FEBRUARY 2019 MASC COLUMBIA MARCH 2019 NLC WASHINGTON DC	35,000	35,000	35,000
001-410-540695-00000-000 : CONTRACTED SERVICES	2,000	2,000	2,000
RECORDS DESTRUCTION	2,000	2,000	2,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-410-550520-00000-000 : CODE CODIFICATION	3,500	3,500	3,500
QUARTERLY UPDATE CODE CODIFICATION	3,500	3,500	3,500
001-410-570790-00000-000 : OTHER OPERATING EXPENSE	9,000	9,000	9,000
FLOWERS SNACKS AND DRINKS	2,000	2,000	2,000
MLK BREAKFAST	1,500	1,500	1,500
CHARLESTON LEADERSHIP PRAYER BREAKFAST	450	450	450
METANOIA ANNUAL JUBILEE	1,000	1,000	1,000
NAP FREEDOM FUND	1,300	1,300	1,300
S.C. COALITION FOR VOTER PARTICIPATION	700	700	700
CHEF FEST	2,050	2,050	2,050

FINANCE DEPARTMENT

DEPARTMENT NARRATIVE

The Finance Department, under the supervision of the Director of Finance, is responsible for all activities of the Finance Department which include financial planning and budgeting, recording, disbursing, auditing, administration and collection of business license fees, and general control of City funds in accordance with the provisions of City ordinances and State and Federal regulations.

DEPARTMENT OBJECTIVES

1. The Director administers the City's financial affairs under the authority delegated by the Mayor and City Council; provides direction, control and coordination to the activities within the Department; and makes recommendations to management concerning the City's fiscal policies and procedures.
2. To administer the City's Business License Tax by implementing necessary audit and collection procedures (coordinated with Charleston County, effective January 1997), interpreting ordinance regulations and maintaining proper accounting records.
3. To review all claims to insure purchase authority, receipt of goods or services, correct billing and payment of all due accounts.
4. To maintain control over accounting system through use of weekly detail and financial statements, and for preparation of adjusting entries to record receipts and disbursements of the various City activities and to input this data into the budgetary and financial system in accordance with City, State and Federal regulations.
5. The Finance Department is responsible for the production of the Comprehensive Annual Financial Report and the Annual Budget.

PERSONNEL

1	Director of Administration/Finance	1	Accountant, Senior
2	Deputy Director of Finance	2	Budget Analyst
1	Accountant		
2	Business License Clerk		
2	Fiscal Support Specialist		

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
415 : FINANCE DEPARTMENT							
Salaries & Wages							
510110 : REGULAR SALARIES	670,046	766,192	651,659	806,970	764,225	764,225	764,225
SubTotal : Salaries & Wages	670,046	766,192	651,659	806,970	764,225	764,225	764,225
Benefits							
510140 : FICA TAXES	48,274	55,235	46,845	61,733	58,463	58,463	58,463
510150 : RETIREMENT	74,205	89,088	88,365	109,425	111,271	111,271	111,271
510160 : INSURANCE	136,253	148,162	135,316	168,000	162,250	162,250	162,250
510170 : WORKMENS COMPENSATION	1,229	805	2,033	1,390	1,432	1,432	1,432
SubTotal : Benefits	259,961	293,290	272,559	340,548	333,416	333,416	333,416
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	9,294	6,182	5,039	10,845	10,845	10,845	10,845
520240 : DEPARTMENTAL SUPPLIES	4,375	2,303	2,920	2,900	1,500	1,500	1,500
520270 : COPY MACHINES & SUPPLIES	7,411	5,962	4,175	8,000	8,000	8,000	8,000
520290 : OFFICE SUPPLY-BUS LICENSE	1,337	0	0	0	0	0	0
540240 : MEMBERSHIPS/DUES/SUBSCRIP	2,916	3,318	2,516	3,610	3,610	3,610	3,610
540290 : TRAVEL	11,897	16,490	9,190	17,142	17,464	17,464	17,464
540650 : PROF SERVICES-CPA AUDIT	36,500	34,000	27,700	36,000	37,000	37,000	37,000
570640 : EMPLOYEE TRAINING	896	1,639	406	1,300	1,290	1,290	1,290
570790 : OTHER OPERATING EXPENSE	568	268	19	1,000	1,000	1,000	1,000
SubTotal : Operating Expenses	75,194	70,162	51,965	80,797	80,709	80,709	80,709
SubTotal : 415 : FINANCE DEPARTMENT	1,005,201	1,129,644	976,183	1,228,315	1,178,350	1,178,350	1,178,350

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-415-520230-00000-000 : PRINTING & OFFICE SUPPLY	10,845	10,845	10,845
PAYROLL CHECKS AND DIRECT DEPOSIT NOTICE	2,500	2,500	2,500
ACCOUNTS PAYABLE CHECK STOCK	1,500	1,500	1,500
W-2 FORMS	700	700	700
COMPREHENSIVE ANNUAL FINANCIAL REPORT	1,600	1,600	1,600
COST OF PRINTING AND SUPPLIES			
CITY ENVELOPES	900	900	900
BUDGET WORKBOOKS BINDERS & TABS	550	550	550
MISCELLANEOUS OFFICE SUPPLIES	900	900	900
TONER FOR PRINTERS	2,195	2,195	2,195
001-415-520240-00000-000 : DEPARTMENTAL SUPPLIES	1,500	1,500	1,500
STORAGE BOXES FOR FILES, MISCELLANEOUS	1,500	1,500	1,500
001-415-520270-00000-000 : COPY MACHINES & SUPPLIES	8,000	8,000	8,000
ANNUAL COPY MACHINE LEASE	7,000	7,000	7,000
COPY PAPER, STAPLES, AND TONER	1,000	1,000	1,000

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
001-415-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	3,610	3,610	3,610
SC BUSINESS LICENSE OFFICIALS ASSOC	60	60	60
CITY'S ANNUAL DUES			
NATIONAL BUREAU OF REVENUE AND REGULATORY OFFICIALS	110	110	110
OFFICIALS ANNUAL DUES 2 AT \$55 EACH			
GOVERNMENT FINANCE OFFICERS ASSOC OF SC	500	500	500
DIR OF ADMIN AND FINANCE, 2-DEPUTY DIR			
2-ACCOUNTANTS			
APPLICATION FEE COMPREHENSIVE ANNUAL	590	590	590
FINANCE REPORT			
MASTER TAX GUIDE SUBSCRIPTION	125	125	125
GOVERNMENT FINANCE OFFICERS ASSOC ANNUAL	950	950	950
DUES DIR OF ADMIN AND FINANCE, 2 DEPUTY			
DIRECTORS, 2 ACCOUNTANTS			
MUNICIPAL ASSOCIATION OF SC ANNUAL DUES	105	105	105
DIR OF FINANCE AND ADMIN, 2 DEPUTY			
DIRECTORS, 2 ACCOUNTANTS			
ANNUAL FEE AMERICAN EXPRESS CORPORATE	55	55	55
ANNUAL FEE SAMS CLUB CORPORATE	70	70	70
SC ASSOCIATION OF CPA	385	385	385
DIR OF ADMIN AND FINANCE			
AMERICAN INSTITUTE OF CPA ANNUAL DUES	280	280	280
DIR OF ADMIN AND FINANCE			
CPA LICENSE RENEWAL	90	90	90
DIR OF ADMIN AND FINANCE			
THE POST AND COURIER ANNUAL SUBSCRIPTION	240	240	240
SC AMERICAN PAYROLL ASSOC MEMBERSHIP	50	50	50
ACCOUNTANT			

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-415-540290-00000-000 : TRAVEL	17,464	17,464	17,464
BLOA ANNUAL CONFERENCE MYRTLE BEACH SC OCTOBER 1,218			
REGISTRATION 2 AT 160 320	320	320	320
HOTEL AND TRANSPORTATION 730	730	730	730
MEALS FOR THREE 168	168	168	168
BLOA SPRING TRAINING SESSION COLUMBIA 379			
REGISTRATION 2 AT \$65 130	130	130	130
MEALS 2 AT \$18 36			
TRANSPORTATION \$90	126	126	126
NBBLO ANNUAL CONFERENCE NASHVILLE TN 4,190			
REGISTRATION 1 AT 600 600	600	600	600
AIR TRAVEL 1 X \$500	500	500	500
MEALS AND LODGING 1100	1,100	1,100	1,100
GOVERNMENT FINANCE OFFICERS ASSOC ANNUAL CONFERENCE LOS ANGELES CA			
REGISTRATION	760	760	760
AIR TRAVEL AND HOTEL	1,400	1,400	1,400
MEALS	360	360	360
GOVERNMENT FINANCE OFFICERS ASSOC OF SC 1,100			
SPRING CONFERENCE-MYRTLE BEACH CITY VEHICLE			
REGISTRATION	450	450	450
MEALS AND LODGING	650	650	650
INNOPRISE FINANCIAL SOFTWARE USERS CONFERENCE 4,420			
CHICAGO IL OCTOBER 31-NOVEMBER 2, 2018 AIR	900	900	900
REGISTRATION 875 X 2 1,750	1,750	1,750	1,750
LODGING 2 X 625 1,250	1,250	1,250	1,250
MEALS 2 X 260	520	520	520
AICPA ANNUAL CONFERENCE 1,803			

Account Name Description	Amount Requested	Mayor Approved	Council Approved
AIR TRAVEL	400	400	400
REGISTRATION	700	700	700
MEALS AND LODGING	703	703	703
GFOA OF SC FALL CONFERENCE 555			
COLUMBIA SC			
TRANSPORTATION	235	235	235
REGISTRATION	175	175	175
MEALS AND LODGING	145	145	145
CAROLINA PAYROLL ANNUAL CONFERENCE 814			
MYRTLE BEACH SC NOV 2018			
TRANSPORTATION 235	235	235	235
REGISTRATION 325	400	400	400
MEALS AND LODGING 254	254	254	254
GFOA ACCOUNTING TRAINING 2,503	2,503	2,503	2,503
VARIOUS LOCATIONS TO MAINTAIN CFGO CERTIFICATION			
REGISTRATION 850			
AIRFARE AND HOTEL 1433			
MEALS 220			
001-415-540650-00000-000 : PROF SERVICES-CPA AUDIT	37,000	37,000	37,000
AUDIT CONTRACT FOR FYE 2018	37,000	37,000	37,000
001-415-570640-00000-000 : EMPLOYEE TRAINING	1,290	1,290	1,290
UNANNOUNCED LOCAL AND ONLINE TRAINING	1,000	1,000	1,000
TO OBTAIN CPE			
EXAM FEES FOR CERTIFIED PUBLIC FINANCE OFFICER CERTIFICATION	290	290	290
001-415-570790-00000-000 : OTHER OPERATING EXPENSE	1,000	1,000	1,000
BANK CHARGES AND MISCELLANEOUS EXPENSES	1,000	1,000	1,000

PURCHASING DEPARTMENT

DEPARTMENT NARRATIVE

The Purchasing Department, under the supervision of the Purchasing Agent, is responsible for establishing and administering purchasing policies; negotiating and recommending contracts; and analyzing prices paid for materials, equipment and services in accordance with City, State and Federal policies.

DEPARTMENT OBJECTIVES

1. To procure for the City the highest quality in supplies and contractual services at the least expense possible.
2. To determine the most efficient and economical means of securing an item or service without sacrificing the desirable control and principle of sound purchasing.
3. To assist in developing standardized specifications for use by all departments.
4. Encourage competition and endeavor to obtain as full and open competition as possible on all purchases.
5. Exercise control over excess, obsolete and/or junk material.
6. To comply with all local, State and Federal laws in conducting purchasing functions.

PERSONNEL

- 1 Director of Purchasing
- 1 Purchasing Specialist
- 1 Fiscal Support Specialist
- 1 Buyer
- 1 Inventory Specialist

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Adopted</u>	<u>FYE 2019 Departmental Budget Requests</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
416 : PURCHASING DEPARTMENT							
Salaries & Wages							
510110 : REGULAR SALARIES	263,128	270,727	225,016	274,078	279,678	279,678	279,678
SubTotal : Salaries & Wages	263,128	270,727	225,016	274,078	279,678	279,678	279,678
Benefits							
510140 : FICA TAXES	19,525	20,169	16,799	20,967	21,395	21,395	21,395
510150 : RETIREMENT	29,142	31,477	30,512	37,165	40,721	40,721	40,721
510160 : INSURANCE	64,537	61,578	44,012	70,000	73,750	73,750	73,750
510170 : WORKMENS COMPENSATION	503	358	702	670	690	690	690
SubTotal : Benefits	113,707	113,582	92,025	128,802	136,556	136,556	136,556
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	2,521	1,058	563	2,700	2,000	2,000	2,000
520240 : DEPARTMENTAL SUPPLIES	104	480	385	500	500	500	500
520270 : COPY MACHINES & SUPPLIES	1,761	1,572	1,511	2,400	2,400	2,400	2,400
520510 : OFFICE SUPPLY INVENTORY	(1,800)	2,328	(1,178)	0	0	0	0
540240 : MEMBERSHIPS/DUES/SUBSCRIP	140	510	213	510	510	510	510
540290 : TRAVEL	5,210	4,082	4,681	5,239	6,069	6,069	6,069
540610 : ADVERTISING	18,540	23,248	16,432	24,000	24,000	24,000	24,000
570790 : OTHER OPERATING EXPENSE	77	4	388	700	570	570	570
SubTotal : Operating Expenses	26,553	33,282	22,995	36,049	36,049	36,049	36,049
SubTotal : 416 : PURCHASING DEPARTMENT	403,388	417,591	340,036	438,929	452,283	452,283	452,283

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-416-520230-00000-000 : PRINTING & OFFICE SUPPLY	2,000	2,000	2,000
GENERAL OFFICE SUPPLIES, PAPER, BINDERS	2,000	2,000	2,000
001-416-520240-00000-000 : DEPARTMENTAL SUPPLIES	500	500	500
MISC. OFFICE SUPPLIES	500	500	500
001-416-520270-00000-000 : COPY MACHINES & SUPPLIES	2,400	2,400	2,400
COPY MACHINE LEASE AND SUPPLIES	2,400	2,400	2,400
001-416-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	510	510	510
MEMBERSHIP DUES FOR SC PURCHASING ASSOC \$75.00. FOR DIRECTOR AND BUYER NATIONAL/INTERNATIONAL GOVERNMENT PURCHASING ASSOC \$180 EACH FOR DIRECTOR AND BUYER	510	510	510

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
001-416-540290-00000-000 : TRAVEL	6,069	6,069	6,069
SC GOVERNMENT PURCHASING ANNUAL TRAINING FOR DIRECTOR AND BUYER TO ATTEND FREE FOR DIRECTOR CONFERENCE FOR DIRECTORS RECERTIFICATION IS FREE CONFERENCE FOR BUYER TO ATTEND (865.)	195	195	195
REGISTRATION AND HOTEL IS FREE DUE TO DIRECTOR BEING THE TREASURER/BOARD MEMBER HOTEL FOR BUYER TO ATTEND CONFERENCE	330	330	330
MEALS @ \$170 EACH FOR DIRECTOR AND BUYER	340	340	340
TRAVEL - CITY VEHICLE TO MYRTLE BEACH -BUYER WILL RIDE WITH DIRECTOR INNOPIRISE USER CONFERENCE, DENVER CO (\$2205.) REGISTRATION FOR ADMIN ASSIT. TO ATTEND.(\$875.)	875	875	875
LODGING FOR 3 NIGHTS 217.35 EA. NIGHT (\$652)	652	652	652
MEALS 228.00	228	228	228
TRAVEL - FLIGHT TO CO (\$550.)	550	550	550
THREE DAY TRAINING COURSE FOR GOVERNMENTAL PURCHASING, - FOR BUYER TO TAKE LOCATION AND DATE OF CLASS TBD (\$1,381.00)			
HOTEL FOR TWO NIGHTS BASED ON \$138 A NIGHT (\$276.)	276	276	276
TRAVEL - PERSONAL VEHICLE BASED ON 250 MILES EACH WAY (\$270.)	270	270	270
MEALS FOR 3 DAYS @ 45 A DAY = \$135.00	135	135	135
REGISTRATION FOR CLASS (\$700.)	700	700	700
NATIONAL PURCHASING CONFERENCE, NASHVILLE TN 8/26-8/30/16 (\$1518)			
HOTEL FOR 4 NIGHTS AT 207 A NIGHT (\$828)	828	828	828
REGISTRATION FOR DIRECTOR (SCHOLARSHIP)			
MEALS 4 DAYS AT \$60 A DAY (\$240)	240	240	240
TRAVEL - AIR FARE ROUND TRIP (\$450)	450	450	450

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-416-540610-00000-000 : ADVERTISING	24,000	24,000	24,000
ADVERTISING COST FOR ALL CITY ADS	24,000	24,000	24,000
001-416-570790-00000-000 : OTHER OPERATING EXPENSE	570	570	570
MISC EXPENSES SUCH AS SHIPPING COST AND PRINTING OF PLANS & SPECS. \$700	570	570	570

INFORMATION SYSTEMS DEPARTMENT

DEPARTMENT NARRATIVE

The Information Systems (IS) Department was established in 1991 to automate the functions of city personnel utilizing computer technology. It is the mission of the IS Department to provide City employees with the necessary computer hardware and software to allow them to do their work more effectively and efficiently. This entails analyzing the information technology needs of all City departments and implementing projects to meet these needs at the lowest possible cost to the taxpayer.

DEPARTMENT OBJECTIVES:

1. To automate City employees' job functions with the purpose of increasing efficiency and productivity.
2. To follow the trends of technological advancements and provide City employees with the most feasible up-to-date hardware and software solutions available while keeping City costs to a minimum.
3. To implement and maintain City information technology projects.
4. To design, develop and maintain the City's database applications.
5. To provide software education, training and support to City employees.
6. To troubleshoot and repair hardware and software problems in a timely manner, keeping computer down time to a minimum.
7. To analyze the computer related needs of each City department and budget accordingly

PERSONNEL

- 1 Director of Information Systems
- 2 Senior Systems Analyst
- 5 Systems Technician
- 1 GIS Analyst
- 2 GIS Technician

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Adopted</u>	<u>FYE 2019 Departmental Budget Requests</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
417 : INFORMATION SYSTEMS							
Salaries & Wages							
510110 : REGULAR SALARIES	622,579	673,522	558,678	680,417	693,817	753,817	753,817
510120 : OVERTIME	548	2,144	141	0	0	0	0
SubTotal : Salaries & Wages	623,127	675,666	558,819	680,417	693,817	753,817	753,817
Benefits							
510140 : FICA TAXES	45,631	49,690	41,067	52,052	53,077	57,677	57,677
510150 : RETIREMENT	69,017	78,555	75,776	92,265	101,020	109,520	109,520
510160 : INSURANCE	168,136	181,326	158,101	154,000	162,250	177,250	177,250
510170 : WORKMENS COMPENSATION	1,083	913	1,744	1,240	1,277	1,277	1,277
SubTotal : Benefits	283,867	310,484	276,688	299,557	317,624	345,724	345,724
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	1,672	2,212	(104)	3,500	3,500	3,500	3,500
520240 : DEPARTMENTAL SUPPLIES	556	2,000	530	2,000	2,000	2,000	2,000
520430 : COMPUTER OFFICE SUPPLIES	4,000	3,429	929	4,000	4,000	4,000	4,000
520470 : COMPUTER PARTS & SUPPLIES	170,658	150,000	148,192	163,000	160,200	160,200	160,200
540240 : MEMBERSHIPS/DUES/SUBSCRIP	8,300	452	6,004	10,350	10,350	10,350	10,350
540290 : TRAVEL	2,514	1,729	4,631	2,600	2,600	2,600	2,600
550210 : MAINT & SERVICE CONTRACT	810,085	1,165,817	831,691	1,258,600	1,197,800	1,197,800	1,197,800
570640 : EMPLOYEE TRAINING	0	88	0	10,000	10,000	10,000	10,000
SubTotal : Operating Expenses	997,785	1,325,727	991,873	1,454,050	1,390,450	1,390,450	1,390,450
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	25,691	0	0	0	0	0	0
590860 : COMPUTER PROGRAM	41,363	37,177	0	0	0	0	0
SubTotal : Capital Outlay	67,054	37,177	0	0	0	0	0
SubTotal : 417 : INFORMATION SYSTEMS	1,969,825	2,349,054	1,827,380	2,434,024	2,401,891	2,489,991	2,489,991

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-417-520230-00000-000 : PRINTING & OFFICE SUPPLY	3,500	3,500	3,500
PRINTING AND OFFICE SUPPLIES	3,500	3,500	3,500
001-417-520240-00000-000 : DEPARTMENTAL SUPPLIES	2,000	2,000	2,000
GENERAL DEPARTMENTAL SUPPLIES	2,000	2,000	2,000
001-417-520430-00000-000 : COMPUTER OFFICE SUPPLIES	4,000	4,000	4,000
MISC. OFFICE SUPPLIES	4,000	4,000	4,000
001-417-520470-00000-000 : COMPUTER PARTS & SUPPLIES	160,200	160,200	160,200
100 @ \$1,100 DESKTOP COMPUTERS.	110,000	110,000	110,000
MISC. COMPUTER PARTS AND SUPPLIES	40,000	40,000	40,000
3 TABLETS AT \$900 EACH FOR BUILDING INSPECTORS	2,700	2,700	2,700
15 SCANNERS FOR COURT TO WORK WITH THE NEW SOFTWARE @ \$500	7,500	7,500	7,500
001-417-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	10,350	10,350	10,350
MITCHELL SOFTWARE SUBSCRIPTION	4,000	4,000	4,000
JURY WHEEL COURT	350	350	350
CORELOGIC SUBSCRIPTION	6,000	6,000	6,000
001-417-540290-00000-000 : TRAVEL	2,600	2,600	2,600
GIS CONFERENCES	500	500	500
INNOPRISE USERS CONFERENCE	2,100	2,100	2,100
CHICAGO IL			

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-417-550210-00000-000 : MAINT & SERVICE CONTRACT	1,197,800	1,197,800	1,197,800
MICROSOFT 365 FOR 1300 USERS @ \$204	265,200	265,200	265,200
SECONDARY INTERNET CONNECTION FOR CITY HALL	25,000	25,000	25,000
K9 SOFTWARE SUPPORT - POLICE	300	300	300
FIELDSoft SOFTWARE MAINTENANCE - FIRE	4,500	4,500	4,500
KASPERSKY ANTIVIRUS YEARLY MAINTENANCE	19,000	19,000	19,000
TRITECH ANNUAL MAINTENANCE - POL. @ FIRE	105,000	105,000	105,000
FIREHOUSE RMS ANNUAL MAINTENANCE - FIRE	23,000	23,000	23,000
PCSS COURT SOFTWARE MAINTENANCE	45,000	45,000	45,000
OPTICAL STORAGE SYSTEM MAINTENANCE	40,000	40,000	40,000
FOLDER/SEALER MAINTENANCE - FINANCE	1,000	1,000	1,000
CITY WEBSITE AND CITIZEN REQUEST MAINTEN	15,000	15,000	15,000
INNOPRISE FINANCE SOFTWARE MAINTENANCE	70,000	70,000	70,000
DSL CONNECTION FOR INTERNET ACCESS	800	800	800
PICTOMETRY YEARLY MAINTENANCE	36,000	36,000	36,000
GOV. Q AND A SUPPORT - FIRE	3,000	3,000	3,000
ARSENAULT FLEET MANAGEMENT SUPPORT	50,000	50,000	50,000
TARGET SOLUTIONS MAINTENANCE - FIRE	25,000	25,000	25,000
ADS COURT SOUND SYSTEM MAINTENANCE	4,000	4,000	4,000
DATADOMAIN MAINTENANCE	8,000	8,000	8,000
FIRE LAPTOPS WARRANTIES	7,000	7,000	7,000
GIS SOFTWARE MAINTENANCE	50,000	50,000	50,000
PUBLIC WORKS TELEPHONE SYSTEM	50,000	50,000	50,000
AND AT&T CONNECTIONS			
FIRE AND POLICE TAKEOVER OF PUBLIC SAFETY NETWORK	15,000	15,000	15,000
VOIP PHONE SYSTEM FOR CITY HALL	166,000	166,000	166,000
YEARLY ACCESS FOR VOIP \$84,000			
YEARLY CONNECTIONS FOR VOIP \$82,000			
VENDOR, BID AND CONTRACT SOFTWARE YEARLY	5,000	5,000	5,000
MICROSOFT LICENSING FOR OPERATING SYSTEMS RUNNING VIRTUAL SERVERS	110,000	110,000	110,000
UPGRADE BACKEND SERVERS FOR CITY HALL CAMERA SYSTEM	40,000	40,000	40,000
UPGRADE BACKEND TO CITY WEBSITE	15,000	15,000	15,000

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
001-417-570640-00000-000 : EMPLOYEE TRAINING	10,000	10,000	10,000
EMPLOYEE TRAINING	10,000	10,000	10,000

MUNICIPAL COURT

DEPARTMENT NARRATIVE

The Municipal Court is a part of the Uniform Judicial System of the State of South Carolina. It is empowered to hear and dispose of all criminal cases which occur within the corporate limits of the City of North Charleston and made pursuant to State law or municipal ordinances which carry a penalty of a fine of not more than two hundred dollars or thirty days imprisonment. The Court is also empowered to issue arrest and search warrants and conduct bail proceedings and preliminary hearings on criminal cases which require presentment to the Grand Jury.

The Court is presided over by the Municipal Judges who are appointed by the Mayor and City Council for specified terms. They are assisted by the Clerk of Court, the Court Staff and the Court Constables.

DEPARTMENT OBJECTIVES

1. To maintain a schedule whereby at least one daily sitting of the Court occurs to dispose of cases and conduct bail proceedings.
2. To maintain a schedule whereby special sessions are held for the purpose of hearing domestic violence cases and cases made by the traffic unit of the North Charleston Police Department.
3. To conduct at least two three-day terms of jury trials per month.
4. To maintain a daily office schedule for the issuance of warrants, the keeping of records and to provide information to interested parties concerning cases pending before the Court.

PERSONNEL

1	Administrative Clerk of Court	2	Associate Judge (Part-time)
1	Deputy Clerk of Court	10	Court Clerk
1	Administrative Judge		

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
421 : MUNICIPAL COURT							
Salaries & Wages							
510110 : REGULAR SALARIES	885,913	711,479	553,703	707,424	710,577	710,577	710,577
510120 : OVERTIME	1,157	988	141	5,000	5,000	5,000	5,000
SubTotal : Salaries & Wages	887,070	712,467	553,844	712,424	715,577	715,577	715,577
Benefits							
510140 : FICA TAXES	65,818	52,983	41,310	54,118	54,742	54,742	54,742
510150 : RETIREMENT	98,178	82,840	75,124	95,927	104,188	104,188	104,188
510160 : INSURANCE	289,259	235,771	190,353	266,000	191,750	191,750	191,750
510170 : WORKMENS COMPENSATION	1,402	836	1,785	1,544	1,590	1,590	1,590
SubTotal : Benefits	454,657	372,430	308,572	417,589	352,270	352,270	352,270
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	5,062	3,519	1,873	6,000	6,000	6,000	6,000
520240 : DEPARTMENTAL SUPPLIES	6,710	3,365	6,223	7,500	7,500	7,500	7,500
520270 : COPY MACHINES & SUPPLIES	4,704	5,208	3,377	8,000	8,000	8,000	8,000
520410 : UNIFORMS & CLOTHING	149	0	39	750	750	750	750
520460 : BOOKS & PUBLICATIONS	754	698	380	1,250	1,250	1,250	1,250
540240 : MEMBERSHIPS/DUES/SUBSCRIP	972	439	833	1,500	1,500	1,500	1,500
540290 : TRAVEL	1,905	135	2,643	5,000	5,000	5,000	5,000
540695 : CONTRACTED SERVICES	57,041	53,296	39,351	65,000	65,000	65,000	65,000
550210 : MAINT & SERVICE CONTRACT	1,800	2,021	2,022	2,500	2,500	2,500	2,500
570640 : EMPLOYEE TRAINING	275	1,435	470	5,000	5,000	5,000	5,000
570790 : OTHER OPERATING EXPENSE	101	1,468	9,797	7,500	7,500	7,500	7,500
SubTotal : Operating Expenses	79,473	71,584	67,008	110,000	110,000	110,000	110,000
SubTotal : 421 : MUNICIPAL COURT	1,421,200	1,156,481	929,424	1,240,013	1,177,847	1,177,847	1,177,847

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-421-520230-00000-000 : PRINTING & OFFICE SUPPLY	6,000	6,000	6,000
NRVC ENVELOPES (2X MONTH)- SPECIFIC FORM SIZE AS REQUIRED BY COURT ADMINISTRATION	6,000	6,000	6,000
WINDOW ENVELOPES - JURY TRIALS, PLEA COURT AND PRE-TRIALS			
REGULAR ENVELOPES FOR DAILY CORRESPONDENCE			
BOND/COMMITMENT/PTI FORMS FOR AL THREE COUNTIES			
COURT STATIONARY			
001-421-520240-00000-000 : DEPARTMENTAL SUPPLIES	7,500	7,500	7,500
GENERAL OFFICE SUPPLIES FOR 12 CLERKS AND 3 JUDGES AND PROSECUTORS OFFICE	7,500	7,500	7,500
STORAGE SUPPLIES (SHELVING) FOR REQUIRED DOCKETS, RECORD RETENTION AND EXPUNGEMENTS			
001-421-520270-00000-000 : COPY MACHINES & SUPPLIES	8,000	8,000	8,000
MONTHLY COST FOR 2 MACHINES	8,000	8,000	8,000
COPY PAPER AND TONER			
001-421-520410-00000-000 : UNIFORMS & CLOTHING	750	750	750
JUDGES ROBES/ CLEANING	750	750	750
COURT CLOTHING			
001-421-520460-00000-000 : BOOKS & PUBLICATIONS	1,250	1,250	1,250
SC CODE OF LAWS UPDATE	1,250	1,250	1,250
SC RULES OF COURT			
SC RULES OF EVIDENCE			
SC CRIMINAL LAW UPDATE			
SC MOTOR VEHICLE UPDATE			
POST & COURIER			

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-421-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	1,500	1,500	1,500
SC JUDGES ASSOCIATION MASC SC SUMMARY COURT ASSOCIATION AMERICAN JUDGES ASSOCIATION CLE CLASSES FOR FOUR JUDGES	1,500	1,500	1,500
001-421-540290-00000-000 : TRAVEL	5,000	5,000	5,000
CLE - JUDGES MASC - HILTON HEAD, COLUMBIA AND MYRTLE BEACH SC SUMMARY - MYRTLE BEACH	5,000	5,000	5,000
001-421-540695-00000-000 : CONTRACTED SERVICES	65,000	65,000	65,000
(2)ARMED SECURITY - 365 DAYS INCLUDING HOLIDAYS AND OVERTIME FOR COURT, JURY TRIALS AND BOND HEARINGS	65,000	65,000	65,000
001-421-550210-00000-000 : MAINT & SERVICE CONTRACT	2,500	2,500	2,500
YEARLY MAINTENANCE SHREDDER AND FOLDER/SEALER MACHINE	2,500	2,500	2,500
001-421-570640-00000-000 : EMPLOYEE TRAINING	5,000	5,000	5,000
12 CLERKS - SC DMV TICKET SUBMISSIONS AND E-CITATIONS REQUIREMENTS VICTIM SERVICE PROVIDER TRAINING	5,000	5,000	5,000
001-421-570790-00000-000 : OTHER OPERATING EXPENSE	7,500	7,500	7,500
COURT INTERPRETATION SERVICES - LANGUAGE AND HEARING IMPAIRED SERVICES/TRAVEL TO COURT TLO RESEARCH FEE FOR BENCH/ARREST WARRANT VERIFICATIONS JURY TRIAL SUPPLIES 2X MONTH	7,500	7,500	7,500

HUMAN RESOURCES DEPARTMENT

DEPARTMENT NARRATIVE

The Human Resources Department, under the supervision of the Human Resources Director, is responsible for comprehensive human resource programs that include: recruitment of qualified applications into a diverse workforce; employment and orientation services; retirement processing; administration of employee benefits such as health, dental; policy development and administration; job classification, compensation and labor market research; employee relations; employee assistance programs; maintenance of personnel records; maintenance of the City's personnel database; and the administration of the performance management program, staff employee appeal process and Health and Wellness initiative.

DEPARTMENT OBJECTIVES

1. Provide high quality customer service to all prospective, current and past employees with respect, and to ensure confidentiality in all personnel transactions.
2. Be a strategic partner with all departments and assist with meeting their recruitment objectives to ensure a qualified workforce; provide advice and counseling for employee relations issues.
3. Continually review the City's benefit programs and make recommendations to maintain a competitive employee benefit program.
4. Ensure compliance with all Federal, State and Local regulations for employment practices and wage and salary administration.
5. Promote diversity and develop ethical principles and directions to support and promote respect and accountability in the workplace.
6. Manage the performance management system.
7. Partner and collaborate with department heads on organizational analysis and design.
8. Regularly communicate with perspective, current and past employees to deliver human resources services.
9. Resolve workplace conflicts and disputes using approaches that foster clear communication and candor that include respectful interactions and yield solutions.
10. Promote and strive for a healthy employee community through wellness initiatives.

PERSONNEL

- 1 Director of Human Resources
- 1 Deputy Director of Human Resources
- 1 Risk Manager
- 1 Safety Officer
- 4 Human Resources Specialist
- 1 Insurance & Claims Specialist

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
430 : HUMAN RESOURCES DEPARTMENT							
Salaries & Wages							
510110 : REGULAR SALARIES	565,368	602,499	461,902	652,647	606,917	606,917	606,917
510120 : OVERTIME	0	28	0	0	0	0	0
SubTotal : Salaries & Wages	565,368	602,527	461,902	652,647	606,917	606,917	606,917
Benefits							
510140 : FICA TAXES	41,279	44,108	33,805	49,927	46,429	46,429	46,429
510150 : RETIREMENT	62,625	70,018	62,634	88,499	88,367	88,367	88,367
510160 : INSURANCE	130,643	128,783	99,894	140,000	132,750	132,750	132,750
510170 : WORKMENS COMPENSATION	806	743	1,441	983	1,012	1,012	1,012
SubTotal : Benefits	235,353	243,652	197,774	279,409	268,558	268,558	268,558
Operating Expenses - Non-Divisional							
520230 : PRINTING & OFFICE SUPPLY	10,426	8,698	9,215	8,500	8,500	8,500	8,500
520240 : DEPARTMENTAL SUPPLIES	394	302	2,709	500	500	500	500
520270 : COPY MACHINES & SUPPLIES	5,000	5,487	3,485	5,000	5,000	5,000	5,000
520410 : UNIFORMS & CLOTHING	0	141	0	300	300	300	300
520460 : BOOKS & PUBLICATIONS	1,844	0	0	1,000	1,000	1,000	1,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	564	1,272	1,577	675	675	675	675
540290 : TRAVEL	10,243	7,312	7,964	14,550	14,550	14,550	14,550
540695 : CONTRACTED SERVICES	5,000	35,414	29,357	23,000	58,000	58,000	58,000
570640 : EMPLOYEE TRAINING	11,981	8,221	280	31,056	31,056	31,056	31,056
570790 : OTHER OPERATING EXPENSE	10	505	242	300	300	300	300
SubTotal : Operating Expenses	45,462	67,352	54,829	84,881	119,881	119,881	119,881
Operating Expenses - Risk Management Division (015)							
520230 : PRINTING & OFFICE SUPPLY	0	1,280	1,000	1,000	1,000	1,000	1,000
520240 : DEPARTMENTAL SUPPLIES	0	13,921	15,500	15,500	28,500	15,500	15,500
520270 : COPY MACHINES & SUPPLIES	0	1,674	1,134	2,000	2,000	2,000	2,000
520410 : UNIFORMS & CLOTHING	0	299	300	300	300	300	300

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
520460 : BOOKS & PUBLICATIONS	0	0	712	800	800	800	800
540240 : MEMBERSHIPS/DUES/SUBSCRIP	0	1,335	1,825	2,000	10,370	2,000	2,000
540290 : TRAVEL	0	7,137	9,256	10,194	12,274	10,194	10,194
540680 : PROF SERVICES-MEDICAL	0	1,700	1,800	1,800	1,800	1,800	1,800
570640 : EMPLOYEE TRAINING	0	20,277	21,417	22,158	21,759	22,158	22,158
570790 : OTHER OPERATING EXPENSE	0	18,789	13,639	22,300	22,300	22,300	22,300
SubTotal : Operating Expenses Risk Management Division	0	66,412	66,583	78,052	101,103	78,052	78,052
SubTotal : Departmental Operating Expenses	45,462	133,764	121,412	162,933	220,984	197,933	197,933
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT - RISK MANAGEMENT	0	0	0	0	32,000	0	0
SubTotal : Capital Outlay	0	0	0	0	32,000	0	0
SubTotal : 430 : HUMAN RESOURCES DEPARTMENT	846,183	979,943	620,048	1,094,989	1,128,459	1,073,408	1,073,408

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-430-520230-00000-000 : PRINTING & OFFICE SUPPLY	8,500	8,500	8,500
PERSONNEL POLICY AND PROCEDURES MANUAL	1,500	1,500	1,500
EMPLOYEE INSURANCE BENEFITS HANDBOOK	1,500	1,500	1,500
TRAINING BOOKLETS	1,500	1,500	1,500
COPIER PAPER	1,500	1,500	1,500
BASIC OFFICE SUPPLIES, SUPPLIES FOR PAY FOR PERFORMANCE LETTERS, NEWSLETTERS, EXECUTIVE ORDERS, ETC.	2,500	2,500	2,500
001-430-520230-00000-015 : PRINTING & OFFICE SUPPLY	1,000	1,000	1,000
GENERAL OFFICE/ADA/CPR SUPPLIES	1,000	1,000	1,000
001-430-520240-00000-000 : DEPARTMENTAL SUPPLIES	500	500	500
DEPARTMENTAL SUPPLIES	500	500	500
001-430-520240-00000-015 : DEPARTMENTAL SUPPLIES	28,500	15,500	15,500
CALIBRATION OF EQUIPMENT	400	400	400
WILDLIFE REMOVAL A DANGER TO HUMANS / PPE-GLOVES-EAR PLUGS	3,000	3,000	3,000
SURFACE IMPACT TESTER-NEED TO BRING PLAYGROUNDS AND FIELDS TO ASTM STANDARDS	13,000	0	0
ERGONOMICS EQUIPMENT/MICE/KEYBOARDS FOR WORK STATIONS	5,000	5,000	5,000
ENVIRONMENTAL COMPLIANCE UPDATE (RENEWAL)	165	165	165
TRAINING MATERIAL FOR SAFETY COMMITTEE	500	500	500
RESPIRATORY PROTECTION	2,000	2,000	2,000
FIRST AID SUPPLIES(BAND AIDS,GAUZE,EYE WASH,TOURNIQUETS,ETC)	3,435	3,435	3,435
EMERGENCY PREPAREDNESS SUPPLIES / WADERS, TYVEK SUITS, SHOE COVERS, AND BOOTS	1,000	1,000	1,000
001-430-520270-00000-000 : COPY MACHINES & SUPPLIES	5,000	5,000	5,000
COPY MACHINE LEASE AND MAINTENANCE WITH CONTRACT FEES	5,000	5,000	5,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-430-520270-00000-015 : COPY MACHINES & SUPPLIES	2,000	2,000	2,000
LEASE / COPY PAPER / TONER	2,000	2,000	2,000
001-430-520410-00000-000 : UNIFORMS & CLOTHING	300	300	300
HR DEPARTMENT UNIFORM SHIRTS	300	300	300
001-430-520410-00000-015 : UNIFORMS & CLOTHING	300	300	300
UNIFORMS FOR RISK MANAGEMENT	300	300	300
001-430-520460-00000-000 : BOOKS & PUBLICATIONS	1,000	1,000	1,000
HUMAN RESOURCES TRAINING PUBLICATIONS	1,000	1,000	1,000
001-430-520460-00000-015 : BOOKS & PUBLICATIONS	800	800	800
UPDATED DOT MANUALS FOR PART 40 DRUG TESTING REG	100	100	100
WORKERS COMP REGS	350	350	350
OSHA GRAM (RENEWAL)	50	50	50
OSHA COMPLIANCE ADVISOR (RENEWAL)	300	300	300
001-430-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	675	675	675
SHRM NATIONAL MEMBERSHIP RENEWAL FOR DIRECTOR OF HR	180	180	180
TCHRMMA MEMBERSHIP RENEWAL FOR DIRECTOR OF HR AND STAFF	240	240	240
MASC HUMAN RESOURCES MEMBERSHIP FOR DIRECTOR OF HR AND STAFF	95	95	95
IPMA MEMBERSHIP RENEWAL FOR DIRECTOR OF HR	160	160	160

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
001-430-540240-00000-015 : MEMBERSHIPS/DUES/SUBSCRIP	10,370	2,000	2,000
ADATCP ANNUAL RENEWAL FEE	25	25	25
PRIMA	385	385	385
SC PRIMA	100	100	100
RIMS	350	350	350
ASSE	250	250	250
ASSE MTGS	120	120	120
SCWEA	325	325	325
ADA MEMBERSHIP DUES	300	300	300
NATIONAL FIRE AND PROTECTION ASSC. (NFPA)	145	145	145
MSDS ONLINE HAZMAT CATALOGING 3 YEAR CONTRACT TO MAKE US OSHA COMPLIANCE	7,800	0	0
NATIONAL RECREATION AND PARKS ASSOC. FOR PLAYGROUNDS INSPECTORS	170	0	0
NC PRIMA	50	0	0
NC SELF INSURED	350	0	0

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
001-430-540290-00000-000 : TRAVEL	14,550	14,550	14,550
FOR TWO HR STAFF MEMBERS TO ATTEND THE PAYROLL SOFTWARE USER CONFERENCE-CHICAGO, IL, \$4,282.00			
REGISTRATION FEE FOR TWO HR STAFF MEMBERS	1,750	1,750	1,750
AIRFARE	900	900	900
HOTEL	1,200	1,200	1,200
MEALS	360	360	360
TRANSPORTATION	72	72	72
SHRM STATE CONFERENCE IN MYRTLE BEACH FOR THREE HR STAFF MEMBERS- REGISTRATION, \$2,330.00,			
REGISTRATION FEE	1,380	1,380	1,380
HOTEL	650	650	650
MEALS	300	300	300
SHRM NATIONAL CONFERENCE FOR DIRECTOR, TBA-REGISTRATION, \$2,816.00			
REGISTRATION FEE	1,300	1,300	1,300
HOTEL	800	800	800
AIRFARE	500	500	500
MEALS	180	180	180
TRANSPORTATION	36	36	36
IPMA SOUTHERN REGION CONFERENCE FOR TWO STAFF MEMBERS, \$2,262.00			
REGISTRATION FEE	590	590	590
HOTEL	800	800	800
AIRFARE	500	500	500
MEALS	300	300	300
TRANSPORTATION	72	72	72
IPMA-HR NATIONAL TRAINING CONFERENCE FOR ONE STAFF MEMBER, \$2,860.00			
REGISTRATION	608	608	608
FLIGHT	500	500	500
HOTEL	1,401	1,401	1,401
MEALS	315	315	315
TRANSPORTATION	36	36	36

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-430-540290-00000-015 : TRAVEL	12,274	10,194	10,194
SC PRIMA 18 CONF - WEST PALM BEACH, FL - RISK MANAGER			
REGISTRATION	800	800	800
HOTEL	500	500	500
AIR	500	500	500
MEALS	245	245	245
DOT REGS / DRUG TESTING - ATLANTA, GA - SAFETY OFFICER			
REGISTRATION	350	350	350
HOTEL	500	500	500
MEALS	140	140	140
AIR	240	240	240
SC PRIMA STATE CONFERENCE - GREENVILLE, SC - RISK MANAGER			
REGISTRATION	50	50	50
HOTEL	350	350	350
MEALS	32	32	32
SCWEA COMP CAMP - RISK MANAGER			
REGISTRATION	350	350	350
HOTEL	400	400	400
MEALS	75	75	75
ADA TRAINING SEMINAR - TYSONS, VA - SAFETY OFFICER 09/04-06/18			
REGISTRATION	325	325	325
HOTEL	800	800	800
MEALS	200	200	200
AIR	500	500	500
HAZARDOUS MATERIAL CLASS - ATLANTA, GA 08/13-08/17/18 - SAFETY OFFICER			
REGISTRATION	875	875	875
HOTEL	1,000	0	0
GAS - WILL BE DRIVING CNC VEHICLE	100	0	0
MEALS	220	220	220
INSTRUCTIONAL TECHNIQUES FOR SAFETY AND HEALTH, ATLANTA, GA - SAFETY OFFICER			

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
REGISTRATION 10/15-19/18	940	860	860
HOTEL	1,000	1,000	1,000
MEALS	200	200	200
DDC-4 INSTRUCTOR COURSE - JULY 2018 - COLUMBIA - SAFETY OFFICER			
REGISTRATION	415	415	415
HOTEL	200	200	200
MEALS	67	67	67
NC SELF INSURED - WILMINGTON, NC - RISK MANAGER			
REGISTRATION	300	0	0
HOTEL	500	0	0
MEALS	100	0	0
001-430-540680-00000-015 : PROF SERVICES-MEDICAL	1,800	1,800	1,800
THIS WILL COVER REQUIRED PHYSICALS & DRUG TESTING THAT IS NOT FUNDED BY OTHER DEPT	1,800	1,800	1,800
001-430-540695-00000-000 : CONTRACTED SERVICES	58,000	58,000	58,000
FEEES FOR SSCI BACKGROUND INVESTIGATIONS FOR ALL NEW HIRES WITH THE EXCEPTION OF THE POLICE AND FIRE DEPARTMENTS. COST FOR EACH BACKGROUND INVESTIGATION IS \$18.50 PER BACKGROUND.	8,000	8,000	8,000
PAY FOR NEW PAY FOR PERFORMANCE MANAGEMENT SYSTEM	50,000	50,000	50,000
001-430-570640-00000-000 : EMPLOYEE TRAINING	31,056	31,056	31,056
CITY WIDE EMPLOYEE TRAINING	31,056	31,056	31,056
SUPERVISORY TRAINING			
SEXUAL HARASSMENT TRAINING			
ETHICS TRAINING			
UNSCHEDULED MANDATED TRAINING			

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-430-570640-00000-015 : EMPLOYEE TRAINING	21,759	22,158	22,158
CONTINUING BACK TRAINING FOR THE FIRE DEPT.	3,600	3,600	3,600
SOFTWARE TRAINING ACCESS & EXCEL	800	800	800
SAFETY INCENTIVE	12,000	12,399	12,399
SAFETY WEEK ACTIVITIES	5,000	5,000	5,000
CERTIFIED PLAYGROUND SAFETY INSPECTION EXAM	200	200	200
OSHA - 30 CERTIFICATION COURSE - ONLINE - SAFETY OFFICER	159	159	159
001-430-570790-00000-000 : OTHER OPERATING EXPENSE	300	300	300
MISCELLANEOUS EXPENSES	300	300	300
001-430-570790-00000-015 : OTHER OPERATING EXPENSE	22,300	22,300	22,300
SAFETY INCENTIVES PROGRAMS	15,000	15,000	15,000
CHAIR REPLACEMENT (VARIOUS DEPT)	5,000	5,000	5,000
PHYSICALS FOR BUILDING, CODE, METH, AND RESPIRATORS	2,300	2,300	2,300

City of North Charleston
Capital Items Detail Budget Worksheets

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-430-590840-00000-015 : AUTOMOTIVE EQUIPMENT	32,000	0	0
CHEVROLET TAHOE FOR SAFETY OFFICER NEEDS BIGGER VEHICLE TO TRANSPORT ALL OF HIS SAFETY EQUIPMENT	32,000	0	0

LEGAL DEPARTMENT

DEPARTMENT NARRATIVE

The Legal Department is responsible for providing legal services and counsel to the Mayor and City Council and to other City administrative officials. James Brady Hair, Attorney at Law, is retained by the City of North Charleston as Legal Counsel. In addition, the City has hired a full time Deputy City Attorney, Staff Attorney, and Legal Department Secretary. This department is responsible for reviewing all contracts entered into by the City to insure correctness of form and legality; reviewing all drafted resolutions and ordinances requested by City Council and the Mayor; reviewing and representing the City in all claims, suits and other litigation, and attendance at all meetings of City Council and other necessary meetings.

DEPARTMENT OBJECTIVES

1. To provide legal services requested by the Mayor, City Council and all other City departments.
2. To prosecute and defend claims and actions on behalf of the City and to insure that contracts and legislative actions are complete.
3. To prosecute criminal cases in the Municipal Court.

PERSONNEL

- 2 Deputy City Attorney
- 1 Staff Attorney
- 1 Legal Secretary
- 1 Prosecutor P/T

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Adopted</u>	<u>FYE 2019 Departmental Budget Requests</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
440 : LEGAL DEPARTMENT							
Salaries & Wages							
510110 : REGULAR SALARIES	374,377	318,860	294,123	314,926	364,100	364,100	364,100
SubTotal : Salaries & Wages	374,377	318,860	294,123	314,926	364,100	364,100	364,100
Benefits							
510140 : FICA TAXES	27,867	23,688	22,001	24,092	27,854	27,854	27,854
510150 : RETIREMENT	41,464	37,070	39,883	42,704	53,013	53,013	53,013
510160 : INSURANCE	75,572	67,678	58,452	70,000	59,000	59,000	59,000
510170 : WORKMENS COMPENSATION	650	480	944	760	783	783	783
SubTotal : Benefits	145,553	128,916	121,280	137,556	140,650	140,650	140,650
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	995	1,087	1,264	1,300	1,300	1,300	1,300
520240 : DEPARTMENTAL SUPPLIES	1,021	1,384	2,252	3,000	3,000	3,000	3,000
520270 : COPY MACHINES & SUPPLIES	2,030	4,110	1,874	4,000	4,000	4,000	4,000
520460 : BOOKS & PUBLICATIONS	17,902	16,473	14,743	18,000	18,000	18,000	18,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	3,055	2,545	3,215	4,500	4,500	4,500	4,500
540290 : TRAVEL	4,304	5,232	3,784	4,298	4,298	4,298	4,298
540695 : CONTRACTED SERVICES	118,448	110,720	47,012	110,000	110,000	110,000	110,000
540790 : MISC LEGAL EXPENSES	254,426	196,886	166,324	216,652	216,652	216,652	216,652
540810 : CITY ATTORNEY-OTHER LEGAL	289,658	224,528	486,125	250,000	250,000	250,000	250,000
540820 : CITY ATTORNEY-RETAINER	30,000	32,500	25,000	30,000	30,000	30,000	30,000
570790 : OTHER OPERATING EXPENSE	(330)	19	0	0	0	0	0
SubTotal : Operating Expenses	721,509	595,484	751,593	641,750	641,750	641,750	641,750
SubTotal : 440 : LEGAL DEPARTMENT	1,241,439	1,043,260	1,166,996	1,094,232	1,146,500	1,146,500	1,146,500

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-440-520230-00000-000 : PRINTING & OFFICE SUPPLY	1,300	1,300	1,300
COPY PAPER, BASIC OFFICE SUPPLIES	1,300	1,300	1,300
001-440-520240-00000-000 : DEPARTMENTAL SUPPLIES	3,000	3,000	3,000
SPECIAL ORDER ITEMS LIKE PRE-INKED STAMP ITEMS NEEDED FOR TRIAL	3,000	3,000	3,000
001-440-520270-00000-000 : COPY MACHINES & SUPPLIES	4,000	4,000	4,000
COPIER LEASE AND PAPER	4,000	4,000	4,000
001-440-520460-00000-000 : BOOKS & PUBLICATIONS	18,000	18,000	18,000
BOOKS AND PUBLICATIONS FOR ONLINE WESTLAW SUBSCRIPTION FOR ATTORNEYS	18,000	18,000	18,000
001-440-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	4,500	4,500	4,500
MEMBERSHIP DUES FOR ATTORNEYS	4,500	4,500	4,500
001-440-540290-00000-000 : TRAVEL	4,298	4,298	4,298
IMLA CONFERENCE \$ 2,320			
REGISTRATION 2 X 525=1050	1,050	1,050	1,050
PER DIEM \$45 X 2=90X3=\$270	270	270	270
RENTAL CAR \$55 X 3=\$165 X 2=\$330	330	330	330
HOTEL \$275 X 3=\$825 X 2=\$1,650	650	650	650
MASC CONFERENCE \$1,548			
REGISTRATION 5 X \$145=\$625	625	625	625
PER DIEM 5 X \$37=\$185	185	185	185
MILEAGE REIMB \$113	113	113	113
HOTEL 5 X \$125=\$625	625	625	625
PROSECUTORS SEMINAR \$450			
REGISTRATION 2 X \$225=\$450	450	450	450

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-440-540695-00000-000 : CONTRACTED SERVICES	110,000	110,000	110,000
PUBLIC DEFENDER	50,000	50,000	50,000
COURT LIAISON	60,000	60,000	60,000
001-440-540790-00000-000 : MISC LEGAL EXPENSES	216,652	216,652	216,652
FUNDS FOR CONTRACTED SERVICES FROM OUTSIDE LAW FIRMS TO ASSIST IN CASES WHERE WE LACK EXPERTISE TO ADEQUATELY DEFEND OR PROSECUTE	216,652	216,652	216,652
001-440-540810-00000-000 : CITY ATTORNEY-OTHER LEGAL	250,000	250,000	250,000
FEES CHARGED BY THE CITY ATTORNEY WHICH FALLS OUTSIDE THE RETAINER AGREEMENT	250,000	250,000	250,000
001-440-540820-00000-000 : CITY ATTORNEY-RETAINER	30,000	30,000	30,000
FUNDS ANNUAL RETAINER	30,000	30,000	30,000

PLANNING AND ZONING DEPARTMENT

DEPARTMENT NARRATIVE

The objective of this Department will be to continue ongoing responsibilities to administer the Zoning Ordinance as well as subdivision regulations, mapping, providing technical assistance, special project planning and coordination of the City's activities with those of other government agencies in the area.

