APPLICATION FOR FEE CREDIT:
STORMWATER POND (UP TO 20%)

SUBMIT APPLICATION BY MAIL TO: CITY OF NORTH CHARLESTON
PUBLIC WORKS DEPARTMENT
ATTN: STORMWATER UTILITY
1021 ARAGON ST.
NORTH CHARLESTON SC 29405
OR BY EMAIL TO: stormwater@northcharleston.org

APPLICANT NAME: _____

TITLE: _____

ORG/COMPANY: _____

APPLICANT ADDRESS: **PHONE:** _____

_____ **FAX:** _____

_____ **EMAIL:** _____

APPLICATION PREPARED BY: _____
(If other than applicant)

COMPANY: _____

DESCRIBE POND LOCATION (Physical address or nearest street intersection preferred)

_____

TAX MAP NUMBER(S) (TMS#