DEPARMTENT OBJECTIVES

1. Update the Comprehensive Plan and administer the rezoning application process, subdivision ordinance and street number ordinances and to prepare, maintain and periodically update the Zoning Ordinance of the City and to recommend changes in zoning and future land use.
2. Provide staff services for the Planning Commission including the processing of rezoning and subdivision variance applications, preparation of Planning Commission meeting minutes, and associated fieldwork such as posting, and placement of required advertisements.
3. Improve the image of the City through the beautification of city streets and to prepare, maintain and periodically update the map of North Charleston.
4. Represent and protect the City's interest on the CHATS Study Team, and to provide technical support to City Council members serving on the CHATS Policy Committee.
5. Place department's records on computer and to establish a document control system for reports, pictures, slides, maps, and drawings, and provide annual training for employees and Board members.
6. Develop, implement, and monitor the City's Community Development Block Grant program including coordination of contracts, enforcement of fair labor standards requirements and financial and programmatic reporting to the Department of Housing and Urban Development.
7. Make available to the public copies of the Zoning Ordinances and maps.
8. Administer the Zoning Ordinance of the City of North Charleston through the review of site plans, business licenses, building permits, sign permits, and plats, and through field enforcement including setback inspections, certificate of occupancy inspections, tree protection inspections, routine patrols, investigation of complaints, and business license inspections.
9. Provide interpretations of Zoning Ordinances of the City of North Charleston.
10. Provide staffing to the Zoning Board of Appeals, preparation of ZBA meeting minutes, and associated fieldwork such as posting, and placement of required advertisements.

1 Director of Planning & Zoning
 1 Deputy Director of Planning & Zoning
 1 Project Manager
 1 Construction Plans Reviewer
 1 Administrative Assistant

4 Zoning Inspector
 2 Zoning Counter Technician
 1 Community Development Manager
 1 Zoning Inspector Supervisor
 1 City Planner (LR)

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
451 : PLANNING AND ZONING							
Salaries & Wages							
510110 : REGULAR SALARIES	890,690	860,047	687,774	870,467	768,689	768,689	768,689
510120 : OVERTIME	0	0	467	0	0	0	0
SubTotal : Salaries & Wages	890,690	860,047	688,241	870,467	768,689	768,689	768,689
Benefits							
510140 : FICA TAXES	64,665	62,784	50,385	66,591	58,805	58,805	58,805
510150 : RETIREMENT	98,635	99,884	93,326	118,035	111,921	111,921	111,921
510160 : INSURANCE	243,412	212,786	179,895	210,000	191,750	191,750	191,750
510170 : WORKMENS COMPENSATION	1,492	690	1,889	1,576	1,623	1,623	1,623
SubTotal : Benefits	408,204	376,144	325,495	396,202	364,099	364,099	364,099
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	4,650	2,717	1,591	4,000	4,000	4,000	4,000
520240 : DEPARTMENTAL SUPPLIES	1,832	5,623	2,132	2,000	2,773	2,773	2,773
520270 : COPY MACHINES & SUPPLIES	6,196	2,916	2,621	10,000	8,000	8,000	8,000
520410 : UNIFORMS & CLOTHING	984	2,478	637	2,000	2,000	2,000	2,000
520460 : BOOKS & PUBLICATIONS	420	0	0	500	500	500	500
540240 : MEMBERSHIPS/DUES/SUBSCRIP	990	1,565	458	2,708	2,628	2,628	2,628
540290 : TRAVEL	2,114	1,592	2,249	4,365	5,670	5,670	5,670
550630 : RENTED-LEASED EQUIPMENT	4,195	4,810	2,150	7,500	7,500	7,500	7,500
570640 : EMPLOYEE TRAINING	189	278	150	400	400	400	400
570775 : ARCHITECT SERVICES	3,200	0	0	100,000	110,000	110,000	110,000
570790 : OTHER OPERATING EXPENSE	35	0	0	0	0	0	0
SubTotal : Operating Expenses	24,805	21,979	11,988	133,473	143,471	143,471	143,471
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	19,492	0	0	0	0	0	0
SubTotal : Capital Outlay	19,492	0	0	0	0	0	0
SubTotal : 451 : PLANNING AND ZONING	1,343,191	1,258,170	1,025,724	1,400,142	1,276,259	1,276,259	1,276,259

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-451-520230-00000-000 : PRINTING & OFFICE SUPPLY	4,000	4,000	4,000
OFFICE SUPPLIES	3,200	3,200	3,200
SNACK FUNDING & BANQUET ZBA/PC MEMBERS	300	300	300
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)	500	500	500
001-451-520240-00000-000 : DEPARTMENTAL SUPPLIES	2,773	2,773	2,773
NEW SIGNS FOR PLANNING COMMISSION,CITY COUNCIL & ZBA MONTHLY MEETINGS	1,500	1,500	1,500
FIELD INSPECTOR'S DAILY EQUIPMENT SUPPLIES	416	416	416
PRINTER TONERS \$39 EACH	117	117	117
PRINTER TONERS \$49 EACH	295	295	295
STANDING DESK AND MAT FOR ONE STAFF MEMBER	445	445	445
001-451-520270-00000-000 : COPY MACHINES & SUPPLIES	8,000	8,000	8,000
KONICA MINOLTA COPIER EQUIPMENT MACHINE	8,000	8,000	8,000
001-451-520410-00000-000 : UNIFORMS & CLOTHING	2,000	2,000	2,000
14 PLANNING AND ZONING STAFF	2,000	2,000	2,000
001-451-520460-00000-000 : BOOKS & PUBLICATIONS	500	500	500
PURCHASING BOOKS & PUBLICATIONS	500	500	500
001-451-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	2,628	2,628	2,628
ULI/TWO STAFF MEMBER	610	610	610
APA/FIVE STAFF MEMBERS	1,405	1,405	1,405
YEARLY SUBSCRIPTION WITH POST & COURIER	213	213	213
SCCDA/CDBG STAFF MEMBER	150	150	150
RSC REGIONAL INITIATIVE COUNCIL/ONE STAFF MEMBER	250	250	250

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-451-540290-00000-000 : TRAVEL	5,670	5,670	5,670
SCAPA (IN-STATE CONFERENCES)-FIVE STAFF MEMBERS	3,490	3,490	3,490
DISASTER PREPAREDNESS TRAINING- FIVE INSPECTORS	500	500	500
CDBG HUD RELATED WORKSHOPS & TRAININGS-ONE STAFF MEMBER	500	500	500
ULI (OUT- STATE CONFERENCE)- ONE STAFF MEMBER	1,130	1,130	1,130
ULI (IN-STATE CONFERENCE) - ONE STAFF MEMBER	50	50	50
001-451-550630-00000-000 : RENTED-LEASED EQUIPMENT	7,500	7,500	7,500
LARGE-SCALE ENGINEERING COPIER	7,500	7,500	7,500
001-451-570640-00000-000 : EMPLOYEE TRAINING	400	400	400
ANNUAL TRAINING	400	400	400
001-451-570775-00000-000 : ARCHITECT SERVICES	110,000	110,000	110,000
CONSULTANT TO WORK WITH THE COMMUNITY, STAFF, PLANNING COMMISSION & CITY COUNCIL IN PERFORMING THE REQUIRED 10 YEARS COMPREHENSIVE	100,000	100,000	100,000
DEVELOPMENT PLAN UPDATE 1/2 COST FUNDED 2018 & 1/2 COST FUNDED 2019 AN ADDITIONAL \$10,000 HAS BEEN REQUESTED TO COVER ANY ADDITIONAL COST IN THE	10,000	10,000	10,000
EVENT ADDITIONAL MONIES ARE NEEDED FOR THE BCDCOG 5 STAFF MEMBERS TO FACILITATE 12 PROPOSED PUBLIC MEETINGS.			

CODE ENFORCEMENT DEPARTMENT

DEPARTMENT NARRATIVE

The Department of Code Enforcement is responsible for all professional activities necessary to support and implement the City's planning, community development, code enforcement and neighborhood revitalization programs. This department establishes community development and revitalization priorities and standards, and administers the implementation of plans, studies, grants and other projects as may be assigned. In addition this department is charged with protecting the appearance and/or character of residential, commercial and industrial areas within the City through its code enforcement activities.

DEPARTMENT OBJECTIVES

1. To improve the appearance of the City
2. To implement and enforce the City's land development code
3. To enhance the planning, coordination and cooperative efforts among the different government agencies
4. To reduce the number of households in substandard, overcrowded or unaffordable housing through a program of code enforcement, rehabilitation and private ownership efforts.
5. To eliminate violent crime, drug trafficking and drug-related crime from targeted high crime neighborhoods.
6. To provide a safe environment for law-abiding citizens to live, work and raise a family

PERSONNEL

- 1 Director of Code Enforcement
- 1 Deputy Director of Code Enforcement
- 8 City Code Inspector
- 1 City Code Inspector/Community Service
- 1 City Code Inspector (Hazmat)
- 1 Office Support Specialist
- 1 Office Specialist I

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
452 : CODE ENFORCEMENT							
Salaries & Wages							
510110 : REGULAR SALARIES	701,862	728,415	598,051	738,449	756,670	756,670	756,670
510120 : OVERTIME	1,849	3,283	166	0	0	0	0
SubTotal : Salaries & Wages	703,711	731,698	598,217	738,449	756,670	756,670	756,670
Benefits							
510140 : FICA TAXES	51,784	53,784	44,093	56,491	57,885	57,885	57,885
510150 : RETIREMENT	77,905	85,076	81,118	100,134	110,171	110,171	110,171
510160 : INSURANCE	199,916	201,266	159,329	210,000	221,250	221,250	221,250
510170 : WORKMENS COMPENSATION	8,503	9,617	14,058	9,988	10,288	10,288	10,288
SubTotal : Benefits	338,108	349,743	298,598	376,613	399,594	399,594	399,594
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	3,412	5,411	3,272	5,000	5,000	5,000	5,000
520240 : DEPARTMENTAL SUPPLIES	10,140	5,999	5,271	8,500	8,500	8,500	8,500
520270 : COPY MACHINES & SUPPLIES	2,738	2,350	2,125	3,500	3,500	3,500	3,500
520410 : UNIFORMS & CLOTHING	6,404	5,272	3,850	6,500	6,500	6,500	6,500
520491 : PALMETTO PRIDE GRANT	0	9,932	1,336	0	0	0	0
540240 : MEMBERSHIPS/DUES/SUBSCRIP	405	526	550	550	585	585	585
540290 : TRAVEL	2,893	2,503	2,402	3,915	4,357	4,357	4,357
540695 : CONTRACTED SERVICES	50,682	89,966	56,781	100,000	100,000	100,000	100,000
570640 : EMPLOYEE TRAINING	1,944	1,768	1,174	4,300	3,799	3,799	3,799
570790 : OTHER OPERATING EXPENSE	1,301	329	1,283	2,500	2,500	2,500	2,500
SubTotal : Operating Expenses	79,919	124,056	78,044	134,765	134,741	134,741	134,741
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	71,023	45,984	22,791	25,000	25,000	25,000	25,000
SubTotal : Capital Outlay	71,023	45,984	22,791	25,000	25,000	25,000	25,000
SubTotal : 452 : CODE ENFORCEMENT	1,192,761	1,251,481	997,650	1,274,827	1,316,005	1,316,005	1,316,005

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-452-520230-00000-000 : PRINTING & OFFICE SUPPLY	5,000	5,000	5,000
PRINTING & OFFICE SUPPLIES	5,000	5,000	5,000
001-452-520240-00000-000 : DEPARTMENTAL SUPPLIES	8,500	8,500	8,500
DEPARTMENTAL SUPPLIES AND VEHICLE DECALS	8,500	8,500	8,500
001-452-520270-00000-000 : COPY MACHINES & SUPPLIES	3,500	3,500	3,500
COPY MACHINE RENTAL & SUPPLIES	3,500	3,500	3,500
001-452-520410-00000-000 : UNIFORMS & CLOTHING	6,500	6,500	6,500
UNIFORMS FOR 15 EMPLOYEES	6,500	6,500	6,500
001-452-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	585	585	585
S C LITTER ASSOC. DUES 13 INSPECT.	100	100	100
DIR. DUES INTERNATIONAL CODE COUNCIL (ICC)	120	120	120
DIR. DUES BLDG OFF. ASSOC. OF S C (BOASC)	25	25	25
DIR. DUES COASTAL CODE ENFORCE. ASSOC.(CCEA)	10	10	10
DIR. DUES S C ASSOC. HAZARD MITIGATION (SCAHM)	40	40	40
DIR. DUES ASSOC. OF STATE FLOODPLAIN MAN. (ASFPM)	160	160	160
PALMETTO PROPERTY MAINTENANCE OFF. ASSOC. (PPMOA)	130	130	130

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
001-452-540290-00000-000 : TRAVEL	4,357	4,357	4,357
S C LITTER CONTROL ASSOC. CONF N. MYRTLE BEACH \$2110			
REGISTRATION 4 INSP. AND DEPUTY @ \$150.00	750	750	750
HOTEL 4 INSP. AND DEPUTY @ \$236.00	1,180	1,180	1,180
PER DIEM 4 INSP. AND DEPUTY @ \$102.00	510	510	510
S C ASSOC. FOR HAZARD MITIGA. CONF., N. MYRTLE BEACH \$872			
REGISTRATION DIRECTOR	175	175	175
HOTEL	550	550	550
PER DIEM	147	147	147
COASTAL CODE ENFORCE. ASSOC. MYRTLE BEACH \$485			
REGISTRATION DIRECTOR	100	100	100
HOTEL	250	250	250
PER DIEM	135	135	135
BLDG OFF. ASSOC. OF S C CONF., N. MYRTLE BEACH \$560.00			
REGISTRATION DIRECTOR	175	175	175
HOTEL	250	250	250
PER DIEM	135	135	135
001-452-540695-00000-000 : CONTRACTED SERVICES	100,000	100,000	100,000
DEMO., ASBEST. INSPECT & ABATE, PROP. BOARDING/CLEAN	100,000	100,000	100,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-452-570640-00000-000 : EMPLOYEE TRAINING	3,799	3,799	3,799
PROPERTY MAINTENANCE TRAINING 5 @ 300	1,500	1,500	1,500
PROPERTY MAINTENANCE EXAM 5 @ 200	1,000	1,000	1,000
ASBESTOS INSPECT REFRESH CRSE; DIR @ \$200	200	200	200
ASBESTOS INSPECT LICENSE NEW AND RENEW; 1 INSPECT AND DIR @ \$100	200	200	200
ASBESTOS SUPER. REFRESH CRSE; DIR @ 250	250	250	250
ASBESTOS SUPER. LICENSE RENEWL; DIR @ \$50	50	50	50
ASBESTOS INSPECTOR INITIAL COURSE	599	599	599
001-452-570790-00000-000 : OTHER OPERATING EXPENSE	2,500	2,500	2,500
NET SUPPLIES	2,500	2,500	2,500

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-452-590840-00000-000 : AUTOMOTIVE EQUIPMENT	25,000	25,000	25,000
1 TRUCK EXTENDED CAB	25,000	25,000	25,000

COMMUNITY PROMOTIONS

DEPARTMENT NARRATIVE

These expenditures relate to community promotions which are not related to any single department or activity.

DEPARTMENT OBJECTIVE

1. To support economic development.
2. To help fund promotional activities surrounding events held in and around the North Charleston area.
3. To encourage community involvement.

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Adopted</u>	<u>FYE 2019 Departmental Budget Requests</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
470 : COMMUNITY PROMOTIONS							
Operating Expenses							
527891 : BOY SCOUTS	2,500	0	0	0	0	0	0
528001 : SC STRONG 2009	10,000	0	0	0	0	0	0
534112 : TRICOUNTY FAMILY MINISTRIES	0	10,000	0	0	0	0	0
534118 : PROJECT STAY COOL/KEEP WARM	4,558	0	0	0	0	0	0
534126 : FRESH START	0	15,000	0	0	0	0	0
550316 : BEYOND OUR WALLS	0	2,000	0	0	0	0	0
550317 : ASSOCIATION FOR THE BLIND	0	7,000	0	0	0	0	0
550318 : ALZHEIMERS FOUNDATION	0	5,000	0	0	0	0	0
550319 : 180 PLACE	0	8,000	0	0	0	0	0
550324 : HUMAN SERVICES	12,500	0	0	0	0	0	0
550329 : SUSTAINABILITY INSTITUTE	4,500	0	0	0	0	0	0
550330 : CHARLESTON MIRACLE LEAGUE	2,500	0	0	0	0	0	0
550402 : READING PARTNERS	10,000	7,500	0	0	0	0	0
550403 : MARCH OF DIMES	2,250	0	0	0	0	0	0
550404 : CHARLESTON REGIONAL ALLIANCE FOR ARTS	9,000	15,000	0	0	0	0	0
570802 : FIRST DAY FESTIVAL	500	0	0	0	0	0	0
570803 : CHAS CO MINORITY BUSINESS DEVELOPMENT	27,000	0	0	0	0	0	0
570805 : CAROLINA YOUTH DEV CENTER	10,000	8,000	0	0	0	0	0
570806 : AMERICAN RED CROSS	18,000	15,000	0	0	0	0	0
570808 : CCSD GALA	4,500	0	0	0	0	0	0
570809 : CHARLESTON ANIMAL SOCIETY	20,000	15,000	0	0	0	0	0
570812 : METANOIA	9,000	10,000	0	0	0	0	0
570820 : CHARLESTON MUSEUM	0	7,500	0	0	0	0	0
570829 : CAROLINA CHILDREN'S CHARITY	10,000	10,000	0	0	0	0	0
570830 : CHAMBER OF COMMERCE	0	25,000	0	0	0	0	0
570835 : LOWCOUNTRY AIDS CAPITAL	15,000	0	0	0	0	0	0
570840 : OTHER COMMUNITY PROMOTIONS	4,575	0	0	0	0	0	0
570843 : MISS SC & MISS TEEN SC	1,100	0	0	0	0	0	0
570844 : CHARLESTON PROMISE NEIGHBORHOOD FUND	50,000	20,000	0	0	0	0	0

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
570852 : TRIDENT LITERACY ASSOCIATION	0	2,500	0	0	0	0	0
570853 : TRIDENT URBAN LEAGUE, INC	0	2,500	0	0	0	0	0
570855 : THE SUSTAINABILITY INST	0	7,500	0	0	0	0	0
570859 : HUNLEY RESTORATION	50,000	50,000	0	0	0	0	0
570863 : COMMUNITIES IN SCHOOLS	0	10,000	0	0	0	0	0
570871 : ITN CHARLESTON	10,000	0	0	0	0	0	0
570876 : BLACK EXPO SPONSOR	20,000	10,000	0	0	0	0	0
570920 : COASTAL POLICE CHAPLAINCY	0	8,000	0	0	0	0	0
570930 : LOWCOUNTRY FOODBANK	0	15,000	0	0	0	0	0
571020 : LOWCOUNTRY FOODBANK	18,000	0	0	0	0	0	0
571030 : YOUTH EMPOWERMENT SERVICES	0	15,000	0	0	0	0	0
571060 : TEACHER'S SUPPLY CLOSET	9,000	7,500	0	0	0	0	0
571070 : LOWCOUNTRY JAZZ FESTIVAL	2,250	0	0	0	0	0	0
571071 : BEGIN WITH BOOKS	5,000	0	0	0	0	0	0
571072 : COMMUNITY ACTION PARTNERSHIP	0	20,000	0	0	0	0	0
571073 : EAI FOUNDATION	0	2,000	0	0	0	0	0
571074 : ENGAGING CREATIVE MINDS	0	12,500	0	0	0	0	0
571075 : HALOS	0	5,000	0	0	0	0	0
571076 : LOWCOUNTRY HOMELESS COALITION	0	3,000	0	0	0	0	0
571077 : MAD	0	15,000	0	0	0	0	0
571078 : SENIOR RIDE CHARLESTON	0	2,500	0	0	0	0	0
571079 : SOUTH CAROLINA LEGAL SERVICES	0	2,000	0	0	0	0	0
SubTotal : Operating Expenses	341,733	370,000	0	0	0	0	0
SubTotal : 470 : COMMUNITY PROMOTIONS	341,733	370,000	0	0	0	0	0

POLICE DEPARTMENT

DEPARTMENT NARRATIVE

The Police Department's mission is to provide professional public safety services while working in partnership with the citizens of North Charleston to identify, prevent, and solve the problems of crime, social disorder, and neighborhood decay, thereby improving the quality of life in our community.

DEPARTMENT OBJECTIVES

1. To protect the life and property of our citizens.
2. To maintain the trust of our community through honesty, compassion and fairness.
3. To adhere to the highest ethical standards of personal and professional conduct.
4. To respect the rights of all citizens and fellow employees.
5. To respect our differences and recognize that diverse backgrounds bring strength to our community.
6. To work in partnership with our community by seeking their input, responding to their concerns, and resolving problems.
7. To encourage innovation, creativity, and positive thinking.
8. To implement programs that will improve traffic safety.
9. To educate our community on crime problems and crime prevention.
10. To develop programs that creates problem-solving partnerships with our community.
11. To increase efficiency of management, operations and fiscal control by providing the governing body with a long-term departmental human resource plan, a thorough long-term capital needs plan, and to acquire technology and information management systems.

PERSONNEL

1 Police Chief	8 Administrative Specialist
5 Deputy Police Chief	23 Community Service Officer I
9 Police Captain	1 Police Records Supervisor
17 Police Lieutenant	2 Assistant Police Records Supervisor
48 Police Sergeant	1 Administrative Assistant, Senior
24 Master Police Officer	1 Receptionist-PD
239 Police Officer	12 Police Records Technician
1 Public Safety Community Relations Officer	1 Animal Control Supervisor
1 Crime Analyst, Lead	3 Animal Control Officer
1 Fiscal Support Specialist	1 Vehicle Coordinator-Police
1 Supervisor-Police Administrative Services	2 Crime Scene Technician
4 Evidence Technicians	2 Crime Analyst
1 Polygrapher/Investigator	8 Community Service Officer II
2 Victim Advocate	1 Background Investigator

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Adopted</u>	<u>FYE 2019 Departmental Budget Requests</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
510 : POLICE DEPARTMENT							
Salaries & Wages							
510110 : REGULAR SALARIES	18,853,085	19,072,585	15,821,233	19,931,956	19,965,526	19,965,526	19,965,526
510120 : OVERTIME	331,858	547,113	203,696	350,000	550,000	550,000	550,000
SubTotal : Salaries & Wages	19,184,943	19,619,698	16,024,929	20,281,956	20,515,526	20,515,526	20,515,526
Benefits							
510140 : FICA TAXES	1,405,433	1,440,707	1,176,390	1,524,795	1,569,438	1,569,438	1,569,438
510150 : RETIREMENT	2,567,193	2,728,420	2,533,435	3,236,950	3,536,877	3,536,877	3,536,877
510160 : INSURANCE	5,923,091	5,683,837	4,974,906	5,971,000	6,239,250	6,014,250	6,014,250
510170 : WORKMENS COMPENSATION	446,830	423,233	616,633	471,019	485,150	485,150	485,150
SubTotal : Benefits	10,342,547	10,276,197	9,301,364	11,203,764	11,830,715	11,605,715	11,605,715
Operating Expenses							
520220 : K-9 SUPPLIES	11,342	8,889	7,806	10,000	10,000	10,000	10,000
520230 : PRINTING & OFFICE SUPPLY	45,534	48,361	34,623	46,000	51,800	51,800	51,800
520240 : DEPARTMENTAL SUPPLIES	662,570	1,100,933	353,167	526,278	823,621	792,706	792,706
520270 : COPY MACHINES & SUPPLIES	52,680	54,309	37,043	56,000	56,000	56,000	56,000
520410 : UNIFORMS & CLOTHING	120,492	526,294	182,808	284,130	282,605	282,605	282,605
520440 : FIRE EXT-FIRST AID KITS	3,207	16,024	4,884	11,700	12,350	12,350	12,350
520460 : BOOKS & PUBLICATIONS	2,476	3,773	3,497	7,000	7,000	7,000	7,000
520750 : GASOLINE PURCHASES	(44,089)	0	23,318	0	0	0	0
530234 : REPAIRS-OTHER	10,416	13,678	16,212	31,000	31,050	28,150	28,150
530235 : INSTALL/REMOVE EQUIPMENT	38,537	60,211	39,225	12,500	76,300	76,300	76,300
530270 : REPAIR MOBILE RADIO	27,512	36,545	32,249	45,000	62,665	50,000	50,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	26,586	29,786	24,765	46,155	50,780	50,400	50,400
540290 : TRAVEL	30,743	60,397	51,468	45,000	82,771	43,904	43,904
540680 : PROF SERVICES-MEDICAL	38,690	45,917	29,565	31,000	35,500	35,500	35,500
540690 : PROF. SER. VET.	7,754	8,170	9,254	11,500	10,000	10,000	10,000
540695 : CONTRACTED SERVICES	258,850	266,104	184,443	306,912	331,912	331,912	331,912
550210 : MAINT & SERVICE CONTRACT	663,492	907,248	553,509	813,115	833,258	833,258	833,258

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
550220 : RADIO MAINT AGREEMENT	81,607	84,056	89,700	89,700	95,000	95,000	95,000
550270 : RADIO INSTALL/REMOVAL	21,060	0	0	0	0	0	0
550630 : RENTED-LEASED EQUIPMENT	163,925	137,536	97,099	144,988	155,188	155,188	155,188
570410 : INFORMANT FEES	0	0	1,500	1,500	1,500	1,500	1,500
570639 : KIDS AND COPS PROGRAM	(200)	10,700	0	0	0	0	0
570640 : EMPLOYEE TRAINING	12,183	25,105	14,910	35,000	54,945	34,945	34,945
570641 : SPECIAL ACTIVITIES	6,288	13,829	14,017	17,150	26,340	25,800	25,800
570643 : COOL TO STAY IN SCHOOL	1,191	103	0	0	0	0	0
570649 : COPS ATHLETIC PROGRAM	(2,283)	433	22,141	30,000	60,000	60,000	60,000
570790 : OTHER OPERATING EXPENSE	59,351	57,584	29,850	38,150	80,530	80,530	80,530
SubTotal : Operating Expenses	2,299,914	3,514,485	1,857,053	2,639,778	3,231,115	3,124,848	3,124,848
Capital Outlay							
590780 : BUILDING IMPROVEMENTS	0	8,300	0	0	0	0	0
590840 : AUTOMOTIVE EQUIPMENT	1,871,242	1,177,145	1,066,899	1,340,000	0	0	0
590850 : MACHINES & EQUIPMENT	341,599	141,083	54,108	70,525	713,300	636,300	636,300
SubTotal : Capital Outlay	2,212,841	1,326,528	1,121,007	1,410,525	713,300	636,300	636,300
SubTotal : 510 : POLICE DEPARTMENT	34,040,245	34,736,908	28,304,353	35,536,023	36,290,656	35,882,389	35,882,389

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-510-520220-00000-000 : K-9 SUPPLIES	10,000	10,000	10,000
CANINE FOOD YEARLY COST	5,000	5,000	5,000
CANINE SUPPLIES TRAINING AIDS	5,000	5,000	5,000
001-510-520230-00000-000 : PRINTING & OFFICE SUPPLY	51,800	51,800	51,800
PRINTING MANDATED FORMS	21,000	21,000	21,000
OFFICE SUPPLIES	25,000	25,000	25,000
BIKE PATROL OFFICE SHREDDER & PRINTER	500	500	500
CENTRAL BUREAU PRINTER	300	300	300
BACKGROUND INVESTIGATION PRINTED MATERIALS	5,000	5,000	5,000
001-510-520240-00000-000 : DEPARTMENTAL SUPPLIES	823,621	792,706	792,706
AMMO 45 CAL POLICE PRACTICE AND DUTY	75,000	70,000	70,000
AMMO 223 CAL POLICE RIFLES PRACTICE AND DUTY	55,000	55,000	55,000
FOR ADDED 100 RIFLES REC'D FROM 1033 PROGRAM			
AMMO SWAT 45/ 223/ 308 FOR TRAINING AND DUTY	19,365	19,365	19,365
AMMO 45 CAL EXPLORERS TRAINING AND COMPETITION	1,700	1,700	1,700
5.56/.38BLANKS/9MM SIMULATION ROUNDS	3,900	3,900	3,900
TASER BATTERIES	9,240	9,240	9,240
TASER CARTRIDGES DUTY REPLACEMENT	14,000	14,000	14,000
TASER CARTRIDGES TRAINING MANDATED	15,750	15,750	15,750
TASERS X26P 20 @ 1350	27,000	27,000	27,000
TASER HOLSTERS 20 @ 75	1,500	1,500	1,500
GLOCK HANDGUN MODEL 21 10 @ 515	5,150	5,150	5,150
FIREARM REPLACEMENT PARTS	6,000	6,000	6,000
TRAINING TARGETS, SAFETY GEAR & PROTECTION	3,500	3,500	3,500
RIFLE PARTS AND SUPPLIES ADDITIONAL OF 100 RIFLES	35,000	35,000	35,000
RIFLE MOUNT WITH MANDATORY LOCKING SYSTEM	44,000	44,000	44,000
TRAINING RECRUITMENT SUPPLIES, HANDOUTS, EQUIPMENT	15,000	10,000	10,000
TRAINING CITY CANTEEN SUPPLIES	5,000	5,000	5,000
TRAINING SIRT TRAINING PISTOLS M110	1,500	1,500	1,500
TRAINING STATIONARY LASER LEVEL	100	100	100
BIO HAZARD PPE SUPPLIES OSHA REQUIRED	5,000	5,000	5,000
BIO HAZARD PPE SUPPLIES POCKET CPR MASKS	3,800	3,800	3,800

Account Name Description	Amount Requested	Mayor Approved	Council Approved
BADGES NEW DESIGN TRANSITION	5,000	5,000	5,000
BATTERIES FOR EQUIPMENT	1,000	1,000	1,000
L3 DVD BURNER SUPPLIES	15,000	15,000	15,000
FOR BODY WORN AND IN CAR CAMERAS VIDEOS			
ASP BATON REPLACEMENT 25 @ 50	1,250	1,250	1,250
HANDCUFFS REPLACEMENTS	1,250	1,250	1,250
LEG IRONS AND WAIST CHAINS TRANSPORT	1,500	1,500	1,500
OC SPRAY REPLACEMENT	2,000	2,000	2,000
TICKET BOOK AND REPORT HOLDERS	2,200	2,200	2,200
TRAFFIC TICKET BOOKS	4,000	4,000	4,000
REPLACEMENT CHAIRS THROUGHOUT DEPT 25 @ 300	7,500	7,000	7,000
RECOMMENDED BY RISK MGMT WEAR AND TEAR			
VARIDESK STAND UP DESK	7,500	5,000	5,000
EQUIPMENT FOR VEHICLES PURCHASED FROM FY 2018			
LIGHTING/ SIREN PACKAGE 44 @ 2595	2,639	2,639	2,639
CONSOLE, CAGE, WINDOW BARS 44 @ 3475	152,900	152,900	152,900
FLASHLIGHTS 44 @ 125	5,500	5,500	5,500
LAPTOP MOUNTS, DOCK, ADAPTER 44 @ 1675	73,700	73,700	73,700
IN CAR PRINTER, SCANNER, CABLES 44 @ 508	22,352	22,352	22,352
ADMINISTRATION NCPD HISTORY WALL DISPLAY CABINETS	8,400	8,400	8,400
ANIMAL CONTROL SUPPLIES AND EQUIP	3,000	3,000	3,000
BIKE PATROL UNIT EQUIPMENT AND REPAIRS	2,500	2,500	2,500
BIKE PATROL NEW BICYCLES (FUJI) 5 @ 1420	7,100	7,100	7,100
CENTRAL/NORTH BUREAU STORAGE CABINETS REPLACE OLD	1,200	0	0
COMMUNITY SERVICE OFFICERS MISC SUPPLIES	2,500	2,500	2,500
CRIME PREVENTION SUPPLIES	3,000	3,000	3,000
CRIME PREVENTION APPLE IPAD AND PROJECTOR	1,225	1,225	1,225
NATIONAL NIGHT OUT SUPPLIES	4,200	4,200	4,200
DETECTIVES UNIT 128GB FLASHDRIVES	1,600	1,600	1,600
DETECTIVES PERSONS CRIME UNIT SUPPLIES	500	500	500
DUTY OFFICER SUPPLIES, SCANNER, MICROWAVE REPL	2,000	2,000	2,000
EXPLORERS SUPPLIES, HANDOUTS, PAMPHLETS	675	675	675
EXPLORERS TROPHY DISPLAY CASE	1,200	0	0
FORENSIC SUPPLIES & EQUIPMENT, NEW CAMERAS	35,000	35,000	35,000
HARBOR PATROL TRUCK VAULT 2 @ 1500	3,000	0	0
HARBOR PATROL TRUCK BED CAP/ BED SLIDE 2 @ 3015	6,030	0	0
DIVE TEAM MISC SCUBA SUPPLIES AND BATTERIES	6,000	6,000	6,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
DIVE TEAM FULL FACE MASK 6 @ 1325	7,950	7,950	7,950
DIVE TEAM DRY SUIT 3 @ 2290	6,870	6,870	6,870
GANG TEAM BINOCULARS	655	0	0
HOLDING FACILITY SUPPLIES	3,450	3,450	3,450
MOBILE FIELD FORCE EQUIPMENT	3,250	3,250	3,250
MOBILE FIELD FORCE FACE RESPIRATORS 10 @ 185	1,850	1,850	1,850
MOBILE FIELD FORCE RESPIRATOR CANISTERS 35 @ 80	2,800	2,800	2,800
NEGOTIATOR UNIT PREPAID PHONE, MINUTES, CASE	310	310	310
NRO UNIT SUPPLIES AND EQUIPMENT	950	950	950
NORTH BUREAU MICROWAVE	130	0	0
OOPS PORTABLE SCANNER, GPS	500	0	0
PIO PROMOTIONAL SUPPLIES	2,500	2,500	2,500
PROPERTY EVIDENCE PACKAGING SUPPLIES AND REQD FILTERS	19,500	19,500	19,500
EVIDENCE REPL FRIDGE,LADDER,STORAGE RACK	1,780	1,780	1,780
EVIDENCE ZEBRA SCANNERS FOR NEW RMS REQ	3,500	3,500	3,500
EVIDENCE ADD CHAIN LINK ROOF ONTO CAGE AT WAREHOUSE	1,850	1,850	1,850
QUARTERMASTER UNIT TINT METERS, STEERING WHL COVERS	2,250	2,250	2,250
SCHOOL RESOURCE OFFICERS SUPPLIES	3,000	3,000	3,000
SPECIAL VICTIMS UNIT DOCK & ACCESSORIES FOR JAG LAPTOP	500	500	500
SWAT TRAINING SUPPLIES AND EQUIPMENT	5,400	5,400	5,400
TRAFFIC MISC SUPPLIES AND REPAIRS	6,700	5,000	5,000
TRAFFIC AMPAD EVIDENCE ENGINEER PADS/ SOFTWARE	300	300	300
TRAFFIC 28" CONES	3,500	0	0
TRAFFIC PVP COMMUNICATION SHOULDER/ HELMET KIT	2,700	2,700	2,700
TOYS FOR TOTS SUPPLIES	500	500	500
001-510-520270-00000-000 : COPY MACHINES & SUPPLIES	56,000	56,000	56,000
COPY MACHINE LEASES	46,000	46,000	46,000
COPY PAPER	10,000	10,000	10,000

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
001-510-520410-00000-000 : UNIFORMS & CLOTHING	282,605	282,605	282,605
ADMINISTRATIVE SERVICES UNIFORMS	3,500	3,500	3,500
ANIMAL CONTROL UNIFORMS	1,500	1,500	1,500
BDU UTILITY UNIFORMS	12,000	12,000	12,000
BIKE PATROL UNIFORMS	5,000	5,000	5,000
COMMUNITY SERVICE UNIFORMS	3,000	3,000	3,000
CSO LEVEL II	3,000	3,000	3,000
DETECTIVE BUREAU POLO SHIRTS	1,200	1,200	1,200
DETECTIVE BUREAU CLOTHING ALLOWANCE 26 @ 450	11,700	11,700	11,700
EXPLORERS CADET UNIFORMS	1,925	1,925	1,925
DETECTIVE BUREAU TAC VEST 10 @ 200	2,000	2,000	2,000
HARBOR PATROL UNIT UNIFORMS	5,000	5,000	5,000
HONOR GUARD REPLACEMENT UNIFORMS	3,500	3,500	3,500
LEATHER GEAR REPLACEMENT	12,000	12,000	12,000
NEGOTIATOR UNIT UNIFORMS	1,130	1,130	1,130
NEIGHBORHOOD RESOURCE OFFICERS UNIFORMS	850	850	850
PROPERTY EVIDENCE UNIFORMS & LABCOATS	1,000	1,000	1,000
RECORDS UNIT UNIFORMS	3,500	3,500	3,500
TRAINING SECTION UNIFORMS	1,000	1,000	1,000
TRAFFIC MOTOR UNIFORMS INC 2 HELMETS	8,000	8,000	8,000
UNIFORMS BASIC TRAINING SCCJA REQUIREMENTS	10,000	10,000	10,000
UNIFORMS POLICE OFFICER ATTRITION	42,000	42,000	42,000
UNIFORMS POLICE OFFICER REPLACEMENT	38,000	38,000	38,000
POLO SHIRTS FOR ASSIGNMENTS	3,500	3,500	3,500
MOBILE FIELD FORCE UNIFORMS	5,000	5,000	5,000
SWAT UNIFORMS, HOLSTERS	5,000	5,000	5,000
VICTIM ADVOCATE UNIFORMS	800	800	800
BODY ARMOR DUE FOR REPLACEMENT 75 @ 975	73,125	73,125	73,125
BODY ARMOR FOR NEW HIRES/ ATTRITION 25 @ 975	24,375	24,375	24,375

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-510-520440-00000-000 : FIRE EXT-FIRST AID KITS	12,350	12,350	12,350
FIRE EXTINGUISHERS FY 2018 PURCHASED VEHICLES	1,850	1,850	1,850
FIRE EXTINGUISHERS REPLACEMENTS	5,000	5,000	5,000
FIRST AID KIT SUPPLIES OSHA REQUIRED	2,500	2,500	2,500
KOMPACT APPLICATION TOURNIQUETS	3,000	3,000	3,000
001-510-520460-00000-000 : BOOKS & PUBLICATIONS	7,000	7,000	7,000
STANDARDS BASE MODULE ACCREDITATION	1,500	1,500	1,500
CROSS REF CITY DIRECTORY BLUE	1,200	1,200	1,200
SC CODE OF LAW YEARLY UPDATES INCREASED	2,400	2,400	2,400
GANG INTELLIGENCE RELATED BOOKS	150	150	150
MGMT AND SUPERVISOR TRAINING BOOKS	500	500	500
PROMOTION PROCESS TRAINING BOOKS	600	600	600
CPR FIRST AID BLOODBORNE BOOKS OSHA REQ	650	650	650
001-510-530234-00000-000 : REPAIRS-OTHER	31,050	28,150	28,150
RADAR CALIBRATION AND RECERTIFICATION REQUIRED	5,000	5,000	5,000
RADAR UNIT REPAIRS AND CABLE REPLACEMENTS	3,500	3,500	3,500
IN CAR CAMERA REPAIRS OUT OF WARRANTY	7,500	7,500	7,500
TASER REPAIRS	3,000	3,000	3,000
TRAFFIC MAPPING SYSTEM RECALIBRATION	750	750	750
EVIDENCE DRUG TESTING SCALE RECAL	400	400	400
LAPTOP REPAIRS	10,900	8,000	8,000
001-510-530235-00000-000 : INSTALL/REMOVE EQUIPMENT	76,300	76,300	76,300
RADAR UNIT INSTALLS	5,000	5,000	5,000
IN CAR CAMERA RE-INSTALL	2,500	2,500	2,500
MISC EQUIPMENT RE-INSTALLS/ REPAIR WIRING	5,000	5,000	5,000
VEH STRIPING INSTALL 44 @ 250 FY2018 PURCHASED	11,000	11,000	11,000
NEW VEH EQUIPMENT INSTALL 44 @ 1,200 FY2018 PURCHASED	52,800	52,800	52,800

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-510-530270-00000-000 : REPAIR MOBILE RADIO	62,665	50,000	50,000
RADIO REPAIRS, OUT OF WARRANTY AND REPLACEMENT PARTS, MICS, BATTERIES, CHARGERS	62,665	50,000	50,000
001-510-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	50,780	50,400	50,400
AMERICAN BOARD OF CRIMINALIST RECERT	300	300	300
AMERICAN CRIME PREVENTION INSTITUTE	50	50	50
C&S SHOOTING RANGE	15,000	15,000	15,000
SCLEOA SWORN POLICE MEMBERSHIP DUES 362 @ 35	12,670	12,670	12,670
BOY SCOUTS OF AMERICA	1,000	1,000	1,000
CALEA ACCREDITATION FEE	6,500	6,500	6,500
CHRONICLE SUBSCRIPTION	60	60	60
CPR INSTRUCTOR	500	500	500
CRIME SCENE ANALYST LEVEL II	215	215	215
CRIME SCENE INVESTIGATOR CERTIFICATION	650	650	650
DEMA MEMBERSHIP/ RECERTIFICATION FEE	425	425	425
DHEC STATE DRUG REGISTRATION REQUIRED	175	175	175
EXPLORERS POST CHARTER FEE	40	40	40
FBI LEEDA NATIONAL ACADEMY ASSOC	450	450	450
FBI NATIONAL ACADEMY ASSOC FBINAA	450	450	450
FEDERAL DRUG REGISTRATION REQUIRED	200	200	200
HSI INSTRUCTOR DUES	1,000	1,000	1,000
IACP INTL ASSOC OF CHIEF OF POLICE 6 @ 175	1,050	1,050	1,050
IACP NET INCREASED AGENCY FEE	2,500	2,500	2,500
ICISF INTL CRITICAL INCIDENT STRESS FOUNDATION	300	300	300
INTL AMMUNITION ASSOCIATION	225	225	225
INTL ASSOC OF AUTO THEFT INVESTIGATORS	135	135	135
INTL ASSOC FOR IDENTIFICATION	750	750	750
INTL ASSOC FOR PROPERTY AND EVIDENCE	250	250	250
INTL SOCIETY OF CRIME PREVENT PRACTITIONERS	35	35	35
K9 LEGAL UPDATE AND OPINION	390	390	390
NATIONAL ANIMAL CONTROL ASSOC	125	125	125
NATIONAL BLACK POLICE ASSOC	200	200	200
NATIONAL CRIME PREVENTION COUNCIL	50	50	50
NATIONAL TOWN WATCH	50	50	50

<i>Account Name</i> <i>Description</i>	<i>Amount</i> <i>Requested</i>	<i>Mayor</i> <i>Approved</i>	<i>Council</i> <i>Approved</i>
NATIONAL TACTICAL OFFICERS ASSOC SWAT	50	50	50
NOBLE SC CHAPTER	125	125	125
NAWLEE MEMBERSHIP FEE	125	125	125
POLYGRAPH EXAMINERS MEMBERSHIPS FEES	500	500	500
POST AND COURIER SUBSCRIPTION	800	800	800
PUBLIC RELATIONS SOCIETY OF AMERICA	380	0	0
RAD SYSTEMS RECERTIFICATION	100	100	100
ROCIC DUES	300	300	300
SCACCA MEMBERSHIP ANIMAL CONTROL	40	40	40
SC ASSOC OF CRIME PREVENTION OFFICER	25	25	25
SC POLICE CHIEFS ASSOCIATION	75	75	75
SC GANG INVESTIGATORS ASSOC	80	80	80
SC JUVENILE OFFICERS ASSOC	125	125	125
SC POLICE K9 OFFICERS CERTIFICATION	250	250	250
SC POLICE ACCREDITATION COALITION	150	150	150
SC PUBLIC RECORDS ASSOC	50	50	50
SC TAC ASSOCIATION MEMBERSHIP	25	25	25
SOUTHERN POLICE INSTITUTE DUES FOR 5	260	260	260
US IDENTIFICATION MANUAL UPDATES	275	275	275
TRAFFIC PALMETTO POLICE MOTORCYCLE MEMBERSHIP	1,300	1,300	1,300
001-510-540290-00000-000 : TRAVEL	82,771	43,904	43,904
CHIEF OF POLICE	760	760	760
POLICE CHIEFS LEADERSHIP CONFERENCE			
MYRTLE BEACH SC			
REGISTRATION 200 MEALS 160 HOTEL 400			
COMMAND STAFF X2	6,000	0	0
IACP CONFERENCE			
ORLANDO, FL			
REGISTRATION 900 MEALS 600 HOTEL 4500			
FBIINA CONFERENCE AND TRAINING X 2	1,660	0	0
CONFERENCE MYRTLE BEACH			
REGISTRATION 400 MEALS 360 HOTEL 900			
SPI ALUMNI CONFERENCE AND TRAINING X4	5,990	2,995	2,995
CONCORD, NC			
REGISTRATION 1100 MEALS 1440 HOTEL 3450			

Account Name Description	Amount Requested	Mayor Approved	Council Approved
TRAINING PERSONNEL X2 SC TRAINING OFFICERS ASSOC CONFERENCE MYRTLE BEACH, SC REGISTRATION 240 MEALS 270 HOTEL 570	1,080	540	540
TRAINING OFFICER MANAGING THE FTO PROGRAM JACKSONVILLE, FL REGISTRATION 595 MEALS 300 HOTEL 372	1,267	1,267	1,267
BACKGROUND INVESTIGATOR/ POLYGRAPHER POLICE APPLICANT BACKGROUND INVESTIGATION JACKSONVILLE, FL REGISTRATION 1590 MEALS 660 HOTEL 1950	4,200	2,100	2,100
OFFICE OF PROFESSIONAL STANDARDS DEVELOPING LAW ENFORCEMENT MANAGERS ALTAMONTE SPRINGS, FL REGISTRATION 795 MEALS 360 HOTEL 630	1,785	0	0
SPECIAL PROJECTS COORDINATOR IALEP CONFERENCE AND TRAINING EL PASO, TEXAS REGISTRATION 500 MEALS 420 HOTEL 900 FLIGHT 900	2,720	0	0
POLYGRAPHER TRI-STATE POLYGRAPH CONFERENCE GREENVILLE, SC REGISTRATION 155 MEALS 135 HOTEL 360	650	650	650
OFFICE OF PROFESSIONAL STANDARDS X POLICE AFFAIRS OFFICERS ALTAMONTE SPRINGS, FL REGISTRATION 1590 MEALS 720 HOTEL 515	2,825	1,670	1,670
RECORDS TAC AND SUPERVISOR X4 2017 SLED CJIS USERS CONFERENCE GREENVILLE, SC MEALS 540 HOTEL 750	1,290	645	645
CENTRAL BUREAU OFFICER OPERATION PIPELINE BLYTHEWOOD, SC REGISTRATION FREE MEALS 111 HOTEL 243	354	354	354
CRIME ANALYSIS	1,276	1,276	1,276

Account Name Description	Amount Requested	Mayor Approved	Council Approved
2019 ANNUAL CONF FLORIDA CRIME & INTELLIGENCE ASSOC FLORIDA REGISTRATION 400 MEALS 240 HOTEL 636 FORENSICS X1 CRIME SCENE RECONSTRUCTION JACKSONVILLE, FL	1,915	1,915	1,915
REGISTRATION 825 MEALS 300 HOTEL 790 FORENSICS BASIC LATENT FINGERPRINT COMPARISON COURSE YOUNGSVILLE, NC	1,780	1,780	1,780
REGISTRATION 650 MEALS 300 HOTEL 830 FORENSICS INTRO TO THE SCIENCE OF FINGERPRINTS CLASS YOUNGSVILLE, NC	2,475	2,475	2,475
REGISTRATION 650 MEALS 300 HOTEL 830 DETECTIVES PERSONS MAJOR CASE MANAGEMENT JACKSONVILLE, FL	1,395	1,395	1,395
REGISTRATION 595 MEALS 300 HOTEL 500 DETECTIVES X2 BASIC HOMICIDE INVESTIGATION MYRTLE BEACH, SC	940	940	940
REGISTRATION 360 MEALS 180 HOTEL 400 DETECTIVES PERSONS ADVANCED HOMICIDE INVESTIGATION JACKSONVILLE, FL	1,395	1,395	1,395
REGISTRATION 595 MEALS 300 HOTEL 500 DETECTIVES PERSONS ADV TECHNIQUES UNRESOLVED DEATH INVESTIGATION JACKSONVILLE, FL	1,915	1,915	1,915
REGISTRATION 795 MEALS 420 HOTEL 700 DETECTIVES PROPERTY X2 BASIC CRIMINAL INVESTIGATION/ NEW DETECTIVE JACKSONVILLE, FL	1,945	1,945	1,945
REGISTRATION 900 MEALS 450 HOTEL 595 DETECTIVE PERSONS BLOODSTAIN PATTERN DOCUMENTATION COURSE	540	540	540

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
YORK COUNTY, SC			
REGISTRATION 220 MEALS 120 HOTEL 200			
CRIME PREVENTION OFFICER	1,140	1,140	1,140
CRIME PREVENTION THROUGH COMMUNITY ENGAGEMENT			
UNKNOWN			
REGISTRATION 450 MEALS 240 HOTEL 450			
CRIME PREVENTION OFFICER	1,550	0	0
SECURITY ASSESSMENT FOR LAW ENFORCEMENT			
UNKNOWN			
REGISTRATION 650 MEALS 300 HOTEL 600			
CRIME PREVENTION/ ILP/ MOBILE FIELD FORCE X4	5,040	0	0
CRASE ALERTT TRAINING			
WINCHESTER, KY			
REGISTRATION 800 MEALS 960 HOTEL 1880 FLIGHT 1400			
POLICE EXPLORERS	2,120	2,120	2,120
EXPLORERS SCALES COMPETITION SUMMER			
LEXINGTON, SC			
REGISTRATION 200 MEALS 720 HOTEL 1200			
SCHOOL RESOURCE OFFICER X2	2,880	2,880	2,880
GREAT OFFICER TRAINING			
LOCATION UNKNOWN TBD			
MEALS 360 HOTEL 1000 FLIGHT 800			
SCHOOL RESOURCE OFFICER X2	1,610	1,610	1,610
SCARSO CONFERENCE			
MYRTLE BEACH, SC			
REGISTRATION 500 MEALS 270 HOTEL 840			
TRAFFIC SUPERVISORS X3	1,055	0	0
MYRTLE BEACH SPECIAL EVENTS SUMMIT			
MYRTLE BEACH, SC			
MEALS 405 HOTEL 650			
TRAFFIC MOTOR UNIT	3,875	3,875	3,875
MOTORCYCLE SKILLS AND TRAINING EVENT			
SPRING HILL, TN			
REGISTRATION 375 MEALS 1500 HOTEL 2000			
SWAT	995	0	0
HOSTAGE RESCUE OPERATOR COURSE			
UNKNOWN			

Account Name Description	Amount Requested	Mayor Approved	Council Approved
REGISTRATION 395 MEALS 240 HOTEL 360 SWAT	605	605	605
LESS LETHAL LAUNCHER ARMORER'S COURSE UNKNOWN			
REGISTRATION 395 MEALS 120 HOTEL 90 SWAT	995	995	995
BALLISTIC SHIELD INSTRUCTOR COURSE UNKNOWN			
REGISTRATION 395 MEALS 240 HOTEL 360 SPEED TEAM	2,330	0	0
CHARLIE FULLER'S UNDERCOVER TECHNIQUES AND SURVIVAL NEW ORLEANS, LA			
REGISTRATION 475 MEALS 420 HOTEL 535 K9 UNIT	5,100	0	0
CANINE TRAIN THE TRAINER COURSE SOUTHERN PINES, NC			
REGISTRATION 3000 MEALS 1200 HOTEL 900 K9 UNIT X1	1,235	0	0
K-9 COP CONFERENCE AND VENDOR SHOW NASHVILLE, TN			
REGISTRATION 590 MEALS 480 HOTEL 700 MOBILE FIELD FORCE	1,962	0	0
CROWD MANAGEMENT AND MOBILE FIELD FORCE INSTRUCTOR GREENVILLE, SC			
REGISTRATION 895 MEALS 225 HOTEL 842 MOBILE FIELD FORCE	722	722	722
RIOT SHIELD AND RIOT BATON INSTRUCTOR COURSE UNKNOWN			
REGISTRATION 295 MEALS 90 HOTEL 337 VICTIM ADVOCATE X1	1,000	1,000	1,000
SCADVASSA ANNUAL DOMESTIC VIOLENCE CONFERENCE COLUMBIA, SC			
REGISTRATION 300 MEALS 300 HOTEL 400 VICTIM ADVOCATE X1	1,475	1,475	1,475
VICTIM RIGHTS WEEK CONFERENCE AND TRAINING COLUMBIA, SC			
REGISTRATION 300 MEALS 225 HOTEL 950			

Account Name Description	Amount Requested	Mayor Approved	Council Approved
VICTIM ADVOCATE X1 LEVA ANNUAL CONFERENCE MYRTLE BEACH, SC REGISTRATION 250 MEALS 225 HOTEL 450	925	925	925
001-510-540680-00000-000 : PROF SERVICES-MEDICAL	35,500	35,500	35,500
PHYSICALS FOR PRE EMPLOYMENT	5,000	5,000	5,000
PSYCHOLOGICAL EXAMS FOR PRE EMPLOYMENT	5,000	5,000	5,000
DRUG SCREENING RANDOM AND PRE EMPLOYMENT	10,000	10,000	10,000
DRUG SCREENING EMERGENCY AFTER HOURS ACCIDENTS	5,000	5,000	5,000
HEPATITIS B SHOTS	4,000	4,000	4,000
TB TESTING	2,000	2,000	2,000
PHYSICALS FOR COPS ATHLETIC PROGRAM PARTICIPANTS	4,500	4,500	4,500
001-510-540690-00000-000 : PROF. SER. VET.	10,000	10,000	10,000
VETERINARIAN SERVICES	8,000	8,000	8,000
VETERINARIAN DENTAL SERVICES	2,000	2,000	2,000
001-510-540695-00000-000 : CONTRACTED SERVICES	331,912	331,912	331,912
CDC SCRA ALASTAR COST	16,594	16,594	16,594
SECURITY CITY HALL	227,700	227,700	227,700
SECURITY RIVERFRONT PARK	62,618	62,618	62,618
CONTRACT WITH CAS	25,000	25,000	25,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-510-550210-00000-000 : MAINT & SERVICE CONTRACT	833,258	833,258	833,258
3SI SECURITY PATROL/DETECTIVE/OOPS TRACKING EQUIP	1,800	1,800	1,800
APPERSON PRINT RESOURCES INC 600 SCANNER	175	175	175
APS QUICKVOICE AND VIRTUAL PARTNER	600	600	600
BSM WIRELESS INC BAIT CAR	1,700	1,700	1,700
BT CONFERENCING HOLDING FACILITY BOND HEARINGS	500	500	500
BUSINESS SYSTEMS OF SC RECORDS LEKTRIEVER	800	800	800
BUSINESS SYSTEMS OF SC EVIDENCE KARDEX STORAGE	800	800	800
BUSINESS SYSTEMS OF SC RECORDS SHREDDER	800	800	800
CAD LICENSING MDT LICENSE 142 @ 541	76,822	76,822	76,822
CDC INTERAGENCY NETWORK SHARED COST	10,846	10,846	10,846
CELLBRITE USA MAINTENANCE	3,400	3,400	3,400
CHRONOS VER. 11 AND AIRWATCH LAPTOPS CJIS REQ	17,070	17,070	17,070
CHAS CTY LINE USAGE FOR POLICE RADIOS	456,000	456,000	456,000
CROSSMATCH DIGITAL PERSONA LICENSES CJIS REQ	5,300	5,300	5,300
DATAMAXX SOFTWARE LICENSES FOR NCIC	5,700	5,700	5,700
DATAWORKS PLUS LIVESCAN HOLDING FACILITY	6,500	6,500	6,500
DIGITAL PERSONA MAINTENANCE AGREEMENT	2,625	2,625	2,625
GUARDIAN ALLIANCE BACKGROUND SOFTWARE	2,000	2,000	2,000
JUNIPER CLIENT MAINTENANCE	8,070	8,070	8,070
KASPERSKY RENEWALS	3,800	3,800	3,800
KATS MAINTENANCE TECH SUPPORT	300	300	300
L3 COMMUNICATIONS IN-CAR/BODYWORN CAMERAS EMA	75,000	75,000	75,000
LEXIS NEXIS BAIR MAINTENANCE AND SERVICE	1,500	1,500	1,500
MEGATRONICS FUEL PUMPS MAINT	2,300	2,300	2,300
MICROCEPTION INTERVIEW ROOM CAMERAS	2,700	2,700	2,700
MORPHOTRAK FORENSICS MAINT SERVICE	22,000	22,000	22,000
NDI TECHNOLOGIES ALPR PLATE READERS	36,000	36,000	36,000
OCEAN 10 SECURITY TSUNAMI MAINTENANCE	7,500	7,500	7,500
GREAT SECURITY CAMERA BOX SECURITY	28,250	28,250	28,250
OCEAN SYSTEM FORENSICS VIDEO UPGRADE AND SUPPORT	1,700	1,700	1,700
PALMETTO MICROFILM APPLICATION XTENDER	37,250	37,250	37,250
RHODIUM EPD SOFTWARE 3 @ 450 EA	1,350	1,350	1,350
SC DHEC MANDATED	1,600	1,600	1,600
TRAFFIC FARO SOFTWARE UPDATES/ MAINTENANCE	10,500	10,500	10,500

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-510-550220-00000-000 : RADIO MAINT AGREEMENT	95,000	95,000	95,000
MOTOROLA RADIO MAINT AGREEMENT	95,000	95,000	95,000
001-510-550630-00000-000 : RENTED-LEASED EQUIPMENT	155,188	155,188	155,188
BERKELEY CTY SHERIFF OFF PAWN SHOP RECORDS	400	400	400
CHARLESTON COUNTY HAZMAT	400	400	400
ATT SOUTH NCIC PHONE LINE ACCESS	6,000	6,000	6,000
SC BUDGET AND CONTROL BOARD	1,500	1,500	1,500
TRANSUNION REPORTING SERVICES	1,000	1,000	1,000
LANGUAGE LINE SERVICE FOR FOREIGN LANG ASST	1,200	1,200	1,200
NATURES CALLING CLEANING SERVICES	500	500	500
VERIZON TEXTING DEVICE AND NRO PHONE FEES	7,200	7,200	7,200
VERIZON AIR CARD LAPTOPS, IPADS, CRADLEPOINT	96,000	96,000	96,000
VERIZON OCEAN 10 SECURITY SERVICE	7,500	7,500	7,500
LEADS ONLINE FOR PROPERTY CRIME INV	16,500	16,500	16,500
CLEAR FOR LAW ENFORCEMENT- DETECTIVES	4,500	4,500	4,500
TECHNOLOGY INTERNET LIVESTREAM COMCAST	10,752	10,752	10,752
TECHNOLOGY UBIQUITI	1,736	1,736	1,736
001-510-570410-00000-000 : INFORMANT FEES	1,500	1,500	1,500
INFORMANT FEES	1,500	1,500	1,500

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-510-570640-00000-000 : EMPLOYEE TRAINING	54,945	34,945	34,945
UNANNOUNCED TRAINING & HOST SITE FOR SCLEOA, DE-ESCALATION, MENTALLY ILL & SELF PRESERVATION, IPTM, SPI, CALIBRE PRESS, NAMI, ETC.	25,000	19,000	19,000
SCCJA FEES AND MEALS NOT PROVIDED	5,000	5,000	5,000
ANNUAL GLOCK ARMORERS CERT./RECERT.	3,500	3,500	3,500
BLOODBORNE PATHOGEN UPDATE REQUIRED	700	700	700
DETECTIVES IPTM PREP AND COURTROOM PRESENTATION	100	100	100
PATC NEW DETECTIVE AND CRIMINAL INVESTIGATOR	500	500	500
DETECTIVES ROBBERY INVESTIGATIONS	1,200	1,200	1,200
EXPLORERS WINTER SCALES COMPETITION	400	400	400
NEGOTIATOR CRITICAL INCIDENT NEGOTIATIONS LEVEL I	2,745	2,745	2,745
TRAFFIC MOTORS PALMETTO SKILLS COMPETITION	1,500	1,500	1,500
INTERVIEW AND INTERROGATIONS NCPD TO HOST	14,000	0	0
THREAT PATTERN RECOGNITION TRAINING VIDEOS	300	300	300
001-510-570641-00000-000 : SPECIAL ACTIVITIES	26,340	25,800	25,800
PROFESSIONAL ACTIVITY MEETINGS	2,500	2,500	2,500
EMPLOYEE APPRECIATION EVENTS	2,500	2,500	2,500
COMMUNITY ROLLCALL/ SPOTLIGHT EVENTS	6,540	6,000	6,000
DETECTIVE BUREAU MEETINGS	1,200	1,200	1,200
RETIREMENT CEREMONIES	2,000	2,000	2,000
CITIZENS PUBLIC SAFETY ACADEMY ADD SESSION	10,000	10,000	10,000
YOUTH COURT FOOD	1,450	1,450	1,450
TAC ASSOCIATION YEARLY MEETING	150	150	150
001-510-570649-00000-000 : COPS ATHLETIC PROGRAM	60,000	60,000	60,000
FUNDS TO SUPPORT CAP SPORTS AND EVENTS	60,000	60,000	60,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-510-570790-00000-000 : OTHER OPERATING EXPENSE	80,530	80,530	80,530
BLOODBORNE AND LIFE SUPPORT	2,000	2,000	2,000
COMMUNITY RELATIONS EVENTS FEES DONATIONS	7,500	7,500	7,500
DECAL STRIPING NEW VEHICLE 44 @ 395	17,380	17,380	17,380
DECAL STRIPING REPLACEMENT/REPAIRS	5,000	5,000	5,000
DECAL REPLACE OLD STRIPING ON SRO TAHOES	12,500	12,500	12,500
FORENSIC VEHICLE PROCESSING TOWS	7,500	7,500	7,500
GAS PUMP AND WAREHOUSE SUPPLIES	2,500	2,500	2,500
HOMELAND SECURITY EXERCISE COST	2,500	2,500	2,500
JUVENILE HOUSING CHARLESTON AND DORCHESTER COUNTY	8,000	8,000	8,000
RECORDS RETENTION SHREDDING	1,200	1,200	1,200
SEARCH WARRANTS PHONE RECORDS	1,200	1,200	1,200
SHIPPING COSTS	2,500	2,500	2,500
TRAFFIC FATALITY MOTORCYCLE INSPECTIONS	750	750	750
TRAFFIC OFF MAINT NOT COVERED BY LEASE/FACILITIES	5,000	5,000	5,000
MISCELLANEOUS SUPPLIES AND REPAIRS	5,000	5,000	5,000

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
001-510-590850-00000-000 : MACHINES & EQUIPMENT	713,300	636,000	636,000
IN CAR CAMERA 42 @ 5,600 FY 2018 PURCHASED VEHICLES	235,200	235,200	235,200
IN CAR REPLACEMENT RUGGEDIZED LAPTOPS 30 @ 5450	163,500	163,500	163,500
IN CAR MOBILE RADIO 44 @ 5400 FY 2018 PURCHASED VEHICLES	237,600	237,600	237,600
RADIO TUNER FOR RADIO MAINTENANCE	49,050	0	0
CELLEBRITE LINK ANALYSIS AND CLOUD ANALYZER	9,000	0	0
TRAFFIC MOTORCYCLE TRAILER	7,000	0	0
DETECTIVE BUREAU SMART BOARD	6,500	0	0
RECORDS DOCUMENT SCANNER REPL OLD	5,450	0	0

FIRE DEPARTMENT

DEPARTMENT NARRATIVE

The North Charleston Fire Department provides fire protection and other services to the residents, visitors and commercial facilities of the City of North Charleston. The fire department provides emergency response from twelve (12) stations with ten (10) engine companies, four (4) ladder companies and two (2) heavy rescue companies. In addition to fire suppression the fire department also provides hazardous materials response, first responder level EMS response, various types of rescue and other emergency services. The fire department works to prevent fires by conducting fire inspections of commercial properties to enforce the fire code, and through public fire safety education programs.

Mission

Department Narrative

The North Charleston Fire Department provides fire protection and other services to the residents, visitors and commercial facilities of the City of North Charleston. The department provides emergency services from eleven (11) stations with eleven (11) engine companies, four (4) ladder companies and two (2) heavy rescue companies as well as other specialized and support units. In addition to fire suppression the fire department also provides hazardous materials response, Basic Life Support (BLS) level EMS response, various types of rescue and other emergency services. The department works to prevent fires and other emergencies by conducting fire inspections of commercial properties to enforce the fire code and through public fire safety education programs.

Mission Statement

The North Charleston Fire Department exists to improve and protect the quality of life within our service area through education, prevention and emergency response.

Vision Statement

We envision that by 2021 the North Charleston Fire Department will provide industry-leading operational performance through values-based service to our personnel and our community.

PERSONNEL

1 Fire Chief	51 Fire Captain /EMT
2 Deputy Fire Chief	51 Fire Equip Operator Engineer/EMT
4 Administrative Specialist	118 Firefighter /EMT
7 Assistant Fire Chief	1 Fire Inspector II
9 Battalion Chief	6 Fire Inspector I
2 Fire Apparatus and Supply Technician	1 Fire and Life Safety Educator
1 Administrative Assistant, Senior	1 Fire Safety Compliance Officer
1 Medical Coordinator	1 Training Coordinator
1 Hazardous Material Coordinator	

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
530 : FIRE DEPARTMENT							
Salaries & Wages							
510110 : REGULAR SALARIES	10,537,884	10,789,408	9,410,790	11,791,667	12,204,375	12,204,375	12,204,375
510120 : OVERTIME	808,790	912,751	864,051	850,000	900,000	900,000	900,000
SubTotal : Salaries & Wages	11,346,674	11,702,159	10,274,841	12,641,667	13,104,375	13,104,375	13,104,375
Benefits							
510140 : FICA TAXES	828,977	856,353	754,890	902,063	1,002,485	1,002,485	1,002,485
510150 : RETIREMENT	1,552,638	1,667,949	1,658,399	1,914,967	2,259,194	2,259,194	2,259,194
510160 : INSURANCE	3,570,299	3,559,011	3,198,641	3,503,000	3,761,250	3,536,250	3,536,250
510170 : WORKMENS COMPENSATION	494,889	486,928	748,120	508,411	523,663	523,663	523,663
SubTotal : Benefits	6,446,803	6,570,241	6,360,050	6,828,441	7,546,592	7,321,592	7,321,592
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	10,154	8,322	5,825	10,000	10,000	10,000	10,000
520240 : DEPARTMENTAL SUPPLIES	239,156	232,978	182,527	235,722	257,009	214,737	214,737
520250 : WATER TREATMENT SUPPLIES	5,781	5,797	5,040	5,819	5,819	5,819	5,819
520270 : COPY MACHINES & SUPPLIES	5,537	4,985	3,760	5,000	5,000	5,000	5,000
520410 : UNIFORMS & CLOTHING	399,158	362,079	154,584	385,550	385,550	385,550	385,550
520450 : CLEANING/SANITATION SUPP	34,027	43,981	28,579	44,000	44,000	44,000	44,000
520460 : BOOKS & PUBLICATIONS	3,994	756	2,654	3,500	3,500	3,500	3,500
520490 : MEDICAL & LAB SUPPLIES	25,063	27,279	16,871	20,000	20,000	20,000	20,000
530230 : REPAIRS-BUILDING	2,484	10,413	8,497	60,000	10,000	10,000	10,000
530240 : MACH-EQUIPMENT REPAIRS	39,417	29,491	31,668	43,600	43,600	43,600	43,600
530370 : RADIO SUPPLIES/REPAIRS	23,179	18,866	31,340	34,107	34,107	29,107	29,107
540240 : MEMBERSHIPS/DUES/SUBSCRIP	5,800	6,248	6,591	5,850	5,850	5,850	5,850
540290 : TRAVEL	19,780	16,584	14,442	19,000	19,000	19,000	19,000
540680 : PROF SERVICES-MEDICAL	120,745	124,483	21,840	126,700	126,700	126,700	126,700
540695 : CONTRACTED SERVICES	21,259	15,763	16,378	21,000	46,000	46,000	46,000
550210 : MAINT & SERVICE CONTRACT	23,350	28,081	19,824	81,382	81,382	81,382	81,382
550220 : RADIO MAINT AGREEMENT	113,700	117,713	93,313	128,056	128,056	128,056	128,056

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016	FYE 2017	FYE 2018	FYE 2018	FYE 2019	FYE 2019	FYE 2019
	<u>Actuals</u>	<u>Actuals</u>	<u>YTD</u>	<u>Budget</u>	<u>Departmental</u>	<u>Mayor</u>	<u>Council</u>
			<u>Actuals</u>	<u>Adopted</u>	<u>Requests</u>	<u>Proposed</u>	<u>Approved</u>
570640 : EMPLOYEE TRAINING	44,453	28,888	24,493	35,000	35,000	35,000	35,000
570650 : RECRUITING	0	1,500	1,500	1,500	1,500	1,500	1,500
570790 : OTHER OPERATING EXPENSE	21,835	16,028	12,331	16,000	16,000	16,000	16,000
SubTotal : Operating Expenses	1,158,985	1,100,235	682,057	1,281,786	1,278,073	1,230,801	1,230,801
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	1,889,451	1,995,769	601,958	1,139,000	2,010,500	2,010,500	2,010,500
590960 : DEPARTMENTAL EQUIPMENT	163,201	81,629	148,993	150,000	150,000	34,335	34,335
SubTotal : Capital Outlay	2,052,652	2,077,398	750,951	1,289,000	2,160,500	2,044,835	2,044,835
SubTotal : 530 : FIRE DEPARTMENT	21,005,114	21,450,033	18,067,899	22,040,894	24,089,540	23,701,603	23,701,603

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-530-520230-00000-000 : PRINTING & OFFICE SUPPLY	10,000	10,000	10,000
ADMIN OFFICE AND ALL FIRE STATIONS PAPER OFFICE SUPPLIES AND PRINTING JOBS FOR RECRUIT CLASSES-LABELS PRINTER CARTRIDGES BINDERS OTHER PRINT JOBS.	10,000	10,000	10,000
001-530-520240-00000-000 : DEPARTMENTAL SUPPLIES	257,009	214,737	214,737
FIRE INVESTIGATIONS AND INSPECTIONS WACOM PEN AND TABLET FOR REVIEWS AND PLANS SURFACE PRO FOR FLSE MISC SUPPLIES FOR INVESTIGATIONS-SCOTT 420 PAPR-REDUCE AIR CONTAMINANTS	2,075	1,475	1,475
JRPAT EQUIPMENT WEIGHTED VEST SOUND SYSTEM KNEE PADS AND LEATHER GLOVES SLEDGE HAMMER MANNEQUINS	3,148	3,148	3,148
REHAB WATER AND SQUENCHERS TWO SQUENCHER STATION REPLACEMENTS MISC REHAB SNACKS FOR TRAINING AND ON SCENES	3,130	2,620	2,620
HONOR GUARD MISC SUPPLIES	500	500	500
FIREFIGHTING EQUIPMENT PIKE POLES HOOKS GAS CANS IRON STRAPS CHARGERS BATTERIES VOICE AMPS EXTINGUISHER STRAPS LADDER HARNESS 6 PIGS FOR TRAINING FOAM CONCENTRATE TOOLS AIR MASKS SCOTT MASKS FIRE HOSE ROOF HOOK BRACKETS	74,092	42,510	42,510
MARINE DIVISION MISC SUPPLIES SAFETY HELMETS BEC NEW MEMBERS GO PRO HERO 5 LIFE JACKETS FOUL WEATHER GEAR HYDROSTATIC HIT INFLATABLE LIFE JACKETS FULL FACEMASKS WET SUIT REGULATOR OCTO SETS DEWATERING PUMP DIVE HELMET MISC CLEANING SUPPLIES TOOL KIT	44,468	34,888	34,888
HYDRANT TESTING EQUIPMENT MISC PARTS AND GAUGES VALVES AND HYDRANT PAINT	1,735	1,735	1,735

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
RESCUE EQUIPMENT			
MAGNUM EXTRA LARGE RIGGING NEW ENGLAND ROPE MPD CLAMP HELMET			
ROCK EXOTICA RESCUE TECH SUPPLIES CARABINERS SADDLE BAG KIT			
GENESIS MOTOR CRASH KIT RAM SHOES PICK OFF STRAPS PRESEWN PRUSIK			
VSK VEHICLE OVERTURN KITS SHACKLES SPOOLS HOOKS PARATECH HYDRA			
FUSION 10 TON PARATECH STRUT DRIVER STRUTS BRACES EXTENSIONS			
ANCHORS CHANNEL AND SWIVEL BASE IMPACT GUN SOCKET GENESIS QUICK CUT	47,984	47,984	47,984
HIGH RISE EQUIPMENT			
MISC HIGH RISE SUPPLIES	545	545	545
STATIONS AND FACILITIES			
MONITORS FOR CREWSENCE SOFTWARE RECLINERS SOFAS FOR STA 7			
KITCHEN TABLE AND CHAIRS FOR STA 7 MATTRESSES AND REPLACEMENTS FOR			
STA 3 AND 7 DISHES ICE MACHINE RIDING MOWER FOR STA 5 REFRIGERATORS			
BEDS OFFICE CHAIRS MISC FURNITURE POWER WASHER PUSH MOWER EDGER			
STOVE AND HEAVY DUTY CREEPERS WASHER AND DRYER	39,497	39,497	39,497
HAZMAT			
BUCKETS BROOMS ABSORBENT PADS OILDRY DAWN DISH SOAP AND VINEGAR			
AIR SAMPLING KIT FOLDING CHAIRS LEVEL A SUIT PORTABLE BASIN PAPR MISC			
PARTS MONITORS AND KITS SENSORS VARIOUS GASES DRAGER TUBES			
ISOBUTYLENE	31,240	31,240	31,240
TRAINING DIVISION			
BURN BUILDING PROPS MISC TOOLS COMPOUND MITER SAW LAPTOP BAGS			
VENTILATION AND FORCIBLE ENTRY EXPENDABLES AND PT EQUIPMENT	5,450	5,450	5,450
SAFETY EQUIPMENT			
DI ELECTRIC GLOVE TESTING INSERTS AND GLOVES ACCOUNTABILITY			
SUPPLIES AND SCENE TAPE	3,145	3,145	3,145
001-530-520250-00000-000 : FIRE PREVENTION SUPPLIES	5,819	5,819	5,819
FIRE PREVENTION SUPPLIES			
COLORING BOOKS CRAYONS HELMETS BRACELETS POT HOLDERS GRAB BAGS			
PRIZE SPINNING WHEEL WIRELESS SPEAKER SMOKE ALARMS SMOKE ALARM			
MAGNETS SMOKE ALARM SHAKERS FIRE PREVENTION SUPPLIES INCLUDING			
BATTERIES	5,819	5,819	5,819

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-530-520270-00000-000 : COPY MACHINES & SUPPLIES	5,000	5,000	5,000
COPY MACHINES SUPPLIES FOR ALL STATIONS AND ADMIN	5,000	5,000	5,000
001-530-520410-00000-000 : UNIFORMS & CLOTHING	385,550	385,550	385,550
OFFICE			
SHIRTS PANTS AND OFFICE ATTIRE FOR 6 PERSONNEL	2,290	2,290	2,290
FIRE MARSHAL INSPECTORS			
UNIFORMS AND COVERALLS FOR 9 PERSONNEL	3,650	3,650	3,650
TRAINING RECRUITS	1,635	1,635	1,635
SUPPRESSION UNIFORMS			
BADGES HAT AND NAME PLATES SHOULDER EMBLEMS COLLAR PINS BELTS			
SHIRTS PANTS JACKETS BOOTS SHOES DRESS APPAREL RAIN COATS CAPS			
ALTERATIONS	85,818	85,818	85,818
HONOR GUARD			
GARMENT BAGS SUNGLASSES HAT HOLDERS AND COVERS BELTS GLOVES			
SHIRTS DRESS COATS ROUSERS TRAVEL POLOS PANTS AND BOOTS MISC			
ITEMS AND DRY CLEANING	10,112	10,112	10,112
BUNKER GEAR			
COAT PANTS SUSPENDERS INTERNAL HARNESS FLASH HOODS BUNKER BOOTS			
HELMETS GLOVES REPAIRS AND ALTERATIONS FOR TURNOUT GEAR	275,250	275,250	275,250
SPECIAL OPERATIONS			
511 PANTS AND SHORTS SHORT SLEEVE SHIRTS WATERPROOF SHOES BIKE			
UNIFORMS	6,795	6,795	6,795
001-530-520450-00000-000 : CLEANING/SANITATION SUPP	44,000	44,000	44,000
STATION SUPPLIES FOR ALL FIRE STATIONS	44,000	44,000	44,000
001-530-520460-00000-000 : BOOKS & PUBLICATIONS	3,500	3,500	3,500
TRAINING DEPT			
UPDATE OFFICER BOOKS	1,000	1,000	1,000
FIRE INSPECTIONS			
NATIONAL FIRE CODE ELECTRONIC 2018 BUILDING CODE AND TAB SIGNIFICANT			
CHANGES MECHANICAL CODE AND LATCH MANUALS	2,500	2,500	2,500

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-530-520490-00000-000 : MEDICAL & LAB SUPPLIES	20,000	20,000	20,000
MEDICAL SUPPLIES AND EQUIPMENT INCLUDING ASPIRIN ORAL GLUCOSE AND IRRIGATION SOLUTION ALBUTEROL TREATMENTS PEDIATRIC AIRWAY MANAGEMENT ZOLL AED PRO	15,642	15,642	15,642
MISC REPAIR SUPPLIES	4,358	4,358	4,358
001-530-530230-00000-000 : REPAIRS-BUILDING	10,000	10,000	10,000
MAINTAIN TRAINING FACILITIES AND STATION REPAIRS	5,000	5,000	5,000
10 DIFFERENT FIRE STATIONS REPAIRS	5,000	5,000	5,000
001-530-530240-00000-000 : MACH-EQUIPMENT REPAIRS	43,600	43,600	43,600
FIREFIGHTING EQUIPMENT			
AIR PACK REPAIR AIR COMPRESSOR REPAIRS THERMAL CAMERA BATTERY REPLACEMENT CALIBRATE RAD METERS AND AIR PACK EQUIPMENT TESTERS SERVICE HAZMAT METERS DIVE EQUIPMENT REPAIRS AND THERMAL IMAGER MAINTENANCE	32,600	32,600	32,600
STATION EQUIPMENT			
WASHER AND DRYER REPAIRS ICE MAKER REPAIRS STATION GENERATOR REPAIRS LAWN EQUIPMENT REPAIRS AND EXHAUST REMOVAL REPAIR	11,000	11,000	11,000
001-530-530370-00000-000 : RADIO SUPPLIES/REPAIRS	34,107	29,107	29,107
ALL RADIO PART AND REPAIRS INCLUDING SPECIAL BATTERIES LEATHER RADIO HOLDERS AND STRAPS REMOTE SPEAKER MICROPHONES ANTENNAS APX ADAPTER INSERTS AND MISCELLANEOUS PARTS	34,107	29,107	29,107

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-530-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	5,850	5,850	5,850
FIRE INVESTIGATIONS			
IAAI MEMBERSHIPS AND FIT CERT			
SCIAAI MEMBERSHIPS	730	730	730
TRAINING			
SCAAS ISFSI IAFC SCFCA FOR 15 AND INSTITUTE OF FIRE ENGINEERS	2,217	2,217	2,217
FIRE MARSHAL OFFICE			
STATE FIRE MARSHAL CERT RENEWAL			
SC FIRE MARSHAL ASSOC AND NATIONAL INFORMATION OFFICER			
ICC CERT RENEWAL NFPA CERT RENEWAL SC LIFE SAFETY EDUCATOR AND NFPA MEMBERSHIP	2,903	2,903	2,903
001-530-540290-00000-000 : TRAVEL	19,000	19,000	19,000
FIRE AND LIFE SAFETY EDUCATOR TRAINING 250			
SPRING CONF IN MYRTLE BEACH			
REGISTRATION PAID FROM TRAINING			
HOTEL 2 NIGHTS	250	250	250
CITY VEHICLES 50 FUEL - NO PER DIEM			
SC FIRE MARSHAL TRAINING - MYRTLE BEACH \$1000			
FALL CONF REGISTRATION PAID FROM TRAINING			
HOTEL FOR TWO NIGHTS 4 PEOPLE	460	460	460
CITY VEHICLE			
MEALS FOR THREE DAYS FOR 4 PEOPLE	540	540	540
SC FIRE MARSHAL TRAINING MYRTLE BEACH \$1000			
SPRING CONF REGISTRATION PAID FROM TRAINING			
HOTEL 2 NIGHTS 4 PEOPLE	460	460	460
CITY VEHICLE FUEL			
MEALS THREE DAYS 4 PEOPLE	540	540	540
CPSE CONFERENCE IN ORLANDO FL FOR 2 PEOPLE 2650			
REGISTRATION PAID FOR FROM TRAINING			

Account Name Description	Amount Requested	Mayor Approved	Council Approved
TWO HOTEL ROOMS FOR 5 NIGHTS	1,186	1,186	1,186
FLIGHT TWO TICKETS 600 EA	1,200	1,200	1,200
MEAL PER DIEM FOR 2 PEOPLE FOR 4 DAYS	264	264	264
NCSC IAAI CONF ARSON INVESTIGATORS TRAINING - 400			
HOTEL FOR 2 NIGHTS ONE ROOM	300	300	300
THREE DAYS PER DIEM FOR ONE	100	100	100
CITY VEHICLE			
NATIONAL FIRE ACADEMY EMMITSBURG MARYLAND MEALS ONLY			
REGISTRATION PAID FROM TRAINING			
ROOM IN THE DORM IS COMPLIMENTARY			
PER DIEM IS MANDATORY MEAL TICKETS	1,140	1,140	1,140
SC INTERNATIONAL ASSOC OF ARSON INVESTIGATORS QUARTERLY TRAINING			
300			
3 PEOPLE QUARTERLY ATTENDANCE IN COLUMBIA SC	300	300	300
FRI CONFERENCE DALLAS TX FOR 5 PEOPLE 7500			
REGISTRATION PAID FOR FROM TRAINING			
HOTEL FOUR NIGHTS 5 PEOPLE AT 150	4,275	4,275	4,275
AIR FARE	2,400	2,400	2,400
MEAL PER DIEM 5 DAYS 5 PEOPLE	825	825	825
SC IMPROVEMENT CONFERENCE IN COLUMBIA 810			
PER DIEM FOR TWO DAYS FOR TWO PEOPLE	92	92	92
HOTEL FOR TWO NIGHTS	718	718	718
SCOTT TECHNICIAN TRAINING IN MONROE NC FOR 4 1650			
PER DIEM FOR 6 DAYS AND FOUR PEOPLE	660	660	660
TWO HOTEL FOR 5 NIGHTS AND FOUR PEOPLE	990	990	990
CITY VEHICLES			
MISC TRAINING EXPENSES UNEXPECTED	2,300	2,300	2,300
001-530-540680-00000-000 : PROF SERVICES-MEDICAL	126,700	126,700	126,700
ANNUAL PHYSICALS-NEW HIRES-DRUG SCREENS AND ACCIDENTS INJURIES			
MISC	115,450	115,450	115,450
NEW HIRES AND ACCIDENTS AND INJURIES MISC	11,250	11,250	11,250

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-530-540695-00000-000 : CONTRACTED SERVICES	46,000	46,000	46,000
ACCREDITATION	6,000	6,000	6,000
PROMOTIONAL CEREMONY	5,500	5,500	5,500
PROFESSIONAL PUBLIC SPEAKING ENGAGEMENT - MINICK TIC	4,500	4,500	4,500
MUSC MOU MED CONTROL	5,000	5,000	5,000
CONTRACT WITH ARC	25,000	25,000	25,000
001-530-550210-00000-000 : MAINT & SERVICE CONTRACT	81,382	81,382	81,382
FIRE EXTINGUISHERS	1,400	1,400	1,400
STATIONS - PEST CONTROL - ALARM MONITORING ICE MACHINE SERVICE AED			
SERVICE MISC SERVICES AND WARRANTIES	37,685	37,685	37,685
ANNUAL DIVE EQUIPMENT SERVICE	22,000	22,000	22,000
RMS ADMINISTRATOR SHARED COSTS			
SHARED COSTS TO THE COUNTY FOR A RMS ADMINISTRATOR. NCFD WILL PAY 25.51% OF THE TOTAL COSTS OF \$79,366.00	20,297	20,297	20,297
001-530-550220-00000-000 : RADIO MAINT AGREEMENT	128,056	128,056	128,056
RADIO USER FEE AND EXTENDED WARRANTY	128,056	128,056	128,056
001-530-570640-00000-000 : EMPLOYEE TRAINING	35,000	35,000	35,000
TRAINING DIVISION			
MEDICAL INSTRUCTOR RECERTS - PARAMEDIC RECERTS - EMT CLASSES - NEMT RECERTS			
CPR RECERTS AND INSTRUCTOR CERTIFICATION - CPSE	27,283	27,283	27,283
OFFICE RELATED TRAINING - CPSE ACCREDITATION	1,350	1,350	1,350
FIRE MARSHALS OFFICE TRAINING AND CERTIFICATION FOR PLANS AND SAFETY SEAT			
IAAI FIT AND CFI ECT RECERTS	6,367	6,367	6,367
001-530-570650-00000-000 : RECRUITING	1,500	1,500	1,500
WORKSHOPS AND MISC MATERIALS	1,500	1,500	1,500

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
001-530-570790-00000-000 : OTHER OPERATING EXPENSE	16,000	16,000	16,000
MISCELLANEOUS FUNCTIONS AND AWARDS	16,000	16,000	16,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-530-590840-00000-000 : AUTOMOTIVE EQUIPMENT	2,010,500	2,010,500	2,010,500
PIERCE CLASS A PUMPER NCFD SPEC	656,500	656,500	656,500
EQUIPMENT FOR PUMPER	50,000	50,000	50,000
LADDER TRUCK TO REPLACE L212	1,038,500	1,038,500	1,038,500
EQUIPMENT FOR LADDER TRUCK REPLACEMENT	75,000	75,000	75,000
ADMIN INSPECTOR CHEVY COLORADO THREE EACH AT 22500 EACH	67,500	67,500	67,500
VEHICLE EQUIPMENT FOR THREE CHEVY COLORADO AT 1000 EACH	3,000	3,000	3,000
TWO SUV RESPONSE VEHICLES @ 35,000 TO BE REIMBURSED BY NCPSD	70,000	70,000	70,000
ONE HEAVY DUTY TRUCK TO BE REIMBURSED BY NCPSD	50,000	50,000	50,000
001-530-590960-00000-000 : DEPARTMENTAL EQUIPMENT	150,000	34,335	34,335
SCBA CYLINDERS 42 EACH AT 817.50 EACH	34,335	34,335	34,335
BULLEX ATTACK DIGITAL FIRE TRAINER	14,680	0	0
DRONE WITH THERMAL CAMERA	15,000	0	0
A-13 NIGHT VISION	13,500	0	0
STORAGE BUILDING FOR STATION FOUR	11,445	0	0
LIQUID PROPANE PROP	61,040	0	0

BUILDING INSPECTION DEPARTMENT

DEPARTMENT NARRATIVE

The Building Inspection Department, headed by the Building Official, oversees all plumbing, mechanical, sign, gas, electrical, and building permits and inspections, and conducts sub-standard housing hearings as needed. This Department also enforces all zoning ordinances, works with the Planning Commission, Board of Zoning Adjustments, Board of Review, Fire Department, Police Department, Health Officer, and State Fire Marshall and represents the City in all non-criminal code violation cases in Municipal Court.

DEPARTMENT OBJECTIVES

1. To provide reasonable controls for the construction, use and occupancy of building through enforcement of the various building codes, i.e., Standard Building Code, National Electrical Code, Standard Plumbing Code, Standard Mechanical Code, Standard Swimming Pool Code, and One and Two Family Dwelling Code.
2. To ensure safer and healthier housing by minimizing the existence of sub-standard housing and lots.
3. To ensure a safer and more aesthetic environment by administration and enforcement of zoning ordinances.
4. To correlate and prosecute such code violations cited by the Police Department, Fire Department, and Health Officer.
5. To review and approve all customary home occupations.
6. To protect the consumer by ensuring that contractors are qualified through licensing and enforcement of licensing.

PERSONNEL

- 1 Building Official
- 1 Deputy Building Official /Commerical Plans Examiner
- 6 Building Inspector
- 1 Electrical Inspector
- 1 Plumbing Inspector
- 1 Residential Plans Examiner
- 2 Office Support Specialist
- 1 Office Manager
- 2 CRS Sign Inspector
- 1 Permit Technician
- 1 Compliance Officer

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
540 : BUILDING INSPECTION DEPT							
Salaries & Wages							
510110 : REGULAR SALARIES	1,003,321	1,020,983	769,673	1,035,016	1,030,577	1,030,577	1,030,577
510120 : OVERTIME	6,514	8,497	0	0	0	0	0
SubTotal : Salaries & Wages	1,009,835	1,029,480	769,673	1,035,016	1,030,577	1,030,577	1,030,577
Benefits							
510140 : FICA TAXES	75,217	77,118	57,594	79,179	78,839	78,839	78,839
510150 : RETIREMENT	111,839	119,558	104,368	140,348	150,052	150,052	150,052
510160 : INSURANCE	265,617	242,518	203,696	266,000	280,250	280,250	280,250
510170 : WORKMENS COMPENSATION	11,949	12,260	16,383	12,375	12,746	12,746	12,746
SubTotal : Benefits	464,622	451,454	382,041	497,902	521,887	521,887	521,887
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	3,291	4,250	2,724	4,250	4,250	4,250	4,250
520240 : DEPARTMENTAL SUPPLIES	5,552	7,081	6,326	8,000	8,000	8,000	8,000
520270 : COPY MACHINES & SUPPLIES	12,310	13,000	7,639	13,000	13,000	13,000	13,000
520410 : UNIFORMS & CLOTHING	2,579	2,477	1,119	2,750	2,750	2,750	2,750
520420 : RAIN CLOTHES-SAFETY SHOES	481	381	0	500	500	500	500
520460 : BOOKS & PUBLICATIONS	2,182	1,829	722	2,250	2,250	2,250	2,250
530310 : SMALL HAND TOOLS	469	259	33	500	500	500	500
540240 : MEMBERSHIPS/DUES/SUBSCRIP	2,045	2,500	2,313	2,500	2,500	2,500	2,500
540290 : TRAVEL	17,342	15,706	12,265	16,713	16,713	16,713	16,713
550210 : MAINT & SERVICE CONTRACT	433	433	435	450	450	450	450
570640 : EMPLOYEE TRAINING	2,500	1,456	2,359	2,500	2,500	2,500	2,500
570790 : OTHER OPERATING EXPENSE	2,713	2,637	2,000	2,000	2,000	2,000	2,000
SubTotal : Operating Expenses	51,897	52,009	37,935	55,413	55,413	55,413	55,413
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	47,592	45,287	45,782	47,354	23,500	23,500	23,500
SubTotal : Capital Outlay	47,592	45,287	45,782	47,354	23,500	23,500	23,500
SubTotal : 540 : BUILDING INSPECTION DEPT	1,573,946	1,578,230	1,235,431	1,635,685	1,631,377	1,631,377	1,631,377

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-540-520230-00000-000 : PRINTING & OFFICE SUPPLY	4,250	4,250	4,250
TO INCLUDE BUSINESS CARDS FOR ALL EMPLOYEES, STOP WORK ORDERS AND ANY ADDITIONAL PLACARDS SUCH AS OCCUPANCY LOAD AND CONDEMNATION PLACARDS.	4,250	4,250	4,250
001-540-520240-00000-000 : DEPARTMENTAL SUPPLIES	8,000	8,000	8,000
ALL DEPARTMENTAL SUPPLIES	8,000	8,000	8,000
001-540-520270-00000-000 : COPY MACHINES & SUPPLIES	13,000	13,000	13,000
COPY MACHINES AND COPY PAPER FOR DAY TO DAY OPERATIONS.	13,000	13,000	13,000
001-540-520410-00000-000 : UNIFORMS & CLOTHING	2,750	2,750	2,750
UNIFORMS FOR BUILDING DEPARTMENT STAFF.	2,750	2,750	2,750
001-540-520420-00000-000 : RAIN CLOTHES-SAFETY SHOES	500	500	500
RAIN CLOTHES AND SAFETY SHOES	500	500	500
001-540-520460-00000-000 : BOOKS & PUBLICATIONS	2,250	2,250	2,250
MISCELLANEOUS CODE BOOKS.	2,250	2,250	2,250
001-540-530310-00000-000 : SMALL HAND TOOLS	500	500	500
TO PURCHASE SMALL HAND TOOLS AS NEEDED	500	500	500
001-540-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	2,500	2,500	2,500
MEMBERSHIP RENEWALS FOR STAFF	2,500	2,500	2,500

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
001-540-540290-00000-000 : TRAVEL	16,713	16,713	16,713
IAEI CONFERENCE \$1150.00			
HOTEL & PER DIEM \$425.00 X 2= 850.00	850	850	850
REGISTRATION FEE \$150.00 X 2= \$300.00	300	300	300
TRANSPARATION- CITY VEHICLE			
ICC REGION 8 ANNUAL MEETING \$375.00			
HOTEL & PER DIEM \$325.00 X 1= \$325.00	325	325	325
REGISTRATION FEE \$50.00 X 1= \$50.00	50	50	50
TRANSPORTATION- CITY VEHICLE			
SCAHM CONFERENCE \$2,238.00			
HOTEL & PER DIEM \$571.00 X 3= \$1,713.00	1,713	1,713	1,713
REGISTRATION FEE \$175.00 X 3= \$525.00	525	525	525
TRANSPORTATION- CITY VEHICLE			
BOASC CONFERENCE \$2400.00			
HOTEL & PER DIEM \$625.00 X 3= \$1875.00	1,875	1,875	1,875
REGISTRATION FEE \$175.00 X3 = \$525.00	525	525	525
TRANSPORTATION- CITY VEHICLE			
ICC REGION 8 ANNUAL MEETING \$600.00			
HOTEL & PER DIEM \$250 X 2= \$500.00	500	500	500
REGISTRATION FEE \$50.00 X2= \$100.00	100	100	100
TRANSPORTATION-CITY VEHICLE			
ICC ANNUAL CONFERENCE \$2,155.00			
HOTEL & PER DIEM \$1,105 X 1= \$1,105.00	1,105	1,105	1,105
REGISTRATION FEE \$600 X 1= \$600.00	600	600	600
TRANSPORTATION- AIR FARE \$450 X 1= \$450.00	450	450	450
SC PLUMBING, MECHANICAL			
AND GAS ASSOCIATION CONFERENCE \$585.00			
HOTEL & PER DIEM \$470 X 1= \$470.00	470	470	470
REGISTRATION FEE \$115.00 X 1= \$115.00	115	115	115
TRANSPORTATION- CITY VEHICLE			
COASTAL CODE ANNUAL CONFERENCE \$1,210.00			
HOTEL & PER DIEM \$515 X 2= \$1,030.00	1,030	1,030	1,030
REGISTRATION FEE \$90X 2= \$180.00	180	180	180

Account Name Description	Amount Requested	Mayor Approved	Council Approved
TRANSPORTATION- CITY VEHICLE 5 BUILDING INSPECTORS 2 TRIPS EACH FOR CERTIFICATION AND EXAMS \$6000 HOTEL & PER DIEM \$420 X 10= \$4,200.00 REGISTRATION FEE \$ 180.00 X 10= \$1,800.00	4,200 1,800	4,200 1,800	4,200 1,800
001-540-550210-00000-000 : MAINT & SERVICE CONTRACT	450	450	450
MAINTENANCE AND SERVICE FOR SHREDDER CONTRACT FOR SHREDDER	450	450	450
001-540-570640-00000-000 : EMPLOYEE TRAINING	2,500	2,500	2,500
EXAM FEES, AND CERTIFICATION CLASSES NOT COVERED BY BUILDING CODES COUNCIL X 15 INSPECTORS	2,500	2,500	2,500
001-540-570790-00000-000 : OTHER OPERATING EXPENSE	2,000	2,000	2,000
SUMMONS FOR FILING FEES AND COMPLAINTS FOR PUBLIC SAFETY & HOUSING COMMITTEE TO INCLUDE DRUG TESTING FOR NEW EMPLOYEES AND ANY ADDITIONAL EXPENSES NOT COVERED UNDER ANY OTHER ACCOUNT.	2,000	2,000	2,000

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
001-540-590840-00000-000 : AUTOMOTIVE EQUIPMENT	23,500	23,500	23,500
REPLACEMENT VEHICLE 2 FOR INSPECTOR \$23,500.00	23,500	23,500	23,500

PUBLIC WORKS DEPARTMENT

DEPARTMENT NARRATIVE

The Public Works Department is comprised of five divisions: Administration, Maintenance, Stormwater Utility, City Garage, and Sanitation. Responsibilities include: provide planning, design, management, operations, construction, maintenance and repair of public works systems and programs such as streets, storm drainage, public buildings, solid waste collection and equipment maintenance and related public works activities to provide and promote the general health, safety and comfort of the community and its citizens.

DEPARTMENT OBJECTIVES

1. Provide engineering staff services to other operating divisions.
2. Design a variety of engineering projects including street and storm drainage construction.
3. Assist in the preparation of applications for Federal grants.
4. Assist in providing plans and specifications for Community Development and Public Facilities Capital Improvements and Repairs.
5. Improve the maintenance of all City sidewalks and streets.
6. Erect and maintain all street and traffic signs within the City, and improve street lighting in those areas that are substandard.
7. Maintain all parks, playgrounds and public buildings.
8. Provide improved services to the residents of the City of North Charleston for trash and refuse collections.
9. Develop a program for complying with OSHA requirements and to reduce personal accidents.
10. Extend the useful life of vehicles and equipment by stressing care and adopting a preventive maintenance program for all departments and divisions.
11. Improve stormwater drainage through management of a proactive maintenance, repair and infrastructure improvement program in accord with NPDES policies.

PUBLIC WORKS ADMINISTRATIVE DIVISION

PERSONNEL

- | | | | |
|---|---------------------------------|---|-------------------------|
| 1 | Director of Public Works | 1 | CDL/Training Specialist |
| 2 | Assistant Public Works Director | | |
| 1 | Administrative Specialist | | |
| 2 | Fiscal Support Specialist | | |
| 1 | Engineering Inspector | | |
| 2 | Staff Engineer | | |
| 1 | Office Manager | | |

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 <u>Actuals</u>	FYE 2017 <u>Actuals</u>	FYE 2018 YTD <u>Actuals</u>	FYE 2018 Budget <u>Adopted</u>	FYE 2019 Departmental Budget <u>Requests</u>	FYE 2019 Mayor Budget <u>Proposed</u>	FYE 2019 Council Budget <u>Approved</u>
620 : PUBLIC WORKS DEPARTMENT							
Salaries & Wages							
510110 : REGULAR SALARIES	739,504	802,644	712,265	767,661	854,672	854,672	854,672
510120 : OVERTIME	1,070	2,676	1,375	0	0	0	0
SubTotal : Salaries & Wages	740,574	805,320	713,640	767,661	854,672	854,672	854,672
Benefits							
510140 : FICA TAXES	53,974	58,419	51,972	58,726	65,382	65,382	65,382
510150 : RETIREMENT	72,307	86,061	84,802	104,095	124,440	124,440	124,440
510160 : INSURANCE	183,372	201,691	183,525	154,000	162,250	162,250	162,250
510170 : WORKMENS COMPENSATION	14,894	9,986	23,103	12,181	12,546	12,546	12,546
SubTotal : Benefits	324,547	356,157	343,402	329,002	364,618	364,618	364,618
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	2,129	1,254	1,501	2,000	2,000	2,000	2,000
520240 : DEPARTMENTAL SUPPLIES	9,525	13,786	9,322	10,000	10,000	10,000	10,000
520270 : COPY MACHINES & SUPPLIES	13,055	13,579	9,787	15,000	15,000	15,000	15,000
520410 : UNIFORMS & CLOTHING	865	1,018	1,896	2,000	2,000	2,000	2,000
520420 : RAIN CLOTHES-SAFETY SHOES	376	398	483	500	500	500	500
520450 : CLEANING/SANITATION SUPP	20,600	19,998	15,684	20,000	20,000	20,000	20,000
520460 : BOOKS & PUBLICATIONS	0	0	200	250	250	250	250
540240 : MEMBERSHIPS/DUES/SUBSCRIP	1,975	1,839	1,963	2,082	2,180	2,180	2,180
540290 : TRAVEL	2,998	1,930	140	6,000	5,800	5,800	5,800
550210 : MAINT & SERVICE CONTRACT	19,962	108,388	81,168	129,418	128,858	128,858	128,858
550220 : RADIO MAINT AGREEMENT	60,984	61,218	46,056	61,000	61,560	61,560	61,560
570790 : OTHER OPERATING EXPENSE	152,906	28,461	15,219	27,500	27,500	27,500	27,500
SubTotal : Operating Expenses	285,375	251,869	183,419	275,750	275,648	275,648	275,648
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	28,066	0	0	0	28,000	28,000	28,000
SubTotal : Capital Outlay	28,066	0	0	0	28,000	28,000	28,000
SubTotal : 620 : PUBLIC WORKS DEPARTMENT	1,378,562	1,413,346	1,240,461	1,372,413	1,522,938	1,522,938	1,522,938

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-620-520230-00000-000 : PRINTING & OFFICE SUPPLY	2,000	2,000	2,000
PRINTING AND OFFICE SUPPLY-FUNDS USED TO PRINT INTERNAL OPERATION FORMS AND SOME ADDITIONAL COPIES OF PLANS AND SPECIFICATIONS. ROLL PAPER AND MYLAR FOR PLOTTERS AND MISC PRINTING SUPPLIES.	2,000	2,000	2,000
001-620-520240-00000-000 : DEPARTMENTAL SUPPLIES	10,000	10,000	10,000
DEPARTMENTAL SUPPLIES-FUNDS TO SUPPORT PURCHASES OF STANDARD DEPARTMENTAL SUPPLIES, FOLDERS, PRESENTATION PACKAGES COMPUTER DISCS AND SIMILAR ITEMS.	10,000	10,000	10,000
001-620-520270-00000-000 : COPY MACHINES & SUPPLIES	15,000	15,000	15,000
CONTINUED LEASE OF ENGINEERING WIDE- FORMAT COPIER/SCANNER UNIT	3,400	3,400	3,400
CONTINUED LEASE OF PRINTER/COPIER FOR 1ST FLOOR OFFICE STAFF	3,000	3,000	3,000
LEASE OF PRINTER/COPIER FOR 2ND FLOOR SUPERVISORY STAFF	4,000	4,000	4,000
LEASE OF PRINTER/COPIER FOR 2ND FLOOR ENGINEERING STAFF	4,000	4,000	4,000
FUNDS FOR GENERAL USE COPY SUPPLIES.	600	600	600
001-620-520410-00000-000 : UNIFORMS & CLOTHING	2,000	2,000	2,000
FUNDS FOR ADMIN STAFF UNIFORMS	2,000	2,000	2,000
001-620-520420-00000-000 : RAIN CLOTHES-SAFETY SHOES	500	500	500
RAIN GEAR-SAFETY SHOES FOR ADMIN STAFF	500	500	500

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-620-520450-00000-000 : CLEANING/SANITATION SUPP	20,000	20,000	20,000
CLEANING/SANITATION SUPPLIES FOR THE PUBLIC WORKS DEPARTMENT.	20,000	20,000	20,000
001-620-520460-00000-000 : BOOKS & PUBLICATIONS	250	250	250
PURCHASE MISC. AND UPDATED BOOKS AND PUBLICATIONS FOR THE ENGINEERING AND ADMINISTRATION DIVISION.	250	250	250
001-620-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	2,180	2,180	2,180
DIRECTOR-AMERICAN PUBLIC WORKS ASSOC. (APWA) MEMBERSHIP	200	200	200
ASST. DIRECTOR-APWA MEMBERSHIP	200	200	200
ASST. DIRECTOR-APWA MEMBERSHIP	200	200	200
DIRECTOR-AMERICAN SOCIETY OF CIVIL ENGINEERS (ASCE) MEMBERSHIP	260	260	260
ASST. DIRECTOR-ASCE MEMBERSHIP	260	260	260
STAFF ENGINEER-ASCE MEMBERSHIP	260	260	260
ASST.DIRECTOR-PE REGISTRATION	85	85	85
STAFF ENGINEER-PE REGISTRATION	85	85	85
DIRECTOR-SC ASSOC. OF STORMWATER MANAGERS (SCASM) MEMBERSHIP	175	175	175
ASST. DIRECTOR-SCASM MEMBERSHIP	175	175	175
STAFF ENGINEER-SCASM MEMBERSHIP	175	175	175
CONTRACT MANAGER-SC GREEN ASSOCIATION	45	45	45
SUBSCRIPTION-SCDOT PLANS ONLINE - ANNUAL FEE FOR ACCESS TO SCDOT PLAN LIBRARY	60	60	60

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
001-620-540290-00000-000 : TRAVEL	5,800	5,800	5,800
DIRECTOR-REGIONAL CONFERENCE OR SEMINAR 1,700			
TRANSPORTATION-\$500	500	500	500
REGISTRATION-\$600	600	600	600
HOTEL/PER DIEM-\$600	600	600	600
ASST. DIRECTOR-REGIONAL CONF. OR SEMINAR 1,200			
TRANSPORTATION-\$200	200	200	200
REGISTRATION-\$500	500	500	500
HOTEL/COST PER DIEM-\$500	500	500	500
ASST. DIRECTOR-REGIONAL CONF. OR SEMINAR 1,200			
TRANSPORTATION-\$200	200	200	200
REGISTRATION-\$500	500	500	500
HOTEL/COST PER DIEM-\$500	500	500	500
CONTRACT MANAGER-SC HORTICULTURE INDUSTRY			
TRADE SHOW & SEMINAR 700			
TRANSPORTATION-\$200	200	200	200
REGISTRATION-\$200	200	200	200
HOTEL/COST PER DIEM-\$300	300	300	300
ADMINISTRATIVE/ENGINEERING STAFF-1,000			
MISC. SEMINARS-CONTINUING EDUCATION	1,000	1,000	1,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-620-550210-00000-000 : MAINT & SERVICE CONTRACT	128,858	128,858	128,858
GPS MONITORING-FUNDS FOR COST OF 106 GPS UNITS ON PW VEHICLES AT \$67/QTR EACH.	28,500	28,500	28,500
CONTRACTED CUSTODIAL SERVICES - CONTINUE EXISTING CUSTODIAL SERVICE FOR PW FACILITY. (6 PEOPLE X 4 HOURS X 260 DAYS AT \$13 PER CONTRACT)	80,158	80,158	80,158
DUMPSTER SERVICE AT PW BLDG A - TWO(2) 8CY DUMPSTERS DUMPED TWICE/WK (\$330/MO)	3,960	3,960	3,960
NOVATIME - ANNUAL MAINTENANCE COST FOR TIME AND ATTENDANCE SYSTEM	3,600	3,600	3,600
PW CAMPUS CONTRACT MAINTENANCE SERVICES	12,640	12,640	12,640
001-620-550220-00000-000 : RADIO MAINT AGREEMENT	61,560	61,560	61,560
RADIO USAGE FEE-CHARLESTON COUNTY FEE FOR 135 PW RADIOS AT \$38/MONTH EACH (135*38/MONTH*12=\$61,560/YR)	61,560	61,560	61,560
001-620-570790-00000-000 : OTHER OPERATING EXPENSE	27,500	27,500	27,500
OTHER OPERATING FUNDS USED FOR MISC. PURCHASES NOT RELATED TO OTHER ACCOUNTS.	25,500	25,500	25,500
ANNUAL LUNCHEONS CONTRACT W/TEMPORARY AGENCY TO REPLACE INMATE LABOR	2,000	2,000	2,000

<i>Account Name</i> <i>Description</i>	<i>Amount</i> <i>Requested</i>	<i>Mayor</i> <i>Approved</i>	<i>Council</i> <i>Approved</i>
001-620-590840-00000-000 : AUTOMOTIVE EQUIPMENT	28,000	28,000	28,000
SUV, 4X4, INTERMEDIATE, REPLACES UNIT 620-002, 2007 SUV WITH OVER 100,000 MILES, USED BY STAFF ENGINEER.	28,000	28,000	28,000

PUBLIC WORKS MAINTENANCE DIVISION

PERSONNEL

1	Streets Crewleader	2	Electrician
5	Facilities Maintenance Technician I	10	Equipment Operator I
3	Facilities Maintenance Technician II	7	Equipment Operator II
2	Facilities Maintenance Technician, Senior	16	Laborer
3	Landscape Crewleader	1	Sign Shop Crewleader
1	Horticultural Superintendent	2	Sign Maker
1	Building & Maintenance Asst. Superintendent	1	Urban Forester
1	Traffic Signal Technician	2	Asst. Traffic Signal Elect. Superintendent
1	Asst. Horticultural Superintendent	1	Building & Maintenance Manager
4	Field Service Lead Worker	2	Sign Shop Mechanic
1	Administrative Assistant		
1	Electrical and Traffic Signal Technician		

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
621 : MAINTENANCE DIVISION							
Salaries & Wages							
510110 : REGULAR SALARIES	2,286,857	2,320,284	1,903,915	2,364,011	2,395,135	2,395,135	2,395,135
510120 : OVERTIME	22,707	18,373	8,035	19,000	19,000	19,000	19,000
SubTotal : Salaries & Wages	2,309,564	2,338,657	1,911,950	2,383,011	2,414,135	2,414,135	2,414,135
Benefits							
510140 : FICA TAXES	169,854	172,569	140,434	180,847	184,681	184,681	184,681
510150 : RETIREMENT	252,850	273,706	259,177	320,560	351,498	351,498	351,498
510160 : INSURANCE	854,664	824,009	740,738	910,000	914,500	914,500	914,500
510170 : WORKMENS COMPENSATION	103,109	111,339	157,766	108,195	111,441	111,441	111,441
SubTotal : Benefits	1,380,477	1,381,623	1,298,115	1,519,602	1,562,120	1,562,120	1,562,120
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	599	748	777	800	800	800	800
520240 : DEPARTMENTAL SUPPLIES	42,233	59,526	47,679	48,500	0	0	0
000 : DIVISION	42,233	59,526	47,679	48,500	20,305	20,305	20,305
100 : MAINTENANCE	0	0	0	0	6,450	6,450	6,450
200 : SIGNALS/SIGN	0	0	0	0	1,000	1,000	1,000
300 : HORTICULTURE	0	0	0	0	11,945	11,945	11,945
400 : STREETS	0	0	0	0	4,300	4,300	4,300
SubTotal : 520240 : DEPARTMENTAL SUPPLIES	42,233	59,526	47,679	48,500	44,000	44,000	44,000
520350 : STREET CONSTR MATERIAL	60,700	107,822	45,267	60,000	65,000	65,000	65,000
520410 : UNIFORMS & CLOTHING	13,638	13,067	11,248	14,000	0	0	0
000 : DIVISION	13,638	13,067	11,248	14,000	0	0	0
100 : MAINTENANCE	0	0	0	0	2,795	2,795	2,795
200 : SIGNALS/SIGN	0	0	0	0	1,935	1,935	1,935
300 : HORTICULTURE	0	0	0	0	7,310	7,310	7,310
400 : STREETS	0	0	0	0	1,935	1,935	1,935
SubTotal : 520410 : UNIFORMS & CLOTHING	13,638	13,067	11,248	14,000	13,975	13,975	13,975
520420 : RAIN CLOTHES-SAFETY SHOES	5,694	6,000	6,097	6,000	0	0	0

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
000 : DIVISION	5,694	6,000	6,097	6,000	0	0	0
100 : MAINTENANCE	0	0	0	0	1,820	1,820	1,820
200 : SIGNALS/SIGN	0	0	0	0	1,260	1,260	1,260
300 : HORTICULTURE	0	0	0	0	4,760	4,760	4,760
400 : STREETS	0	0	0	0	1,260	1,260	1,260
SubTotal : 520420 : RAIN CLOTHES-SAFETY SHOES	5,694	6,000	6,097	6,000	9,100	9,100	9,100
520490 : MEDICAL & LAB SUPPLIES	2,704	2,000	1,293	2,000	2,000	2,000	2,000
520540 : SUPPLIES STREET SIGNS	62,903	57,059	53,138	57,500	57,500	57,500	57,500
530215 : LANDSCAPE MAINT.	76,443	76,195	64,500	90,000	80,000	80,000	80,000
530230 : REPAIRS-BUILDING	247,549	225,571	237,070	245,000	245,000	245,000	245,000
530270 : REPAIR MOBILE RADIO	614	0	669	675	675	675	675
530320 : STREET LIGHT MAINT.	78,803	80,159	69,828	75,000	80,000	80,000	80,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	390	305	365	900	725	725	725
540290 : TRAVEL	3,395	6,147	3,022	5,000	4,708	4,708	4,708
550210 : MAINT & SERVICE CONTRACT	1,227,167	1,720,105	1,170,640	1,620,451	0	0	0
000 : DIVISION	1,227,167	1,720,105	1,170,640	1,620,451	0	0	0
100 : MAINTENANCE	0	0	0	0	156,545	156,545	156,545
500 : CONTRACTS	0	0	0	0	1,490,100	1,490,100	1,490,100
SubTotal : 550210 : MAINT & SERVICE CONTRACT	1,227,167	1,720,105	1,170,640	1,620,451	1,646,645	1,646,645	1,646,645
550630 : RENTED-LEASED EQUIPMENT	11,088	12,749	11,993	13,000	0	0	0
000 : DIVISION	11,088	12,749	11,993	13,000	0	0	0
100 : MAINTENANCE	0	0	0	0	3,750	3,750	3,750
200 : SIGNALS/SIGN	0	0	0	0	9,250	9,250	9,250
300 : HORTICULTURE	0	0	0	0	3,000	3,000	3,000
400 : STREETS	0	0	0	0	3,000	3,000	3,000
SubTotal : 550630 : RENTED-LEASED EQUIPMENT	11,088	12,749	11,993	13,000	19,000	19,000	19,000
570640 : EMPLOYEE TRAINING	465	798	766	1,500	1,520	1,520	1,520
570790 : OTHER OPERATING EXPENSE	976	41,952	23,253	44,775	44,775	44,775	44,775
SubTotal : Operating Expenses	1,835,361	2,410,203	1,747,605	2,285,101	2,315,423	2,315,423	2,315,423
000 : NON-DIVISIONAL	1,835,361	2,410,203	1,747,605	2,285,101	603,008	603,008	603,008
100 : MAINTENANCE	0	0	0	0	171,360	171,360	171,360
200 : SIGNALS/SIGN	0	0	0	0	13,445	13,445	13,445

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
300 : HORTICULTURE	0	0	0	0	27,015	27,015	27,015
400 : STREETS	0	0	0	0	10,495	10,495	10,495
500 : CONTRACTS	0	0	0	0	1,490,100	1,490,100	1,490,100
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	116,891	316,521	413,942	499,700	352,850	270,650	270,650
590850 : MACHINES & EQUIPMENT	8,250	0	22,168	0	0	0	0
590920 : SIDEWALK PROGRAM	0	27,875	0	0	0	0	0
SubTotal : Capital Outlay	125,141	344,396	436,110	499,700	352,850	270,650	270,650
SubTotal : 621 : MAINTENANCE DIVISION	5,650,543	6,474,879	5,393,780	6,687,414	6,644,528	6,562,328	6,562,328

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-621-520230-00000-000 : PRINTING & OFFICE SUPPLY	800	800	800
PRINTING AND OFFICE SUPPLIES- FUNDS USED TO PRINT INTERNAL FORMS AND ROUTINE OFFICE SUPPLIES.	800	800	800
001-621-520240-00000-000 : DEPARTMENTAL SUPPLIES	20,305	20,305	20,305
DEPARTMENTAL SUPPLIES-PURCHASE OF MISC. SUPPLIES-FIRE EXTINGUISHERS, FIRST AID KITS, BOOKS AND PUBLICATIONS, SMALL HAND TOOLS,GLOVES,PERSONAL PROTECTIVE EQUIPMENT, ROUTINE ITEMS OF OPERATIONAL NECESSITY.	20,305	20,305	20,305
001-621-520240-00000-100 : DEPARTMENTAL SUPPLIES	6,450	6,450	6,450
DIVISION 100 - FACILITY MAINTENANCE(FM)- REPLACEMENT OF US, STATE AND CITY FLAGS (3 EACH ANNUALLY)(FM)	2,000	2,000	2,000
REPLACEMENT OF WORN MAINTENANCE TOOLS BEYOND USEFUL LIFE CYCLE(FM)	1,800	1,800	1,800
REPLACEMENT OF MAINTENANCE LADDERS BEYOND USEFUL LIFE(FM)	750	750	750
REPLACEMENT OF 4,000 PSI PRESSURE WASHER (REPLACES UNIT OVER 15 YEARS OLD)(FM)	1,900	1,900	1,900
001-621-520240-00000-200 : DEPARTMENTAL SUPPLIES	1,000	1,000	1,000
DIVISION 200 - SIGNALS/SIGNS (S/S)- REPLACEMENT OF WORN SIGN TOOLS THAT ARE BEYOND USEFUL LIFE.(S/S)	1,000	1,000	1,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-621-520240-00000-300 : DEPARTMENTAL SUPPLIES	11,945	11,945	11,945
DIVISION 300-LANDSCAPE MAINTENANCE(LM) AND URBAN FORESTRY (UF)- FIVE (5) STRING TRIMMERS TO REPLACE ONES THAT ARE IN POOR CONDITION.(LM)	2,700	2,700	2,700
ONE (1) POLE SAW TO REPLACE UNIT IN POOR CONDITION.(LM)	575	575	575
ONE (1) HEDGE TRIMMER TO REPLACE UNIT IN POOR CONDITION.(LM)	500	500	500
THREE (3) BACKPACK BLOWERS TO REPLACE UNITS IN POOR CONDITION.(LM)	1,325	1,325	1,325
THREE (3) STICK EDGERS-TO REPLACE UNITS IN POOR CONDITION (LM)	1,200	1,200	1,200
TWO (2) CHAINSAWS TO REPLACE 1990'S CHAINSAWS IN POOR CONDITION(LM)	650	650	650
ONE (1) ROTARY MOWING DECK TO REPLACE 2013-60" DECK IN FAILING CONDITION.(LM)	3,270	3,270	3,270
ONE (1) POLE SAW TO REPLACE UNIT IN POOR CONDITION.(UF)	575	575	575
TWO (2) CHAINSAWS TO REPLACE SAWS THAT ARE NO LONGER RELIABLE. (UF)	1,150	1,150	1,150
001-621-520240-00000-400 : DEPARTMENTAL SUPPLIES	4,300	4,300	4,300
DIVISION 400 - STREETS MAINTENANCE(SM)- ONE (1) CONCRETE CUT SAW TO REPLACE WORN CONCRETE SAW (SM)	1,300	1,300	1,300
TWELVE (12) DIAMOND TIPPED BLADES FOR ASPHALT/CONCRETE SAWS AT \$250/EA. (SM)	3,000	3,000	3,000
001-621-520350-00000-000 : STREET CONSTR MATERIAL	65,000	65,000	65,000
STREET CONSTRUCTION MATERIAL-FUNDS FOR MINOR CONSTRUCTION AND ROUTINE MAINT. REPAIRS OF STREETS AND SIDEWALKS.	65,000	65,000	65,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-621-520410-00000-100 : UNIFORMS & CLOTHING	2,795	2,795	2,795
UNIFORMS AND CLOTHING FOR FACILITY MAINT STAFF (\$215/EA X 13)	2,795	2,795	2,795
001-621-520410-00000-200 : UNIFORMS & CLOTHING	1,935	1,935	1,935
UNIFORMS AND CLOTHING FOR SIGNALS/SIGNS STAFF (\$215/EA X 9)	1,935	1,935	1,935
001-621-520410-00000-300 : UNIFORMS & CLOTHING	7,310	7,310	7,310
UNIFORMS AND CLOTHING FOR LANDSCAPE MAINT. STAFF (\$215/EA X 34)	7,310	7,310	7,310
001-621-520410-00000-400 : UNIFORMS & CLOTHING	1,935	1,935	1,935
UNIFORMS AND CLOTHING FOR STREET MAINT STAFF (\$215/EA X 9)	1,935	1,935	1,935
001-621-520420-00000-100 : RAIN CLOTHES-SAFETY SHOES	1,820	1,820	1,820
RAIN CLOTHES AND SAFETY SHOES FOR FACILITY MAINT STAFF (\$100 & \$40 X 13)	1,820	1,820	1,820
001-621-520420-00000-200 : RAIN CLOTHES-SAFETY SHOES	1,260	1,260	1,260
RAIN CLOTHES AND SAFETY SHOES FOR SIGNALS/SIGNS STAFF (\$100 & \$40 X 9)	1,260	1,260	1,260
001-621-520420-00000-300 : RAIN CLOTHES-SAFETY SHOES	4,760	4,760	4,760
RAIN CLOTHES AND SAFETY SHOES FOR LANDSCAPE MAINT STAFF (\$100 & \$40 X 34)	4,760	4,760	4,760

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-621-520420-00000-400 : RAIN CLOTHES-SAFETY SHOES	1,260	1,260	1,260
RAIN CLOTHES AND SAFETY SHOES FOR STREET MAINT STAFF (\$100 & \$40 X 9)	1,260	1,260	1,260
001-621-520490-00000-000 : MEDICAL & LAB SUPPLIES	2,000	2,000	2,000
MEDICAL AND LAB SUPPLIES CDL AND ROUTINE ALCOHOL AND DRUG TESTING AND HBV INOCULATIONS AND FIRST AID MEDICAL SUPPLIES REPLACEMENT.	2,000	2,000	2,000
001-621-520540-00000-000 : SUPPLIES STREET SIGNS	57,500	57,500	57,500
SUPPLIES STREET SIGNS FUNDS TO SUPPORT SIGN SHOP OPERATIONS, NEW AND REPLACEMENT TRAFFIC CONTROL SIGNS AND PAVEMENT MARKING MAINTENANCE THROUGHOUT THE CITY.	57,500	57,500	57,500
001-621-530215-00000-000 : LANDSCAPE MAINT.	80,000	80,000	80,000
LANDSCAPE MAINT. FUNDS ARE TO SUPPORT LANDSCAPE MAINT. FOR ITEMS SUCH AS TREES, PLANT MATERIAL, MULCH, FERTILIZERS, PESTICIDES, SEED ETC. USED BY LANDSCAPE AND URBAN FORESTRY CREWS.	80,000	80,000	80,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-621-530230-00000-000 : REPAIRS-BUILDING	245,000	245,000	245,000
REPAIRS-BUILDING	215,000	215,000	215,000
FUNDS ROUTINE BUILDING REPAIRS AND RELATED MINOR ASBESTOS AND LEAD BASED ISSUES AND MINOR POOL REPAIRS FOR CITY OWNED AND CITY MANAGED FACILITIES.			
AMTRAK STATION MAINTENANCE-ESTIMATED FOR AMTRAK STATION NOW OWNED BY CITY.	10,000	10,000	10,000
CHRISTMAS FESTIVAL LIGHTING IMPROVEMENTS AND REPLACEMENT LIGHTING TO MORE EFFICIENT LED LIGHTING.	20,000	20,000	20,000
NONREOCCURING REPAIRS - 1ST PRIORITY (SEE ATTACHED LIST)			
001-621-530270-00000-000 : REPAIR MOBILE RADIO	675	675	675
REPAIR MOBILE RADIO	675	675	675
REPAIRS NOT COVERED BY SERVICE CONTRACT.			
001-621-530320-00000-000 : STREET LIGHT MAINT.	80,000	80,000	80,000
TRAFFIC SIGNAL MAINTENANCE-ROUTINE MAINT AND REPAIRS TO TRAFFIC SIGNALS	80,000	80,000	80,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-621-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	725	725	725
INTERNATIONAL MUNICIPAL SIGNAL ASSOCIATION MEMBERSHIP - TWO (2) ASST. SUPT. ONE (1) TRAFFIC SIGNAL TECHNICIAN FOR TOTAL OF 3 @ \$85/EA	255	255	255
SOUTH CAROLINA GREEN MEMBERSHIP (5@\$45) HORTICULTURE SUPERINTENDENT, ASST HORT SUPERINTENDENT AND 3 LANDSCAPE FOREMEN.	225	225	225
TREES SC MEMBERSHIP (\$80 FOR 3 MEMBERS) HORTICULTURE SUPERINTENDENT, ASST HORT SUPERINTENDENT, URBAN FORESTER	80	80	80
INTERNATIONAL ARBORICULTURE ASSOCIATION MEMBERSHIP FOR ONE EMPLOYEE	165	165	165

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-621-540290-00000-000 : TRAVEL	4,708	4,708	4,708
HORTICULTURIST-SOUTH CAROLINA GREEN CONFERENCE - CONTINUING EDUCATION			
LODGING/MEALS-220	220	220	220
REGISTRATION/PARKING-143	143	143	143
ASST. HORTICULTURAL SUPT.-SOUTH CAROLINA GREEN CONF - CONTINUING EDUCATION			
LODGING/MEALS-220	220	220	220
REGISTRATION-135	135	135	135
TREES SC ANNUAL CONFERENCE - TWO DAY CONF - FOLLY BEACH(2 EMPLOYEES @\$130/EA)	260	260	260
TREES SC SPRING WORKSHOP - ONE DAY CLASS - 4 EMPLOYEES @ \$70/EA	280	280	280
TREES SC FALL WORKSHOP - ONE DAY CLASS - 4 EMPLOYEES @ \$70/EA	280	280	280
ASST. SIGNAL SUPERINTENDENT - TRAFFIC SIGNAL TECH CERTIFICATION RENEWAL			
LODGING/MEALS - \$500	500	500	500
REGISTRATION - \$750	750	750	750
ELECTRICIAN - TRAFFIC SIGNAL TECH CERTIFICATION RENEWAL			
LODGING/MEALS - \$500	500	500	500
REGISTRATION - \$750	750	750	750
SIGN MECHANICS (X2) - WORK ZONE TRAFFIC CONTROL RECERTIFICATION			
REGISTRATION (\$335 X 2)	670	670	670

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-621-550210-00000-100 : MAINT & SERVICE CONTRACT	156,545	156,545	156,545
HVAC SERVICE CONTRACT (150 UNITS) PROVIDE CONTINUED CONTRACTED MAINT. AND REPAIR SERVICES FOR 150 UNITS AT CITY-WIDE FACILITIES(EXISTING)	30,600	30,600	30,600
HVAC REPLACEMENT UNITS TO REPLACE 10 OF 150 UNITS ANNUALLY(BASED ON 15 YEAR LIFE EXPECTANCY TO REPLACE ALL UNITS)	66,300	66,300	66,300
HVAC CONTRACT FOR PW -CONTINUED CONTRACT MAINTENANCE FOR PW - BLDG A CHILLER, AHU AND SERVER ROOM HVAC (EXISTING)	3,600	3,600	3,600
WATER TREATMENT CONTRACT FOR PW BLDG A CHILLER (EXISTING)	880	880	880
PW ELEVATOR SERVICE CONTRACT (EXISTING)	1,980	1,980	1,980
PW FIRE ALARM & BURGLARY MONITORING CONTRACT (EXISTING)	1,916	1,916	1,916
PW FIRE ALARM INSPECTION (EXISTING)	1,750	1,750	1,750
PW FIRE SPRINKLER INSPECTION(EXISTING)	1,260	1,260	1,260
PW FIRE EXTINGUISHER/HOOD INSPECTION- ANNUAL (EXISTING)	600	600	600
PW CAR WASH MAINT. CONTRACT(EXISTING)	3,600	3,600	3,600
PW WINDOW WASHING - ANNUAL (EXISTING)	2,500	2,500	2,500
PW TERMITE BOND (EXISTING)	1,250	1,250	1,250
PW PEST CONTROL (EXISTING)	3,000	3,000	3,000
PW TRUCK WASH MAINT. (EXISTING)	600	600	600
PW FUEL SYSTEM MAINTENANCE/INSPECTION CONTRACT AND REPAIR FUNDS (EXISTING)	8,000	8,000	8,000
GASBOY FUELING SOFTWARE ANNUAL SUPPORT CONTRACT (EXISTING)	575	575	575

Account Name Description	Amount Requested	Mayor Approved	Council Approved
GAS AND DIESEL ANNUAL LINE INSPECTION CONTRACT (EXISTING)	350	350	350
PW AIR COMPRESSORS PM CONTRACT(EXISTING)	2,200	2,200	2,200
DANNY JONES POOL HEATERS PM (EXISTING)	1,284	1,284	1,284
DEEP CLEAN AND SEAL PW TILE FLOORS(NEW)	9,000	9,000	9,000
PW GENERATOR E MAINT CONTRACT(EXISTING)	1,300	1,300	1,300
PW SWITCHGEAR PM CONTRACT (NEW)	8,000	8,000	8,000
PW UPS PM CONTRACT (NEW)	6,000	6,000	6,000
001-621-550210-00000-500 : MAINT & SERVICE CONTRACT	1,490,100	1,490,100	1,490,100
WESCOTT PARK LANDSCAPE MAINTENANCE - CONTINUED CONTRACT MAINTENANCE OF WESCOTT PARK UNDER EXISTING CONTRACT.	182,200	182,200	182,200
RIVERS AVE,52/78 INTERCHANGE & HIKER/ BIKER TRAIL, EAGLE LANDING BLVD LANDSCAPE MAINT. COVERS RIVERS AVE FROM OTRANTO TO PIGGLY WIGGLY BLVD. EXISTING CONTRACT.	95,800	95,800	95,800
RIVERFRONT PARK/BASE MEMORIAL/MOSSTREE PARK/OFFICERS HOUSING/MURRAY HILL PARK LANDSCAPE MAINT- EXISTING CONTRACT.	81,400	81,400	81,400
DORCHESTER ROAD LANDSCAPING MAINT. (PARLER RD. TO COVINGTON HILLS), ALSO INCLUDES PATRIOT BLVD (DORCHESTER TO ASHLEY PHOSPHATE) AND CLUB COURSE DRIVE UNDER EXISTING CONTRACT.	53,400	53,400	53,400
WESCOTT BLVD/PALMETTO COMMERCE/PATRIOT/ WHITEHALL PARK/RIVER OAKS SOCCER FIELDS LANDSCAPE MAINT UNDER EXISTING CONTRACT.	162,000	162,000	162,000
CENTRE POINTE/FIRE MUSEUM/EMMITT DAVIS/ WETLANDS CROSSING/MONTAGUE(MORINGINSIDE TO MALL/GOER DR.) - EXISTING CONTRACT	108,200	108,200	108,200
ASHLEY PHOSPHATE/I-26/BRANDYWINE/ PEPPERHILL PARK LANDSCAPE MAINTENANCE - EXISTING CONTRACT	163,000	163,000	163,000
E. MONTAGUE LANDSCAPE MAINT. - EXISTING CONTRACT.	60,200	60,200	60,200

Account Name Description	Amount Requested	Mayor Approved	Council Approved
MARK CLARK EXPRESSWAY (I-526)- CONTRACT MAINT. OF MARK CLARK FROM RIVERS AVE TO ASHLEY RIVER. EXISTING CONTRACT.	134,100	134,100	134,100
I-26 @ AVIATION/REMOUNT & PUBLIC WORKS COMPLEX - CONTINUE CONTRACT MAINT AT THE INTERCHANGES AND PUBLIC WORKS COMPLEX.	220,000	220,000	220,000
INGLESIDE/WEBER/NORTHSIDE - CONTRACT WILL BE UP FOR REBID JULY 2018.	135,300	135,300	135,300
FIRE STATION 2 LANDSCAPE MAINTENANCE	10,500	10,500	10,500
ADD DORCHESTER SENIOR CENTER TO FS2	25,000	25,000	25,000
ADD OTRANTO SENIOR CENTER TO FS2	20,000	20,000	20,000
PW COMPLEX PLANT MAINTENANCE CONTRACT	9,000	9,000	9,000
IRRIGATION REPAIRS - FUNDS NEEDED FOR ONGOING IRRIGATION PROBLEMS IN CONTRACT AREAS.	20,000	20,000	20,000
REPLACEMENTS - FUNDS NEEDED FOR PLANTS, MULCH, TREE RINGS AND OTHER LANDSCAPE MATERIALS DAMAGED BY VEHICLES, STORMS, OR OTHER UNFORESEEN ISSUES.	10,000	10,000	10,000
001-621-550630-00000-100 : RENTED-LEASED EQUIPMENT	3,750	3,750	3,750
SCISSORS LIFT RENTAL - FOR OCCASIONAL MAINTENANCE NEED AT DANNY JONES, ARMORY PARK, PARK CIRCLE, PUBLIC WORKS,ETC.	1,250	1,250	1,250
BOOM LIFT RENTAL FOR CHRISTMAS FESTIVAL.	2,500	2,500	2,500

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-621-550630-00000-200 : RENTED-LEASED EQUIPMENT	9,250	9,250	9,250
SCISSORS LIFT RENTAL - FOR OCCASIONAL MAINTENANCE NEED AT DANNY JONES, ARMORY PARK, PARK CIRCLE, PUBLIC WORKS,ETC.	1,250	1,250	1,250
HIGH LIFT RENTAL - FUNDS TO RENT LIFT EQUIPMENT FOR REPAIRS TO BALL FIELD LIGHTS.	2,500	2,500	2,500
LIGHTING RENTAL - FOR CHRISTMAS FESTIVAL	5,500	5,500	5,500
001-621-550630-00000-300 : RENTED-LEASED EQUIPMENT	3,000	3,000	3,000
LANDSCAPING/FORESTRY EQUIPMENT RENTAL - OCCASIONAL USE, TREE SPADE, CHIPPER FORESTRY CUTTER, ETC.	3,000	3,000	3,000
001-621-550630-00000-400 : RENTED-LEASED EQUIPMENT	3,000	3,000	3,000
CONSTRUCTION EQUIPMENT RENTAL - OCCASIONAL USE CONSTRUCTION EQUIPMENT FOR ROAD AND SIDEWALK REPAIRS.	3,000	3,000	3,000
001-621-570640-00000-000 : EMPLOYEE TRAINING	1,520	1,520	1,520
FACILITIES DIVISION TRAINING TO INCLUDE ANNUAL ASBESTOS,LEAD,INDOOR AIR QUALITY AND SAFETY.	540	540	540
TRAINING FOR STREETS DIVISION TO INCLUDE FLAGGING, BACKHOE, CONSTRUCTION AND SUPERVISORY TRAINING.	540	540	540
TRACTOR MOWER OPERATIONS SAFETY TRAINING FOR 2 LANDSCAPE EMPLOYEES @ \$70/EA.	140	140	140
URBAN FORESTER - CERTIFIED ARBORIST EXAM	300	300	300

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
001-621-570790-00000-000 : OTHER OPERATING EXPENSE	44,775	44,775	44,775
OTHER OPERATING EXPENSES FOR ITEMS NOT EXPRESSINGLY COVERED IN OTHER ACCOUNTS, RENEWING CDL'S.	4,000	4,000	4,000
CAR WASH CHEMICALS AND REPAIR PARTS	10,000	10,000	10,000
TRUCK WASH CHEMICALS AND REPAIR PARTS	30,775	30,775	30,775

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-621-590840-00000-000 : AUTOMOTIVE EQUIPMENT	352,850	270,650	270,650
TRUCK, 3/4T CREW CAB, REPLACES UNIT 621-775, 2008 CREW CAB WITH OVER 104,000 MILES.(LANDSCAPE)	32,700	32,700	32,700
ZERO-TURN MOWER, 60" DECK - REPLACES UNIT 621-5620,JOHN DEERE IN POOR CONDITION.(LANDSCAPE)	14,300	14,300	14,300
ZERO-TURN MOWER, 60" DECK - NEW ADD TO TEAM WITH LARGER GREEN SPACE TO INCREASE PRODUCTIVITY. (LANDSCAPE)	14,300	14,300	14,300
TRACKED SKID STEER LOADER W/ATTACHMENTS- NEW ADD - NEEDED TO COMPLETE LARGER WORK TASKS WHERE A BACKHOE IS NOT PRACTICAL. (LANDSCAPE)	82,200	0	0
ZERO-TURN MOWER, 60" DECK - NEW ADD TO TEAM WITH LARGER GREEN SPACE TO INCREASE PRODUCTIVITY.(LANDSCAPE)	14,300	14,300	14,300
TRUCK,1/2T EXT CAB PICKUP-REPLACES UNIT 621-703,2007 PICKUP W/OVER 105,000 MILES USED BY LANDSCAPE FOREMAN (LANDSCAPE)	27,100	27,100	27,100
TRUCK,1/2T EXT CAB PICKUP-REPLACES UNIT 621-761,2002 PICKUP W/OVER 194,000 MILES USED BY LANDSCAPE FOREMAN (LANDSCAPE)	27,100	27,100	27,100
TRUCK,3/4T PICKUP W/TOOL BOXES/LADDER RACKS-REPLACES UNIT 621-604,2007 PICKUP WITH OVER 160,000 MILES.(BLDG MAINT)	32,500	32,500	32,500
TRUCK,3/4T PICKUP W/TOOL BOXES/LADDER RACKS-REPLACES UNIT 621-605,2007 PICKUP WITH OVER 115,000 MILES.(BLDG MAINT)	32,500	32,500	32,500

Account Name Description	Amount Requested	Mayor Approved	Council Approved
FORKLIFT - REPLACES WORN OUT UNIT WITH OVER 6129 HOURS. USED BY ALL MAINTENANCE AND SANITATION DIVISIONS.	22,500	22,500	22,500
TRUCK, 1/2T PICKUP-REPLACES UNIT 621-345, 2009 PICKUP W/OVER 140,000 MILES - USED BY SIGNAL/SIGNS MAINTENANCE	26,675	26,675	26,675
TRUCK, 1/2T PICKUP-REPLACES UNIT 621-346, 2009 PICKUP W/OVER 116,000 MILES - USED BY SIGNAL/SIGNS MAINTENANCE	26,675	26,675	26,675

CITY OF NORTH CHARLESTON
GENERAL DETAIL BUDGET WORKSHEET
NON REOCCURRING REPAIR EXPENDITURES

2/13/2018

Budget: Future

Dept.: Various

Account: Unknown

Project Title

1st PRIORITY

\$1,148,500

2ND PRIORITY

\$2,523,625

TOTAL

\$3,672,125

CITY OF NORTH CHARLESTON
GENERAL DETAIL BUDGET WORKSHEET
NON REOCCURRING REPAIR EXPENDITURES
1st PRIORITY

Budget: Future
Dept.: Various
Account: Unknown

2/13/2018

Project Title and Description	Line Item Cost	Total Cost
RECREATION DEPARTMENT		\$550,000
Felix Pinckney Bath House		\$100,000
New roof	100,000	
Northwoods Pool		\$50,000
Resurface pool decking	50,000	
Collins Park Restroom Remodel		\$100,000
Remodel front entrance & restrooms	100,000	
Park Circle Press Box		\$200,000
Demolish current Press Box and rebuild ADA restrooms(rough est.)	200,000	
Felix Davis Community Center		\$25,000
Repair ceiling in Auditorium	25,000	
Danny Jones Pool		\$75,000
Resurface pool deck	75,000	
FIRE DEPARTMENT		\$568,500
FD4 Cross County Training Building		\$535,000
Repave entire area surrounding training towers and entrance road w/concrete around the tower (rough est.)	400,000	
Replace offices with manufactured office	135,000	
FD7 Leeds Avenue		\$20,000
Replace concrete slab and repair bay slat	20,000	
All Stations		\$13,500
Test and repair all overhead door emergency stops -54 doors @ \$250 ea.(Safety Issue)	13,500	
POLICE DEPARTMENT		\$30,000
South Bureau		\$22,500
Install electronic card reader at back door	7,500	
Install 4' decorative fence around front/side of station	15,000	
North Bureau		\$7,500
Install electronic card reader at back door	7,500	
TOTAL		\$1,148,500

CITY OF NORTH CHARLESTON
GENERAL DETAIL BUDGET WORKSHEET
NON REOCCURRING REPAIR EXPENDITURES
2nd PRIORITY

Budget: Future
Dept.: Various
Account: Unknown

2/13/2018

Project Title and Description	Line Item Cost	Total Cost
RECREATION DEPARTMENT		\$2,129,700
Northwoods Gym		\$20,000
Refinish gym flooring	20,000	
Ingevity-Kapstone Field 2 & 3		\$50,000
Replace existing metal halide lights with LEC	50,000	
Ingevity-Kapstone Field 3		\$0
Replace fencing	???	
River Front Park		\$976,200
Replace boardwalk decking and handrails(very rough est.)	625,000	
Remodel restrooms in the berm - Still needed?	45,000	
Electrical upgrade Project 1	2,300	
Electrical upgrade Project 2	3,900	
Repaint Quarters K & M	75,000	
Removing the wall and replacing the restrooms(very rough est.)	100,000	
Memorial renovations, remodel restrooms - new fixtures, finishes on walls and floors, partitions, accessories. Refinishing story and seat wall, repair any other fiber optic lighting, replace story wall panels (very rough est.)	120,000	
New roof on Admiral's Garage (2016 quote @ \$4000) (very rough est.)	5,000	
Northwoods Pool		\$80,000
Re-plaster pool surface (10 years old)	80,000	
Park Circle Concession stand		\$35,000
Upgrade interior of the concession stanc	35,000	
Brentwood Park		\$0
Remove old buildings and replace with a single-story bldg. w/ADA restroom:	???	
Ingevity-Kapstone Field 2 & 3		\$25,000
Replace existing irrigation lines(very rough est.)	25,000	
Danny Jones Pool		\$10,000
Replace fire alarm system	10,000	
Football Field		\$0
Install irrigation	???	
Ingevity-Kapstone		\$0
Replace 110' of 6' chain link fence on the football field right side by Industrial are:	???	
Felix Davis Community Center		\$56,000
Replace existing hardwood flooring	56,000	
Highland Terrace/Liberty Park CC		\$5,000
Replace exterior doors and frames	5,000	
Lent's Field		\$400,000
Construct press box / concession stanc	400,000	
Armory Park		\$15,000
Repair exterior windows (removing asbestos and lead	15,000	
Northwoods Gym		\$45,000
Replace bleachers	45,000	
Quarterman Park		\$45,000
Replace wood pond edging	45,000	
Armory Garage		\$30,000
Replace existing roll-up doors	30,000	
Felix Davis CC		\$30,000
Install old FD8 backup generator	30,000	
Ferndale Gym		\$17,500
Upgrade Hardware on all doors to Gym and Room Bldg	17,500	
Armory Park		\$20,000
Replace 4 existing exhaust fans	20,000	
Hendricks Park		\$20,000
Replace decking on crabbing pier	20,000	

CITY OF NORTH CHARLESTON
 GENERAL DETAIL BUDGET WORKSHEET
NON REOCCURRING REPAIR EXPENDITURES
2nd PRIORITY

Budget: Future
 Dept.: Various
 Account: Unknown

2/13/2018

<u>Project Title and Description</u>	<u>Line Item Cost</u>	<u>Total Cost</u>
Danny Jones Gym		\$250,000
Remodel front entrance & restrooms	250,000	
Put on hold - building may be torn down and rebuilt		

CITY OF NORTH CHARLESTON
GENERAL DETAIL BUDGET WORKSHEET
NON REOCCURRING REPAIR EXPENDITURES
2nd PRIORITY

Budget: Future
Dept.: Various
Account: Unknown

2/13/2018

<u>Project Title and Description</u>	<u>Line Item Cost</u>	<u>Total Cost</u>
FIRE DEPARTMENT		\$248,925
FD1 Jenkins Ave		\$12,150
Paint exterior of station	2,500	
Redo station landscaping	1,000	
Resurface apparatus bay flooring	8,650	
FD3 Remount Road		\$23,375
Replace station VCT flooring	6,000	
Replace guttering	2,500	
Install keypad overhead door closer on front bay door:	3,000	
Resurface truck bay floor	11,375	
Replace ceiling tile in bedrooms	500	
Old FD5 Dorchester Road		\$2,500
Replace guttering	2,500	
FD5 Dorchester Road		\$22,500
Resurface apparatus bay flooring	15,000	
Install additional guttering around station	4,000	
Paint exterior doors and trim	3,500	
FD7 Leeds Avenue		\$6,400
Add cabinets to the kitchen	5,000	
Clean & repair existing HVAC ductwork	1,400	
FD9 Deerwood		\$1,000
Replace storefront door glass	1,000	
FD10 Stall Road		\$35,750
Install new flooring	5,000	
Paint interior of station	7,500	
Remodel kitchen	15,000	
Replace ceiling tile & grid	7,500	
Upgrade bathroom sink & vanity	750	
FD11 Dorchester Road West		\$39,250
Paint interior of station & exterior doors	10,500	
Install vehicle exhaust system in truck bay	28,750	
FD12 Palmetto Commerce		\$106,000
Replace Kitchen countertops	3,500	
Paint exterior doors and trim	2,500	
Emergency Access Light	100,000	
POLICE DEPARTMENT		
CULTURAL ARTS		\$135,000
Historic Reynolds Ave Fire Station		\$100,000
Future Renovations	100,000	
Midland Park Building 200		\$35,000
Replace carpet throughout with VCT	22,500	
Replace 22 door locks and miscellaneous hardware	12,500	
MISCELLANEOUS		\$10,000
Misc.		\$10,000
Replace current Hwy. 52 "Welcome to NC" sign	10,000	
TOTAL		\$2,523,625

PUBLIC WORKS SHOP DIVISION

PERSONNEL

1	Automotive Shop Superintendent	1	Mechanic's Helper
1	Assistant Shop Superintendent	1	Fleet Services Coordinator
1	Fiscal Support Specialist	1	Fleet Inventory Control Parts Specialist
1	Welder/Fabricator	1	Diesel Technician, Lead
1	Inventory Parts Manager	3	Diesel Technician II
1	Small Engine Technician	2	Diesel Technician I
2	Automotive Technician II	1	Automotive Technician, Lead
4	Automotive Technician I		

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Adopted</u>	<u>FYE 2019 Departmental Budget Requests</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
636 : SHOP DIVISION							
Salaries & Wages							
510110 : REGULAR SALARIES	970,335	990,997	798,484	1,029,040	1,065,056	1,065,056	1,065,056
510120 : OVERTIME	9,347	14,569	5,432	14,000	14,000	14,000	14,000
SubTotal : Salaries & Wages	979,682	1,005,566	803,916	1,043,040	1,079,056	1,079,056	1,079,056
Benefits							
510140 : FICA TAXES	72,245	74,201	59,483	79,793	82,548	82,548	82,548
510150 : RETIREMENT	108,399	116,381	109,011	139,538	157,111	157,111	157,111
510160 : INSURANCE	309,560	301,082	244,225	322,000	339,250	339,250	339,250
510170 : WORKMENS COMPENSATION	17,503	16,950	27,417	21,346	21,986	21,986	21,986
SubTotal : Benefits	507,707	508,614	440,136	562,677	600,895	600,895	600,895
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	970	1,092	993	1,000	1,000	1,000	1,000
520240 : DEPARTMENTAL SUPPLIES	28,060	25,960	20,983	27,000	27,000	27,000	27,000
520410 : UNIFORMS & CLOTHING	7,292	6,821	5,580	9,800	9,800	9,800	9,800
520420 : RAIN CLOTHES-SAFETY SHOES	2,026	2,073	2,009	2,500	2,500	2,500	2,500
520490 : MEDICAL & LAB SUPPLIES	306	514	400	750	750	750	750
520740 : AUTO PARTS FOR STOCK	449	0	(7,287)	0	0	0	0
520750 : GASOLINE PURCHASES	0	0	153,934	0	0	0	0
520760 : DIESEL PURCHASES	0	0	76,514	0	0	0	0
530240 : MACH-EQUIPMENT REPAIRS	3,929	4,026	3,977	4,000	4,000	4,000	4,000
530310 : SMALL HAND TOOLS	6,210	5,911	5,926	6,000	6,000	6,000	6,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	2,469	7,066	5,236	7,985	6,135	6,135	6,135
540290 : TRAVEL	2,765	156	225	1,000	1,000	1,000	1,000
540430 : LAUNDRY-LINEN SERVICE	1,020	1,200	1,495	2,000	2,000	2,000	2,000
550210 : MAINT & SERVICE CONTRACT	750	9,266	12,397	11,150	13,500	13,500	13,500
570640 : EMPLOYEE TRAINING	913	595	1,222	1,500	1,500	1,500	1,500
570790 : OTHER OPERATING EXPENSE	60,799	2,051	1,373	2,000	2,000	2,000	2,000
SubTotal : Operating Expenses	117,958	66,731	284,977	76,685	77,185	77,185	77,185

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Adopted</u>	<u>FYE 2019 Departmental Budget Requests</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
Capital Outlay							
590850 : MACHINES & EQUIPMENT	27,080	0	0	0	0	0	0
SubTotal : Capital Outlay	27,080	0	0	0	0	0	0
SubTotal : 636 : SHOP DIVISION	1,632,427	1,580,911	1,529,029	1,682,402	1,757,136	1,757,136	1,757,136

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-636-520230-00000-000 : PRINTING & OFFICE SUPPLY	1,000	1,000	1,000
PRINTING AND OFFICE SUPPLIES FOR CITY GARAGE NEEDS.	1,000	1,000	1,000
001-636-520240-00000-000 : DEPARTMENTAL SUPPLIES	27,000	27,000	27,000
MISC DEPARTMENTAL SUPPLIES	15,455	15,455	15,455
FUNDS USED FOR THE PURCHASE OF MISC. SUPPLIES, SMALL SHOP ITEMS, HAND SOAP, TOWELS, GLOVES, FIRE EXTINGUISHERS FIRST AID KITS, AND SMALLER ITEMS.			
ALIGNMENT MACHINE DATABASE UPDATE - YEARLY UPDATES REQUIRED.	495	495	495
ALIGNMENT MACHING RAMP EXTENSIONS - REQUIRED DUE TO NEW LOW PROFILE VEHICLES.	850	850	850
PRECISION PLASMA CUTTER FOR SAFER AND EFFICIENT FABRICATION WORK.	3,500	3,500	3,500
TRANSMISSION JACK - REPLACEMENT FOR WORN TRANSMISSION JACK,	1,200	1,200	1,200
20 TON HYDRAULIC FLOOR JACK - NEEDED TO LIFT LOADED TRUCKS FOR TIRE WORK.	2,300	2,300	2,300
10 TON HYDRAULIC FLOOR JACK - REPLACES WORN 10 TON JACK.	2,000	2,000	2,000
OIL DRAIN RECEIVER - COLLECT USED OIL FOR TRANSFER TO WASTE OIL TANK.	550	550	550
FUEL RECOVERY TANK - TO REMOVE FUEL FROM TANK WHEN NEEDED FOR REPAIRS.	650	650	650
001-636-520410-00000-000 : UNIFORMS & CLOTHING	9,800	9,800	9,800
UNIFORMS AND CLOTHING	9,800	9,800	9,800
FUNDS FOR UNIFORM RENTALS AND CLEANING FOR SHOP PERSONNEL			

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-636-520420-00000-000 : RAIN CLOTHES-SAFETY SHOES	2,500	2,500	2,500
RAIN CLOTHES-SAFETY SHOES BASED ON ALLOWANCES FOR SAFETY SHOES AND COST OF RAIN GEAR REPLACEMENT.	2,500	2,500	2,500
001-636-520490-00000-000 : MEDICAL & LAB SUPPLIES	750	750	750
MEDICAL AND LAB SUPPLIES CDL ALCOHOL AND DRUG TESTING AND HBV SHOTS.	750	750	750
001-636-530240-00000-000 : MACH-EQUIPMENT REPAIRS	4,000	4,000	4,000
MACHINE AND EQUIPMENT REPAIRS COST OF REPAIRS FOR MAINTAINING VARIOUS PIECES OF SHOP EQUIPMENT.	4,000	4,000	4,000
001-636-530310-00000-000 : SMALL HAND TOOLS	6,000	6,000	6,000
SMALL HAND TOOLS ACCOUNT USED TO REPLACE MECHANICS PERSONAL TOOLS WORN OR DAMAGED WHILE WORKING ON VEHICLES AND EQUIPMENT AS WELL AS NEW SMALL TOOLS FOR GENERAL SHOP USE.	6,000	6,000	6,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-636-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	6,135	6,135	6,135
VEHICLE DIAGNOSTIC AND REPAIR ONLINE SUBSCRIPTIONS - THE FOLLOWING ARE REQUESTED TO ALLOW ACCESS TO CONTINUOUSLY UPDATED VEHICLE MAINTENANCE AND REPAIR INFORMATION AND GUIDES:			
GM FLEET SUBSCRIPTION	1,400	1,400	1,400
NAFA FLEET SUBSCRIPTION	500	500	500
REAL TIME LABOR GUIDE SUBSCRIPTION	250	250	250
ALLISON SUBSCRIPTION	515	515	515
CUMMINS SUBSCRIPTION	500	500	500
BOSCH SUBSCRIPTION	2,970	2,970	2,970
001-636-540290-00000-000 : TRAVEL	1,000	1,000	1,000
TRAVEL FOR SHOP PERSONNEL	1,000	1,000	1,000
TRAVEL FOR OCCASIONAL SEMINARS OR OTHER TRAINING OPPORTUNITIES THAT BECOME AVAILABLE LOCALLY OR REGIONALLY THAT WOULD HELP IMPROVE KNOWLEDGE BASED SKILLS TO INCLUDE FLEET SOFTWARE TRAINING, AUTOMOTIVE BASE SEMINARS FOR GM, DIESEL BASED SEMINARS FOR HEAVY DUTY THROUGH VOLVE/MACK, ALLISON TRANSMISSION AND HYDRAULICS SYSTEMS.			
001-636-540430-00000-000 : LAUNDRY-LINEN SERVICE	2,000	2,000	2,000
LAUNDRY-LINEN SERVICES	2,000	2,000	2,000
FUNDS USED FOR CLEANING SHOP TOWELS FENDER COVERS, AND SIMILAR ITEMS USED IN SUPPORT OF THE MAINT OPERATIONS.			

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-636-550210-00000-000 : MAINT & SERVICE CONTRACT	13,500	13,500	13,500
ANNUAL MAINT CONTRACT ON GARAGE LIFT EQUIPMENT	7,500	7,500	7,500
ANNUAL MAINTENANCE CONTRACT ON GARAGE LUBRICATION AND AIR SYSTEMS.	3,500	3,500	3,500
ANNUAL MAINT CONTRACT ON HUNTER EQUIPMENT IN GARAGE.	2,500	2,500	2,500
001-636-570640-00000-000 : EMPLOYEE TRAINING	1,500	1,500	1,500
EMPLOYEE TRAINING CONTINUING EDUCATION FOR SHOP PERSONNEL ON CHANGES IN AUTOMOTIVE AND DIESEL TECHNOLOGY DEMANDS. ASE CERTIFICATIONS, MACK ACADEMY, AC DELCO, STANDARD PRODUCTS TRAINING EXPENSES.	1,500	1,500	1,500
001-636-570790-00000-000 : OTHER OPERATING EXPENSE	2,000	2,000	2,000
OTHER OPERATING EXPENSES FOR ITEMS NOT EXPRESSLY COVERED IN OTHER ACCOUNTS. RENEWING CDL LICENSES.	2,000	2,000	2,000

PUBLIC WORKS SANITATION DIVISION

PERSONNEL

1 Contracts Manager
1 Sanitation Superintendent
23 Laborer
2 Sanitation Crewleader

1 Sanitation Inventory Coordinator
28 Equipment Operator II
9 Equipment Operator

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
637 : SANITATION							
Salaries & Wages							
510110 : REGULAR SALARIES	2,495,070	2,433,945	1,915,625	2,586,552	2,182,701	2,182,701	2,182,701
510120 : OVERTIME	18,834	143,304	77,316	50,000	50,000	50,000	50,000
SubTotal : Salaries & Wages	2,513,904	2,577,249	1,992,941	2,636,552	2,232,701	2,232,701	2,232,701
Benefits							
510140 : FICA TAXES	184,683	189,982	146,858	197,871	172,714	172,714	172,714
510150 : RETIREMENT	278,097	299,240	269,339	350,736	328,721	328,721	328,721
510160 : INSURANCE	1,018,994	980,101	775,104	1,009,000	988,250	938,250	938,250
510170 : WORKMENS COMPENSATION	170,876	139,842	214,383	183,873	171,474	171,475	171,475
SubTotal : Benefits	1,652,650	1,609,165	1,405,684	1,741,480	1,661,159	1,611,160	1,611,160
Operating Expenses							
520240 : DEPARTMENTAL SUPPLIES	17,166	17,232	12,868	16,000	16,000	16,000	16,000
520410 : UNIFORMS & CLOTHING	25,154	33,378	22,038	25,000	25,000	25,000	25,000
520420 : RAIN CLOTHES-SAFETY SHOES	12,270	8,040	5,835	15,000	15,000	15,000	15,000
520440 : FIRE EXT-FIRST AID KITS	0	0	213	0	0	0	0
520490 : MEDICAL & LAB SUPPLIES	2,729	3,441	2,368	4,000	4,000	4,000	4,000
520690 : CITY TRASH RECEPTACLES	4,735	2,413	0	5,000	5,000	5,000	5,000
520692 : REPLACE/REPAIR ROLL CARTS	149,374	123,657	198,377	225,000	225,000	225,000	225,000
520693 : E-WASTE DISPOSAL	208,435	321,180	0	0	85,000	85,000	85,000
520790 : YARD WASTE DISPOSAL	8,965	136,475	79,110	170,000	1,015,000	1,015,000	1,015,000
530270 : REPAIR MOBILE RADIO	891	1,000	0	1,000	1,000	1,000	1,000
540290 : TRAVEL	15	0	105	1,000	1,000	1,000	1,000
570790 : OTHER OPERATING EXPENSE	35,691	20,692	2,456	20,000	20,000	20,000	20,000
SubTotal : Operating Expenses	465,425	667,508	323,370	482,000	1,412,000	1,412,000	1,412,000
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	446,514	756,788	415,270	669,000	688,400	394,800	394,800
590850 : MACHINES & EQUIPMENT	49,666	0	0	0	0	0	0

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016	FYE 2017	FYE 2018	FYE 2018	FYE 2019	FYE 2019	FYE 2019
	<u>Actuals</u>	<u>Actuals</u>	<u>YTD</u>	<u>Budget</u>	<u>Departmental</u>	<u>Mayor</u>	<u>Council</u>
			<u>Actuals</u>	<u>Adopted</u>	<u>Requests</u>	<u>Proposed</u>	<u>Approved</u>
SubTotal : Capital Outlay	496,180	756,788	415,270	669,000	688,400	394,800	394,800
SubTotal : 637 : SANITATION	5,128,159	5,610,710	4,137,265	5,529,032	5,994,260	5,650,661	5,650,661

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-637-520240-00000-000 : DEPARTMENTAL SUPPLIES	16,000	16,000	16,000
DEPARTMENTAL SUPPLIES PURCHASES OF MISC. SUPPLIES PERSONAL PROTECTIVE EQUIPMENT, PLASTIC BAGS FOR TRASH BARRELS, FIRE EXT., FIRST AID KITS, CHEMICALS AND TRUCK CLEANERS, SMALL HAND TOOLS, AND ROUTINE ITEMS OF OPERATIONAL NECESSITY.	16,000	16,000	16,000
001-637-520410-00000-000 : UNIFORMS & CLOTHING	25,000	25,000	25,000
UNIFORMS AND CLOTHING AMOUNT REQUIRED FOR RENTAL UNIFORM PROGRAM WITH HIGH VISIBILITY UNIFORMS FOR EMPLOYEE SAFETY. THIS IS THE COST TO CONTINUE WITH THE RENTAL UNIFORM PROGRAM FOR SANITATION EMPLOYEES.	25,000	25,000	25,000
001-637-520420-00000-000 : RAIN CLOTHES-SAFETY SHOES	15,000	15,000	15,000
RAIN CLOTHES AND SAFETY SHOES AMOUNT REQUIRED TO OUTFIT SANITATION STAFF WITH SHOES AND RAIN GEAR. SAFETY SHOE ALLOWANCE OF \$100 PER EMPLOYEE. STURDY RAIN SUITS REQUIRED DUE TO NATURE OF WORK.	15,000	15,000	15,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-637-520490-00000-000 : MEDICAL & LAB SUPPLIES	4,000	4,000	4,000
MEDICAL AND LAB SUPPLIES CDL AND ROUTINE ALCOHOL AND DRUG TESTING HBV INNOCULATIONS,PRE-EMPLOYMENT TESTING ACCIDENT AND RETURN TO WORK TESTING.	4,000	4,000	4,000
001-637-520690-00000-000 : CITY TRASH RECEPTACLES	5,000	5,000	5,000
CITY TRASH RECEPTACLES REPLACEMENT OF TRASH BARRELS THROUGHOUT THE CITY AND INSTALLATION OR REPLACEMENT OF DECORATIVE TRASH BARRELS.	5,000	5,000	5,000
001-637-520692-00000-000 : REPLACE/REPAIR ROLL CARTS	225,000	225,000	225,000
REPAIR ROLL CARTS FUNDS FOR REPLACEMENT WHEELS, HANDLES, TOPS, AND OTHER COMPONENTS.	15,000	15,000	15,000
ROLL CART PURCHASES PURCHASE OF 3,744 (6 TRUCKLOADS OF 624) 96 GALLON CARTS FOR REPLACEMENT AND ADDITIONS AT \$50 EA PLUS TAX&SHIPPING.	210,000	210,000	210,000
001-637-520693-00000-000 : E WASTE DISPOSAL	85,000	85,000	85,000
FUNDS TO PROVIDE DISPOSAL OF E-WASTE TO PREVENT ILLEGAL DUMPING	85,000	85,000	85,000
001-637-520790-00000-000 : YARD WASTE DISPOSAL	1,015,000	1,015,000	1,015,000
DISPOSAL OF PLASTIC BAGGED RESIDENTIAL WHEN PICKUP IS REQUIRED.	15,000	15,000	15,000
PRIVATIZATION OF DORCHESTER COUNTY SOLID WASTE COLLECTION	1,000,000	1,000,000	1,000,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-637-530270-00000-000 : REPAIR MOBILE RADIO	1,000	1,000	1,000
REPAIR MOBILE RADIO-FOR REPAIRS NOT COVERED BY SERVICE CONTRACT.	1,000	1,000	1,000
001-637-540290-00000-000 : TRAVEL	1,000	1,000	1,000
SEMINARS/CONFERENCES AND TRAINING FOR TRAINING OPPORTUNITIES THAT ARE LOCALLY AND REGIONALLY AVAILABLE TO IMPROVE KNOWLEDGE AND LEARN ABOUT CHANGES IN PROCESSES,EQUIPMENT,AND PROCEDURES.	1,000	1,000	1,000
001-637-570790-00000-000 : OTHER OPERATING EXPENSE	20,000	20,000	20,000
OTHER OPERATING EXPENSES FOR ITEMS NOT EXPRESSLY COVERED IN OTHER ACCOUNTS, RENEWING CDL LICENSES, LAWN AND MAILBOX DAMAGE REPAIRS, ETC.	20,000	20,000	20,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-637-590840-00000-000 : AUTOMOTIVE EQUIPMENT	688,400	394,800	394,800
KNUCKLEBOOM TRUCK-REPLACES UNIT 637-237, 2004 KNUCKLEBOOM TRUCK	190,000	0	0
TRANSFER TRUCK - REPLACES UNIT 637-246, 2009 TRANSFER TRUCK	103,600	103,600	103,600
TRANSFER TRUCK - REPLACES UNIT 637-240, 2004 TRANSFER TRUCK	103,600	103,600	103,600
TRANSFER TRUCK - REPLACES UNIT 637-260, 2008 TRANSFER TRUCK	103,600	103,600	103,600
TRANSFER TRUCK - REPLACES UNIT 637-249, 2004 TRANSFER TRUCK	103,600	0	0
TRASH TRAILER - REPLACES 10+ YEAR OLD TRASH TRAILER.	42,000	42,000	42,000
TRASH TRAILER - REPLACES 10+ YEAR OLD TRASH TRAILER.	42,000	42,000	42,000

RECREATION DEPARTMENT

DEPARTMENT NARRATIVE

The purpose of the Recreation Department is to provide leisure programming and facilities to the citizens of North Charleston. Our aim is to provide recreation opportunities in a wholesome family atmosphere, and in such a manner that will make best use of the tax dollars provided by the citizens for this service. Through its professional staff consisting of a Director, Athletics Directors, Program Directors, Senior Citizens Director, Facility Supervisors and the interest of a wide range of outstanding volunteers, the Recreation Department works constantly to incorporate new programs and facilities within its scope of services. Programs old and new are constantly evaluated to determine the most effective methods of operation and use of our staff.

A wide range of programs can be found to be offered to the public through various Recreation Department facilities. The many facilities include (38) neighborhood playgrounds/parks and (21) community centers that serve as sites for many meetings, programs, community activities, and rentals. Various recreational activities, such as soccer, track, football, basketball, baseball, swimming, roller hockey, tennis and much more, can be enjoyed in and around complexes located throughout the City.

Recreation offers citizens opportunities to participate in programs they want and provides satisfaction and a balance of life. It also provides wholesome family activity.

DEPARTMENT OBJECTIVES

1. To provide a wholesome program of leisure service opportunities to all members of the family, as well as individuals.
2. To re-educate the public in a new concept of recreation and family togetherness.
3. To make the public aware of the need for new and better facilities, services, and programs, and to explore alternate sources of funding.
4. To utilize the general public support in our programs.
5. To plan for future expansion of facilities and programs through an effective advisory Recreation and Park Board.
6. To increase funding, services, and facilities as necessary to meet the leisure service needs of the citizens.

PERSONNEL

1 Director of Recreation	9 Facilities Maintenance Technician
1 Deputy Director of Recreation	1 Playground Coordinator
2 Athletic Programs Supervisor	5 Recreation Facility Supervisor
1 Office Manager	4 Senior Citizen Coordinator
3 Assistant Athletic/Facilities Supervisor	2 Recreation Program Manager
3 Concessionaire	1 Middle School Athletic Coordinator
1 Office Specialist II	1 Facility Maintenance Manager
1 Custodian	1 Senior Center Program Manager
1 Adult Athletic Coordinator	1 Aquatics Program Specialist
1 Ceramic Staff II	1 Office Specialist I
1 Aquatics Manager	- Part Time, Summer and Seasonal Staff
1 Beautification Coordinator	- After School Staff
1 Rec. & Grounds Maint. Coordinator	

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Adopted</u>	<u>FYE 2019 Departmental Budget Requests</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
700 : RECREATION							
Salaries & Wages							
510110 : REGULAR SALARIES	3,499,962	3,594,947	3,000,582	3,780,775	3,797,818	3,797,818	3,797,818
510120 : OVERTIME	16,539	12,623	8,384	10,000	10,000	10,000	10,000
SubTotal : Salaries & Wages	3,516,501	3,607,570	3,008,966	3,790,775	3,807,818	3,807,818	3,807,818
Benefits							
510140 : FICA TAXES	264,556	270,675	226,481	289,229	291,298	291,298	291,298
510150 : RETIREMENT	366,787	393,653	384,425	512,673	552,962	552,962	552,962
510160 : INSURANCE	544,766	548,524	487,605	602,000	634,250	634,250	634,250
510170 : WORKMENS COMPENSATION	44,313	30,431	66,022	47,897	49,334	49,334	49,334
SubTotal : Benefits	1,220,422	1,243,283	1,164,533	1,451,799	1,527,844	1,527,844	1,527,844
Operating Expenses - Non Divisional							
520230 : PRINTING & OFFICE SUPPLY	13,983	11,824	8,955	13,000	13,000	13,000	13,000
520240 : DEPARTMENTAL SUPPLIES	47,998	50,378	50,975	55,000	55,000	55,000	55,000
520248 : BEAUTIFICATION	14,620	14,879	14,685	15,000	15,000	15,000	15,000
520270 : COPY MACHINES & SUPPLIES	11,965	10,298	10,752	12,500	12,500	12,500	12,500
520450 : CLEANING/SANITATION SUPP	39,234	30,751	38,630	40,000	40,000	40,000	40,000
520490 : MEDICAL & LAB SUPPLIES	0	0	0	2,000	2,000	2,000	2,000
520710 : SPEC SUPPLIES-PLAYGROUND	42,023	37,718	29,820	40,000	40,000	40,000	40,000
520720 : SPEC SUPPLIES-POOLS	48,692	41,703	57,970	48,000	58,000	58,000	58,000
520730 : SPEC SUPPLIES-SENIOR CIT	12,316	11,919	11,358	12,000	12,000	12,000	12,000
520790 : SUMMER FEEDING PROGRAM	111,949	89,470	54,792	120,000	120,000	120,000	120,000
520810 : FELIX PINCKNEY COMM CNTR	22	0	0	0	0	0	0
520815 : SENIOR CENTER PROGRAMS	0	0	4,979	0	0	0	0
520820 : R/P RECREATION PRGRAM	85,791	84,186	80,520	85,000	85,000	85,000	85,000
520840 : SUPPLIES-YOUTH ATHLETIC PROGRAMS	237,264	219,933	213,867	220,000	220,000	220,000	220,000
520845 : WORLD SERIES TOURNAMENT	4,782	(3,333)	(9,616)	0	0	0	0
520850 : R/P TENNIS PROGRAM	1,784	1,712	953	3,000	3,000	3,000	3,000
520860 : CERAMIC CLUB PROGRAM	1,747	1,101	2,712	3,000	3,000	3,000	3,000

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

	FYE 2016	FYE 2017	FYE 2018	FYE 2018	FYE 2019	FYE 2019	FYE 2019
	Actuals	Actuals	YTD	Budget	Departmental	Mayor	Council
<u>Fund, Account Class, Account Segment</u>	<u>Actuals</u>	<u>Actuals</u>	<u>Actuals</u>	<u>Adopted</u>	<u>Requests</u>	<u>Proposed</u>	<u>Approved</u>
520870 : VOLUNTEER BANQUET	12,922	14,222	11,309	13,000	10,000	10,000	10,000
520880 : WESCOTT PARK CONCESSIONS	50,265	37,325	29,514	40,000	40,000	40,000	40,000
530210 : GROUNDS REPAIR	41,855	36,971	53,854	67,000	117,743	117,743	117,743
530230 : REPAIRS-BUILDING	35,433	47,156	33,006	32,000	34,000	34,000	34,000
530240 : MACH-EQUIPMENT REPAIRS	5,433	1,807	2,944	3,000	6,000	6,000	6,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	3,434	1,958	2,000	2,000	2,000	2,000	2,000
540290 : TRAVEL	2,849	2,527	3,102	3,000	3,000	3,000	3,000
540310 : USE OF PERSONAL VEHICLE	1,834	2,732	310	2,500	2,500	2,500	2,500
540550 : ATHLETICS OFFICIALS	75,850	83,589	61,775	80,000	83,000	83,000	83,000
540572 : ADULT ATHLETICS	22,504	17,539	18,000	18,000	18,000	18,000	18,000
550210 : MAINT & SERVICE CONTRACT	16,953	14,898	14,161	15,000	15,000	15,000	15,000
550630 : RENTED-LEASED EQUIPMENT	4,837	4,512	1,635	3,000	3,000	3,000	3,000
570790 : OTHER OPERATING EXPENSE	73,881	59,238	52,573	66,800	55,000	55,000	55,000
SubTotal : Operating Expenses	1,022,220	927,013	855,535	1,013,800	1,067,743	1,067,743	1,067,743
Operating Expenses - Senior Citizens Centers Division (025)							
520720 : SPEC SUPPLIES-POOLS	0	0	0	0	9,000	9,000	9,000
520730 : SPEC SUPPLIES-SENIOR CIT	0	0	0	0	10,000	10,000	10,000
520815 : SENIOR CENTER PROGRAMS	0	0	0	0	109,000	109,000	109,000
550210 : MAINT & SERVICE CONTRACT	0	0	0	0	107,652	107,652	107,652
570790 : OTHER OPERATING EXPENSE	0	0	0	0	4,868	4,868	4,868
SubTotal : Operating Expenses Senior Citizens Center Div	0	0	0	0	240,520	240,520	240,520
SubTotal : Departmental Operating Expenses	1,022,220	927,013	692,515	1,013,800	1,308,263	1,308,263	1,308,263
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	98,649	80,756	21,067	50,000	102,000	102,000	102,000
590850 : MACHINES & EQUIPMENT	25,772	34,503	0	0	0	0	0
SubTotal : Capital Outlay	124,421	115,259	21,067	50,000	102,000	102,000	102,000
SubTotal : 700 : RECREATION	5,883,564	5,893,125	5,050,101	6,306,374	6,745,925	6,745,925	6,745,925

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-700-520230-00000-000 : PRINTING & OFFICE SUPPLY	13,000	13,000	13,000
SUPPLIES FOR ADMINISTRATIVE OPERATIONS, PRINTING AND GENERAL OFFICE SUPPLIES INCLUDING COPY PAPER, ENVELOPES, FILE FOLDERS, PENS/PENCILS, STATIONARY, TIME CARDS, MARKERS, PAPER CLIPS, TAPE AND PRINTER CARTRIDGES TO COVER SMALL PRINTERS WHICH ARE USED IN OUR COMMUNITY CENTERS, COMPUTER LABS AND OUR FACILITIES THAT HOUSE EMPLOYEES OUTSIDE OF CITY HALL. ADDITIONAL SUPPLIES FOR WESCOTT PARK.	13,000	13,000	13,000
001-700-520240-00000-000 : DEPARTMENTAL SUPPLIES	55,000	55,000	55,000
SUPPLIES TO INCLUDE FOLDING CHAIRS, FOLDING TABLES, KEYS, SMALL APPLIANCES, SUPPLIES FOR RECREATION CENTERS TO INCLUDE BULLETIN BOARDS, STORAGE CABINETS AND TO REPLACE MINOR OFFICE FURNITURE. TO REPLACE CHAIRS WITH WHITE FOLDING CHAIRS BECAUSE IT'S LIGHTER AND SAFER FOR EMPLOYEES TO MOVE AROUND. ALSO CONSISTENCY IN ALL BUILDINGS THROUGHOUT THE CITY.	55,000	55,000	55,000

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
001-700-520248-00000-000 : BEAUTIFICATION	15,000	15,000	15,000
FUNDS WILL BE USED TO PURCHASE PLANTS, TREES AND LANDSCAPING MATERIALS NECESSARY TO CONDUCT NEARLY 70 BEAUTIFICATION PROJECTS AND PROGRAMS AND EVENTS FOR CLEAN CITIES SWEEP. GIFT CARDS FOR NEIGHBORHOODS AND SCHOOLS FOR INCENTIVES, BLOOM KITS AND FREE LITTER PICK UP KITS.FIELD TRIPS TO BUTTERFLY GARDEN FOR PRESCHOOL CLASSES.FLOWERSCAPE PROGRAM TO PLANT FLOWERS IN AREAS OF THE CITY. PROMOTIONAL ITEMS FOR TREESCAPE PROGRAM, VOLUNTEER PROGRAM SUPPLIES,TRAINING AND MEMBERSHIP DUES FOR ANNUAL CONFERENCE.	15,000	15,000	15,000
001-700-520270-00000-000 : COPY MACHINES & SUPPLIES	12,500	12,500	12,500
LEASE FEES AND SUPPLIES FOR COPY MACHINES AT PARK CIRCLE, DANNY JONES, NORTHWOOD'S, ARMORY PARK, JEANNE BATTEN, FELIX PINCKNEY, RIVER OAKS, ACCABEE, PEPPERHILL, GETHSEMANI, GREEN GROVE, WESCOTT PARK,THOMAS EVANS AND MINER CROSBY COMMUNITY CENTER. TO PURCHASE INK FOR DESK TOP PRINTERS. THIS IS TO INCLUDE COLLINS PARK COMPLEX.	12,500	12,500	12,500

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-700-520450-00000-000 : CLEANING/SANITATION SUPP	40,000	40,000	40,000
TO PROVIDE CLEANING AND JANITORIAL SUPPLIES FOR OUR ENTIRE OPERATIONS INCLUDING FACILITIES AT NORTHWOOD'S, PARK CIRCLE, DANNY JONES, FELIX PINCKNEY, ARMORY PARK CHARLESTON FARMS, CERAMIC BUILDING, FERNDAL E GYMNASIUM, COLLINS PARK, GETHSEMANI, HIGHLAND TERRACE, JEANNE BATTEN,, GUSSIE GREEN, ACCABEE, MINER CROSBY, MURRAY HILL, PEPPERHILL, PERSEPHONE MOULTRIE, RUSSELDALE, RAYMOND BUCK MILLER, AND WHIPPER BARONY AND WESTCOTT PARK. ALSO INCLUDE ALL OF OUR ATHLETIC FACILITIES, SENIOR HOUSES AND PROGRAM, SUMMER CAMPS, POOLS AND ETC. SUPPLIES TO INCLUDE FLOOR WAX, STRIPPER, GERMICIDAL CLEANERS, CAN LINERS TRASH CANS, LIGHT BULBS, SWEEPING COMPOUND, TOILET TISSUE, PAPER TOWELS, FILTERS, MOPS AND SOAP.	40,000	40,000	40,000
001-700-520490-00000-000 : MEDICAL & LAB SUPPLIES	2,000	2,000	2,000
TO PROVIDE BASIC FIRST AID SUPPLIES FOR ALL OUR FACILITIES. SUPPLIES INCLUDE BASIC FIRST AID SUPPLIES, PLASTIC GLOVES, AIR BORN PATHOGEN KITS AND BODILY FLUID DISPOSAL KITS AS REQUIRED BY OSHA.	2,000	2,000	2,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-700-520710-00000-000 : SPEC SUPPLIES-PLAYGROUND	40,000	40,000	40,000
GENERAL PLAYGROUND SUPPLIES AND ARTS/ CRAFTS FOR OUR AFTER-SCHOOL PROGRAM, SUMMER CAMP AND SUMMER ACTIVITY PROGRAM. SUPPLIES INCLUDE GAMES, EQUIPMENT, NON CRAFT ITEMS, AWARDS, T-SHIRTS, TABLE GAMES FOOSBALL TABLES, BASKETBALLS, SOFTBALLS, BATS, KICKBALLS, JUMP ROPES AND DOUBLE DUTCH SUPPLIES. THIS AMOUNT COVERS SUMMER FIELD TRIPS TO WANNAMAKER PARK, STARDUST SKATE CENTER, CAROLINA ICE PALACE, FIRE MUSEUM, SPLASH ZONE AND SANDPIPER LANES.	40,000	40,000	40,000
001-700-520720-00000-000 : SPEC SUPPLIES-POOLS	58,000	58,000	58,000
SUPPLIES AND MATERIALS FOR OUR POOLS, DANNY JONES, COLLINS PARK, NORTHWOOD'S AND FELIX PINCKNEY. SUPPLIES INCLUDE CHLORINE STICKS, SODA ASH, STABILIZER, STAFF SHIRTS, WHISTLES, LANYARDS, RED CROSS MATERIALS, INSTRUCTION BOOKS, PARAGON MOVABLE GUARD CHAIRS 8' DECK EQUIPMENT, UMBRELLAS, LIFEGUARD STANDS, VACUUM PUMPS FOR CLEANING PURPOSE AND CPR INSTRUCTION. THIS WILL ALSO INCLUDE PURCHASING A VACUUM PUMP, TURN BOARD AND CLEANING OF THE ROOF.	58,000	58,000	58,000
001-700-520720-00000-025 : SPEC SUPPLIES-POOLS	9,000	9,000	9,000
POOL CHEMICALS	5,200	5,200	5,200
POOL VACUUM	1,300	1,300	1,300
POOL EXERCISE EQUIPMENT	2,500	2,500	2,500

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-700-520730-00000-000 : SPEC SUPPLIES-SENIOR CIT	12,000	12,000	12,000
SUPPLIES FOR OUR SENIOR CITIZENS GROUPS/ HOUSES AND VARIOUS OTHER SENIOR PROGRAMS INCLUDING RED HAT LADIES AND ACTIVITIES SUCH AS LOCAL TRIPS AND SPECIAL EVENTS, HOUSE SUPPLIES, AND GENERAL SUPPLIES INCREASE IS DUE TO THE RECREATION DEPARTMENT WILL STILL PROVIDE ACTIVITIES AT SEVERAL COMMUNITY CENTERS.	12,000	12,000	12,000
001-700-520730-00000-025 : SPEC SUPPLIES-SENIOR CIT	10,000	10,000	10,000
ARTS AND CRAFT SUPPLIES	2,000	2,000	2,000
BOARD GAMES AND CARD GAMES	1,000	1,000	1,000
PLASTIC TABLES AND CHAIRS	1,000	1,000	1,000
WII FIT	500	500	500
PROJECTOR/PORTABLE SCREEN	2,000	2,000	2,000
WIRELESS MICROPHONE SYSTEM	1,000	1,000	1,000
GYM WIPES AND SUPPLIES FOR FITNESS CENTERS	1,500	1,500	1,500
MY SENIOR CENTER SUPPLIES	1,000	1,000	1,000
001-700-520790-00000-000 : SUMMER FEEDING PROGRAM	120,000	120,000	120,000
COSTS FOR SUMMER FEEDING PROGRAM. REIMBURSEMENT REVENUE WILL OFFSET COST OF EXPENDITURES. THIS WILL COVER FEEDING SITES AND THE NUMBER OF MEALS PROVIDED.	120,000	120,000	120,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-700-520815-00000-025 : SENIOR CENTER PROGRAMS	109,000	109,000	109,000
EDUCATIONAL SOCIAL AND COMMUNITY EVENTS AT CENTERS	5,000	5,000	5,000
GROUP FITNESS CLASSES 6 TIMES A WEEK AT \$35 PER CLASS AT 2 CENTERS	21,840	21,840	21,840
YOGA CLASSES 2 TIMES A WEEK AT \$50 PER CLASS AT 2 CENTERS	10,400	10,400	10,400
TAI CHI CLASSES 2 TIMES A WEEK AT \$85 PER CLASS AT 2 CENTERS	17,680	17,680	17,680
WATER AEROBIC CLASSES 10 TIMES A WEEK AT \$45 PER CLASS AT 2 CENTERS	46,800	46,800	46,800
ZUMBA CLASSES 2 TIMES A WEEK AT \$35 PER CLASS AT 2 CENTERS	7,280	7,280	7,280
001-700-520820-00000-000 : R/P RECREATION PROGRAM	85,000	85,000	85,000
FUNDS EXPENDED HERE ARE FOR SUPPLIES FOR SPECIAL EVENTS SUCH AS THE WINTER WONDERLAND, SPRING EXTRAVAGANZA, CHILDRENS FESTIVAL, ELEMENTARY SCHOOLS AND THE CITY'S ANNUAL HOLIDAY FESTIVAL.ALSO INCLUDED ARE PLAYGROUND INSURANCE FEES AND STANDARD LIFE INSURANCE AND VETERAN'S DAY CELEBRATION. THERE IS ALSO AN INCREASE IN OUR NUMBERS IN PROGRAMS.	85,000	85,000	85,000
001-700-520840-00000-000 : SUPPLIES-YOUTH ATHLETIC PROGRAMS	220,000	220,000	220,000
SUPPLIES FOR ALL OF OUR YOUTH ATHLETIC PROGRAMS SUCH AS UNIFORMS, EQUIPMENT, VOLUNTEER COACHES SHIRTS. SPORTS INCLUDE FOOTBALL, CHEERLEADING, SOCCER, BASKETBALL, VOLLEYBALL, T-BALL BASEBALL AND SOFTBALL. WITH CONSISTENT GROWTH IN THE NORTHERN CORRIDOR OF OUR CITY, PARTICIPATION NUMBERS CONTINUE TO INCREASE.	220,000	220,000	220,000

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
001-700-520850-00000-000 : R/P TENNIS PROGRAM	3,000	3,000	3,000
TO PURCHASE AND REPLACE TENNIS EQUIPMENT SUCH AS NETS, TENNIS BALLS, SHIRTS AND/OR SWEATSHIRTS AND ANY OTHER ITEMS SUCH AS TENNIS BALL BASKETS, SQUEEGEES,ETC.	3,000	3,000	3,000
001-700-520860-00000-000 : CERAMIC CLUB PROGRAM	3,000	3,000	3,000
THIS PROGRAM IS REALLY BECOMING POPULAR WITH OUR SENIORS AND WITH THE INCREASED MARKETING OF THIS PROGRAM. NUMBERS CONTINUE TO GROW.SUPPLIES FOR THE OPERATION OF THE PROGRAM INCLUDING PAINT GLAZES, BRUSHES AND MECHANICAL ITEMS.	3,000	3,000	3,000
001-700-520870-00000-000 : VOLUNTEER BANQUET	10,000	10,000	10,000
COSTS FOR OUR ANNUAL VOLUNTEER APPRECIATION DINNER INCLUDING FOOD, SUPPLIES AND APPRECIATION GIFTS. THIS EVENT SERVES OVER 600 VOLUNTEERS WHO SPEND ENDLESS HOURS WORKING WITH OUR CHILDREN IN ALL ASPECTS OF OUR PROGRAMS.	10,000	10,000	10,000
001-700-520880-00000-000 : WESCOTT PARK CONCESSIONS	40,000	40,000	40,000
SUPPLIES FOR WESCOTT PARK CONCESSIONS.	40,000	40,000	40,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-700-530210-00000-000 : GROUNDS REPAIR	117,743	117,743	117,743
TO REPLACE FENCING, BACKSTOPS, DUGOUTS AND GENERAL IMPROVEMENT AS NEEDED IN FIELD DIRT, LANDSCAPING MATERIALS, SAND, CLAY ETC. THIS ALSO INCLUDES RESURFACING OF OUR OUTDOOR BASKETBALL AND TENNIS COURTS, THIS INCREASE IS DUE TO THE PAINTING OF EXISTING FENCING. THIS YEAR WE HAVE A PARD PROJECT (DOG PARK) AT MINER CROSBY COMMUNITY CENTER IN THE WANDO WOODS NEIGHBORHOOD. THE TOTAL COST IS \$26,569.40 IN WHICH 80% WILL BE REIMBURSED TO THE CITY. PARD RECEIVED FROM DORCHESTER COUNTY IN THE AMOUNT OF (\$52,743.62) IN WHICH 80% WILL BE REIMBURSED. (\$43,953.02) THIS PROJECT INCLUDES IMPROVEMENT AT THE DOG PARK AND BASEBALL FIELDS AT WESCOTT PARK.	117,743	117,743	117,743
001-700-530230-00000-000 : REPAIRS-BUILDING	34,000	34,000	34,000
FOR SUPPLIES TO REPAIR AND MAINTAIN RECREATION BUILDINGS, COMMUNITY CENTERS, ETC. NORMAL DAILY REPAIRS SUCH AS MINOR PLUMBING ISSUES AND ELECTRICAL ISSUES. MINOR CONSTRUCTION NEEDS ARE INCLUDED IN THIS LINE ITEM. THIS INCLUDES \$10,000.00 TO REPLACE DUGOUT ROOFS AND PRESS BOX ROOF AT COLLINS PARK.	34,000	34,000	34,000
001-700-530240-00000-000 : MACH-EQUIPMENT REPAIRS	6,000	6,000	6,000
REPAIRS NEEDED FOR OUR ATHLETIC EQUIPMENT, (SCOREBOARDS AND PA SYSTEM) AND EQUIPMENT NEEDED IN OUR MAINTENANCE DEPARTMENT. LAWN MOWERS, HEDGE TRIMMERS, WEEDEATERS, BACKPACK, BLOWERS, HAND HELD BLOWERS, EDGERS AND POWER WASHER THAT ARE NOT COVERED UNDER MAINTENANCE CONTRACTS. THIS WILL INCLUDE (2) GOLF CARTS AND (2) EXTENDED GOLF COURTS. ALSO, THE REPLACEMENT OF TIRES.	6,000	6,000	6,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-700-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	2,000	2,000	2,000
SCRPA MEMBERSHIPS AND NATIONAL RECREATION AND PARKS ASSOCIATION MEMBERSHIPS FOR RECREATION STAFF AND RECREATION ADVISORY BOARD MEMBERS.	2,000	2,000	2,000
001-700-540290-00000-000 : TRAVEL	3,000	3,000	3,000
SCRPA CONFERENCE DETAILS ARE YET TO COME.	3,000	3,000	3,000
001-700-540310-00000-000 : USE OF PERSONAL VEHICLE	2,500	2,500	2,500
REIMBURSEMENT OF STAFF USING PERSONAL VEHICLES FOR CITY BUSINESS AT THE INCREASE RATE AT 54.5 PER MILE.	2,500	2,500	2,500
001-700-540550-00000-000 : ATHLETICS OFFICIALS	83,000	83,000	83,000
COSTS TO PAY FOR OUR YOUTH ATHLETIC OFFICIALS IN ALL SPORTS. ALSO FOR EMT PERSONNEL, FIELD ADMINISTRATION AND SECURITY AS NEEDED. TO HELP WITH GETTING AND ASSURING THAT ALL OFFICIALS RECEIVE PROPER TRAINING AND CERTIFICATION HELPS OFFSET COST OF SCOREKEEPERS. WITH THE INCREASE OF PARTICIPANTS AND TEAMS THE COST OF OFFICIALS WILL RISE DUE TO MORE GAMES BEING PLAYED IN YOUTH ATHLETICS AND MIDDLE SCHOOL GAMES.	83,000	83,000	83,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-700-540572-00000-000 : ADULT ATHLETICS	18,000	18,000	18,000
PROVIDE OFFICIALS, SCOREKEEPING, AWARDS AND OTHER OPERATING EXPENSES FOR OUR ADULT SOFTBALL LEAGUES, FLAG FOOTBALL AND KICKBALL CONTINUE TO GROW AS WELL AS OUR INDUSTRIAL ADULT BASKETBALL LEAGUE WHICH INVOLVES SOME OF OUR LARGER INDUSTRIAL COMPANIES IN NORTH CHARLESTON SUCH AS BOSCH, SCE&G, INGEVITY AND CPW.	18,000	18,000	18,000
001-700-550210-00000-000 : MAINT & SERVICE CONTRACT	15,000	15,000	15,000
THE MAINTENANCE OF OUR EXTINGUISHERS, TERMITE CONTROL AND PORTABLE TOILET SERVICES FOR SPECIAL EVENTS DUE TO INCREASES IN PARTICIPATION AT OUR PARKS.	15,000	15,000	15,000
001-700-550210-00000-025 : MAINT & SERVICE CONTRACT	107,652	107,652	107,652
PEST CONTROL 2 CENTERS	2,400	2,400	2,400
FIRE EXTINGUISHERS INSPECTION 2 CENTERS	400	400	400
JANITORIAL SERVICES 2 CENTERS (M-F AND SAT 4 HOURS)	61,152	61,152	61,152
ROCKOT MUSIC IN FITNESS CENTERS 2 CENTERS	700	700	700
CINTAS SERVICES (TOWELS MATS, CLEANING SUPPLIES)	36,000	36,000	36,000
INDOOR PLANT SERVICE BOTH CENTERS	4,800	4,800	4,800
MY SENIOR CENTER COMPUTER ANNUAL CONTRACT FEE	2,200	2,200	2,200
001-700-550630-00000-000 : RENTED-LEASED EQUIPMENT	3,000	3,000	3,000
RENTAL OF SOD CUTTERS, AUGERS, BOBCATS, LIGHT STANDARDS, GENERATORS AND ETC.	3,000	3,000	3,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-700-570790-00000-000 : OTHER OPERATING EXPENSE	55,000	55,000	55,000
BACKGROUND CHECKS FOR OUR VOLUNTEERS IN OUR PROGRAM DIVISION AND ATHLETIC DIVISION. ALSO INCLUDES DRUG TESTING AS NEEDED FOR WORKERS COMP INJURIES AND EMPLOYEES BEING DRUG TESTED FOR SUMMER EMPLOYMENT.TO PAY FOR SECURITY OFFICERS WHERE NEEDED.	55,000	55,000	55,000
001-700-570790-00000-025 : OTHER OPERATING EXPENSE	4,868	4,868	4,868
PROMOTIONAL ITEMS	1,368	1,368	1,368
CATERING EVENTS AT BOTH CENTERS	2,000	2,000	2,000
VOLUNTEER T SHIRTS	500	500	500
GYM EQUIPMENT REPAIRS	1,000	1,000	1,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-700-590840-00000-000 : AUTOMOTIVE EQUIPMENT	40,000	40,000	40,000
TO PURCHASE A VEHICLE AND BUNKER FIELD RAKE.	40,000	40,000	40,000
1- VEHICLE FOR ATHLETICS			
2- BUNKER FILED RAKES			
001-700-590840-00000-025 : AUTOMOTIVE EQUIPMENT	62,000	62,000	62,000
2 EACH PASSENGER VANS AT \$31,000 EACH. ONE FOR EACH CENTER	62,000	62,000	62,000

CULTURAL ARTS DEPARTMENT

DEPARTMENT NARRATIVE

The Cultural Arts Department provides multi-discipline arts programs/services that reach all sectors of the community. Activities fall into five categories: General Public Programs, Outreach Programs, Artist Assistance, Economic Development, and Archives and History_Programs. General Public Programs include: the City Gallery/Gift Shop, Dinner Theater Series, Children's Theater Series, Concerts, Classes, Workshops, Camps, Farmers Market Entertainment, City Events, and North Charleston Arts Festival. Outreach Programs reach our city's youth, senior citizens, low-income residents, youth at risk and underserved populations. Examples of these free, year round programs include: City Public School Programs, City After School Art Instruction, and Special Events. Artist Assistance includes: technical assistance, rehearsal/production space, information sharing, publicity, referrals, Lowcountry Quarterly Arts Grants, and relocations/expansion assistance. Economic Development includes work with local/regional initiatives to advance the cultural industry such as: SC Arts Alliance, Convention and Visitors Bureaus, SC Arts Commission, developers, and city efforts. Archives and History initiatives include: historic markers, city archives, publications, tourism, and work as requested with City officials/contracted professionals on projects related to history, preservation, and aesthetics. The above programs draw over 90,000 participants annually, with an additional 200,000 people served through public facilities for civic and cultural events.

DEPARTMENT OBJECTIVES

1. To plan for and implement a broad scope of multi-disciplined programs and services available to all sectors of our community including; the general public, youth, minorities, senior citizens, low-income residents, youth at risk, and people with disabilities.
2. To assist in the development of local art groups/artists by serving as requested on city or regional committees dealing with projects involving economic development, planning and tourism.
3. To provide art groups/artists with assistance through sub-granting, technical assistance, donated or affordable space for art groups/artists to produce/showcase their art form.
4. To support local and statewide networks of the art industry by maintaining active staff memberships in pertinent arts organizations, and coordinating efforts to develop and market the area/state collectively.
5. To continue dialogue/coordination with our government entities, cultural organizations, artists, visitors bureaus, community and business leaders to advance the region culturally.
6. Support local and statewide efforts that strengthen the arts industry locally and statewide.
7. To support the promotion of North Charleston's history, protection of historic properties, improved land use and aesthetic image.

PERSONNEL

1 Director of Cultural Arts	1 Fiscal Support Specialist
1 Deputy Director of Cultural Arts	-Part-Time Staff
2 Office Support Specialist	
2 Arts Coordinators	

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
710 : CULTURAL ARTS							
Salaries & Wages							
510110 : REGULAR SALARIES	360,867	352,028	300,266	387,788	373,600	373,600	373,600
510120 : OVERTIME	5,283	6,531	1,286	7,500	7,500	7,500	7,500
SubTotal : Salaries & Wages	366,150	358,559	301,552	395,288	381,100	381,100	381,100
Benefits							
510140 : FICA TAXES	27,357	26,914	22,440	29,666	29,154	29,154	29,154
510150 : RETIREMENT	40,536	41,405	40,883	52,584	54,396	54,396	54,396
510160 : INSURANCE	85,526	72,176	67,956	98,000	103,250	103,250	103,250
510170 : WORKMENS COMPENSATION	2,910	3,014	4,468	3,201	3,297	3,297	3,297
SubTotal : Benefits	156,329	143,509	135,747	183,451	190,097	190,097	190,097
Operating Expenses							
520270 : COPY MACHINES & SUPPLIES	2,626	2,500	2,055	2,200	2,200	2,200	2,200
520280 : SUPPLIES-ARTS CENTER	26,854	26,299	18,010	27,000	27,000	27,000	27,000
530250 : REPAIRS & MAINT.-ARTS C.	0	0	5,000	5,000	0	0	0
540240 : MEMBERSHIPS/DUES/SUBSCRIP	2,174	2,603	4,040	4,040	4,040	4,040	4,040
540250 : POSTAGE	2,492	3,217	969	3,150	4,650	4,650	4,650
540290 : TRAVEL	977	7,807	5,870	7,320	7,320	7,320	7,320
540310 : USE OF PERSONAL VEHICLE	299	367	248	500	1,000	1,000	1,000
540570 : PROGRAMS-ARTS CENTER	271,724	281,340	224,256	315,000	313,000	313,000	313,000
540571 : PROGRAMS-A/C,SCAC	25,533	25,370	12,033	15,000	15,000	15,000	15,000
540577 : ARCHIVES AND HISTORY	1,438	998	649	800	3,300	3,300	3,300
540578 : CHAS CTY ATAX ARTS FEST ADVERT AGREEMENT	4,117	4,868	(3,800)	5,000	5,000	5,000	5,000
550210 : MAINT & SERVICE CONTRACT	850	784	325	800	3,300	3,300	3,300
570790 : OTHER OPERATING EXPENSE	1,464	1,717	4,499	4,500	4,500	4,500	4,500
SubTotal : Operating Expenses	340,548	357,870	274,154	390,310	390,310	390,310	390,310
SubTotal : 710 : CULTURAL ARTS	863,027	859,938	711,453	969,049	961,507	961,507	961,507

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-710-520270-00000-000 : COPY MACHINES & SUPPLIES	2,200	2,200	2,200
MONTHLY FEES FOR DEPARTMENT COPIER INCLUDING TONER AND DEVELOPER	2,200	2,200	2,200
001-710-520280-00000-000 : SUPPLIES-ARTS CENTER	27,000	27,000	27,000
OFFICE SUPPLIES AND EQUIPMENT \$5,000.	5,000	5,000	5,000
SUPPLIES AND EQUIPMENT FOR OUTREACH PROGRAMS IN SCHOOLS AND AFTER-SCHOOL	4,000	4,000	4,000
SUPPLIES AND EQUIPMENT FOR GENERAL PUBLIC PROGRAMS AND THE ARTS FESTIVAL	10,000	10,000	10,000
SUPPLIES AND EQUIPMENT- ART COMPONENT OF RECREATION DEPARTMENT SUMMER CAMPS	1,000	1,000	1,000
SUPPLIES AND EQUIPMENT FOR CULTURAL ARTS FACILITIES	3,000	3,000	3,000
ST. PATRICK'S DAY FESTIVAL SUPPLIES AND EQUIPMENT	4,000	4,000	4,000
001-710-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	4,040	4,040	4,040
AMERICAN SOCIETY OF COMPOSERS AND PERFORMERS - MUSIC LICENSE	1,200	1,200	1,200
BMI MUSIC LICENSE	750	750	750
MEMBERSHIPS: AMERICANS FOR THE ARTS	250	250	250
SC ARTS ALLIANCE \$200	200	200	200
SC ALLIANCE OF ARTS EDUCATORS \$100	100	100	100
SUBSCRIPTIONS: THE POST AND COURIER	250	250	250
CHARLESTON MAGAZINE	30	30	30
INTERNATIONAL SCULPTURE MAGAZINE	60	60	60
SESAC MUSIC LICENSE (NEW IN 2017- PER LEGAL)	1,200	1,200	1,200

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-710-540250-00000-000 : POSTAGE	4,650	4,650	4,650
CITY BULK POSTAGE PERMIT \$150.	150	150	150
BULK DEPARTMENT MAIL	2,500	2,500	2,500
REGULAR DEPARTMENT MAIL \$500.	500	500	500
SHIPPING STIPEND FOR GALLERY & FESTIVAL EXHIBITS, WILL ALLOW FOR MORE REGIONAL AND NATIONAL ARTISTS TO APPLY AND BE EXHIBITED. STANDARD PRACTICE FOR MOST	1,500	1,500	1,500
001-710-540290-00000-000 : TRAVEL	7,320	7,320	7,320
SC ARTS LEGISLATIVE DAY, COLUMBIA SC TWO STAFF ATTEND AND WE PAY FOR TWO	120	120	120
LEGISLATORS LUNCHEON, CITY VEHICLE			
SC ARTS ALLIANCE ANNUAL MEETING \$160- DIRECTOR AND 3 STAFF, CITY VEHICLE	160	160	160
SC ALLIANCE OF ARTS EDUCATORS, COLUMBIA, SC	490	490	490
ONE ARTS COORDINATOR - CITY VEHICLE			
REGISTRATION \$210/HOTEL \$150 - PER DIEM \$90			
CONNECTS EDUCATION COORDINATOR WITH STATEWIDE PRACTICES AND POLICIES TO ENHANCE			
ARTS ENRICHMENT PROGRAMMING OFFERED BY THE DEPARTMENT.			
AMERICANS FOR THE ARTS ANNUAL CONFERENCE FOR DEPUTY AND DIRECTOR	5,750	5,750	5,750
SOUTH ARTS CREATIVE PLACEMAKING- VISUAL ARTS COORDINATOR	800	800	800
001-710-540310-00000-000 : USE OF PERSONAL VEHICLE	1,000	1,000	1,000
USE OF PERSONAL VEHICLE WHEN TWO DEPT VEHICLES ARE NOT AVAILABLE	1,000	1,000	1,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-710-540570-00000-000 : PROGRAMS-ARTS CENTER	313,000	313,000	313,000
PROGRAM FUNDS FOR 100,000+ PARTICIPANTS FROM THE GENERAL PUBLIC, CHILDREN, SENIORS, OUTREACH GROUPS, SCHOOLS, AFTER-SCHOOL PROGRAMS, SUMMER YOUTH, AND ARTS FESTIVAL. AUGMENTED BY REVENUE FROM TICKETED/FEE BASED PROGRAMS/SALES/SPONSORSHIPS	303,000	303,000	303,000
FARMERS MARKET OPERATIONS: KID'S ACTIVITIES, PERFORMERS	10,000	10,000	10,000
001-710-540571-00000-000 : PROGRAMS-A/C,SCAC	15,000	15,000	15,000
SOUTH CAROLINA ARTS COMMISSION GRANT FUNDS FOR GENERAL PROGRAM SUPPORT. AMOUNT IS ADJUSTED BASED ON THE LEVEL OF STATE FUNDS AWARDED AND EXPENDITURES ARE ADJUSTED ACCORDINGLY \$15,000.	15,000	15,000	15,000
001-710-540577-00000-000 : ARCHIVES AND HISTORY	3,300	3,300	3,300
ARCHIVE RESEARCH, ONLINE SERVICES, ARCHIVAL SUPPLIES	800	800	800
DUPLICATION OF HISTORIC DOCUMENTS, BOOKS, FRAMING FOR COMMUNITY CTRS	1,500	1,500	1,500
ROLLING RACKS FOR STORAGE	1,000	1,000	1,000
001-710-540578-00000-000 : CHAS CTY ATAX ARTS FEST ADVERT AGREEMENT	5,000	5,000	5,000
CHARLESTON COUNTY ACCOMMODATIONS TAX GRANT FUNDS TO ADVERTISE THE NORTH CHARLESTON ARTS FESTIVAL. AMOUNT IS ADJUSTED BASED ON THE LEVEL OF A-TAX FUNDS AWARDED AND EXPENDITURES ARE ADJUSTED ACCORDINGLY	5,000	5,000	5,000

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
001-710-550210-00000-000 : MAINT & SERVICE CONTRACT	3,300	3,300	3,300
SERVICE CONTRACTS FOR PEST CONTROL, FIRE EXTINGUISHERS, PIANO TUNING, CARPETS	800	800	800
CARPET CLEANING AT MIDLAND PARK	500	500	500
RESTORATION AND LONG TERM MAINTENANCE OF PERSEPHONE SCULPTURE, SPLIT WITH GIBBES MUSEUM. SCULPTURE IS CIRCA 1979 AND REQUIRES LONG TERM PLAN FOR RESTORATION.	2,000	2,000	2,000
001-710-570790-00000-000 : OTHER OPERATING EXPENSE	4,500	4,500	4,500
CATERING KEY VOLUNTEER BANQUET	3,000	3,000	3,000
APPRECIATION GIFTS AND SUPPLIES FOR BANQUET	500	500	500
VOLUNTEER T-SHIRTS ARTS FESTIVAL	1,000	1,000	1,000

FIRE MUSEUM DEPARTMENT

Department Narrative

The Fire Museum department accounts for the costs associated with the operations of the new Fire Educational Center located in the Centre Pointe development. The purpose of the Fire Museum is to provide fire and life safety educational information for citizens and students of the lowcountry.

PERSONNEL

- 1-Museum Coordinator
- 1-Museum Programs Coordinator
- Part-time help

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Adopted</u>	<u>FYE 2019 Departmental Budget Requests</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
715 : FIRE MUSEUM							
Salaries & Wages							
510110 : REGULAR SALARIES	228,114	237,467	188,900	248,267	256,643	256,643	256,643
510120 : OVERTIME	0	0	0	0	2,000	2,000	2,000
SubTotal : Salaries & Wages	228,114	237,467	188,900	248,267	258,643	258,643	258,643
Benefits							
510140 : FICA TAXES	17,038	17,615	14,022	18,992	19,786	19,786	19,786
510150 : RETIREMENT	25,509	27,690	25,714	33,665	37,367	37,367	37,367
510160 : INSURANCE	40,424	39,579	34,508	28,000	29,500	29,500	29,500
510170 : WORKMENS COMPENSATION	2,513	2,615	4,251	2,709	2,790	2,790	2,790
SubTotal : Benefits	85,484	87,499	78,495	83,366	89,443	89,443	89,443
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	1,366	2,388	1,616	3,500	3,500	3,500	3,500
520240 : DEPARTMENTAL SUPPLIES	27,473	23,387	17,878	28,000	28,000	28,000	28,000
520270 : COPY MACHINES & SUPPLIES	120	178	99	3,200	3,200	3,200	3,200
520410 : UNIFORMS & CLOTHING	594	434	301	500	500	500	500
520520 : FIRE MUSEUM GIFT SHOP INVENTORY	16,621	0	8,478	0	0	0	0
530230 : REPAIRS-BUILDING	27,665	18,708	28,972	25,000	30,000	30,000	30,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	350	355	296	500	500	500	500
540250 : POSTAGE	0	4	0	200	50	50	50
540290 : TRAVEL	1,800	1,526	0	2,400	2,400	2,400	2,400
540310 : USE OF PERSONAL VEHICLE	0	123	0	100	100	100	100
540670 : PROF SERVICES-CLEANING	24,081	34,281	29,281	36,185	36,185	36,185	36,185
550210 : MAINT & SERVICE CONTRACT	23,757	22,742	26,106	43,904	63,218	63,218	63,218
570640 : EMPLOYEE TRAINING	0	0	0	250	0	0	0
570790 : OTHER OPERATING EXPENSE	26,576	31,017	26,493	27,261	27,261	27,261	27,261
SubTotal : Operating Expenses	150,403	135,143	139,520	171,000	194,914	194,914	194,914
SubTotal : 715 : FIRE MUSEUM	464,001	460,109	406,915	502,633	543,000	543,000	543,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-715-520230-00000-000 : PRINTING & OFFICE SUPPLY	3,500	3,500	3,500
MISC PRINTING AND COPY SUPPLIES	3,500	3,500	3,500
001-715-520240-00000-000 : DEPARTMENTAL SUPPLIES	28,000	28,000	28,000
MISC DEPARTMENTAL SUPPLIES	3,000	3,000	3,000
PROMOTIONAL ITEMS	10,000	10,000	10,000
FLAGS	1,500	1,500	1,500
CHEMICALS, PAPER TOWELS, TRASH BAGS, TOILET PAPER	7,500	7,500	7,500
ARCHIVAL EQUIPMENT	3,000	3,000	3,000
SUPPLIES FOR PATCH EXHIBIT	3,000	3,000	3,000
001-715-520270-00000-000 : COPY MACHINES & SUPPLIES	3,200	3,200	3,200
ANNUAL COST OF COPIER LEASE	3,000	3,000	3,000
PAPER AND SUPPLIES	200	200	200
001-715-520410-00000-000 : UNIFORMS & CLOTHING	500	500	500
UNIFORM PURCHASES	500	500	500
001-715-530230-00000-000 : REPAIRS-BUILDING	30,000	30,000	30,000
EXHIBIT MAINTENANCE	12,000	12,000	12,000
EXHIBIT SUPPLIES	7,000	7,000	7,000
REPAIRS TO FACILITY	6,000	6,000	6,000
DEVELOPMENT AND INSTALLATION OF NORTH CHARLESTON FIRE DEPARTMENT SPECIFIC EXHIBIT	5,000	5,000	5,000
001-715-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	500	500	500
MISC MEMBERSHIP DUES	500	500	500

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-715-540250-00000-000 : POSTAGE	50	50	50
POSTAGE	50	50	50
001-715-540290-00000-000 : TRAVEL	2,400	2,400	2,400
ANNUAL VEHICLE ALLOWANCE	2,400	2,400	2,400
001-715-540310-00000-000 : USE OF PERSONAL VEHICLE	100	100	100
USE OF PERSONAL VEHICLE	100	100	100
001-715-540670-00000-000 : PROF SERVICES-CLEANING	36,185	36,185	36,185
ANNUAL CONTRACT PROFESSIONAL CLEANING	26,685	26,685	26,685
PROFESSIONAL CARPET MAINTENANCE	2,500	2,500	2,500
PROFESSIONAL LOBBY FLOOR MAINTENANCE	4,500	4,500	4,500
PROFESSIONAL GUTTER CLEANING	600	600	600
PROFESSIONAL PRESSURE WASH OF BUILDING AND SIDEWALKS	1,900	1,900	1,900
001-715-550210-00000-000 : MAINT & SERVICE CONTRACT	63,218	63,218	63,218
HVAC MECHANICAL & CONTROLS CONTRACT	20,478	20,478	20,478
SECURITY & FIRE MONITORING/MAINTENANCE CONTRACT	4,400	4,400	4,400
TERMITE BOND	2,500	2,500	2,500
PEST CONTROL	700	700	700
WIRELESS NETWORK	2,100	2,100	2,100
ADOBE PUBLISHING	600	600	600
INDOOR PLANT MAINTENANCE	3,840	3,840	3,840
CONTRACTED OFF-SITE WAREHOUSE LEASING	21,600	21,600	21,600
HVAC CONTROL SOFTWARE DESIGN AND INSTALL	2,800	2,800	2,800
HVAC CONTROL SERVER CONTRACT	4,200	4,200	4,200

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
001-715-570790-00000-000 : OTHER OPERATING EXPENSE	27,261	27,261	27,261
MARKETING, ADVERTISING & PR	25,661	25,661	25,661
MERCHANDISE BAGS	600	600	600
MISC EXPENDITURES	1,000	1,000	1,000

NAVAL COMPLEX

Department Narrative

Expenditures in this grouping of accounts include costs relating to the acquisition of the property formally known as the Navy Base. The acquisition of property was a result of the transfer of real estate via a settlement reached in 2012 with the S.C. Department of Commerce. Expenditures account for the maintenance of property now owned by the City of North Charleston on the Navy Base. Most of the property is currently being leased to tenants via short term leases with the rent revenue accounted for in General Fund revenues.

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Adopted</u>	<u>FYE 2019 Departmental Budget Requests</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
720 : NAVAL COMPLEX							
Operating Expenses							
520240 : DEPARTMENTAL SUPPLIES	4,000	686	1,931	5,000	5,000	5,000	5,000
540386 : COMPLEX EVENT EXPENSE	2,130	27,449	4,910	19,000	48,600	48,600	48,600
540695 : CONTRACTED SERVICES	0	0	0	0	7,200	7,200	7,200
550210 : MAINT & SERVICE CONTRACT	40,883	13,029	24,458	33,300	38,500	38,500	38,500
SubTotal : Operating Expenses	47,013	41,164	31,299	57,300	99,300	99,300	99,300
SubTotal : 720 : NAVAL COMPLEX	47,013	41,164	31,299	57,300	99,300	99,300	99,300

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-720-520240-00000-000 : DEPARTMENTAL SUPPLIES	5,000	5,000	5,000
SUPPLIES	5,000	5,000	5,000
001-720-540386-00000-000 : COMPLEX EVENT EXPENSE	48,600	48,600	48,600
RENTAL OF 8 TREE LIGHTS			
\$200 PER EVENT FOR 10 EVENTS	16,000	16,000	16,000
CLEANING PORTABLE RESTROOM TRAILERS	3,000	3,000	3,000
FENCING AT 50' @ #92 PER FOOT	4,600	4,600	4,600
EVENT LIGHTING ALONG PERIMETER	11,000	11,000	11,000
UPGRADES TO EVENT SHED TO INCLUDE LED LIGHTING, BA FAN AND ADDING ELECTRICAL OUTLETS	14,000	14,000	14,000
001-720-540695-00000-000 : CONTRACTED SERVICES	7,200	7,200	7,200
CLEANING SERVICES FOR QUARTERS K,L, F AND CHAPEL	7,200	7,200	7,200
001-720-550210-00000-000 : MAINT & SERVICE CONTRACT	38,500	38,500	38,500
ANNUAL WI-FI FEE FOR RIVERFRONT PARK INTERNET	14,000	14,000	14,000
ANNUAL TERMITE BOND	5,000	5,000	5,000
2 HOOD INSPECTIONS @ \$250 FOR EACH QUARTERS K AND L	1,000	1,000	1,000
ANNUAL FIRE ALARM INSPECTION @ \$450 FOR QUARTERS K AND L	900	900	900
QUARTERS K AND L PRESSURE WASHING	3,000	3,000	3,000
MOSQUITO ABATEMENT @ \$600 MONTHLY	7,200	7,200	7,200
DRY CLEAN LINENS 4 TIMES A YEAR @ \$600 EACH FOR QUARTERS K AND L	4,800	4,800	4,800
2 GREASE TRAP CLEANINGS @ \$250 FOR EACH QUARTERS K AND L	1,000	1,000	1,000
EXTERMINATING 4 TIMES A YEAR @ \$200 PER TREATMENT FOR QUARTER K AND L	1,600	1,600	1,600

SPECIAL PROJECTS

DEPARTMENT NARRATIVE

Expenditures associated with this department benefit the entire City's budget or certain aspects of the City's operations that are not justifiably categorized into a single department. Expenditures in this grouping of accounts might include costs relating to annexations, interest on short-term loans, tort liability, transfers to other funds, etc.

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
860 : SPECIAL PROJECTS							
Operating Expenses							
521547 : EMPLOYEE HOMEOWNER INITIATIVE	50,000	77,000	46,000	60,000	60,000	60,000	60,000
530710 : GAS, OIL, LUBRICATION	1,624,316	1,569,843	1,173,644	2,045,900	1,800,000	1,800,000	1,800,000
530720 : TIRES AND TUBES	449,769	450,739	378,309	462,400	475,000	475,000	475,000
530730 : VEHICLE REPAIRS	1,745,841	2,009,629	1,896,403	1,783,000	2,000,000	2,000,000	2,000,000
540326 : OLD CITY HALL EXPENSES	413,471	405,701	457,481	250,000	400,000	400,000	400,000
540336 : ROCKIN THE RIVER	(6,000)	0	0	0	0	0	0
540340 : TORT LIABILITY	801,125	780,353	736,087	800,000	800,000	800,000	800,000
540359 : PAY FOR PERFORMANCE INC.	0	0	0	575,000	775,000	775,000	775,000
540370 : CHARLESTON COUNTY DISPOSAL FEE	37,191	33,691	39,785	35,000	40,000	40,000	40,000
540371 : STORMWATER UTILITY FEES	94,198	93,400	89,915	95,000	95,000	95,000	95,000
540380 : CHRISTMAS TREE LIGHTING	11,731	1,907	11,462	15,000	10,000	10,000	10,000
540381 : VETERANS EVENTS	0	0	0	10,000	10,000	10,000	10,000
540384 : CENTENNIAL NAVY CELEBRATION/FESTIVAL	2,097	0	0	0	0	0	0
540385 : JULY FOURTH CELEBRATION EXPENSES	46,102	83,480	15,905	60,000	85,000	85,000	85,000
540386 : COMPLEX EVENT EXPENSE	121	1,686	2,529	0	0	0	0
540387 : ANTIQUE SHOW	(3,735)	229	0	0	0	0	0
540450 : APPRAISALS & ENVIROMENTAL ASSESSMENTS	40,465	98,320	43,293	250,000	50,000	50,000	50,000
540451 : WETLAND MITIGATION ECONOMIC DEV PROJ	220,000	0	0	0	0	0	0
540610 : ADVERTISING	4,074	1,900	458	20,000	5,000	5,000	5,000
540630 : INSURANCE-BLDG CONTENTS	221,821	215,589	447,140	250,000	450,000	450,000	450,000
540640 : INSURANCE-VEHICLES	697,258	802,035	821,113	750,000	800,000	800,000	800,000
540695 : CONTRACTED SERVICES	214,387	185,499	189,863	205,500	205,500	205,500	205,500
545760 : FISCAL AGENT FEES	0	0	0	10,000	5,000	5,000	5,000
549109 : TRANSFER TO G.O DEBT SER FUND	1,607,603	1,650,000	0	1,540,000	1,410,000	1,410,000	1,410,000
549113 : TRANS TO COLISEUM P. FUND	994,483	666,393	0	1,201,219	1,175,000	1,175,000	1,175,000
549117 : TRANSFER TO DHS PORT SECURITY GRANT	18,731	31,787	0	0	0	0	0
549122 : TRANSFER TO COPS HIRING FUND	86,902	198,408	126,354	210,061	618,549	618,549	618,549
549132 : TRANSFER TO GOLF COURSE ENTERPRISE FUND	1,261,031	1,016,489	(100,000)	1,039,239	1,058,500	1,058,500	1,058,500
549141 : TRANSFER TO PARKING FUND	104,986	0	0	0	0	0	0

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
549146 : TRANS TO SCDPS-CRIMINAL DOMESTIC VIOLNCE	8,348	14,405	10,474	0	3,309	3,309	3,309
549149 : TRANSFER TO VICTIM ADVOCATE FUND	0	0	0	58,578	0	0	0
549150 : TRANSFER TO REVENUE BONDS FUND	989,063	987,563	0	1,000,000	1,000,000	1,000,000	1,000,000
550190 : PROPERTY LEASE	112,226	107,641	108,355	116,337	116,337	116,337	116,337
550220 : RADIO MAINT AGREEMENT	29,184	19,950	25,764	30,000	30,000	30,000	30,000
550311 : LEASE-PRINCIPAL	3,422,787	3,730,579	3,925,112	3,869,400	3,557,155	3,962,155	3,962,155
550312 : LEASE-INTEREST	235,976	250,545	240,186	273,500	210,052	220,052	220,052
550510 : UNEMPLOYMENT COMPENSATION	9,253	16,642	3,397	20,000	15,000	15,000	15,000
550549 : GOVT AGENCY REIMBURSABLE EXPENSES	3,116	4,841	60,062	0	0	0	0
570330 : COMMERCE DEPT HARBOR ACCELERATOR	30,000	30,000	0	15,000	0	0	0
570331 : COMMERCE DEPT MATCH MAKELAB	15,000	0	0	0	0	0	0
570332 : TAG MATCHING FUNDS	69,539	62,626	58,431	40,000	40,000	40,000	40,000
570340 : M. ELECTION	31,528	0	0	0	0	0	0
570652 : STAR GRANT REIMBURSEMENT	0	50,000	0	0	0	0	0
570685 : EMPLOYEE TUITION REIMBURSEMENT PROGRAM	21,151	22,060	30,022	25,000	30,000	30,000	30,000
570690 : EMPLOYEE WELLNESS PROGRAM	55,950	65,424	61,858	53,840	53,840	53,840	53,840
570714 : YOUTH DEMONSTRATION GRANT PROGRAM	15,266	441	0	0	0	0	0
570715 : OTHER POSTEMPLOYMENT BENEFITS	1,000,345	897,419	0	1,000,000	900,000	900,000	900,000
570768 : MARKETING AND PROMOTIONS	0	0	0	4,000	0	0	0
570777 : ENG. SERVICES	0	0	75,589	0	0	0	0
570790 : OTHER OPERATING EXPENSE	38,493	30,813	12,226	42,500	42,500	42,500	42,500
570830 : CHAMBER OF COMMERCE	25,000	25,000	25,000	25,000	25,000	25,000	25,000
570838 : SMALL BUSINESS APPRECIATION EVENT	0	0	0	5,000	5,000	5,000	5,000
570839 : VOLUNTEER BANQUET	0	0	0	3,500	3,500	3,500	3,500
570842 : CHARLESTON REGIONAL DEVELOPMENT ALLIANCE	25,000	25,000	25,000	25,000	25,000	25,000	25,000
570854 : CHARLESTON METRO CHAMBER-ACCEL CHAS	20,000	0	0	0	0	0	0
570865 : LEGISLATIVE DELEGATION RECEPTION	1,000	0	0	1,500	1,500	1,500	1,500
570866 : SAINT PATRICK'S DAY	2,490	3,487	4,000	4,000	4,000	4,000	4,000
SubTotal : Operating Expenses	16,898,683	16,718,514	11,041,217	18,279,474	18,389,742	18,804,742	18,804,742
Capital Outlay							
590880 : SPECIAL CAPITAL PROJECT	733,785	160,091	3,207,343	0	0	0	0

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 <u>Actuals</u>	FYE 2017 <u>Actuals</u>	FYE 2018 YTD <u>Actuals</u>	FYE 2018 Budget <u>Adopted</u>	FYE 2019 Departmental Budget <u>Requests</u>	FYE 2019 Mayor Budget <u>Proposed</u>	FYE 2019 Council Budget <u>Approved</u>
590990 : REAL PROPERTY	10,000	963,267	0	0	0	0	0
SubTotal : Capital Outlay	743,785	1,123,358	3,207,343	0	0	0	0
SubTotal : 860 : SPECIAL PROJECTS	17,642,468	17,841,872	14,248,560	18,279,474	18,389,742	18,804,742	18,804,742

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-860-521547-00000-000 : EMPLOYEE HOMEOWNER INITIATIVE	60,000	60,000	60,000
EMPLOYEE HOMEOWNER PROGRAM	50,000	50,000	50,000
TEACHER HOMEOWNER PROGRAM	10,000	10,000	10,000
001-860-530710-00000-000 : GAS, OIL, LUBRICATION	1,800,000	1,800,000	1,800,000
GAS OIL AND LUBRICATION CITYWIDE	1,800,000	1,800,000	1,800,000
001-860-530720-00000-000 : TIRES AND TUBES	475,000	475,000	475,000
TIRES AND TUBES CITYWIDE	475,000	475,000	475,000
001-860-530730-00000-000 : VEHICLE REPAIRS	2,000,000	2,000,000	2,000,000
VEHICLE REPAIRS CITYWIDE	2,000,000	2,000,000	2,000,000
001-860-540326-00000-000 : OLD CITY HALL EXPENSES	400,000	400,000	400,000
OLD CITY HALL EXPENSES	400,000	400,000	400,000
001-860-540340-00000-000 : TORT LIABILITY	800,000	800,000	800,000
TORT LIABILITY	800,000	800,000	800,000
001-860-540359-00000-000 : PAY FOR PERFORMANCE INC.	775,000	775,000	775,000
PAY FOR PERFORMANCE	775,000	775,000	775,000
001-860-540370-00000-000 : CHARLESTON COUNTY DISPOSAL FEE	40,000	40,000	40,000
DISPOSAL FEES	40,000	40,000	40,000
001-860-540371-00000-000 : STORMWATER UTILITY FEES	95,000	95,000	95,000
STORMWATER FEES	95,000	95,000	95,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-860-540380-00000-000 : CHRISTMAS TREE LIGHTING	10,000	10,000	10,000
CHRISTMAS TREE LIGHTING	10,000	10,000	10,000
001-860-540381-00000-000 : VETERANS EVENTS	10,000	10,000	10,000
VETERAN'S EVENTS	10,000	10,000	10,000
001-860-540385-00000-000 : JULY FOURTH CELEBRATION EXPENSES	85,000	85,000	85,000
JULY 4TH CELEBRATION	85,000	85,000	85,000
001-860-540450-00000-000 : APPRAISALS & ENVIRONMENTAL ASSESSMENTS	50,000	50,000	50,000
APPRAISALS AND ENVIRONMENTAL ASSESSMENTS	50,000	50,000	50,000
001-860-540610-00000-000 : ADVERTISING	5,000	5,000	5,000
CITYWIDE ADVERTISING COSTS	5,000	5,000	5,000
001-860-540630-00000-000 : INSURANCE-BLDG CONTENTS	450,000	450,000	450,000
INSURANCE BUILDING CONTENTS	450,000	450,000	450,000
001-860-540640-00000-000 : INSURANCE-VEHICLES	800,000	800,000	800,000
INSURANCE VEHICLES	800,000	800,000	800,000
001-860-540695-00000-000 : CONTRACTED SERVICES	205,500	205,500	205,500
OPEB CONSULTING	5,500	5,500	5,500
ASHLEY RIVER PLAN FOR SERVICES AGREEMENT	200,000	200,000	200,000
001-860-545760-00000-000 : FISCAL AGENT FEES	5,000	5,000	5,000
FISCAL AGENT FEES	5,000	5,000	5,000

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
001-860-549109-00000-000 : TRANSFER TO G.O DEBT SER FUND	1,410,000	1,410,000	1,410,000
TRANSFER TO GO DEBT SERVICE	1,410,000	1,410,000	1,410,000
001-860-549113-00000-000 : TRANS TO COLISEUM P. FUND	1,175,000	1,175,000	1,175,000
TRANSFER TO COLISEUM	1,175,000	1,175,000	1,175,000
001-860-549122-00000-000 : TRANSFER TO COPS HIRING GRANT FUND	618,549	618,549	618,549
25% MATCH FOR TWO MONTHS. 100 % MATCH FOR 10 MONTHS	618,549	618,549	618,549
001-860-549132-00000-000 : TRANSFER TO GOLF COURSE ENTERPRISE FUND	1,058,500	1,058,500	1,058,500
TRANSFER TO GOLF COURSE ENTERPRISE FUND	1,058,500	1,058,500	1,058,500
001-860-549146-00000-000 : TRANS TO SCDPS-CRIMINAL DOMESTIC VIOLENCE VICTIM A	3,309	3,309	3,309
GRANT MATCH	3,309	3,309	3,309
001-860-549150-00000-000 : TRANSFER TO REVENUE BONDS FUND	1,000,000	1,000,000	1,000,000
TRANSFER TO REVENUE BONDS	1,000,000	1,000,000	1,000,000
001-860-550190-00000-000 : PROPERTY LEASE	116,337	116,337	116,337
PROPERTY LEASE TANGER OUTLET SUBSTATION	78,348	78,348	78,348
CSX TRANSPORTATION LEASE	889	889	889
WHITEHALL AMENITIES LEASE	2,000	2,000	2,000
DORCHESTER SCHOOL DISTRICT 2 RIVERS OAK			
MIDDLE SCHOOL GYMNASIUM AND SOCCER FIELD	25,000	25,000	25,000
RING ROAD MAINTENANCE LEASE	8,500	8,500	8,500
PROPERTY LEASE CHARLESTON COUNTY AVIATION	1,600	1,600	1,600

Account Name Description	Amount Requested	Mayor Approved	Council Approved
001-860-550220-00000-000 : RADIO MAINT AGREEMENT	30,000	30,000	30,000
RADIO MAINTENANCE AGREEMENT	30,000	30,000	30,000
001-860-550311-00000-000 : LEASE-PRINCIPAL	3,557,155	3,962,155	3,962,155
LEASE PRINCIPAL PAYMENTS	3,557,155	3,962,155	3,962,155
001-860-550312-00000-000 : LEASE-INTEREST	210,052	220,052	220,052
LEASE INTEREST PAYMENTS DUE	210,052	220,052	220,052
001-860-550510-00000-000 : UNEMPLOYMENT COMPENSATION	15,000	15,000	15,000
UNEMPLOYMENT COMPENSATION	15,000	15,000	15,000
001-860-570332-00000-000 : TAG MATCHING FUNDS	40,000	40,000	40,000
TAG MATCHING FUNDS	40,000	40,000	40,000
001-860-570685-00000-000 : EMPLOYEE TUITION REIMBURSEMENT PROGRAM	30,000	30,000	30,000
EMPLOYEE TUITION REIMBURSEMENT PROGRAM	30,000	30,000	30,000
001-860-570690-00000-000 : EMPLOYEE WELLNESS PROGRAM	53,840	53,840	53,840
GYM WIPES, HAND SANITIZERS, CLEANING SUPPLIES FOR HEALTH CLUB	1,200	1,200	1,200
REPLACEMENT OF MATS, DUMB BELLS, BOSUS,& OTHER EQUIP AS NEEDED	1,200	1,200	1,200
YOGA AND BARRE CLASSES 3 TIMES A WEEK \$105 PER CLASS	16,380	16,380	16,380
CROSS CORE AND ALL FIT CLASSES 4 TIMES A WEEK \$70 PER CLASS	14,560	14,560	14,560
FLU SHOTS FOR ALL EMPLOYEES	7,000	7,000	7,000
EMPLOYEE WELLNESS FAIR AND PROGRAMS	10,000	10,000	10,000
REPAIR OF GYM MACHINES AND EQUIPMENT	3,500	3,500	3,500

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
001-860-570715-00000-000 : OTHER POSTEMPLOYMENT BENEFITS	900,000	900,000	900,000
OTHER POST EMPLOYMENT BENEFITS	900,000	900,000	900,000
001-860-570790-00000-000 : OTHER OPERATING EXPENSE	42,500	42,500	42,500
EMPLOYEE EVENTS	7,000	7,000	7,000
UNITED WAY CAMPAIGN	2,000	2,000	2,000
BLOOD DRIVE	2,000	2,000	2,000
DRUG TESTING	3,000	3,000	3,000
RETIREMENT CEREMONIES	10,000	10,000	10,000
MISCELLANEOUS SUPPLIES	10,000	10,000	10,000
PORTALETTS FOR SPECIAL EVENTS	5,000	5,000	5,000
BOARDS AND COMMISSIONS BANQUET	3,500	3,500	3,500
001-860-570830-00000-000 : CHAMBER OF COMMERCE	25,000	25,000	25,000
CHARLESTON METRO CHAMBER OF COMMERCE	25,000	25,000	25,000
001-860-570838-00000-000 : SMALL BUSINESS APPRECIATION EVENT	5,000	5,000	5,000
SMALL BUSINESS APPRECIATION BANQUET	5,000	5,000	5,000
001-860-570839-00000-000 : VOLUNTEER BANQUET	3,500	3,500	3,500
VOLUNTEER BANQUET	3,500	3,500	3,500
001-860-570842-00000-000 : CHARLESTON REGIONAL DEVELOPMENT ALLIANCE	25,000	25,000	25,000
CHARLESTON REGIONAL DEVELOPMENT ALLIANCE	25,000	25,000	25,000

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
001-860-570865-00000-000 : LEGISLATIVE DELEGATION RECEPTION	1,500	1,500	1,500
CHARLESTON COUNTY LEGISLATIVE DELEGATION	1,500	1,500	1,500
001-860-570866-00000-000 : SAINT PATRICK'S DAY	4,000	4,000	4,000
SAINT PATRICK'S DAY, ADDITIONAL FUNDS NEEDED FOR MORE PORTALETS.	4,000	4,000	4,000

CONTINGENCY

DEPARTMENT NARRATIVE

The City, following prudent fiscal management policies, sets aside annually in this department fund available for emergency use to provide for events or conditions that may arise requiring immediate action. These amounts are intended to be used for unforeseen circumstances and will be returned to fund balance should such emergencies not arise.

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Adopted</u>	<u>FYE 2019 Departmental Budget Requests</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
861 : CONTINGENCY EXPENSES							
Operating Expenses							
580960 : CONTINGENCY	0	0	0	250,000	250,000	250,000	250,000
SubTotal : Operating Expenses	0	0	0	250,000	250,000	250,000	250,000
SubTotal : 861 : CONTINGENCY EXPENSES	0	0	0	250,000	250,000	250,000	250,000
SubTotal : 001 : GENERAL FUND	113,185,063	116,081,780	94,666,921	119,372,352	123,907,812	123,006,858	123,006,858

STATE ACCOMMODATIONS TAX FUND

The Accommodations Tax Fund accounts for two sources of hotel and motel taxes:
State-shared and County-shared revenues.

The State levies a 2% tax on rentals of transient accommodations. Net receipts to the City have averaged 89% of the total accommodations taxes collected within City limits. The State distributes the remainder to less economically developed municipalities in South Carolina.

According to state law, the first \$25,000 North Charleston receives, plus 5% of the remainder, is deposited in the City's General Fund without restriction. The City is required to transfer 30% (after the first \$25,000) to an organization with an existing, ongoing tourism promotion program. The City has selected the Charleston Area Convention and Visitors Bureau to receive these funds. The remaining 65% must be used for tourism related purposes. The City has designated these funds for debt service on the Charleston Area Convention Center Complex.

State-Shared Accommodations Tax History

Fiscal year ending:	Total Collections
June 30, 2018 Budgeted	\$2,546,000
June 30, 2017 Actual	2,383,342
June 30, 2016 Actual	2,343,642
June 30, 2015 Actual	2,252,592
June 30, 2014 Actual	2,044,475
June 30, 2013 Actual	1,814,495
June 30, 2012 Actual	1,592,479
June 30, 2011 Actual	1,453,750
June 30, 2010 Actual	1,423,472
June 30, 2009 Actual	1,607,314
June 30, 2008 Actual	1,463,889
June 30, 2007 Actual	1,328,551

City of North Charleston
FYE 2019 Revenue Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Approved	FYE 2019 Budget Proposed	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
101 : ACCOMMODATIONS TAX FUND							
335 : INTERGOVERNMENTAL - STATE							
433516 : HOTEL & MOTEL TAX	2,343,642	2,383,342	2,188,982	2,546,000	2,683,000	2,683,000	2,683,000
SubTotal : 335 : INTERGOVERNMENTAL - STATE	2,343,642	2,383,342	2,188,982	2,546,000	2,683,000	2,683,000	2,683,000
350 : REVENUE FR MONIES/PROPERTY							
434763 : C. IMP. TICKET CHARGE	0	0	284,896	0	220,000	220,000	220,000
436110 : INTEREST EARNINGS REGULAR	1,015	1,849	2,750	0	0	0	0
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	1,015	1,849	287,646	0	220,000	220,000	220,000
360 : OTHER REVENUES							
433600 : COUNTY SHARED ACCOMODATIONS TAX	281,000	419,067	0	300,000	0	0	0
436998 : HAMMONS CONTRIBUTION	0	0	73,333	0	80,000	80,000	80,000
SubTotal : 360 : OTHER REVENUES	281,000	419,067	73,333	300,000	80,000	80,000	80,000
SubTotal : 101 : ACCOMMODATIONS TAX FUND	2,625,657	2,804,258	2,549,961	2,846,000	2,983,000	2,983,000	2,983,000

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
101 : ACCOMMODATIONS TAX FUND							
470 : COMMUNITY PROMOTIONS							
Operating Expenses							
570831 : CHAS AREA CONVENTION & VISITORS BUREAU	740,097	752,634	691,258	804,000	847,500	847,500	847,500
570840 : OTHER COMMUNITY PROMOTIONS	214,747	265,217	130,484	300,000	300,000	300,000	300,000
570849 : TOURISM EVENTS AND EXPENSES	0	111,780	44,800	0	0	0	0
SubTotal : Operating Expenses	954,844	1,129,631	866,542	1,104,000	1,147,500	1,147,500	1,147,500
SubTotal : 470 : COMMUNITY PROMOTIONS	954,844	1,129,631	866,542	1,104,000	1,147,500	1,147,500	1,147,500
860 : SPECIAL PROJECTS							
Operating Expenses							
549110 : TRANSFER TO DEBT SER. F.	1,603,544	1,630,707	1,497,725	1,742,000	1,835,500	1,835,500	1,835,500
SubTotal : Operating Expenses	1,603,544	1,630,707	1,497,725	1,742,000	1,835,500	1,835,500	1,835,500
SubTotal : 860 : SPECIAL PROJECTS	1,603,544	1,630,707	1,497,725	1,742,000	1,835,500	1,835,500	1,835,500
SubTotal : 101 : ACCOMMODATIONS TAX FUND	2,558,388	2,760,338	2,364,267	2,846,000	2,983,000	2,983,000	2,983,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
101-470-570831-00000-000 : CHAS AREA CONVENTION & VISITORS BUREAU	847,500	847,500	847,500
PAYMENTS TO CACVB	847,500	847,500	847,500
101-470-570840-00000-000 : OTHER COMMUNITY PROMOTIONS	300,000	300,000	300,000
ATAX COMMITTEE EXPENSE RECOMMENDATIONS	300,000	300,000	300,000
101-860-549110-00000-000 : TRANSFER TO DEBT SER. F.	1,835,500	1,835,500	1,835,500
TRANSFER TO COPS DEBT SERVICE FUND	1,835,500	1,835,500	1,835,500

PARKING FUND

The Parking Fund accounts for the revenues and expenditures of the parking activities at the North Charleston Coliseum and the Charleston Area Convention Center Complex. Prior to March 31, 2006, the City contracted out the management of the parking lot to Central Parking System, Inc. Beginning April 1, 2006, the City took over the parking facility operations internally.

The net parking revenues over expenditures are allocated to the debt service related to the costs of purchasing and constructing the parking areas.

Generally, revenues and expenditures vary with the intensity of activities at the Coliseum.

****Parking Fund Historical Information:**

Fiscal year ending	Revenues	Expenditures
June 30, 2018	\$863,267	\$863,267
June 30, 2017	837,372	801,768
June 30, 2016	695,765	800,751
June 30, 2015	589,048	653,000
June 30, 2014	710,487	710,487
June 30, 2013	586,573	633,894
June 30, 2012	586,338	575,338
June 30, 2011	471,102	527,341
June 30, 2010	486,616	486,616
June 30, 2009	518,058	484,969
June 30, 2008	516,005	449,720
June 30, 2007	490,525	382,641

**** Fiscal year ending June 30, 2018 represents budgeted estimates. All other years are audited, actual results.**

- 1 Parking Facility Manager
- 2 Assistant Parking Facility Manager

City of North Charleston
FYE 2019 Revenue Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Approved	FYE 2019 Budget Proposed	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
106 : PARKING FUND							
350 : REVENUE FR MONIES/PROPERTY							
434762 : PARKING REVENUES	695,637	837,228	1,017,441	863,267	839,661	839,661	839,661
436110 : INTEREST EARNINGS REGULAR	128	144	921	0	0	0	0
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	695,765	837,372	1,018,362	863,267	839,661	839,661	839,661
370 : OTHER FINANCING SOURCES							
436980 : TRANSFER FROM G. FUND	104,986	0	0	0	0	0	0
SubTotal : 370 : OTHER FINANCING SOURCES	104,986	0	0	0	0	0	0
SubTotal : 106 : PARKING FUND	800,751	837,372	1,018,362	863,267	839,661	839,661	839,661

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
106 : PARKING FUND							
730 : PARKING FUND							
Salaries & Wages							
510110 : REGULAR SALARIES	127,131	312,766	262,456	309,105	319,924	319,924	319,924
510120 : OVERTIME	0	1,040	147	0	0	0	0
SubTotal : Salaries & Wages	127,131	313,806	262,603	309,105	319,924	319,924	319,924
Benefits							
510140 : FICA TAXES	9,351	23,697	19,803	23,647	24,474	24,474	24,474
510150 : RETIREMENT	14,080	36,435	35,609	41,915	46,581	46,581	46,581
510160 : INSURANCE	40,424	46,610	41,198	42,000	44,250	44,250	44,250
510170 : WORKMENS COMPENSATION	1,648	5,503	6,493	1,853	1,909	1,909	1,909
SubTotal : Benefits	65,503	112,245	103,103	109,415	117,214	117,214	117,214
SubTotal : 730 : PARKING FUND	192,634	426,051	365,706	418,520	437,138	437,138	437,138
860 : SPECIAL PROJECTS							
Operating Expenses							
520240 : DEPARTMENTAL SUPPLIES	18,012	22,232	8,737	20,800	20,800	20,800	20,800
520410 : UNIFORMS & CLOTHING	1,649	1,700	0	1,700	1,700	1,700	1,700
530210 : GROUNDS REPAIR	8,495	8,254	5,573	9,000	9,000	9,000	9,000
530215 : LANDSCAPE MAINT.	61,705	64,052	46,421	64,275	64,275	64,275	64,275
530240 : MACH-EQUIPMENT REPAIRS	7,500	7,776	4,885	11,625	11,625	11,625	11,625
530710 : GAS, OIL, LUBRICATION	4,175	4,752	3,150	10,000	10,000	10,000	10,000
530720 : TIRES AND TUBES	30	559	697	800	1,100	1,100	1,100
530730 : VEHICLE REPAIRS	443	896	909	2,400	2,400	2,400	2,400
540190 : ELECTRICITY	33,867	38,143	28,502	36,200	36,200	36,200	36,200
540210 : TELEPHONE	2,841	2,854	2,514	3,600	3,600	3,600	3,600
540695 : CONTRACTED SERVICES	428,216	215,560	128,473	219,223	219,223	219,223	219,223
550210 : MAINT & SERVICE CONTRACT	5,814	0	0	51,824	9,300	9,300	9,300
550630 : RENTED-LEASED EQUIPMENT	9,300	8,899	3,901	12,300	12,300	12,300	12,300
570790 : OTHER OPERATING EXPENSE	1,072	40	0	1,000	1,000	1,000	1,000

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 <u>Actuals</u>	FYE 2017 <u>Actuals</u>	FYE 2018 YTD <u>Actuals</u>	FYE 2018 Budget <u>Adopted</u>	FYE 2019 Departmental Budget <u>Requests</u>	FYE 2019 Mayor Budget <u>Proposed</u>	FYE 2019 Council Budget <u>Approved</u>
SubTotal : Operating Expenses	583,119	375,717	233,762	444,747	402,523	402,523	402,523
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	25,000	0	0	0	0	0	0
SubTotal : Capital Outlay	25,000	0	0	0	0	0	0
SubTotal : 860 : SPECIAL PROJECTS	608,119	375,717	233,762	444,747	402,523	402,523	402,523
SubTotal : 106 : PARKING FUND	800,753	801,768	599,468	863,267	839,661	839,661	839,661

Account Name Description	Amount Requested	Mayor Approved	Council Approved
106-860-520240-00000-000 : DEPARTMENTAL SUPPLIES	20,800	20,800	20,800
OFFICE SUPPLIES BANKING CHARGES PARKING	13,800	13,800	13,800
SIGNAGE	1,000	1,000	1,000
75 REFLECTIVE CONES	1,000	1,000	1,000
MOTOROLA RADIO 2 EACH @2,500	5,000	5,000	5,000
106-860-520410-00000-000 : UNIFORMS & CLOTHING	1,700	1,700	1,700
UNIFORMS AND CLOTHING	1,700	1,700	1,700
106-860-530210-00000-000 : GROUNDS REPAIR	9,000	9,000	9,000
GROUNDS REPAIR AND MAINTENANCE \$750 PER MONTH	9,000	9,000	9,000
RADIO, GATE, IRRIGATION, AND EQUIPMENT			
SHUTTLE REPAIRS			
106-860-530215-00000-000 : LANDSCAPE MAINT.	64,275	64,275	64,275
MONTHLY MAINTENANCE COSTS FOR LANDSCAPE	54,275	54,275	54,275
LANDSCAPING IMPROVEMENTS	10,000	10,000	10,000
106-860-530240-00000-000 : MACH-EQUIPMENT REPAIRS	11,625	11,625	11,625
STRIPING	10,000	10,000	10,000
SWEEPING	1,625	1,625	1,625
106-860-530710-00000-000 : GAS, OIL, LUBRICATION	10,000	10,000	10,000
GAS OIL AND LUBE	10,000	10,000	10,000
106-860-530720-00000-000 : TIRES AND TUBES	1,100	1,100	1,100
TIRES	1,100	1,100	1,100

Account Name Description	Amount Requested	Mayor Approved	Council Approved
106-860-530730-00000-000 : VEHICLE REPAIRS	2,400	2,400	2,400
VEHICLE REPAIRS	2,400	2,400	2,400
106-860-540190-00000-000 : ELECTRICITY	36,200	36,200	36,200
ELECTRICITY	36,200	36,200	36,200
106-860-540210-00000-000 : TELEPHONE	3,600	3,600	3,600
TELEPHONE	3,600	3,600	3,600
106-860-540695-00000-000 : CONTRACTED SERVICES	219,223	219,223	219,223
POLICE OFFICERS, OFF-SITE PARKING RENTAL, SHUTTLE BUSES TO INCLUDE TAXES AND ADMIN FEE	219,223	219,223	219,223
106-860-550210-00000-000 : MAINT & SERVICE CONTRACT	9,300	9,300	9,300
RADIO USER FEES	9,300	9,300	9,300
106-860-550630-00000-000 : RENTED-LEASED EQUIPMENT	12,300	12,300	12,300
LEASE PURCHASE AGREEMENT FOR 2-8 PASSENGER GOLF CART SHUTTLES	12,300	12,300	12,300
106-860-570790-00000-000 : OTHER OPERATING EXPENSE	1,000	1,000	1,000
EMPLOYEE DEVELOPMENT	1,000	1,000	1,000

COLISEUM AND CHARLESTON AREA CONVENTION CENTER COMPLEX OPERATING FUND

The Coliseum and Charleston Area Convention Center Complex Operating Fund accounts for the revenues and expenditures of the North Charleston Coliseum and the Charleston Area Convention Center Complex. The City contracts out the management of the Complex to SMG, Inc..

****Coliseum and Charleston Area Convention Center historical information:**

Fiscal year ending:	Revenues	Expenditures
June 30, 2018	\$5,589,404	\$6,790,623
June 30, 2017	5,958,460	6,634,660
June 30, 2016	5,395,113	6,389,596
June 30, 2015	5,204,358	6,464,406
June 30, 2014	5,774,814	6,693,891
June 30, 2013	5,125,276	5,989,055
June 30, 2012	5,043,565	5,906,421
June 30, 2011	3,951,353	5,089,237
June 30, 2010	5,277,345	6,484,186
June 30, 2009	5,714,773	6,592,491
June 30, 2008	5,742,946	6,229,981
June 30, 2007	5,345,245	5,698,811

**** Financial information for fiscal year ending June 30, 2018 represents budgeted estimates; all other years represent actual, audited amounts.**

City of North Charleston
FYE 2019 Revenue Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Approved	FYE 2019 Budget Proposed	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
107 : COLISEUM OPERATIONS FUND							
350 : REVENUE FR MONIES/PROPERTY							
434764 : COLISEUM REVENUE	5,389,301	5,958,460	3,000,045	5,589,404	5,929,817	5,929,817	5,929,817
436110 : INTEREST EARNINGS REGULAR	5,812	9,807	9,321	0	0	0	0
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	5,395,113	5,968,267	3,009,366	5,589,404	5,929,817	5,929,817	5,929,817
370 : OTHER FINANCING SOURCES							
436980 : TRANSFER FROM G. FUND	994,483	666,393	0	1,201,219	1,175,000	1,175,000	1,175,000
SubTotal : 370 : OTHER FINANCING SOURCES	994,483	666,393	0	1,201,219	1,175,000	1,175,000	1,175,000
SubTotal : 107 : COLISEUM OPERATIONS FUND	6,389,596	6,634,660	3,009,366	6,790,623	7,104,817	7,104,817	7,104,817

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
107 : COLISEUM OPERATIONS FUND							
860 : SPECIAL PROJECTS							
Contractual wages and benefits							
511210 : SMG INC PERSONNEL COST	2,572,887	2,864,568	1,629,931	3,139,292	3,006,073	3,006,073	3,006,073
SubTotal : Contractual wages and benefits	2,572,887	2,864,568	1,629,931	3,139,292	3,006,073	3,006,073	3,006,073
Operating Expenses							
540630 : INSURANCE-BLDG CONTENTS	100,000	100,000	0	100,000	100,000	100,000	100,000
550555 : SMG INC MANAGEMENT FEES	343,810	347,248	206,410	350,687	357,385	357,385	357,385
550556 : SMG INC ADMINISTRATIVE	376,710	349,007	183,413	354,363	515,802	515,802	515,802
570790 : OTHER OPERATING EXPENSE	17	0	0	0	0	0	0
570791 : SMG INC OPERATING COSTS	2,893,715	2,973,837	1,478,622	2,846,281	3,125,557	3,125,557	3,125,557
SubTotal : Operating Expenses	3,714,252	3,770,092	1,868,445	3,651,331	4,098,744	4,098,744	4,098,744
Capital Outlay							
590810 : SMG INC CAPITAL COSTS	102,457	0	0	0	0	0	0
SubTotal : Capital Outlay	102,457	0	0	0	0	0	0
SubTotal : 860 : SPECIAL PROJECTS	6,389,596	6,634,660	3,498,376	6,790,623	7,104,817	7,104,817	7,104,817
SubTotal : 107 : COLISEUM OPERATIONS FUND	6,389,596	6,634,660	3,498,376	6,790,623	7,104,817	7,104,817	7,104,817

Account Name Description	Amount Requested	Mayor Approved	Council Approved
107-860-511210-00000-000 : SMG INC PERSONNEL COST	3,006,073	3,006,073	3,006,073
ESTIMATED PERSONNEL COSTS AT COMPLEX	3,006,073	3,006,073	3,006,073
107-860-540630-00000-000 : INSURANCE-BLDG CONTENTS	100,000	100,000	100,000
PROJECTED INSURANCE COSTS AT COMPLEX	100,000	100,000	100,000
107-860-550555-00000-000 : SMG INC MANAGEMENT FEES	357,385	357,385	357,385
ESTIMATED MANAGEMENT FEES	357,385	357,385	357,385
107-860-550556-00000-000 : SMG INC ADMINISTRATIVE	515,802	515,802	515,802
ESTIMATED ADMIN COSTS AT COMPLEX	515,802	515,802	515,802
107-860-570791-00000-000 : SMG INC OPERATING COSTS	3,125,557	3,125,557	3,125,557
ESTIMATED OPERATIONAL COSTS AT COMPLEX	3,125,557	3,125,557	3,125,557

North Charleston Coliseum, PAC & CC
 July 2018 - June 2019
 Lead Income Statement

	FY 19 Budget	FY 18 Budget	Variance
Event Income			
Direct Event Income			
Rental Income	1,454,032	1,651,269	(197,237)
Service Income	2,808,124	2,160,227	647,897
Service Expenses	<u>(2,390,680)</u>	<u>(1,956,555)</u>	<u>(434,125)</u>
Total Direct Event Income	<u>1,871,476</u>	<u>1,854,941</u>	<u>16,535</u>
Ancillary Income			
F & B Concessions	862,319	831,898	30,421
F & B Catering	74,355	53,017	21,338
Novelty Sales	68,222	63,592	4,630
Telephone/Long Distance	12,720	18,270	(5,550)
Electrical Services	127,310	168,650	(41,340)
Audio Visual	82,002	66,422	15,580
Internet Services	168,875	177,500	(8,625)
Equipment Rental	48,450	82,230	(33,780)
Other Ancillary	<u>27,010</u>	<u>18,698</u>	<u>8,312</u>
Total Ancillary Income	<u>1,471,263</u>	<u>1,480,277</u>	<u>(9,014)</u>
Other Event Income			
Event Advertising Income	36,250	43,750	(7,500)
Ticket Rebates (Per Event)	851,049	740,151	110,898
Facility Fees	<u>221,399</u>	<u>211,223</u>	<u>10,176</u>
Total Other Event Income	<u>1,108,698</u>	<u>995,124</u>	<u>113,574</u>
Total Event Income	<u>4,451,436</u>	<u>4,330,342</u>	<u>121,094</u>
Other Operating Income	<u>1,200,605</u>	<u>959,061</u>	<u>241,544</u>
Adjusted Gross Income	<u>5,652,041</u>	<u>5,289,403</u>	<u>362,638</u>
Operating Expenses			
Employee Salaries and Wages	3,741,291	2,476,246	(1,265,045)
Benefits	856,387	663,046	(193,341)
Less: Event Labor Allocations	<u>(1,591,605)</u>	<u>1,591,605</u>	<u>1,591,605</u>
Net Employee Wages and Benefits	3,006,073	3,139,306	133,233
Contracted Services	237,100	7,800	(229,300)
General and Administrative	515,802	354,363	(161,439)
Operations	33,638	29,700	(3,938)
Repair & Maintenance	485,627	675,115	189,488
Supplies	299,370	209,898	(89,472)
Insurance	144,856	133,368	(11,488)
Utilities	2,112,431	1,790,400	(322,031)
Other	-	-	-
SMG Management Fees	357,385	350,687	(6,698)
Less: Expenses Allocated	<u>(187,465)</u>	<u>-</u>	<u>187,465</u>
Total Operating Expenses	<u>7,004,817</u>	<u>6,690,637</u>	<u>(314,180)</u>
Net Income (Loss) From Operations	<u>(1,352,776)</u>	<u>(1,401,234)</u>	<u>48,458</u>

North Charleston Coliseum, PAC & CC
 July 2018 - June 2019
 Lead Income Statement

	FY 19 Budget	FY 18 Forecast	Forecast FY 18 / Budget FY 19 Variance	FY 17 Actual	Actual 17 / Budget FY 19 Variance
Event Income					
Direct Event Income					
Rental Income	1,454,032	1,583,361	(129,329)	1,533,006	(78,974)
Service Income	2,808,124	2,764,402	43,722	2,915,560	(107,436)
Service Expenses	(2,390,680)	(2,399,814)	9,134	(2,451,891)	61,211
Total Direct Event Income	1,871,476	1,947,949	(76,473)	1,996,675	(125,199)
Ancillary Income					
F & B Concessions	862,319	808,963	53,356	1,114,351	(252,032)
F & B Catering	74,355	70,334	4,021	36,682	37,673
Novelty Sales	68,222	52,054	16,168	97,711	(29,489)
Telephone/Long Distance	12,720	11,840	880	19,530	(6,810)
Electrical Services	127,310	138,564	(11,254)	137,341	(10,031)
Audio Visual	82,002	76,766	5,236	62,822	19,180
Internet Services	168,875	121,743	47,132	184,579	(15,704)
Equipment Rental	48,450	61,457	(13,007)	88,849	(40,399)
Other Ancillary	27,010	24,005	3,005	17,386	9,624
Total Ancillary Income	1,471,263	1,365,726	105,537	1,759,251	(287,988)
Other Event Income					
Event Advertising Income	36,250	34,850	1,400	48,255	(12,005)
Ticket Rebates (Per Event)	851,049	716,877	134,172	904,598	(53,549)
Facility Fees	221,399	256,923	(35,524)	266,882	(45,483)
Total Other Event Income	1,108,698	1,008,650	100,048	1,219,735	(111,037)
Total Event Income	4,451,436	4,322,325	129,111	4,975,661	(524,225)
Other Operating Income	1,200,605	1,040,077	160,528	982,799	217,806
Adjusted Gross Income	5,652,041	5,362,402	289,639	5,958,460	(306,419)
Operating Expenses					
Employee Salaries and Wages	3,741,291	2,343,898	(1,397,393)	2,278,361	(1,462,930)
Benefits	856,387	613,775	(242,612)	586,207	(270,180)
Less: Event Labor Allocations	(1,591,605)	-	1,591,605	-	1,591,605
Net Employee Wages and Benefits	3,006,073	2,957,673	(48,400)	2,864,568	(141,505)
Contracted Services	237,100	7,515	(229,585)	6,767	(230,333)
General and Administrative	515,802	321,335	(194,467)	349,007	(166,795)
Operations	33,638	29,289	(4,349)	18,208	(15,430)
Repair & Maintenance	485,627	621,982	136,355	594,038	108,411
Supplies	299,370	169,542	(129,828)	207,927	(91,443)
Insurance	144,856	137,995	(6,861)	158,306	13,450
Utilities	2,112,431	1,764,688	(347,743)	1,988,591	(123,840)
Other	-	10,000	10,000	-	-
SMG Management Fees	357,385	353,847	(3,538)	347,248	(10,137)
Less: Expenses Allocated	(187,465)	-	187,465	-	187,465
Total Operating Expenses	7,004,817	6,373,866	(630,951)	6,534,660	(470,157)
Net Income (Loss) From Operations	(1,352,776)	(1,011,464)	(341,312)	(576,200)	(776,576)
Attendance	586,900	567,872	19,028	608,369	(21,469)
Events	365	399	(34)	389	(24)

US DEPARTMENT OF JUSTICE COPS HIRING GRANT

Funds received from the US Department of Justice to hire 15 police officers in an effort to increase community policing capacity and crime prevention efforts. The grant provides up to 75 % of the approved entry level salaries and fringe benefits of full time officers for a 36 month period, with a minimum 25 % match, and a maximum federal share of \$125,000 per officer.

10-Police Officers

City of North Charleston
FYE 2019 Revenue Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Approved</u>	<u>FYE 2019 Budget Proposed</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
111 : COPS HIRING GRANT							
330 : INTERGOVERNMENTAL-FEDERAL							
433134 : BYRNE RECOVERY COMPETITIVE GRANT	280,406	563,030	365,306	630,044	88,364	88,364	88,364
SubTotal : 330 : INTERGOVERNMENTAL-FEDERAL	280,406	563,030	365,306	630,044	88,364	88,364	88,364
370 : OTHER FINANCING SOURCES							
436980 : TRANSFER FROM G. FUND	86,902	198,408	126,354	210,061	618,549	618,549	618,549
SubTotal : 370 : OTHER FINANCING SOURCES	86,902	198,408	126,354	210,061	618,549	618,549	618,549
SubTotal : 111 : COPS HIRING GRANT	367,308	761,438	491,660	840,105	706,913	706,913	706,913

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
111 : COPS HIRING GRANT							
511 : HIRING SUPPLEMENTAL GRANT							
Salaries & Wages							
510110 : REGULAR SALARIES	250,633	482,721	349,841	490,622	426,902	426,902	426,902
510120 : OVERTIME	0	13,080	2,984	0	0	0	0
SubTotal : Salaries & Wages	250,633	495,801	352,825	490,622	426,902	426,902	426,902
Benefits							
510140 : FICA TAXES	18,678	36,860	26,200	37,533	32,658	32,658	32,658
510150 : RETIREMENT	34,520	70,671	56,920	79,677	73,598	73,598	73,598
510160 : INSURANCE	58,480	155,193	115,386	210,000	147,500	147,500	147,500
510170 : WORKMENS COMPENSATION	4,998	2,913	12,617	22,273	26,255	26,255	26,255
SubTotal : Benefits	116,676	265,637	211,123	349,483	280,011	280,011	280,011
SubTotal : 511 : HIRING SUPPLEMENTAL GRANT	367,309	761,438	563,948	840,105	706,913	706,913	706,913
SubTotal : 111 : COPS HIRING GRANT	367,309	761,438	563,948	840,105	706,913	706,913	706,913

CITY ACCOMMODATIONS TAX FUND

This fund accounts for the City's two percent (2%) tax on rentals of any accommodations within the City. This tax was approved effective July 1, 1996. "Accommodation" is defined as any rooms (excluding meeting and conference rooms), campground spaces, recreational vehicle spaces, lodgings or sleeping accommodations furnished to transients by any hotel, motel, inn condominium, "bed and breakfast," residence or any other place in which rooms, lodgings or sleeping accommodations are furnished for consideration within the city. Accommodations supplied to the same person for a period of thirty (30) continuously days are specifically exempt.

Sixty-five percent (65%) of local accommodations taxes are deposited in this fund and, along with interest earned, are specifically allocated to costs of capital improvements beneficial to the tourism industry. City Council has approved transfer of these funds to the Charleston Area Convention Center Complex Capital Projects or debt service funds.

The remaining thirty-five percent (35%) are deposited in the General Fund of the City.

Local Accommodations Tax History

Fiscal year ending:	Total Collections	Transfer to Debt Service
June 30, 2018 Budgeted	\$2,015,000	\$2,015,000
June 30, 2017 Actual	1,999,231	1,999,231
June 30, 2016 Actual	1,847,998	1,847,998
June 30, 2015 Actual	1,762,300	1,762,300
June 30, 2014 Actual	1,648,634	1,648,634
June 30, 2013 Actual	1,425,828	1,425,828
June 30, 2012 Actual	1,267,057	1,267,057
June 30, 2011 Actual	1,233,340	1,233,340
June 30, 2010 Actual	1,071,350	1,071,350
June 30, 2009 Actual	1,127,254	1,127,254
June 30, 2008 Actual	1,195,609	1,195,609
June 30, 2007 Actual	1,059,273	1,059,273

City of North Charleston
FYE 2019 Revenue Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 <u>Actuals</u>	FYE 2017 <u>Actuals</u>	FYE 2018 <u>YTD Actuals</u>	FYE 2018 <u>Budget Approved</u>	FYE 2019 <u>Budget Proposed</u>	FYE 2019 <u>Mayor Budget Proposed</u>	FYE 2019 <u>Council Budget Approved</u>
116 : CITY ACCOMMODATIONS TAX FUND							
360 : OTHER REVENUES							
433516 : HOTEL & MOTEL TAX	1,847,998	1,999,231	1,451,001	2,015,000	2,112,500	2,112,500	2,112,500
SubTotal : 360 : OTHER REVENUES	1,847,998	1,999,231	1,451,001	2,015,000	2,112,500	2,112,500	2,112,500
SubTotal : 116 : CITY ACCOMMODATIONS TAX FUND	1,847,998	1,999,231	1,451,001	2,015,000	2,112,500	2,112,500	2,112,500

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Adopted</u>	<u>FYE 2019 Departmental Budget Requests</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
116 : CITY ACCOMMODATIONS TAX FUND							
860 : SPECIAL PROJECTS							
Operating Expenses							
549110 : TRANSFER TO DEBT SER. F.	1,847,998	1,999,231	1,451,001	2,015,000	2,112,500	2,112,500	2,112,500
SubTotal : Operating Expenses	1,847,998	1,999,231	1,451,001	2,015,000	2,112,500	2,112,500	2,112,500
SubTotal : 860 : SPECIAL PROJECTS	1,847,998	1,999,231	1,451,001	2,015,000	2,112,500	2,112,500	2,112,500
SubTotal : 116 : CITY ACCOMMODATIONS TAX FUND	1,847,998	1,999,231	1,451,001	2,015,000	2,112,500	2,112,500	2,112,500

SC Department of Public Safety Impaired Driving Measures Grant

This fund accounts for funds received from the South Carolina Department of Public Safety to hire three police officers assigned to a DUI team to work on DUI enforcement within the City.. The Impaired Driving Measures grant increases awareness through public safety checkpoints and educational efforts. Public safety checkpoints are conducted in areas known as problematic in terms of impaired drivers. The educational efforts are also utilized to increase awareness of impaired driving and the possible consequences.

3 Police Officers

City of North Charleston
FYE 2019 Revenue Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 <u>Actuals</u>	FYE 2017 <u>Actuals</u>	FYE 2018 <u>YTD Actuals</u>	FYE 2018 <u>Budget Approved</u>	FYE 2019 <u>Budget Proposed</u>	FYE 2019 <u>Mayor Budget Proposed</u>	FYE 2019 <u>Council Budget Approved</u>
120 : TRAFFIC ENFORCEMENT GRANT FUND							
335 : INTERGOVERNMENTAL - STATE							
433142 : SCDPS - DUI GRANT	0	0	31,860	0	213,450	213,450	213,450
SubTotal : 335 : INTERGOVERNMENTAL - STATE	0	0	31,860	0	213,450	213,450	213,450
SubTotal : 120 : TRAFFIC ENFORCEMENT GRANT FUND	0	0	31,860	0	213,450	213,450	213,450

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Adopted</u>	<u>FYE 2019 Departmental Budget Requests</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
120 : TRAFFIC ENFORCEMENT GRANT FUND							
516 : DUI GRANT							
Salaries & Wages							
510110 : REGULAR SALARIES	0	0	69,232	0	132,981	132,981	132,981
SubTotal : Salaries & Wages	0	0	69,232	0	132,981	132,981	132,981
Benefits							
510140 : FICA TAXES	0	0	5,189	0	10,173	10,173	10,173
510150 : RETIREMENT	0	0	11,243	0	22,926	22,926	22,926
510160 : INSURANCE	0	0	17,711	0	44,250	44,250	44,250
510170 : WORKMENS COMPENSATION	0	0	2,956	0	3,120	3,120	3,120
SubTotal : Benefits	0	0	37,099	0	80,469	80,469	80,469
SubTotal : 516 : DUI GRANT	0	0	106,331	0	213,450	213,450	213,450
SubTotal : 120 : TRAFFIC ENFORCEMENT GRANT FUND	0	0	106,331	0	213,450	213,450	213,450

VICTIMS ADVOCATE FUND

This fund accounts for the fines, fees, assessments and surcharges collected in Municipal Court for the purpose of administering crime victim services pursuant with the S.C. Code Chapter 14. State law requires that municipalities operating a court system assess, collect and restrict the use of certain fees for the benefit of services rendered to crime victims. While these funds were originally retained and restricted in the General Fund, this new Special Revenue Fund has been established for the budget beginning with the fiscal year ending June 30, 2002 to ease the administration of funds collected pursuant with the laws adopted in 1999.

PERSONNEL

1 Victim Advocate, Senior

City of North Charleston
FYE 2019 Revenue Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Approved</u>	<u>FYE 2019 Budget Proposed</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
124 : VICTIM ADVOCATE FUND							
340 : FINES AND FORFIETURES							
435120 : VICTIMS FUND	146,736	129,996	87,059	130,000	113,130	113,130	113,130
SubTotal : 340 : FINES AND FORFIETURES	146,736	129,996	87,059	130,000	113,130	113,130	113,130
350 : REVENUE FR MONIES/PROPERTY							
436110 : INTEREST EARNINGS REGULAR	691	199	69	0	0	0	0
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	691	199	69	0	0	0	0
370 : OTHER FINANCING SOURCES							
436980 : TRANSFER FROM G. FUND	0	0	0	58,578	0	0	0
SubTotal : 370 : OTHER FINANCING SOURCES	0	0	0	58,578	0	0	0
SubTotal : 124 : VICTIM ADVOCATE FUND	147,427	130,195	87,128	188,578	113,130	113,130	113,130

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
124 : VICTIM ADVOCATE FUND							
521 : VICTIM ADVOCATE FUND							
Salaries & Wages							
510110 : REGULAR SALARIES	172,719	104,705	45,238	99,888	55,736	55,736	55,736
510120 : OVERTIME	223	2,055	0	0	0	0	0
SubTotal : Salaries & Wages	172,942	106,760	45,238	99,888	55,736	55,736	55,736
Benefits							
510140 : FICA TAXES	13,083	7,772	3,233	7,641	4,264	4,264	4,264
510150 : RETIREMENT	19,154	12,316	6,134	13,545	8,115	8,115	8,115
510160 : INSURANCE	44,717	42,507	17,254	28,000	14,750	14,750	14,750
510170 : WORKMENS COMPENSATION	318	(110)	141	351	362	362	362
SubTotal : Benefits	77,272	62,485	26,762	49,537	27,491	27,491	27,491
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	2,251	2,756	0	2,500	2,500	2,500	2,500
520270 : COPY MACHINES & SUPPLIES	1,210	723	377	2,000	2,000	2,000	2,000
520410 : UNIFORMS & CLOTHING	0	0	0	250	0	0	0
520460 : BOOKS & PUBLICATIONS	0	0	0	300	300	300	300
530710 : GAS, OIL, LUBRICATION	5,161	2,730	1,569	8,000	3,000	3,000	3,000
530720 : TIRES AND TUBES	716	10	4	2,500	2,500	2,500	2,500
530730 : VEHICLE REPAIRS	3,325	2,618	845	4,000	4,000	4,000	4,000
540210 : TELEPHONE	2,182	2,061	1,037	6,000	2,000	2,000	2,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	100	30	0	105	105	105	105
540250 : POSTAGE	0	0	0	1,000	1,000	1,000	1,000
540290 : TRAVEL	2,784	1,938	343	2,750	2,750	2,750	2,750
550210 : MAINT & SERVICE CONTRACT	4,507	2,788	2,674	4,648	4,648	4,648	4,648
570640 : EMPLOYEE TRAINING	0	0	0	1,200	1,200	1,200	1,200
570790 : OTHER OPERATING EXPENSE	56,114	938	1,129	3,900	3,900	3,900	3,900
SubTotal : Operating Expenses	78,350	16,592	7,978	39,153	29,903	29,903	29,903
SubTotal : 521 : VICTIM ADVOCATE FUND	328,564	185,837	79,978	188,578	113,130	113,130	113,130
SubTotal : 124 : VICTIM ADVOCATE FUND	328,564	185,837	79,978	188,578	113,130	113,130	113,130

Account Name Description	Amount Requested	Mayor Approved	Council Approved
124-521-520230-00000-000 : PRINTING & OFFICE SUPPLY	2,500	2,500	2,500
PRINTING AND OFFICE SUPPLIES	2,500	2,500	2,500
124-521-520270-00000-000 : COPY MACHINES & SUPPLIES	2,000	2,000	2,000
COPY MACHINES AND SUPPLIES	2,000	2,000	2,000
124-521-520460-00000-000 : BOOKS & PUBLICATIONS	300	300	300
EDUCATIONAL BOOKS AND PUBLICATIONS	300	300	300
124-521-530710-00000-000 : GAS, OIL, LUBRICATION	3,000	3,000	3,000
GAS OIL AND LUBE	3,000	3,000	3,000
124-521-530720-00000-000 : TIRES AND TUBES	2,500	2,500	2,500
TIRES AND TUBES	2,500	2,500	2,500
124-521-530730-00000-000 : VEHICLE REPAIRS	4,000	4,000	4,000
VEHICLE REPAIRS	4,000	4,000	4,000
124-521-540210-00000-000 : TELEPHONE	2,000	2,000	2,000
CELL PHONE SERVICE	2,000	2,000	2,000
124-521-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	105	105	105
TRI COUNTY VICTIM COUNCIL MEMBERSHIP	30	30	30
SC LAW ENFORCEMENT VICTIM ADVOCATE (LEVA)	75	75	75
124-521-540250-00000-000 : POSTAGE	1,000	1,000	1,000
POSTAGE	1,000	1,000	1,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
124-521-540290-00000-000 : TRAVEL	2,750	2,750	2,750
VICTIM ADVOCATE SC ADVANCED VICTIMS ASSISTANCE ACADEMY MYRTLE BEACH, SC REGISTRATION 550 MEALS 225 HOTEL 625	1,400	1,400	1,400
VICTIM ADVOCATE 2018 FALL ANNUAL TRAINING CONFERENCE MYRTLE BEACH, SC REGISTRATION 500 MEALS 225 HOTEL 625	1,350	1,350	1,350
124-521-550210-00000-000 : MAINT & SERVICE CONTRACT	4,648	4,648	4,648
CAROLINA CRISIS SOFTWARE	1,000	1,000	1,000
CHAS COUNTY RADIO USAGE FEE	3,648	3,648	3,648
124-521-570640-00000-000 : EMPLOYEE TRAINING	1,200	1,200	1,200
LOCAL AREA UNANNOUNCED TRAINING	1,200	1,200	1,200
124-521-570790-00000-000 : OTHER OPERATING EXPENSE	3,900	3,900	3,900
LIMITED GROCERIES FOR CRIME VICTIMS IN TRANSITIONAL SITUATIONS THAT WILL BE PURCHASED BY ADVOCATES AND SUBMITTED FOR REIMBURSEMENT	1,500	1,500	1,500
TRANSPORTATION FOR CRIME VICTIMS TRIPS BOND HEARINGS COURT APPEARANCES AND TO RECEIVE MEDICAL ATTENTION	2,400	2,400	2,400

OAK TERRACE PRESERVE TAX INCREMENT FINANCING FUND

Tax increment financing bonds sold for the purpose of providing a portion of the cost of acquiring certain land and constructing certain public improvements to be undertaken pursuant to the Oak Terrace Preserve Redevelopment Plan are accounted for in this fund. Property taxes allocated for this purpose and the debt service associated with the bonds represent the amounts budgeted in this fund. To date, \$9,975,000 in bonds has been issued.

City of North Charleston
FYE 2019 Revenue Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Approved</u>	<u>FYE 2019 Budget Proposed</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
128 : CENTURY OAKS TIF							
310 : PROPERTY TAXES AND PENALTY							
431110 : CURRENT PROPERTY TAXES	1,371,348	1,228,098	0	1,050,000	1,100,000	1,100,000	1,100,000
SubTotal : 310 : PROPERTY TAXES AND PENALTY	1,371,348	1,228,098	0	1,050,000	1,100,000	1,100,000	1,100,000
350 : REVENUE FR MONIES/PROPERTY							
436110 : INTEREST EARNINGS REGULAR	2,066	15,097	39,196	0	0	0	0
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	2,066	15,097	39,196	0	0	0	0
360 : OTHER REVENUES							
436911 : DISPOSAL OF REAL PROPERTY	177,861	4,342,520	1,736,325	1,350,000	0	0	0
436916 : COST OF PROPERTY SOLD	1,062,998	5,252,906	0	0	0	0	0
436960 : REVENUE MISCELLANEOUS	61,375	174,675	19,750	0	0	0	0
436992 : CHARLESTON COUNTY CONTRIBUTION	0	365,208	0	0	0	0	0
SubTotal : 360 : OTHER REVENUES	823,762	370,503	1,756,075	1,350,000	0	0	0
370 : OTHER FINANCING SOURCES							
436982 : TRANS. FROM CAPITAL PROJECTS FUND	1,000,000	0	0	0	0	0	0
SubTotal : 370 : OTHER FINANCING SOURCES	1,000,000	0	0	0	0	0	0
SubTotal : 128 : CENTURY OAKS TIF	1,549,652	872,692	1,795,271	2,400,000	1,100,000	1,100,000	1,100,000

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
128 : CENTURY OAKS TIF							
860 : SPECIAL PROJECTS							
Operating Expenses							
523520 : STREET & UTILITY CONSTRUCTION COSTS	0	0	0	1,032,000	0	0	0
530215 : LANDSCAPE MAINT.	40,649	74,742	18,427	100,000	0	0	0
540325 : CENTURY OAKS MGMT SERVICES	108,000	108,000	99,000	108,000	0	0	0
545740 : REDUCTION OF BONDS	910,000	940,000	975,000	975,000	1,040,000	1,040,000	1,040,000
545760 : FISCAL AGENT FEES	4,148	6,148	11,648	10,000	10,000	10,000	10,000
560611 : BOND INTEREST	22,211	28,703	18,465	50,000	50,000	50,000	50,000
570750 : ECONOMIC DEVELOPMENT	20,393	0	0	0	0	0	0
570768 : MARKETING AND PROMOTIONS	26,558	4,575	1,247	25,000	0	0	0
570777 : ENG. SERVICES	240,181	181,191	58,839	100,000	0	0	0
570790 : OTHER OPERATING EXPENSE	0	0	21,855	0	0	0	0
SubTotal : Operating Expenses	1,372,140	1,343,359	1,204,481	2,400,000	1,100,000	1,100,000	1,100,000
Capital Outlay							
590880 : SPECIAL CAPITAL PROJECT	1,855,919	307,424	654,672	0	0	0	0
590990 : REAL PROPERTY	94,553	0	0	0	0	0	0
SubTotal : Capital Outlay	1,950,472	307,424	654,672	0	0	0	0
SubTotal : 860 : SPECIAL PROJECTS	3,322,612	1,650,783	1,859,153	2,400,000	1,100,000	1,100,000	1,100,000
SubTotal : 128 : CENTURY OAKS TIF	3,322,612	1,650,783	1,859,153	2,400,000	1,100,000	1,100,000	1,100,000

NAVY BASE TIF FUND

This fund provides for the redevelopment of the Charleston Naval Complex Area. Proceeds from tax increment bond financing and the incremental tax revenues generated are used to promote redevelopment projects on the former Charleston Navy Base.

City of North Charleston
FYE 2019 Revenue Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Approved	FYE 2019 Budget Proposed	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
130 : NAVY BASE TIF FUND							
310 : PROPERTY TAXES AND PENALTY							
431110 : CURRENT PROPERTY TAXES	282,355	509,294	0	300,000	500,000	500,000	500,000
SubTotal : 310 : PROPERTY TAXES AND PENALTY	282,355	509,294	0	300,000	500,000	500,000	500,000
350 : REVENUE FR MONIES/PROPERTY							
436110 : INTEREST EARNINGS REGULAR	4,905	1,042	1,216	0	0	0	0
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	4,905	1,042	1,216	0	0	0	0
360 : OTHER REVENUES							
436960 : REVENUE MISCELLANEOUS	0	0	39,371	0	0	0	0
436994 : S C RAILWAYS CONTRIBUTION	202,407	231,898	276,674	250,000	300,000	300,000	300,000
SubTotal : 360 : OTHER REVENUES	202,407	231,898	316,045	250,000	300,000	300,000	300,000
SubTotal : 130 : NAVY BASE TIF FUND	489,667	742,234	317,261	550,000	800,000	800,000	800,000

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 <u>Actuals</u>	FYE 2017 <u>Actuals</u>	FYE 2018 YTD <u>Actuals</u>	FYE 2018 Budget <u>Adopted</u>	FYE 2019 Departmental Budget <u>Requests</u>	FYE 2019 Mayor Budget <u>Proposed</u>	FYE 2019 Council Budget <u>Approved</u>
130 : NAVY BASE TIF FUND							
860 : SPECIAL PROJECTS							
Operating Expenses							
545740 : REDUCTION OF BONDS	160,000	165,000	175,000	175,000	180,000	180,000	180,000
545760 : FISCAL AGENT FEES	4,420	4,320	8,320	5,000	5,000	5,000	5,000
549120 : TRANSFER TO CAPITAL PROJECTS FUNDS	785,400	45,434	0	300,000	500,000	500,000	500,000
560611 : BOND INTEREST	41,540	71,666	71,313	70,000	115,000	115,000	115,000
570777 : ENG. SERVICES	25,400	155,585	251,001	0	0	0	0
SubTotal : Operating Expenses	1,016,760	442,005	505,634	550,000	800,000	800,000	800,000
Capital Outlay							
590880 : SPECIAL CAPITAL PROJECT	278,206	251,877	742,886	0	0	0	0
SubTotal : Capital Outlay	278,206	251,877	742,886	0	0	0	0
SubTotal : 860 : SPECIAL PROJECTS	1,294,966	693,882	1,248,520	550,000	800,000	800,000	800,000
SubTotal : 130 : NAVY BASE TIF FUND	1,294,966	693,882	1,248,520	550,000	800,000	800,000	800,000

Charleston County School District Agreement School Resource Officer

This fund accounts for funds received from the Charleston County School district under a memorandum of understanding. The agreement funds one School Resource Officer at Charleston County School of the Arts for the entire school year.

1-Police Officer

City of North Charleston
FYE 2019 Revenue Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Approved</u>	<u>FYE 2019 Budget Proposed</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
133 : CHARLESTON COUNTY SRO							
335 : INTERGOVERNMENTAL - STATE							
433148 : CHARLESTON COUNTY SRO	34,500	60,000	61,800	71,434	74,346	74,346	74,346
SubTotal : 335 : INTERGOVERNMENTAL - STATE	34,500	60,000	61,800	71,434	74,346	74,346	74,346
SubTotal : 133 : CHARLESTON COUNTY SRO	34,500	60,000	61,800	71,434	74,346	74,346	74,346

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Adopted</u>	<u>FYE 2019 Departmental Budget Requests</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
133 : CHARLESTON COUNTY SRO							
526 : CHARLESTON COUNTY SRO							
Salaries & Wages							
510110 : REGULAR SALARIES	19,949	36,430	32,020	45,467	46,807	46,807	46,807
510120 : OVERTIME	0	480	0	0	0	0	0
SubTotal : Salaries & Wages	19,949	36,910	32,020	45,467	46,807	46,807	46,807
Benefits							
510140 : FICA TAXES	1,435	2,663	2,156	3,478	3,581	3,581	3,581
510150 : RETIREMENT	2,471	5,256	5,200	7,384	8,070	8,070	8,070
510160 : INSURANCE	9,902	14,750	13,803	14,000	14,750	14,750	14,750
510170 : WORKMENS COMPENSATION	743	421	1,367	1,105	1,138	1,138	1,138
SubTotal : Benefits	14,551	23,090	22,526	25,967	27,539	27,539	27,539
SubTotal : 526 : CHARLESTON COUNTY SRO	34,500	60,000	54,546	71,434	74,346	74,346	74,346
SubTotal : 133 : CHARLESTON COUNTY SRO	34,500	60,000	54,546	71,434	74,346	74,346	74,346

SC Department of Public Safety Criminal Domestic Violence Victims Advocate Grant

This fund accounts for funds received from the South Carolina Department of Public Safety to hire on victims advocate who will be part of a Domestic Abuse Response Team. The advocate will work to ensure that victims receive the necessary support and services. This grant ends September 30, 2018.

1-Victim Advocate

City of North Charleston
FYE 2019 Revenue Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Approved	FYE 2019 Budget Proposed	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
134 : SCDPS-CRIMINAL DOMESTIC VIOLENCE VICTIM ADVOCATE							
335 : INTERGOVERNMENTAL - STATE							
433149 : SCDPS-CRIMINAL DOMESTIC VIOLENCE VICTIM ADVOCATE	34,888	48,650	20,955	61,178	13,238	13,238	13,238
SubTotal : 335 : INTERGOVERNMENTAL - STATE	34,888	48,650	20,955	61,178	13,238	13,238	13,238
370 : OTHER FINANCING SOURCES							
436980 : TRANSFER FROM G. FUND	8,348	14,405	9,814	0	3,309	3,309	3,309
SubTotal : 370 : OTHER FINANCING SOURCES	8,348	14,405	9,814	0	3,309	3,309	3,309
SubTotal : 134 : SCDPS-CRIM DOM VIOL VIC ADVOCATE	43,236	63,055	30,769	61,178	16,547	16,547	16,547

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Adopted</u>	<u>FYE 2019 Departmental Budget Requests</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
134 : SCDPS-CRIMINAL DOMESTIC VIOLENCE VICTIM ADVOCATE							
527 : SCDPS-CRIMINAL DOMESTIC VIOLENCE VICTIM ADVOCATE							
Salaries & Wages							
510110 : REGULAR SALARIES	12,294	37,074	31,189	37,976	10,494	10,494	10,494
510120 : OVERTIME	0	913	0	0	0	0	0
SubTotal : Salaries & Wages	12,294	37,987	31,189	37,976	10,494	10,494	10,494
Benefits							
510140 : FICA TAXES	950	2,927	2,405	2,905	803	803	803
510150 : RETIREMENT	1,365	4,416	4,229	6,167	1,528	1,528	1,528
510160 : INSURANCE	1,755	7,670	6,690	14,000	3,687	3,687	3,687
510170 : WORKMENS COMPENSATION	0	25	97	130	35	35	35
SubTotal : Benefits	4,070	15,038	13,421	23,202	6,053	6,053	6,053
Operating Expenses							
520240 : DEPARTMENTAL SUPPLIES	1,085	0	0	0	0	0	0
540290 : TRAVEL	912	0	0	0	0	0	0
SubTotal : Operating Expenses	1,997	0	0	0	0	0	0
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	24,875	0	0	0	0	0	0
590850 : MACHINES & EQUIPMENT	0	10,030	0	0	0	0	0
SubTotal : Capital Outlay	24,875	10,030	0	0	0	0	0
SubTotal : 527 : SCDPS-CRIMINAL DOMESTIC VIOL VIC ADV	43,236	63,055	44,610	61,178	16,547	16,547	16,547
SubTotal : 134 : SCDPS-CRIM DOM VIOLENCE VICTIM ADV	43,236	63,055	44,610	61,178	16,547	16,547	16,547

GENERAL OBLIGATION BONDS DEBT SERVICE FUND

This fund accounts for the accumulation of resources and payment of the general obligation bond principal and interest.

****G.O. Bond Debt Service historical information:**

Fiscal year ending:	Outstanding G.O. Bond Indebtedness	Principal Reduction	Interest Payments
June 30, 2018 Budgeted	\$27,815,000	\$2,465,000	\$1,365,000
June 30, 2017 Actual	30,280,000	2,395,000	1,470,846
June 30, 2016 Actual	32,675,000	2,285,000	1,580,870
June 30, 2015 Actual	34,960,000	3,545,000	1,207,695
June 30, 2014 Actual	22,505,000	3,415,000	831,825
June 30, 2013 Actual	25,920,000	3,295,000	938,904
June 30, 2012 Actual	29,215,000	3,180,000	1,031,066
June 30, 2011 Actual	32,395,000	4,125,000	985,925
June 30, 2010 Actual	14,020,000	4,150,000	599,664
June 30, 2009 Actual	18,170,000	4,030,000	724,464
June 30, 2008 Actual	22,200,000	3,875,000	840,749
June 30, 2007 Actual	26,075,000	3,730,000	835,000
June 30, 2006 Actual	24,365,000	2,845,000	763,219

City of North Charleston
FYE 2019 Revenue Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Approved	FYE 2019 Budget Proposed	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
201 : G.O. DEBT SERVICE FUND							
310 : PROPERTY TAXES AND PENALTY							
431110 : CURRENT PROPERTY TAXES	1,500,000	1,650,000	0	1,500,000	1,650,000	1,650,000	2,750,000
SubTotal : 310 : PROPERTY TAXES AND PENALTY	1,500,000	1,650,000	0	1,500,000	1,650,000	1,650,000	2,750,000
330 : INTERGOVERNMENTAL-FEDERAL							
433170 : FEDERAL INTEREST SUBSIDY	297,884	275,351	132,467	320,000	275,000	275,000	275,000
SubTotal : 330 : INTERGOVERNMENTAL-FEDERAL	297,884	275,351	132,467	320,000	275,000	275,000	275,000
350 : REVENUE FR MONIES/PROPERTY							
436110 : INTEREST EARNINGS REGULAR	3,001	486	3,012	0	0	0	0
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	3,001	486	3,012	0	0	0	0
360 : OTHER REVENUES							
434127 : CPW REIMBURSEMENT	457,382	483,971	396,106	480,000	480,000	480,000	480,000
SubTotal : 360 : OTHER REVENUES	457,382	483,971	396,106	480,000	480,000	480,000	480,000
370 : OTHER FINANCING SOURCES							
436980 : TRANSFER FROM G. FUND	1,607,603	1,650,000	0	1,540,000	1,410,000	1,410,000	1,410,000
SubTotal : 370 : OTHER FINANCING SOURCES	1,607,603	1,650,000	0	1,540,000	1,410,000	1,410,000	1,410,000
SubTotal : 201 : G.O. DEBT SERVICE FUND	3,865,870	4,059,808	531,585	3,840,000	3,815,000	3,815,000	4,915,000

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Adopted</u>	<u>FYE 2019 Departmental Budget Requests</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
201 : G.O. DEBT SERVICE FUND							
860 : SPECIAL PROJECTS							
Operating Expenses							
545740 : REDUCTION OF BONDS	2,285,000	2,395,000	1,445,000	2,465,000	2,540,000	2,540,000	3,355,000
545760 : FISCAL AGENT FEES	2,750	3,250	3,250	10,000	10,000	10,000	10,000
549112 : TRANS TO COL CAP IMP FUND	1,105,965	0	0	0	0	0	0
560611 : BOND INTEREST	1,578,120	1,470,846	700,521	1,365,000	1,265,000	1,265,000	1,550,000
SubTotal : Operating Expenses	4,971,835	3,869,096	2,148,771	3,840,000	3,815,000	3,815,000	4,915,000
SubTotal : 860 : SPECIAL PROJECTS	4,971,835	3,869,096	2,148,771	3,840,000	3,815,000	3,815,000	4,915,000
SubTotal : 201 : G.O. DEBT SERVICE FUND	4,971,835	3,869,096	2,148,771	3,840,000	3,815,000	3,815,000	4,915,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
201-860-545740-00000-000 : REDUCTION OF BONDS	2,540,000	2,540,000	3,355,000
BOND PRINCIPAL PAYMENTS	2,540,000	2,540,000	3,355,000
201-860-545760-00000-000 : FISCAL AGENT FEES	10,000	10,000	10,000
RECURRING ANNUAL BOND EXPENSES	10,000	10,000	10,000
201-860-560611-00000-000 : BOND INTEREST	1,265,000	1,265,000	1,550,000
BOND INTEREST PAYMENTS	1,265,000	1,265,000	1,550,000

COPS & LIMITED OBLIGATION BONDS DEBT SERVICE SERVICE FUND

This fund accounts for the accumulation of resources and payment of principal and interest on Certificates of Participation and Limited Obligation Bonds.

Major sources of revenue utilized to fund the debt service consist of:

1. Excess of revenues over expenditures in the Parking Fund.
2. Fifty (50) percent of the Hospitality tax (Food & Beverage tax) on restaurant sales.
3. Capital Improvement fees imposed on ticket charges associated with admissions to events held in the Coliseum.
4. Sixty-Five (65) percent of State Accommodations Tax(after the first \$25,000) collected during the year.
5. Sixty-Five (65) percent of City Accommodations Tax collected during the year.
6. City's share of Admissions Tax collected during the year from events held at the Coliseum.
7. City's share of State permits collected on mini-bottle sales generated in the City limits of North Charleston.
8. Charleston County contribution of accommodations fees collected in the County in an amount equivalent to support debt service on \$18,000,000 of the construction costs of the Convention and Performing Arts Center.
9. General Fund transfers necessary to fund any deficit from total of above revenue sources.

****Certificates of Participation and Limited Obligation Bonds Debt Service historical information:**

Fiscal year ending:	Outstanding Indebtedness	Principal Reduction	Interest Payments
June 30, 2018 Budgeted	\$103,830,000	\$6,685,000	\$4,661,930
June 30, 2017 Actual	30,515,000	6,225,000	2,289,907
June 30, 2016 Actual	36,740,000	5,795,000	1,588,179
June 30, 2015 Actual	42,535,000	5,385,000	1,827,534
June 30, 2014 Actual	47,920,000	5,015,000	2,069,097
June 30, 2013 Actual	52,935,000	4,680,000	2,244,526
June 30, 2012 Actual	57,615,000	4,335,000	2,420,259
June 30, 2011 Actual	61,950,000	4,020,000	2,565,000
June 30, 2010 Actual	65,970,000	3,725,000	2,700,025
June 30, 2009 Actual	69,695,000	3,395,000	2,946,996
June 30, 2008 Actual	45,740,000	3,240,000	2,190,163
June 30, 2007 Actual	48,980,000	3,085,000	2,435,000
June 30, 2006 Actual	52,065,000	3,355,000	2,283,221

City of North Charleston
FYE 2019 Revenue Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Approved	FYE 2019 Budget Proposed	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
202 : COP DEBT SERVICE FUND							
000 : NON-DEPARTMENT							
430110 : PRIOR YEAR UNENCUMB BAL	0	0	0	1,804,930	1,740,930	1,740,930	1,740,930
SubTotal : 000 : NON-DEPARTMENT	0	0	0	1,804,930	1,740,930	1,740,930	1,740,930
335 : INTERGOVERNMENTAL - STATE							
433527 : MINI-BOTTLE PERMITS	277,442	203,053	33,325	275,000	275,000	275,000	275,000
433528 : FOOD AND BEVERAGE TAX	3,533,891	3,645,889	2,731,818	3,775,000	3,900,000	3,900,000	3,900,000
SubTotal : 335 : INTERGOVERNMENTAL - STATE	3,811,333	3,848,942	2,765,143	4,050,000	4,175,000	4,175,000	4,175,000
350 : REVENUE FR MONIES/PROPERTY							
434763 : C. IMP. TICKET CHARGE	252,028	271,428	0	225,000	0	0	0
436110 : INTEREST EARNINGS REGULAR	13,841	41,129	60,114	25,000	52,000	52,000	52,000
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	265,869	312,557	60,114	250,000	52,000	52,000	52,000
360 : OTHER REVENUES							
433600 : COUNTY SHARED ACCOMODATIONS TAX	0	0	242,000	0	245,000	245,000	245,000
436992 : CHARLESTON COUNTY CONTRIBUTION	1,428,806	1,429,359	835,190	1,425,000	1,425,000	1,425,000	1,425,000
436998 : HAMMONS CONTRIBUTION	80,000	80,000	0	80,000	0	0	0
SubTotal : 360 : OTHER REVENUES	1,508,806	1,509,359	1,077,190	1,505,000	1,670,000	1,670,000	1,670,000
370 : OTHER FINANCING SOURCES							
436901 : BOND PROCEEDS	0	6,247,106	0	0	0	0	0
436985 : TRANS FROM ACCOM T. F.	3,451,543	3,629,938	2,948,726	3,757,000	3,948,000	3,948,000	3,948,000
SubTotal : 370 : OTHER FINANCING SOURCES	3,451,543	9,877,044	2,978,726	3,757,000	3,948,000	3,948,000	3,948,000
SubTotal : 202 : COP DEBT SERVICE FUND	9,037,551	15,547,902	6,851,173	11,366,930	11,585,930	11,585,930	11,585,930

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Adopted</u>	<u>FYE 2019 Departmental Budget Requests</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
202 : COP DEBT SERVICE FUND							
860 : SPECIAL PROJECTS							
Operating Expenses							
545740 : REDUCTION OF BONDS	5,795,000	6,225,000	6,685,000	6,685,000	7,160,000	7,160,000	7,160,000
545760 : FISCAL AGENT FEES	16,354	21,704	20,664	20,000	20,000	20,000	20,000
560611 : BOND INTEREST	1,571,825	1,841,266	2,684,306	4,661,930	4,405,930	4,405,930	4,405,930
SubTotal : Operating Expenses	7,383,179	8,087,970	9,389,970	11,366,930	11,585,930	11,585,930	11,585,930
SubTotal : 860 : SPECIAL PROJECTS	7,383,179	8,087,970	9,389,970	11,366,930	11,585,930	11,585,930	11,585,930
SubTotal : 202 : COP DEBT SERVICE FUND	7,383,179	8,087,970	9,389,970	11,366,930	11,585,930	11,585,930	11,585,930

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
202-860-545740-00000-000 : REDUCTION OF BONDS	7,160,000	7,160,000	7,160,000
BOND PRINCIPAL PAYMENTS	7,160,000	7,160,000	7,160,000
202-860-545760-00000-000 : FISCAL AGENT FEES	20,000	20,000	20,000
ANNUAL RECURRING BOND EXPENSES	20,000	20,000	20,000
202-860-560611-00000-000 : BOND INTEREST	4,405,930	4,405,930	4,405,930
BOND INTEREST PAYMENTS	4,405,930	4,405,930	4,405,930

INSTALLMENT PURCHASE REVENUE BONDS DEBT SERVICE FUND

This fund accounts for the accumulation of resources and payment of the installment purchase revenue bonds principal and interest.

****G.O. Bond Debt Service historical information:**

Fiscal year ending:	Outstanding G.O. Bond Indebtedness	Principal Reduction	Interest Payments
June 30, 2018 Budgeted	\$44,400,000	\$1,485,000	\$2,015,000
June 30, 2017 Actual	45,885,000	1,415,000	2,081,563
June 30, 2016 Actual	47,300,000	1,350,000	2,149,063
June 30, 2015 Actual	48,650,000	1,285,000	2,214,538
June 30, 2014 Actual	49,935,000	1,245,000	2,252,833
June 30, 2013 Actual	51,180,000	1,340,000	2,157,263
June 30, 2012 Actual	52,520,000	0	326,771

City of North Charleston
FYE 2019 Revenue Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Approved</u>	<u>FYE 2019 Budget Proposed</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
203 : IPRB - DEBT SERVICE FUND							
310 : PROPERTY TAXES AND PENALTY							
431110 : CURRENT PROPERTY TAXES	2,000,000	2,000,000	0	2,000,000	2,000,000	2,000,000	2,000,000
SubTotal : 310 : PROPERTY TAXES AND PENALTY	2,000,000	2,000,000	0	2,000,000	2,000,000	2,000,000	2,000,000
370 : OTHER FINANCING SOURCES							
436980 : TRANSFER FROM G. FUND	989,063	987,563	0	1,000,000	1,000,000	1,000,000	1,000,000
436991 : TRANSFER FROM SWU FUND	510,000	510,000	0	510,000	510,000	510,000	510,000
SubTotal : 370 : OTHER FINANCING SOURCES	1,499,063	1,497,563	0	1,510,000	1,510,000	1,510,000	1,510,000
SubTotal : 203 : IPRB - DEBT SERVICE FUND	3,499,063	3,497,563	0	3,510,000	3,510,000	3,510,000	3,510,000

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Adopted</u>	<u>FYE 2019 Departmental Budget Requests</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
203 : IPRB - DEBT SERVICE FUND							
860 : SPECIAL PROJECTS							
Operating Expenses							
545740 : REDUCTION OF BONDS	1,350,000	1,415,000	0	1,485,000	1,555,000	1,555,000	1,555,000
545760 : FISCAL AGENT FEES	0	1,000	2,800	10,000	10,000	10,000	10,000
560611 : BOND INTEREST	2,149,063	2,081,563	1,005,406	2,015,000	1,945,000	1,945,000	1,945,000
SubTotal : Operating Expenses	3,499,063	3,497,563	1,008,206	3,510,000	3,510,000	3,510,000	3,510,000
SubTotal : 860 : SPECIAL PROJECTS	3,499,063	3,497,563	1,008,206	3,510,000	3,510,000	3,510,000	3,510,000
SubTotal : 203 : IPRB - DEBT SERVICE FUND	3,499,063	3,497,563	1,008,206	3,510,000	3,510,000	3,510,000	3,510,000

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
203-860-545740-00000-000 : REDUCTION OF BONDS	1,555,000	1,555,000	1,555,000
BOND PRINCIPAL PAYMENTS	1,555,000	1,555,000	1,555,000
203-860-545760-00000-000 : FISCAL AGENT FEES	10,000	10,000	10,000
ANNUAL RECURRING BOND EXPENSES	10,000	10,000	10,000
203-860-560611-00000-000 : BOND INTEREST	1,945,000	1,945,000	1,945,000
BOND INTEREST PAYMENTS	1,945,000	1,945,000	1,945,000

GOLF COURSE ENTERPRISE FUND

This fund accounts for the operations of the City's municipal golf course known as The Golf Club at Wescott Plantation.

****Golf Course Enterprise Fund historical information:**

Fiscal year ending:	Operating Revenues	Operating Expenditures
June 30, 2018 Budgeted	\$2,010,589	\$1,946,828
June 30, 2017 Actual	1,882,721	1,920,402
June 30, 2016 Actual	1,306,498	1,476,946
June 30, 2015 Actual	1,200,372	1,508,246
June 30, 2014 Actual	1,276,603	1,644,505
June 30, 2013 Actual	1,337,398	1,587,195
June 30, 2012 Actual	1,175,405	1,613,767
June 30, 2011 Actual	1,155,518	1,721,868
June 30, 2010 Actual	1,119,444	1,633,214
June 30, 2009 Actual	1,155,518	1,521,494
June 30, 2008 Actual	1,294,342	1,661,874
June 30, 2007 Actual	1,259,169	1,697,495
June 30, 2006 Actual	1,188,763	1,518,410

City of North Charleston
FYE 2019 Revenue Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Approved	FYE 2019 Budget Proposed	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
304 : GOLF COURSE ENTERPRISE FUND							
350 : REVENUE FR MONIES/PROPERTY							
434501 : GREENS FEES	825,651	870,198	619,073	844,944	840,347	840,347	840,347
434510 : GOLF CART RENTAL REVENUE	356,831	433,683	279,278	461,006	462,789	462,789	462,789
434520 : PRACTICE RANGE REVENUE	58,842	78,498	49,760	79,239	86,855	86,855	86,855
434550 : FOOD AND BEVERAGE REVENUE	0	436,081	421,210	580,400	638,440	638,440	638,440
436110 : INTEREST EARNINGS REGULAR	443	207	1	0	0	0	0
436210 : FACILITY RENTAL	9,000	1,800	0	0	0	0	0
436270 : COMMISSION ON SALES	36,131	3,717	0	30,000	0	0	0
436960 : REVENUE MISCELLANEOUS	19,599	58,537	7,715	15,000	15,000	15,000	15,000
436980 : TRANSFER FROM G. FUND	1,261,031	1,016,489	(100,000)	1,039,239	1,058,500	1,058,500	1,058,500
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	2,567,528	2,899,210	1,277,037	3,049,828	3,101,931	3,101,931	3,101,931
SubTotal : 304 : GOLF COURSE ENTERPRISE FUND	2,567,528	2,899,210	1,277,037	3,049,828	3,101,931	3,101,931	3,101,931

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Adopted</u>	<u>FYE 2019 Departmental Budget Requests</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
304 : GOLF COURSE ENTERPRISE FUND							
725 : ENTERPRISE FUND							
Contractual wages and benefits							
511215 : SALARIES & BENEFITS	761,849	906,043	677,237	1,022,015	1,082,137	1,082,137	1,082,137
SubTotal : Contractual wages and benefits	761,849	906,043	677,237	1,022,015	1,082,137	1,082,137	1,082,137
Operating Expenses							
540630 : INSURANCE-BLDG CONTENTS	18,031	18,000	0	18,000	18,000	18,000	18,000
550311 : LEASE-PRINCIPAL	7,059	0	0	0	0	0	0
550312 : LEASE-INTEREST	25	0	0	0	0	0	0
570503 : FOOD AND BEVERAGE COGS	0	164,055	122,819	164,202	180,622	180,622	180,622
570510 : OTHER CLUBHOUSE EXPENSES	248,572	262,652	171,942	264,445	266,424	266,424	266,424
570530 : GOLF COURSE MAINTENANCE EXPENSES	321,411	420,305	214,292	318,867	332,012	332,012	332,012
570540 : MANAGEMENT FEE	120,000	90,000	63,000	84,000	84,000	84,000	84,000
570550 : FOOD AND BEVERAGE OPERATING EXPENSES	0	59,347	45,899	75,299	80,236	80,236	80,236
570788 : AMORTIZATION EXPENSE	98,925	98,925	0	0	0	0	0
570789 : DEPRECIATION EXPENSE	399,054	343,083	0	0	0	0	0
SubTotal : Operating Expenses	1,213,077	1,456,367	617,952	924,813	961,294	961,294	961,294
SubTotal : 725 : ENTERPRISE FUND	1,974,926	2,362,410	1,295,189	1,946,828	2,043,431	2,043,431	2,043,431
860 : SPECIAL PROJECTS							
Operating Expenses							
545740 : REDUCTION OF BONDS	620,000	640,000	0	665,000	690,000	690,000	690,000
545760 : FISCAL AGENT FEES	8,148	6,148	10,314	10,000	10,000	10,000	10,000
560611 : BOND INTEREST	261,264	250,871	198,537	275,000	210,000	210,000	210,000
SubTotal : Operating Expenses	889,412	897,019	208,851	950,000	910,000	910,000	910,000
Capital Outlay							
590850 : MACHINES & EQUIPMENT	197,240	17,410	171,111	153,000	148,500	148,500	148,500
590880 : SPECIAL CAPITAL PROJECT	6,882	0	0	0	0	0	0
SubTotal : Capital Outlay	204,122	17,410	171,111	153,000	148,500	148,500	148,500

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

	FYE 2016	FYE 2017	FYE 2018	FYE 2018	FYE 2019	FYE 2019	FYE 2019
			YTD	Budget	Departmental	Mayor	Council
<u>Fund, Account Class, Account Segment</u>	<u>Actuals</u>	<u>Actuals</u>	<u>Actuals</u>	<u>Adopted</u>	<u>Requests</u>	<u>Proposed</u>	<u>Approved</u>
SubTotal : 860 : SPECIAL PROJECTS	1,093,534	914,429	379,962	1,103,000	1,058,500	1,058,500	1,058,500
SubTotal : 304 : GOLF COURSE ENTERPRISE FUND	3,068,460	3,276,839	1,675,151	3,049,828	3,101,931	3,101,931	3,101,931

Account Name Description	Amount Requested	Mayor Approved	Council Approved
304-725-511215-00000-000 : SALARIES & BENEFITS	1,082,137	1,082,137	1,082,137
SALARIES AND BENEFITS FOR GOLF COURSE OPERATIONS	1,082,137	1,082,137	1,082,137
304-725-540630-00000-000 : INSURANCE-BLDG CONTENTS	18,000	18,000	18,000
ESTIMATED INSURANCE COSTS	18,000	18,000	18,000
304-725-570503-00000-000 : FOOD AND BEVERAGE COGS	180,622	180,622	180,622
COST OF GOODS SOLD	180,622	180,622	180,622
304-725-570510-00000-000 : OTHER CLUBHOUSE EXPENSES	266,424	266,424	266,424
GOLF COURSE ADMIN COSTS	266,424	266,424	266,424
304-725-570530-00000-000 : GOLF COURSE MAINTENANCE EXPENSES	332,012	332,012	332,012
GOLF COURSE MAINTENANCE COSTS	332,012	332,012	332,012
304-725-570540-00000-000 : MANAGEMENT FEE	84,000	84,000	84,000
GOLF COURSE MANAGEMENT FEES	84,000	84,000	84,000
304-725-570550-00000-000 : FOOD AND BEVERAGE OPERATING EXPENSES	80,236	80,236	80,236
FOOD AND BEVERAGE OPERATIONS	80,236	80,236	80,236
304-860-545740-00000-000 : REDUCTION OF BONDS	690,000	690,000	690,000
GOLF COURSE BONDS PRINCIPAL PAYMENTS	690,000	690,000	690,000

<i>Account Name Description</i>	<i>Amount Requested</i>	<i>Mayor Approved</i>	<i>Council Approved</i>
304-860-545760-00000-000 : FISCAL AGENT FEES	10,000	10,000	10,000
BOND EXPENSE ANNUAL RECURRING COST	10,000	10,000	10,000
304-860-560611-00000-000 : BOND INTEREST	210,000	210,000	210,000
BOND INTEREST PAYMENTS	210,000	210,000	210,000

The Golf Club at Wescott Plantation
Requested Budget
FY2019

Fiscal Year 2018-2019	July	August	September	October	November	December	January	February	March	April	May	June	
%	9.27%	8.65%	7.71%	8.37%	7.02%	6.34%	5.16%	5.82%	9.86%	11.32%	10.93%	9.55%	100%
Rounds Played (18) Holes	4,181	3,901	3,477	3,775	3,166	2,860	2,327	2,625	4,447	5,106	4,930	4,307	45,103

	July	August	September	October	November	December	January	February	March	April	May	June	Total
INCOME:													
<u>Account Codes</u>													
40000 GOLF: GREEN FEES	66,644	62,187	55,429	60,174	50,468	45,580	37,096	41,841	70,886	81,382	78,578	68,657	718,920
41000 GOLF: CART FEES	39,431	36,793	32,795	35,602	29,860	26,968	21,948	24,756	41,940	48,150	46,491	40,621	425,356
46000 GOLF: RANGE BALLS	7,124	6,648	5,925	6,432	5,395	4,872	3,965	4,473	7,577	8,699	8,400	7,339	76,850
43500 PATRON DUES	3,794	3,541	3,156	3,426	2,873	2,595	2,112	2,382	4,036	4,634	4,474	3,909	40,933
43600 PATRON RANGE FEE	133	125	111	121	101	91	74	84	142	163	157	138	1,440
44000 ANNUAL PASS GOLF	10,597	9,888	8,814	9,568	8,025	7,248	5,899	6,653	11,271	12,940	12,495	10,917	114,314
44500 ANNUAL PASS CART	3,470	3,238	2,886	3,133	2,628	2,373	1,932	2,179	3,691	4,237	4,091	3,575	37,433
44600 ANNUAL PASS RANGE	794	741	660	717	601	543	442	498	845	970	936	818	8,565
47500 HANDICAP SYSTEM REVENUE	50	50	50	50	50	50	1,500	1,500	350	350	350	350	4,700
49500 OTHER REVENUE	834	779	694	753	632	571	464	524	887	1,019	984	861	9,000
NA FOOD & BEVERAGE	47,300	54,835	55,990	57,970	36,355	66,715	28,490	34,375	49,775	79,200	76,395	51,040	638,440
TOTAL INCOME	180,172	178,823	166,510	177,946	136,988	157,605	103,923	119,265	191,400	241,744	233,351	188,225	2,075,953
AVERAGE INCOME/ROUND	43.09	45.84	47.88	42.56	43.27	55.12	44.65	45.43	43.04	47.35	47.34	42.32	45.66
OPERATIONAL EXPENSES:													
G & A (Detail "A")	40,616	42,795	39,213	39,702	35,958	35,237	35,635	41,904	42,858	41,545	37,953	38,179	471,593
GOLF OPERATIONS (Detail "B")	27,024	35,438	24,356	26,402	23,070	22,146	24,644	21,090	38,052	31,307	28,828	26,604	328,964
MAINTENANCE (Detail "C")	59,215	78,412	54,330	52,720	51,180	49,972	48,112	47,522	67,846	52,420	59,475	61,375	682,578
FOOD & BEVERAGE (Detail "D")	40,695	53,792	46,130	43,139	37,175	46,663	37,121	36,686	54,935	51,940	50,959	43,063	542,296
TOTAL EXPENSES	167,549	210,437	164,029	161,963	147,383	154,017	145,511	147,201	203,691	177,212	177,215	169,221	2,025,431
PROFIT	12,622	(31,614)	2,481	15,983	(10,395)	3,588	(41,588)	(27,937)	(12,291)	64,532	56,136	19,004	50,521

The Golf Club at Wescott Plantation
Requested Budget
FY2019

(G&A Expenses)

		July	August	September	October	November	December	January	February	March	April	May	June	Total
G & A EXPENSES														
General & Admin DETAIL SCHEDULE A:														
Account Codes	ENTER PAYROLL ON TAB													
71000	GROSS PAYROLL	7,115	10,673	7,115	7,115	7,115	7,115	7,115	7,115	10,673	7,115	7,115	7,115	92,500
72000	PAYROLL FEES	178	267	178	178	178	178	178	178	267	178	178	178	2,313
72100	FICA	544	816	544	544	544	544	544	544	816	544	544	544	7,076
72200	FUI	57	85	57	57	57	57	57	57	85	57	57	57	740
72300	SUI	72	108	72	72	72	72	72	72	108	72	72	72	934
72400	WORKERS COMP	117	176	117	117	117	117	117	117	176	117	117	117	1,526
72500	INSURANCE CO-PAY	1,340	1,340	1,340	1,340	1,340	1,340	1,340	1,340	1,340	1,340	1,340	1,340	16,080
Total G&A Payroll:														121,169
73300	ADVERTISING	5,000	4,000	5,000	5,000	2,000	2,000	2,000	4,000	3,500	5,000	3,000	3,000	43,500
73400	BANK CHARGES	115	115	115	115	115	115	115	115	115	115	115	115	1,380
73450	CABLE TV	225	225	225	225	225	225	225	225	225	225	225	225	2,700
73600	CLUBHOUSE MNT/REPAIR (CHM)													
73601	CHM - INTERIOR	150	150	150	150	150	150	150	150	150	150	150	150	1,800
73602	CHM - EXTERIOR	150	150	150	150	150	150	150	500	150	150	100	100	2,050
73603	CHM - CART BARN AREA	150	150	150	150	150	150	150	150	150	150	100	100	1,700
73604	CHM - EQUIP/APPLIANCES/MACH	500	500	500	500	500	500	500	500	500	500	500	500	6,000
73605	CHM - WATER GARDEN EXPENSES	0	50	0	50	0	50	0	50	0	50	0	50	300
73606	CHM - HVAC	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
73700	CONTRACT SERVICES	600	1,200	600	600	1,200	600	600	1,200	1,500	1,500	1,200	600	11,400
73800	CREDIT CARD SALES EXP	3,356	3,131	2,791	3,030	2,541	2,295	1,868	2,107	3,569	4,098	3,957	3,457	36,200
74100	IBS MONTHLY SUPPORT	706	706	706	706	706	706	706	706	706	706	706	706	8,472
74200	INSURANCE-GENERAL	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	14,400
74800	LEGAL FEES	100	0	0	100	0	0	100	0	0	100	0	0	400
74900	MANAGEMENT FEES	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	84,000
74925	TRAVEL REIMBURSEMENT	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	18,000
74950	MILEAGE REIMBURSEMENT	50	50	50	50	45	45	45	50	50	50	50	50	585
75000	MISC. (FLOWERS, GIFTS, ETC)	0	0	0	0	75	0	0	100	0	75	75	0	325
75100	MISC. - G&A	200	200	200	200	200	200	200	200	200	200	200	200	2,400
75200	DUES/SUBSCRIPTIONS/MBRSHPS	288	0	200	0	0	200	0	0	200	0	0	500	1,388
75300	POSTAGE/SHIPPING/PRINTING	250	0	0	250	0	0	250	0	0	250	0	0	1,000
75350	SEASONAL DECORATIONS	0	0	0	0	125	125	0	125	125	100	0	0	600
75380	SECURITY SYSTEM	252	252	252	252	252	252	252	252	252	252	252	252	3,024
75400	STAFF UNIFORMS	0	0	200	0	0	0	0	0	0	200	0	0	400
75500	SUPPLIES - OFFICE	200	200	200	200	200	200	200	200	200	200	200	200	2,400
75550	SUPPLIES-JANITORIAL	400	400	400	400	400	400	400	400	400	400	400	400	4,800
75575	SUPPLIES-IT	50	0	50	0	50	0	50	0	50	0	50	0	300
75600	TELEPHONE/INTERNET	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
75610	TELEPHONE - CELL PHONES	300	0	0	300	0	0	300	0	0	300	0	0	1,200
75650	TRAVEL REIMBURSE (LODGING)	0	0	0	0	0	0	500	0	0	0	0	0	500
75700	UTILITIES-ELECTRICITY	4,600	4,300	4,300	4,300	3,900	3,900	3,900	3,900	3,800	3,800	3,700	4,600	49,000
75800	UTILITIES-NATURAL GAS	400	400	400	400	400	400	400	400	400	400	400	400	4,800
76100	UTILITIES-WATER & SEWER	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
76150	UTILITIES-TRASH/SOLID WASTE REM	200	200	200	200	200	200	200	4,200	200	200	200	200	6,400
Total G&A Non-Payroll:														350,424
TOTAL G & A EXPENSES		40,616	42,795	39,213	39,702	35,958	35,237	35,635	41,904	42,858	41,545	37,953	38,179	471,593

The Golf Club at Wescott Plantation
Requested Budget
FY2019

(Golf Operations Expenses)

GOLF OPS EXPENSES		July	August	September	October	November	December	January	February	March	April	May	June	Total
Golf Operations DETAIL SCHEDULE B:														
Account Codes ENTER PAYROLL ON TAB														
51000	GROSS PAYROLL	16,155	23,121	14,290	15,079	13,466	12,653	11,243	12,032	25,289	18,604	18,138	16,489	196,560
52000	PAYROLL FEES	404	578	357	377	337	316	281	301	632	465	453	412	4,914
52100	FICA	1236	1769	1093	1154	1030	968	860	920	1935	1423	1388	1261	15,037
52200	FUI	129	185	114	121	108	101	90	96	202	149	145	132	1,572
52300	SUI	163	234	144	152	136	128	114	122	255	188	183	167	1,985
52400	WORKERS COMP	267	381	236	249	222	209	186	199	417	307	299	272	3,243
52500	INSURANCE CO-PAY	700	700	700	700	700	700	700	700	700	700	700	700	8,400
Total Golf Ops Payroll:														231,712
52560	CART REPAIR/MAINT	200	200	200	200	200	200	200	200	200	200	200	200	2,400
53100	DUES	1,000	0	0	0	0	0	0	0	0	0	0	0	1,000
53200	EQUIPMENT REPAIR/RENTAL	50	50	50	50	50	50	50	50	50	2,600	50	50	3,150
53250	MILEAGE REIMBURSEMENT	0	0	0	0	0	0	450	0	0	0	0	0	450
53260	HANDICAP SYSTEM FEES	0	0	0	0	0	0	3,600	0	0	0	0	0	3,600
53350	PRINTING	0	0	200	1,550	200	0	0	0	100	0	500	0	2,550
53400	LEASE-GOLF CARTS	6,021	6,021	6,021	6,021	6,021	6,021	6,021	6,021	6,021	6,021	6,021	6,021	72,252
54000	RANGE EQUIP/SUPPLIES	0	0	200	0	0	200	0	0	200	0	0	200	800
55500	SUPPLIES - PRO SHOP	400	400	400	400	300	300	200	200	300	300	400	400	4,000
55550	SUPPLIES - IT	50	50	50	50	50	50	50	50	50	50	50	50	600
55575	SUPPLIES - CART BARN	250	250	300	300	250	250	200	200	200	300	300	250	3,050
53600	TRAVEL REIMBURSE (LODGING)	0	0	0	0	0	0	400	0	0	0	0	0	400
53700	STAFF UNIFORMS	0	1,500	0	0	0	0	0	0	1,500	0	0	0	3,000
TOTAL GOLF OPS EXPENSES		27,024	35,438	24,356	26,402	23,070	22,146	24,644	21,090	36,052	31,307	28,628	26,604	320,964
		Total Golf Ops Non-Payroll:												
														97,252

The Golf Club at Westcott Plantation
Requested Budget
FY2019

(Food & Beverage Expenses)

FOOD & BEVERAGE EXPENSES												
F&B												
51000 Cost of Sales-Wages												
Account Codes	July	August	September	October	November	December	January	February	March	April	May	June
51100 Gross Wages	18,237	24,981	20,237	18,037	17,737	18,737	17,237	17,237	26,981	18,737	18,737	19,737
51200 Payroll Fees	466	625	506	451	443	468	431	431	675	468	468	493
51300 FICA	1,395	1,911	1,548	1,380	1,357	1,433	1,319	1,319	2,084	1,433	1,433	1,510
51400 FUJA	146	200	162	144	142	150	138	138	216	150	150	158
51500 SUTA	184	252	204	182	179	189	174	174	273	189	189	199
51600 Workers Comp	301	412	334	298	293	309	284	284	445	309	309	326
51700 Insurance Copay	1,050	1,050	1,050	1,050	1,050	1,050	1,050	1,050	1,050	1,050	1,050	1,050
Total Payroll	21,769	29,430	24,041	21,542	21,201	22,337	20,633	20,633	31,703	22,337	22,337	23,473
ENTER COS ON TAB												
54400 Cost of Sales-Bar	4,294	4,403	4,266	4,180	3,418	3,768	2,637	2,830	4,598	5,721	6,051	4,863
54600 Cost of Sales-Food	9,350	11,399	11,523	11,468	7,150	14,300	6,050	7,590	9,488	16,473	15,386	129,594
Total Cost of Goods Sold	13,644	15,802	15,788	15,648	10,568	18,068	8,687	10,420	14,086	22,194	21,437	14,281
ENTER EXPENSES ON TAB												
62300 Advertising	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375
62700 Education - Seminars etc..	0	0	0	0	0	0	0	0	165	0	0	0
62950 Taxes-Permits & Licenses	0	3,090	0	90	0	0	1,391	669	0	150	0	0
63000 Linen/Laundry	880	826	940	826	549	1,793	740	584	743	1,744	1,128	1,129
63450 Repair & Maintenance	125	125	125	125	125	125	125	125	125	125	125	125
63550 Miscellaneous	100	100	100	100	100	100	100	100	100	100	100	100
63650 Entertainment Services	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375
64000 Postage/Printing	0	0	0	0	0	0	0	0	0	0	257	0
65400 Insurance	0	0	0	0	0	0	0	0	3,200	0	0	0
65450 Telephone - Cell Phone	300	0	0	300	0	0	300	0	0	300	0	0
73500 Rent/Lease-Equipment	38	38	38	38	38	38	425	38	38	38	38	38
75000 Staff Uniforms	0	0	1,000	0	500	0	0	0	1,000	0	0	0
76000 Supplies-See Breakdown Below												
76010 Supplies - Cleaning	176	335	47	335	459	217	200	122	254	202	177	176
76020 Supplies - Office	12	15	0	15	0	0	200	20	22	0	100	115
76030 Supplies - Operating	50	630	0	670	110	85	395	225	150	350	1,210	125
76040 Supplies - Disposables	700	650	1,200	700	550	650	500	1,000	600	1,600	1,000	600
76300 Utensils/China/Glass/Paper	150	0	100	0	225	500	675	0	0	50	300	150
Expenses	5,281	8,559	6,300	5,949	5,406	6,258	7,801	5,633	9,147	7,409	7,185	5,308
TOTAL F&B EXPENSES	40,694.68	53,791.38	46,129.64	43,136.87	37,175.34	46,662.69	37,120.74	36,685.79	54,934.74	51,939.79	50,959.34	43,062.29
Total F&B Non-Payroll:												260,859
												542,296

The Golf Club at Wescott Plantation
Requested Budget
FY2019

(Maintenance Expenses)

	July	August	September	October	November	December	January	February	March	April	May	June	Total
MAINTENANCE EXPENSES													
Maintenance	DETAIL SCHEDULE C:												
Account Codes	ENTER PAYROLL ON TAB												
61000 GROSS PAYROLL	32,897	49,346	28,369	28,369	28,369	27,569	27,569	27,569	42,554	28,369	32,897	32,897	386,778
62000 PAYROLL FEES	822	1,234	709	709	709	689	689	689	1,064	709	822	822	9,669
62100 FICA	2,517	3,775	2,170	2,170	2,170	2,109	2,109	2,109	3,255	2,170	2,517	2,517	29,589
62200 FUI	263	395	227	227	227	221	221	221	340	227	263	263	3,094
62300 SUI	332	498	287	287	287	278	278	278	430	287	332	332	3,906
62400 WORKERS COMP	543	814	468	468	468	455	455	455	702	468	543	543	6,382
62500 INSURANCE CO-PAY	700	700	700	700	700	700	700	700	700	700	700	700	8,400
	Total Maint Payroll:												447,818
63100 BULK MATERIAL	1,100	1,650	1,100	550	550	1,100	1,100	550	1,650	1,100	1,100	1,650	13,200
63200 DRAINAGE	100	100	100	100	100	250	250	250	100	100	100	100	1,650
63300 FERTILIZER	2,500	3,000	2,500	2,500	2,500	2,000	1,000	1,000	1,000	1,000	2,500	3,000	24,500
63400 IRRIGATION SYSTEM	1,500	1,500	1,500	750	750	750	750	750	750	1,000	1,500	1,500	13,000
63500 LAKES AND PONDS	1,200	900	1,200	900	0	0	0	0	1,200	900	1,200	900	8,400
63600 PLANT PROTECTANTS	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
63700 LANDSCAPE SUPPLIES	0	0	0	0	0	1,000	0	0	1,000	0	0	0	2,000
63800 SEED & SOD	0	0	500	1,200	0	0	0	0	0	500	500	0	2,700
64100 R&M BUILDING	75	75	75	75	75	75	75	75	75	75	75	75	900
64150 PRO DUES & EDUCATION	50	50	50	250	400	50	50	250	150	450	50	200	2,000
64400 EQUIPMENT RENTAL	150	150	150	150	150	150	150	150	150	150	150	150	1,800
64500 FUEL, OIL & LUBRICANT	3,500	3,500	3,500	3,000	2,750	2,750	2,750	2,750	2,750	3,000	3,500	3,500	37,250
64700 PERMITS & LICENSES	0	0	0	100	0	100	0	0	0	0	0	1,500	1,700
64900 R&M EQUIPMENT	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	27,000
65200 SMALL TOOLS & EQUIPMENT	400	400	400	400	400	400	400	400	400	400	400	400	4,800
65250 SUPPLIES-GOLF COURSE	400	400	400	400	400	400	400	400	400	400	400	400	4,800
65300 SUPPLIES-MAINTENANCE	400	400	400	400	400	400	400	400	400	400	400	400	4,800
65350 SUPPLIES-OFFICE	50	50	50	50	50	50	50	50	50	50	50	50	600
65400 TELEPHONE	125	125	125	125	125	125	125	125	125	125	125	125	1,500
65450 TELEPHONE-CELL PHONES	240	0	0	240	0	0	240	0	0	240	0	0	960
65575 UNIFORM (RENTAL & PURCHASE)	0	0	0	0	1,000	0	0	0	0	1,000	0	0	2,000
65600 UTILITIES - ELECTRIC MAIN BLDG.	350	350	350	350	350	350	350	350	350	350	350	350	4,200
65700 UTILITIES - ELECTRIC PUMP STAT	1,500	1,500	1,500	750	750	500	500	500	750	750	1,500	1,500	12,000
65800 UTILITIES - WATER/SEWER	250	250	250	250	250	250	250	250	250	250	250	250	3,000
	Total Maint Non-Payroll:												234,760
TOTAL MAINTENANCE EXPENSES	59,215	78,412	54,330	52,720	51,180	49,972	48,112	47,522	67,846	52,420	59,475	61,375	682,578

Wescott Plantation Golf Club Maintenance

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

FISCAL YEAR 2019-2023

Project or Item Name										
Golf Course Maintenance	No.	FY2019	No.	FY2020	No.	FY2021	No.	FY2022	No.	FY2023
Toro Groundsmaster 4500-D (2@\$25,000)	4	\$ 50,000								
Bridge Resurfacing Project	1	\$ 30,000								
Aeration Core Harvester	6	\$ 12,000								
Toro Greensmaster 3300 Triflex	5	\$ 17,500								
Replace (3@\$20,000ea) Toro Reelmaster 5510			4	\$ 60,000						
Replace F150 & Dodge w/ (1) Truck			6	\$ 30,000						
Driving Range Improvement Project	3	\$ 15,000	5	\$ 15,000						
Replace TN55 Tractor					3	\$ 35,000				
Irrigation Controllers Upgrade (LTC+ to Lynx)					2	\$ 55,000	3	\$ 55,000	1	\$ 55,000
Replace (2) Toro Greensmaster 3150							5	\$ 30,000		
Chemical and Fertilizer Storage Building									2	\$ 50,000

Project or Item Name										
Clubhouse, Golf Operations and Physical Plant	No.	FY2019	No.	FY2020	No.	FY2021	No.	FY2022	No.	FY2023
Renovate Front Stairs							1	\$ 35,000		
Clubhouse Restroom Renovation Project	2	\$ 6,000								
Beverage Cart	7	\$ 8,000							4	\$ 10,000
Clubhouse Interior and Exterior Paint			2	\$ 20,000						
Replace Computers			1	\$ 9,000						
Landscape and Upgrade Auxiliary Parking									3	\$ 15,000
Banquet Tables and Chairs	8	\$ 10,000								
Renovate both Walk-In Coolers							4	\$ 10,000		
New Convection Oven Combination			3	\$ 7,000						
Paint Clubhouse Roof							2	\$ 10,000		
Enclosure/Climate control Patio Section							6	\$ 25,000		
surface/ repair damage concrete staging area					1	\$ 60,000				
Range Mats replacement				\$ 15,000						
TOTAL		\$ 148,500		\$ 156,000		\$ 150,000		\$ 165,000		\$ 130,000

STORMWATER UTILITY FUND

The Stormwater Utility is an additional funding mechanism which can be used only for stormwater related activities undertaken by the City of North Charleston. Funds generated by the Utility Fee may be used for the study, design, improvement and construction of stormwater facilities and for funding the personnel, equipment and material costs associated with the management, maintenance, and repair of stormwater facilities.

Examples of activities eligible for funding through the Stormwater Utility include:

1. Drainage basin studies.
2. Design and construction of new or improved drainage systems.
3. Design and construction of water quality enhancement projects.
4. Administration of Stormwater related activities.
5. Regulation and enforcement activities.
6. General maintenance and repair of stormwater facilities (ditch trimming/cleaning, pipe and catch basin cleaning and maintenance).
7. Street Sweeping activities.
8. NPDES Phase II permits requirements.
9. Other Stormwater management related activities.

****Stormwater Utility Fund historical information:**

Fiscal year ending:	Revenues	Expenditures
June 30, 2018 Budgeted	\$4,066,933	\$4,580,933
June 30, 2017 Actual	4,855,735	4,589,566
June 30, 2016 Actual	4,095,088	4,965,468
June 30, 2015 Actual	3,724,405	3,681,252
June 30, 2014 Actual	3,793,027	3,709,983
June 30, 2013 Actual	3,568,680	3,568,680
June 30, 2012 Actual	3,413,656	2,838,496
June 30, 2011 Actual	2,613,891	2,613,891
June 30, 2010 Actual	2,715,561	2,715,561
June 30, 2009 Actual	2,455,618	2,455,618
June 30, 2008 Actual	2,787,795	2,787,795
June 30, 2007 Actual	2,440,119	2,440,119
June 30, 2006 Actual	2,197,798	2,197,798

PUBLIC WORKS STORMWATER UTILITY DIVISION

PERSONNEL

1	Stormwater & Streets Field Operations Manager	1	Pesticide Supervisor
2	Equipment Operator III	2	Staff Engineer
5	Field Service Lead Worker	3	Equipment Operator I
2	Streets Crewleader	7	Equipment Operator II
18	Laborer	1	Stormwater GIS Technician
1	Assistant Streets & Drainage Superintendent	1	Engineering Inspector
1	Engineering Inspection Manager		

City of North Charleston
FYE 2019 Revenue Budget Report
As of April 30, 2018

<u>Fund, Account Class, Account Segment</u>	<u>FYE 2016 Actuals</u>	<u>FYE 2017 Actuals</u>	<u>FYE 2018 YTD Actuals</u>	<u>FYE 2018 Budget Approved</u>	<u>FYE 2019 Budget Proposed</u>	<u>FYE 2019 Mayor Budget Proposed</u>	<u>FYE 2019 Council Budget Approved</u>
306 : STORM WATER UTILITY ENTERPRISE							
350 : REVENUE FR MONIES/PROPERTY							
435510 : STORM WATER UTILITY FEES	4,095,088	4,855,735	4,122,870	4,066,933	4,024,473	4,024,473	5,024,473
436110 : INTEREST EARNINGS REGULAR	18,868	29,615	26,064	0	0	0	0
SubTotal : 350 : REVENUE FR MONIES/PROPERTY	4,113,956	4,885,350	4,148,934	4,066,933	4,024,473	4,024,473	5,024,473
370 : OTHER FINANCING SOURCES							
436901 : BOND PROCEEDS	113,500	518,000	514,000	514,000	513,000	513,000	513,000
436992 : CHARLESTON COUNTY CONTRIBUTION	550,000	117,750	0	0	0	0	0
SubTotal : 370 : OTHER FINANCING SOURCES	663,500	635,750	514,000	514,000	513,000	513,000	513,000
SubTotal : 306 : STORM WATER UTILITY ENTERPRISE	4,777,456	5,521,100	4,662,934	4,580,933	4,537,473	4,537,473	5,537,473
Grand Total	176,361,428	254,627,662	125,616,550	162,380,990	162,149,864	165,621,556	167,721,556

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

Fund, Account Class, Account Segment	FYE 2016 Actuals	FYE 2017 Actuals	FYE 2018 YTD Actuals	FYE 2018 Budget Adopted	FYE 2019 Departmental Budget Requests	FYE 2019 Mayor Budget Proposed	FYE 2019 Council Budget Approved
306 : STORM WATER UTILITY ENTERPRISE							
630 : STORM WATER UTILITY							
Salaries & Wages							
510110 : REGULAR SALARIES	1,676,091	1,631,990	1,325,337	1,700,603	1,658,199	1,658,199	1,658,199
510120 : OVERTIME	5,591	9,653	2,274	3,000	10,000	10,000	10,000
SubTotal : Salaries & Wages	1,681,682	1,641,643	1,327,611	1,703,603	1,668,199	1,668,199	1,668,199
Benefits							
510140 : FICA TAXES	123,196	120,139	96,607	130,096	127,617	127,617	127,617
510150 : RETIREMENT	113,575	191,580	180,024	230,602	242,890	242,890	242,890
510160 : INSURANCE	625,169	584,750	482,462	644,000	619,500	619,500	619,500
510170 : WORKMENS COMPENSATION	66,328	85,392	171,208	76,073	78,355	78,355	78,355
SubTotal : Benefits	928,268	981,861	930,301	1,080,771	1,068,362	1,068,362	1,068,362
Operating Expenses							
520230 : PRINTING & OFFICE SUPPLY	509	1,000	524	1,000	1,000	1,000	1,000
520240 : DEPARTMENTAL SUPPLIES	34,903	32,548	26,728	35,200	34,900	34,900	34,900
520355 : DRAINAGE CONSTRUCTION MATERIALS	135,180	122,392	107,220	125,000	125,000	125,000	125,000
520410 : UNIFORMS & CLOTHING	10,029	11,471	9,242	12,000	12,000	12,000	12,000
520420 : RAIN CLOTHES-SAFETY SHOES	3,804	5,374	3,587	5,750	5,750	5,750	5,750
520490 : MEDICAL & LAB SUPPLIES	1,880	1,616	1,197	3,000	3,000	3,000	3,000
530231 : STORM DAMAGE	1,797,727	587,988	531,069	0	0	0	1,000,000
530270 : REPAIR MOBILE RADIO	0	168	0	500	500	500	500
530710 : GAS, OIL, LUBRICATION	67,694	63,246	46,770	95,000	75,000	75,000	75,000
530720 : TIRES AND TUBES	13,803	15,480	10,220	15,000	15,000	15,000	15,000
530730 : VEHICLE REPAIRS	132,446	151,245	96,188	116,000	130,000	130,000	130,000
540240 : MEMBERSHIPS/DUES/SUBSCRIP	1,935	605	715	1,830	2,040	2,040	2,040
540290 : TRAVEL	0	247	466	0	0	0	0
549150 : TRANSFER TO REVENUE BONDS FUND	510,000	510,000	0	510,000	510,000	510,000	510,000
550311 : LEASE-PRINCIPAL	133,478	179,197	259,784	278,479	292,416	292,416	292,416
550312 : LEASE-INTEREST	14,740	17,180	22,207	24,300	21,806	21,806	21,806

City of North Charleston
FYE 2019 Departmental Expenditure Budget Report
As of April 30, 2018

	FYE 2016	FYE 2017	FYE 2018	FYE 2018	FYE 2019	FYE 2019	FYE 2019
	Actuals	Actuals	YTD	Budget	Departmental	Mayor	Council
<u>Fund, Account Class, Account Segment</u>	<u>Actuals</u>	<u>Actuals</u>	<u>Actuals</u>	<u>Adopted</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
					<u>Requests</u>	<u>Proposed</u>	<u>Approved</u>
550630 : RENTED-LEASED EQUIPMENT	409	0	0	1,000	1,000	1,000	1,000
570640 : EMPLOYEE TRAINING	6,979	9,191	1,583	10,000	10,000	10,000	10,000
570785 : PENSION LIABILITY EXPENSE	0	(533,303)	0	0	0	0	0
570789 : DEPRECIATION EXPENSE	189,704	216,018	0	0	0	0	0
570790 : OTHER OPERATING EXPENSE	45,301	57,098	44,478	48,500	48,500	48,500	48,500
SubTotal : Operating Expenses	3,100,521	1,448,761	1,161,978	1,282,559	1,287,912	1,287,912	2,287,912
Capital Outlay							
590840 : AUTOMOTIVE EQUIPMENT	124,640	517,301	651,882	514,000	513,000	513,000	513,000
590880 : SPECIAL CAPITAL PROJECT	23,948	0	0	0	0	0	0
SubTotal : Capital Outlay	148,588	517,301	651,882	514,000	513,000	513,000	513,000
SubTotal : 630 : STORM WATER UTILITY	5,859,059	4,589,566	4,071,772	4,580,933	4,537,473	4,537,473	5,537,473
SubTotal : 306 : STORM WATER UTILITY ENTERPRISE	5,859,059	4,589,566	4,071,772	4,580,933	4,537,473	4,537,473	5,537,473
Grand Total	189,321,442	180,099,143	124,830,989	162,380,990	166,522,510	165,621,556	167,721,556

Account Name Description	Amount Requested	Mayor Approved	Council Approved
306-630-520230-00000-000 : PRINTING & OFFICE SUPPLY	1,000	1,000	1,000
PRINTING AND OFFICE SUPPLIES FUNDS ARE USED TO PRINT INTERNAL OPERATION FORMS AND ROUTINE OFFICE SUPPLIES.	1,000	1,000	1,000
306-630-520240-00000-000 : DEPARTMENTAL SUPPLIES	34,900	34,900	34,900
DEPARTMENTAL SUPPLIES PURCHASE OF MISC. SUPPLIES-GLOVES, PERSONAL PROTECTIVE EQUIPMENT, ROUTINE ITEMS OF OPERATIONAL NECESSITY, FIRE EXTINGUISHERS, FIRST AID KITS, BOOKS AND PUBLICATIONS, CHEMICALS AND CLEANERS AND SMALL HAND TOOLS.	30,000	30,000	30,000
FOUR (4) STRING TRIMMERS TO REPLACE ONES THAT ARE IN POOR CONDITION. @\$500/EA	2,000	2,000	2,000
SIX (6) CHAIN SAWS TO REPLACE ONES THAT ARE IN POOR CONDITION. @\$325/EA	1,950	1,950	1,950
TWO (2) POLE SAWS TO REPLACE ONES THAT ARE IN POOR CONDITION. @\$475/EA	950	950	950
306-630-520355-00000-000 : DRAINAGE CONSTRUCTION MATERIALS	125,000	125,000	125,000
DRAINAGE CONSTRUCTION MATERIALS MATERIALS FOR USE BY DRAINAGE CREW FOR MAINT AND REPAIR OF DRAINAGE SYSTEMS IN THE CITY.	125,000	125,000	125,000
306-630-520410-00000-000 : UNIFORMS & CLOTHING	12,000	12,000	12,000
UNIFORMS AND CLOTHING AMOUNT REQUIRED TO OUTFIT STORM WATER STAFF WITH RENTAL UNIFORMS, JACKET REPLACEMENTS, HATS, AND SIMILAR ITEMS.	12,000	12,000	12,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
306-630-520420-00000-000 : RAIN CLOTHES-SAFETY SHOES	5,750	5,750	5,750
RAIN CLOTHES AND SAFETY SHOES AMOUNT REQUIRED TO OUTFIT STORM WATER STAFF WITH SAFETY SHOES AND RAIN GEAR.	5,750	5,750	5,750
306-630-520490-00000-000 : MEDICAL & LAB SUPPLIES	3,000	3,000	3,000
MEDICAL AND LAB SUPPLIES CDL AND ROUTINE ALCOHOL AND DRUG TESTING, HBV INOCULATIONS, AND FIRST AID MEDICAL SUPPLY REPLACEMENT.	3,000	3,000	3,000
306-630-530270-00000-000 : REPAIR MOBILE RADIO	500	500	500
REPAIR MOBILE RADIO REPAIRS NOT COVERED BY SERVICE CONTRACT.	500	500	500
306-630-530710-00000-000 : GAS, OIL, LUBRICATION	75,000	75,000	75,000
GAS,OIL,LUBRICATION TO SUPPORT ON GOING FUEL NEEDS FOR VEHICLES AND EQUIPMENT ASSIGNED TO THIS DIVISION.	75,000	75,000	75,000
306-630-530720-00000-000 : TIRES AND TUBES	15,000	15,000	15,000
TIRES AND TUBES TO SUPPORT ON GOING TIRE REPAIRS AND REPLACEMENT FOR VEHICLES ASSIGNED TO THIS DIVISION.	15,000	15,000	15,000

Account Name Description	Amount Requested	Mayor Approved	Council Approved
306-630-530730-00000-000 : VEHICLE REPAIRS	130,000	130,000	130,000
VEHICLE REPAIRS TO SUPPORT ON GOING MAINT AND REPAIRS FOR VEHICLES AND EQUIPMENT ASSIGNED TO THIS DIVISION.	130,000	130,000	130,000
306-630-540240-00000-000 : MEMBERSHIPS/DUES/SUBSCRIP	2,040	2,040	2,040
APWA MEMBERSHIP STAFF ENGINEERS (3) APWA MEMBERSHIPS @ \$200/EA.	600	600	600
STAFF ENGINEERS (2) ASCE MEMBERSHIPS @ \$260/EA.	520	520	520
STAFF ENGINEER (2)-PE REGISTRATION @ \$85/EA. EVERY OTHER YEAR (DUE THIS FY)	170	170	170
STAFF ENGINEERS (2)-SC ASSOC. OF STORM WATER MANAGERS (SCASM) MEMBERSHIP @ \$175/EA.	350	350	350
SUPT & ASST SUPT OF STREETS AND DRAINAGE APWA MEMBERSHIP (2) @ \$200/EA.	400	400	400
306-630-549150-00000-000 : TRANSFER TO REVENUE BONDS FUND	510,000	510,000	510,000
TRANSFER TO IPRB FUND	510,000	510,000	510,000
306-630-550311-00000-000 : LEASE-PRINCIPAL	292,416	292,416	292,416
LEASE PRINCIPAL PAYMENTS DUE	292,416	292,416	292,416
306-630-550312-00000-000 : LEASE-INTEREST	21,806	21,806	21,806
LEASE INTREST-CURRENT SCHEDULED PMTS	21,806	21,806	21,806

Account Name Description	Amount Requested	Mayor Approved	Council Approved
306-630-550630-00000-000 : RENTED-LEASED EQUIPMENT	1,000	1,000	1,000
RENTED LEASED EQUIPMENT	1,000	1,000	1,000
RENTAL OF CONSTRUCTION SUPPORT EQUIPMENT.			
306-630-570640-00000-000 : EMPLOYEE TRAINING	10,000	10,000	10,000
EMPLOYEE TRAINING	10,000	10,000	10,000
FUNDS FOR MANDATORY TRAINING INCLUDING: CONFINED SPACE, TRACKHOE, AND BACKHOE TRAINING, SUPERVISORS TRAINING COURSES TO COMPLY WITH EPA, STATE, AND FEDERAL STANDARDS.			
306-630-570790-00000-000 : OTHER OPERATING EXPENSE	48,500	48,500	48,500
MISC. OTHER OPERATING EXPENSES	3,000	3,000	3,000
CPW FIRE HYDRANT PERMITS	4,000	4,000	4,000
PERMITS REQUIRED TO ALLOW THE CITY TO FILL WATER TANKS ON EQUIPMENT FROM THE HYDRANTS-STREET SWEEPERS, STORM DRAIN CLEANER/VACTOR, ETC.			
NPDES ANNUAL PERMIT FEE	6,000	6,000	6,000
ANNUAL PERMIT FEE FOR NPDES PHASE II PERMIT.			
CAROLINA CLEAR ANNUAL PARTICIPATION ANNUAL COST UNDER EXISTING AGREEMENT TO CONTINUE PARTICIPATION IN THE CAROLINA CLEAR PROGRAM FOR STORM WATER POLLUTION CONTROL EDUCATION AND AWARENESS AS REQUIRED BY OUR NPDES PHASE II PERMIT.	35,000	35,000	35,000
CDL RENEWAL	500	500	500
COST FOR ANTICIPATED CDL RENEWALS.			

Account Name Description	Amount Requested	Mayor Approved	Council Approved
306-630-590840-00000-000 : AUTOMOTIVE EQUIPMENT	513,000	513,000	513,000
MODEL S2 GATOR WALKING EXCAVATOR TO REPLACE 2008 MENZI WALKING EXCAVATOR WITH HIGH REPAIR COSTS.	350,000	350,000	350,000
TRUCK, 16 CY DUMP - NEW ADD DUMP TRUCK TO SUPPORT WORK CREWS AND ADD ADDITIONAL FLEXIBILITY IN SCHEDULING WORK.	135,000	135,000	135,000
SUV, 4X4 INTERMEDIATE, REPLACES UNIT 630-003, 2005 SUV WITH OVER 100,000 MILES, USED BY ENGINEERING INSPECTION.	28,000	28,000	28,000

City of North Charleston
2018-2019 Personnel Budget Requests

Dept	Title	Salary	FICA	Retirement	WC	Insurance	Total	Notes
402	Facilities Maintenance Technician I	\$31,895.00	\$2,439.97	\$4,643.91	\$1,157.79	\$22,000.00	\$62,136.67	
417	Systems Technician	\$44,879.00	\$3,433.24	\$6,534.38	\$1,629.11	\$22,000.00	\$78,475.73	
	Systems Technician	\$44,879.00	\$3,433.24	\$6,534.38	\$1,629.11	\$22,000.00	\$78,475.73	
	Code Programmer	\$49,480.00	\$3,785.22	\$7,204.29	\$1,796.12	\$22,000.00	\$84,265.63	
510	Domestic Violence Victim Advocate (Grant Position)	\$41,008.00	\$3,137.11	\$5,970.76	\$1,488.59	\$22,000.00	\$73,604.47	
530	Firefighter	\$36,922.00	\$2,824.53	\$6,365.35	\$3,814.04	\$22,000.00	\$71,925.93	
	Firefighter	\$36,922.00	\$2,824.53	\$6,365.35	\$3,814.04	\$22,000.00	\$71,925.93	
	Firefighter	\$36,922.00	\$2,824.53	\$6,365.35	\$3,814.04	\$22,000.00	\$71,925.93	
	Firefighter	\$36,922.00	\$2,824.53	\$6,365.35	\$3,814.04	\$22,000.00	\$71,925.93	
	Firefighter	\$36,922.00	\$2,824.53	\$6,365.35	\$3,814.04	\$22,000.00	\$71,925.93	
	Firefighter	\$36,922.00	\$2,824.53	\$6,365.35	\$3,814.04	\$22,000.00	\$71,925.93	
	Fire Equipment Operator - Engineer	\$44,879.00	\$3,433.24	\$7,737.14	\$4,636.00	\$22,000.00	\$82,685.38	
	Fire Equipment Operator - Engineer	\$44,879.00	\$3,433.24	\$7,737.14	\$4,636.00	\$22,000.00	\$82,685.38	
	Fire Equipment Operator - Engineer	\$44,879.00	\$3,433.24	\$7,737.14	\$4,636.00	\$22,000.00	\$82,685.38	
	Fire Captain	\$54,552.00	\$4,173.23	\$9,404.76	\$5,635.22	\$22,000.00	\$95,765.21	
	Fire Captain	\$54,552.00	\$4,173.23	\$9,404.76	\$5,635.22	\$22,000.00	\$95,765.21	
	Fire Captain	\$54,552.00	\$4,173.23	\$9,404.76	\$5,635.22	\$22,000.00	\$95,765.21	
	Fire Inspector 1	\$40,707.00	\$3,114.09	\$7,017.89	\$4,205.03	\$22,000.00	\$77,044.01	
	Fire Investigator	\$44,879.00	\$3,433.24	\$7,737.14	\$4,636.00	\$22,000.00	\$82,685.38	Need Job Description
	Total						\$1,503,594.99	

402

Ruth, Christine

From: Benka, Andy
Sent: Thursday, February 08, 2018 8:43 AM
To: Ruth, Christine
Subject: request to fill position

Good morning Chris, I would like to request an entry level maintenance person to fill the position that has been vacant since Jeromy Jones left his employment with the city. Thanks.

*Andy Benka
Deputy Director
Facilities Management Department
2500-City Hall Lane
North Charleston, S.C. 29406
Tel. 843-740-2514
Fax 843-308-6573
abenka@northcharleston.org*

417

Memorandum-----City of North Charleston

David Dixon, MIS Director

To: Ray Anderson, Special Assistant to the Mayor

From: David Dixon

Date: January 17, 2018

Subject: Fiscal Year 2019 Personnel Budget Requests

Please consider this request for the following three position's to be added for the Management Information Systems Department during the fiscal year 2019 budget due to increased responsibilities of our department.

Specifically I am respectfully requesting to add two MIS System Technician positions. It is my understanding that we will be taking over the cell phones for all City users as well as all the aircards for the mobile devices. We will also be taking over the telephones for all the Community Centers, Fire Stations and Police Precincts, which will include all the Comcast and AT&T connections for each. We purchased a mobile device management solution to control all the mobile devices and provide security for them. Our department needs to have a person to manage this and implement our MDM solution.

We now have over 210 laptops and other computer tablets in the field. 150 for Police, 4 for Zoning, 14 for Building, 13 for Code and 30 for the Fire Department. They require constant monitoring and troubleshooting. These device's are constantly being updated and patched for security. When we have a major update every device has to be reimaged and with multiple device types that requires multiple images. These device's have to be reimaged when new software needs to be installed on them as well. Every user that gets added to a device has to come by the MIS department for a 15 minute enrollment process. These devices connect through a special Verizon Virtual Private network that has to be monitored and troubleshot when issues arise. Our department needs to have a person whos main responsibility would be handling these devices.

In addition I am requesting to add a Code Programmer for the GIS Department. We now do custom applications for Permits, Code Enforcement, Business Licenses, Work Orders, Addressing, Storm Water Management and Damage assessment along with the Public facing websites for mapping, find your inspector, find your garbage route and others. We would like to do custom applications for Plat review and Asset Management along with more Applications for Permitting and GIS specific Fire Department applications.

Please feel free to contact me if I may provide any additional information or justification.

City of North Charleston, SC

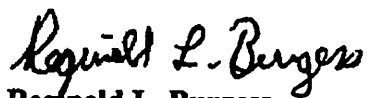
R. KEITH SUMMEY, MAYOR

POLICE DEPARTMENT REGGIE L. BURGESS, CHIEF OF POLICE

DATE: February 09, 2018
TO: Christine Ruth, Director of Human Resources
RE: Personnel Request FY 2019

The Police Department respectfully requests to absorb the Domestic Violence Victim Advocate position at the conclusion of the 527 Grant effective September 30, 2018. Because this position has already been supplied with equipment and uniforms through this grant funding, we are requesting the position's salary and benefits only be added to the Police Department General Fund.

Thank you,



Reginald L. Burgess
Chief of Police

RLB/tla

City of North Charleston
Information Sheet

(documentation to support additional costs associated with requested new personnel)

Department: **Police Department** Dept. # **510**

Position Requested	Job Code	# of Positions
Victim Advocate (Domestic Violence)	108	1

Absorb from Grant 527 into General Fund

Cost of Position(s) requested:

Wages & Benefits (Do not enter, Finance Department will complete):

Salary	
Overtime	
FICA	
Retirement	
Health Insurance	
Workers Compensation	
Total Wages & Benefits	

Operating Expenses:

Departmental Supplies (XXX-XXX-000-5-202-40)

Explanation:

Uniforms & Clothing (XXX-XXX-000-5-204-10)

Explanation:

Gas, Oil & Lubrication (XXX-XXX-000-5-307-10)

Explanation:

Tires & Tubes (XXX-XXX-000-5-307-20)

Explanation:

Vehicle Repairs (XXX-XXX-000-5-307-30)

Explanation:

Memberships/Dues/Subscriptions (XXX-XXX-000-5-402-40)

Explanation:

Traveling (XXX-XXX-000-5-402-90)

Explanation:

City of North Charleston
Information Sheet

(documentation to support additional costs associated with requested new personnel)

Insurance - Vehicles (XXX-XXX-000-5-406-40)

Explanation:

Automotive Equipment (XXX-XXX-000-5-908-40)

Explanation:

Machines & Equipment (XXX-XXX-000-5-908-50)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5-____-____)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5-____-____)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5-____-____)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5-____-____)

Explanation:

Total cost of additional positions

\$ -

530

City of North Charleston, SC

R. Keith Summey, Mayor

Memorandum • Fire Department Gregory A. Bulanow, Chief

TO: Chris Ruth

FM: Chief Bulanow

DATE: February 5, 2018

RE: NCFD Personnel requests for 2018/2019

Six (6) Firefighters (Job Code 491)

Six Firefighters are needed to staff an additional fire apparatus on three shifts.

Three (3) Engineers (Job Code 481)

Three Engineers are needed to staff an additional fire apparatus on three shifts.

Three (3) Captains (Job Code 471)

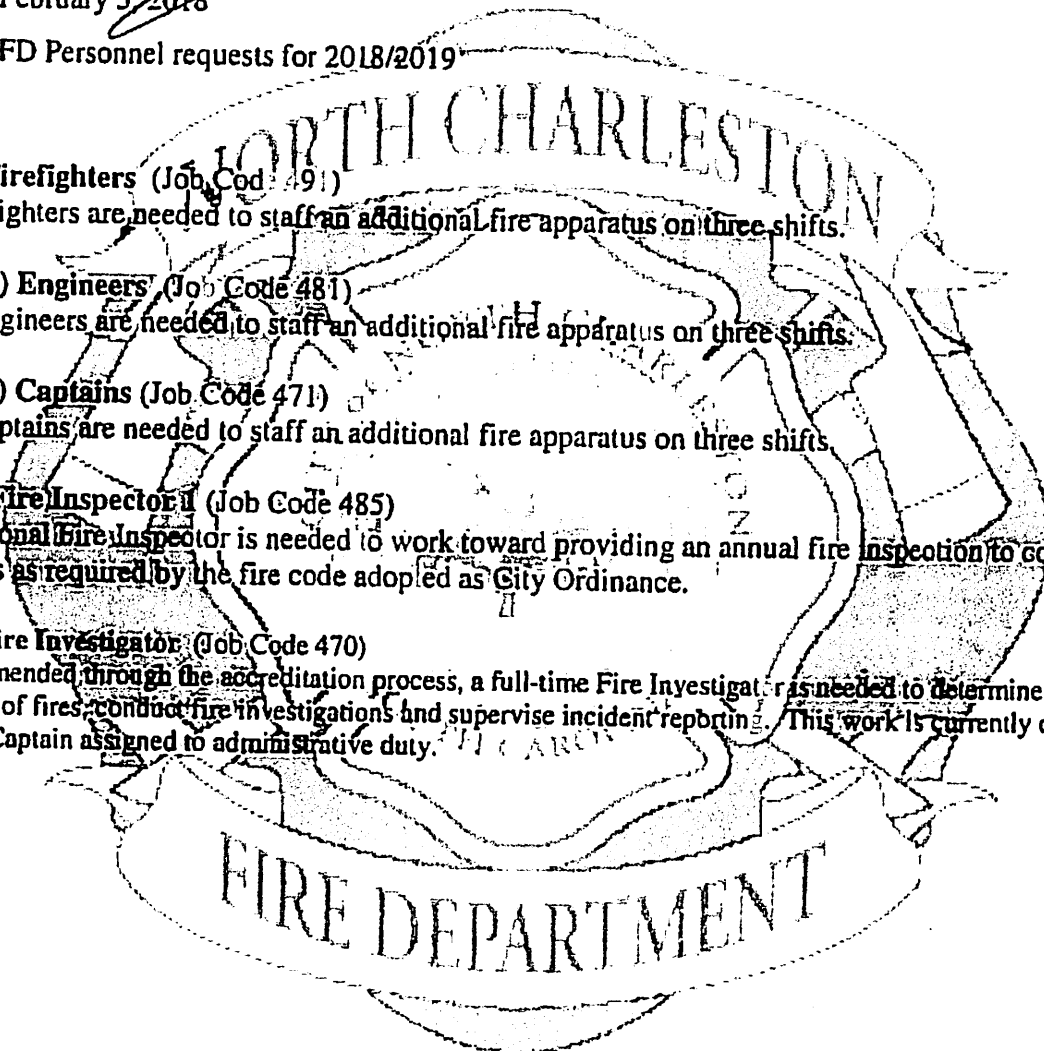
Three Captains are needed to staff an additional fire apparatus on three shifts.

One (1) Fire Inspector I (Job Code 485)

An additional Fire Inspector is needed to work toward providing an annual fire inspection to commercial properties as required by the fire code adopted as City Ordinance.

One (1) Fire Investigator (Job Code 470)

As recommended through the accreditation process, a full-time Fire Investigator is needed to determine the cause and origin of fires; conduct fire investigations and supervise incident reporting. This work is currently conducted by a Fire Captain assigned to administrative duty.



City of North Charleston
Information Sheet
(documentation to support additional costs associated with requested new personnel)

Department: Fire Dept. # \$ 530

Position Requested	Job Code	# of Positions
Captain/EMT	471	\$ 3

Cost of Position(s) requested:

Wages & Benefits (Do not enter, Finance Department will complete):

Salary	
Overtime	
FICA	
Retirement	
Health Insurance	
Workers Compensation	
Total Wages & Benefits	

Operating Expenses:

Departmental Supplies (XXX-XXX-000-5-202-40)

Explanation:

Uniforms & Clothing (XXX-XXX-000-5-204-10) \$ 12,612

Explanation:

\$3,776/person Turnout gear, boots, helmet, gloves, hood \$428 /person uniforms x 6 =

Gas, Oil & Lubrication (XXX-XXX-000-5-307-10)

Explanation:

Tires & Tubes (XXX-XXX-000-5-307-20)

Explanation:

Vehicle Repairs (XXX-XXX-000-5-307-30)

Explanation:

Memberships/Dues/Subscriptions (XXX-XXX-000-5-402-40)

Explanation:

Traveling (XXX-XXX-000-5-402-90)

Explanation:

City of North Charleston
Information Sheet
(documentation to support additional costs associated with requested new personnel)

Insurance - Vehicles (XXX-XXX-000-5-406-40)	
Explanation:	
Automotive Equipment (XXX-XXX-000-5-908-40)	
Explanation:	
Machines & Equipment (XXX-XXX-000-5-908-50)	
Explanation:	
G/L A/C Name: A/C # (XXX-XXX-000-5-____-__)	
Explanation:	
G/L A/C Name: A/C # (XXX-XXX-000-5-____-__)	
Explanation:	
G/L A/C Name: A/C # (XXX-XXX-000-5-____-__)	
Explanation:	
G/L A/C Name: A/C # (XXX-XXX-000-5-____-__)	
Explanation:	
Total cost of additional positions	\$ 12,612

City of North Charleston
Information Sheet
(documentation to support additional costs associated with requested new personnel)

Department: Fire Dept. # \$ 530

Position Requested	Job Code	# of Positions
Fire Inspector	485	\$ 1

Cost of Position(s) requested:

Wages & Benefits (Do not enter, Finance Department will complete):

Salary	
Overtime	
FICA	
Retirement	
Health Insurance	
Workers Compensation	
Total Wages & Benefits	

Operating Expenses:

Departmental Supplies (XXX-XXX-000-5-202-40)

Explanation:

Uniforms & Clothing (XXX-XXX-000-5-204-10) \$ 428

Explanation:

Gas, Oil & Lubrication (XXX-XXX-000-5-307-10)

Explanation:

Tires & Tubes (XXX-XXX-000-5-307-20)

Explanation:

Vehicle Repairs (XXX-XXX-000-5-307-30)

Explanation:

Memberships/Dues/Subscriptions (XXX-XXX-000-5-402-40)

Explanation:

Traveling (XXX-XXX-000-5-402-90)

Explanation:

City of North Charleston
Information Sheet
(documentation to support additional costs associated with requested new personnel)

Insurance - Vehicles (XXX-XXX-000-5-406-40)

Explanation:

Automotive Equipment (XXX-XXX-000-5-908-40)

Explanation:

Machines & Equipment (XXX-XXX-000-5-908-50)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5-____-__)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5-____-__)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5-____-__)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5-____-__)

Explanation:

Total cost of additional positions

\$ 428

City of North Charleston
Information Sheet
(documentation to support additional costs associated with requested new personnel)

Department: Fire Dept. # \$ 530

Position Requested	Job Code	# of Positions
Engineer/EMT	481	\$ 3

Cost of Position(s) requested:

Wages & Benefits (Do not enter, Finance Department will complete):

Salary	
Overtime	
FICA	
Retirement	
Health Insurance	
Workers Compensation	
Total Wages & Benefits	

Operating Expenses:

Departmental Supplies (XXX-XXX-000-5-202-40)

Explanation:	
--------------	--

Uniforms & Clothing (XXX-XXX-000-5-204-10)

\$ 12,612

Explanation:

\$3,776/person Turnout gear, boots, helmet, gloves, hood \$428 /person uniforms x 6 =

Gas, Oil & Lubrication (XXX-XXX-000-5-307-10)

Explanation:	
--------------	--

Tires & Tubes (XXX-XXX-000-5-307-20)

Explanation:	
--------------	--

Vehicle Repairs (XXX-XXX-000-5-307-30)

Explanation:	
--------------	--

Memberships/Dues/Subscriptions (XXX-XXX-000-5-402-40)

Explanation:	
--------------	--

Traveling (XXX-XXX-000-5-402-90)

Explanation:	
--------------	--

City of North Charleston
Information Sheet
(documentation to support additional costs associated with requested new personnel)

Insurance - Vehicles (XXX-XXX-000-5-406-40)

Explanation:

Automotive Equipment (XXX-XXX-000-5-908-40)

Explanation:

Machines & Equipment (XXX-XXX-000-5-908-50)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5-____-__)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5-____-__)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5-____-__)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5-____-__)

Explanation:

Total cost of additional positions

\$ 12,612

City of North Charleston
Information Sheet
(documentation to support additional costs associated with requested new personnel)

Department: Fire Dept. # \$ 530

Position Requested	Job Code	# of Positions
Fire Investigator / Admin Captain	470	\$ 1

Cost of Position(s) requested:

Wages & Benefits (Do not enter, Finance Department will complete):

Salary

Overtime

FICA

Retirement

Health Insurance

Workers Compensation

Total Wages & Benefits

Operating Expenses:

Departmental Supplies (XXX-XXX-000-5-202-40)

Explanation:

Uniforms & Clothing (XXX-XXX-000-5-204-10)

\$ 4,204

Explanation:

Uniforms and turnout gear.

Gas, Oil & Lubrication (XXX-XXX-000-5-307-10)

Explanation:

Tires & Tubes (XXX-XXX-000-5-307-20)

Explanation:

Vehicle Repairs (XXX-XXX-000-5-307-30)

Explanation:

Memberships/Dues/Subscriptions (XXX-XXX-000-5-402-40)

Explanation:

Traveling (XXX-XXX-000-5-402-90)

Explanation:

City of North Charleston
Information Sheet
(documentation to support additional costs associated with requested new personnel)

Insurance - Vehicles (XXX-XXX-000-5-406-40)

Explanation:

Automotive Equipment (XXX-XXX-000-5-908-40)

Explanation:

Machines & Equipment (XXX-XXX-000-5-908-50)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5-____-__)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5-____-__)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5-____-__)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5-____-__)

Explanation:

Total cost of additional positions

\$ 4,204

City of North Charleston
Information Sheet
(documentation to support additional costs associated with requested new personnel)

Department: Fire Dept. # \$ 530

Position Requested	Job Code	# of Positions
Firefighter/EMT	491	\$ 6

Cost of Position(s) requested:

Wages & Benefits (Do not enter, Finance Department will complete):

Salary	
Overtime	
FICA	
Retirement	
Health Insurance	
Workers Compensation	
Total Wages & Benefits	

Operating Expenses:

Departmental Supplies (XXX-XXX-000-5-202-40)

Explanation:

Uniforms & Clothing (XXX-XXX-000-5-204-10) \$ 25,224

Explanation:

\$3,776/person Turnout gear, boots, helmet, gloves, hood \$428 /person uniforms x 6 =

Gas, Oil & Lubrication (XXX-XXX-000-5-307-10)

Explanation:

Tires & Tubes (XXX-XXX-000-5-307-20)

Explanation:

Vehicle Repairs (XXX-XXX-000-5-307-30)

Explanation:

Memberships/Dues/Subscriptions (XXX-XXX-000-5-402-40)

Explanation:

Traveling (XXX-XXX-000-5-402-90)

Explanation:

City of North Charleston
Information Sheet
(documentation to support additional costs associated with requested new personnel)

Insurance - Vehicles (XXX-XXX-000-5-406-40)

Explanation:

Automotive Equipment (XXX-XXX-000-5-908-40)

Explanation:

Machines & Equipment (XXX-XXX-000-5-908-50)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5-____-__)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5-____-__)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5-____-__)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5-____-__)

Explanation:

Total cost of additional positions

\$ 25,224

700

City of North Charleston, SC

R. KEITH SUMMEY, MAYOR

MEMORANDUM • RECREATION DEPARTMENT ED BARFIELD, DIRECTOR

TO: Christine Ruth, Human Resources Director

FM: Ed Barfield, Recreation Director

DATE: February 9, 2018

RE: Personnel Requests for the 2018-2019 Fiscal Year

The Recreation Department is requesting the following personnel for the 2018-2019 Fiscal Year. The addition of these individuals will help us better serve our citizens that utilize our recreational services.

Aquatics

We are requesting 2 additional lifeguards to work at Danny Jones Complex. This request will allow the lifeguards to be able to reach DEHEC requirements and help our youth swim team with coaching staff on the pool deck. Our youth team currently has three coaches and our team membership is growing. Currently, we have 100 members and with more staffing we can increase group lessons.

KNCB

We are requesting 1 additional facilities program assistant to work at Felix Davis Community Center. This position will provide administrative support that will help secure program funding and in-kind support.

Thank you



City of North Charleston, SC

R. KEITH SUMMEY, MAYOR
RECREATION DEPARTMENT ED BARFIELD, DIRECTOR

North Charleston Recreation Department

To: Christine Ruth, Director of Human Resources
From: Ed Barfield, Recreation Director
Date: February 9, 2017
Subject: 2018-2019 Part-Time Budget

Programs (Afterschool / Summer Camp)

29- Playground Leaders

Playground Leaders x 15 hours per week x 42 weeks = 630 hours per employee

2- Playground Leaders/Ceramics

Playground Leaders/Ceramics x 25 hours per week x 52 weeks = 1300 hours per employee

42- Facility Program Assistants

Facility Program Assistant x 15 hours per week x 42 weeks = 630 hours per employee

Summer Camp

71- Employees x 40 hours per week x 10 weeks = 400 hours per employee

19- Playground Leaders x 40 hours per week x 10 weeks = 400 hours per employee

Athletics

(13) 12- Facilities Program Assistants

9- Facilities Program Assistants x 25 hours per week x 52 weeks = 1300 per employee

3- Facilities Program Assistant x 20 hours per week x 52 weeks = 1040 per employee

- We are requesting 1 additional part-time employee to assist with the KNCB. This position will provide administrative support that help secure program funding and in-kind support.

6- Office Specialist 1

5- Office Specialist 1 x 25 hours per week x 52 weeks = 1300 hours per employee

1- Office Specialist 1 x 20 hours per week x 52 weeks = 1040 hours per employee

Support Staff

5-Custodians

5 -Custodians x 25 hours per week x 52 weeks = 1300 hours per employee

(12) Danny Jones Lifeguards

10 -Lifeguards x 25 hours per week x 37 weeks = 925 hours per employee

- We are requesting 2 additional part-time employee to be able to reach DEHEC's requirement and help our youth swim team with coaching staff on pool deck. Our youth team currently has three coaches and our team membership is growing. Currently, we have 100 members and with an increase in staffing we can increase swim lessons.

Aquatics Programs

4- Head Lifeguards x 40 hours per week x 15 weeks = 600 hours per employee

8- Water Safety Instructors x 40 hours per week x 15 weeks = 600 hours per employee

24- Lifeguards x 40 hours per week x 15 weeks = 600 hours per employee

14- Swim Aides x 20 hours per week x 9 weeks = 180 hours per employee

4- Cashiers x 35 hours per week x 15 weeks = 525 hours per employee

Park Supervisors

1 -Park Supervisor x 25 hours per week x 52 weeks = 1300 hours per employee

Recreation Maintenance Technician

2- Park Rangers x 20 hours per week x 52 weeks = 1040 hours per employee

1- Park Ranger x 22.5 hours per week x 52 weeks = 1170 hours per employee

6- Park Ranger x 25 hours per week x 52 weeks = 1300 hours per employee

8- Maintenance Technician x 25 hours per week x 52 weeks = 1300 hours per employee

Concessionaires

3- Concessionaires x 25 hours per week x 52 weeks = 1300 hours per employees

Summer Feeding Program

1- Administration Director x 40 hours per week x 9 weeks = 360 hours per employee

1- Administrative Assistant x 30 hours per week x 8 weeks = 240 hours per employee

20- Site Supervisors x 20 hours per week x 8 weeks = 160 hours per employee

20- Aides x 15 hours per week x 8 weeks = 120 hours per employee

City of North Charleston
Information Sheet

(documentation to support additional costs associated with requested new personnel)

Department: Recreation Department Dept. # 700

Position Requested Lifeguard Job Code 201 # of Positions 2

Cost of Position(s) requested:

Wages & Benefits (Do not enter, Finance Department will complete):

Salary

Overtime

FICA

Retirement

Health Insurance

Workers Compensation

Total Wages & Benefits

Operating Expenses:

Departmental Supplies (XXX-XXX-000-5-202-40)

Explanation:

Uniforms & Clothing (XXX-XXX-000-5-204-10)

Explanation:

T-shirts: \$45 Winter Jacket: \$70

Gas, Oil & Lubrication (XXX-XXX-000-5-307-10)

Explanation:

Tires & Tubes (XXX-XXX-000-5-307-20)

Explanation:

Vehicle Repairs (XXX-XXX-000-5-307-30)

Explanation:

Memberships/Dues/Subscriptions (XXX-XXX-000-5-402-40)

Explanation:

Traveling (XXX-XXX-000-5-402-90)

Explanation:

Insurance - Vehicles (XXX-XXX-000-5-406-40)

BUDINFOWRKSH

City of North Charleston
Information Sheet

(documentation to support additional costs associated with requested new personnel)

Explanation:

Automotive Equipment (XXX-XXX-000-5-908-40)

Explanation:

Machines & Equipment (XXX-XXX-000-5-908-50)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5- - -)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5- - -)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5- - -)

Explanation:

G/L A/C Name:

A/C # (XXX-XXX-000-5- - -)

Explanation:

Total cost of additional positions

\$ -

City of North Charleston
Information Sheet

(documentation to support additional costs associated with requested new personnel)

Department: Recreation Dept. # 700

Position Requested Facilities Program Assistant (KNCB) Job Code 201 # of Positions 1

Cost of Position(s) requested:

Wages & Benefits (Do not enter, Finance Department will complete):

Salary

Overtime

FICA

Retirement

Health Insurance

Workers Compensation

Total Wages & Benefits

Operating Expenses:

Departmental Supplies (XXX-XXX-000-5-202-40)

Explanation:

Uniforms & Clothing (XXX-XXX-000-5-204-10)

Explanation:

i-shirt, sweatshirt and jacket

\$ 75.00

Gas, Oil & Lubrication (XXX-XXX-000-5-307-10)

Explanation:

Tires & Tubes (XXX-XXX-000-5-307-20)

Explanation:

Vehicle Repairs (XXX-XXX-000-5-307-30)

Explanation:

Memberships/Dues/Subscriptions (XXX-XXX-000-5-402-40)

Explanation:

Traveling (XXX-XXX-000-5-402-90)

Explanation:

Insurance - Vehicles (XXX-XXX-000-5-406-40)

BUDINFOWRKSH

City of North Charleston
Information Sheet

(documentation to support additional costs associated with requested new personnel)

Explanation:		
Automotive Equipment (XXX-XXX-000-5-908-40)		
Explanation:		
Machines & Equipment (XXX-XXX-000-5-908-50)		
Explanation:		
G/L A/C Name:	A/C # (XXX-XXX-000-5- - -)	
Explanation:		
G/L A/C Name:	A/C # (XXX-XXX-000-5- - -)	
Explanation:		
G/L A/C Name:	A/C # (XXX-XXX-000-5- - -)	
Explanation:		
G/L A/C Name:	A/C # (XXX-XXX-000-5- - -)	
Explanation:		
Total cost of additional positions		\$ -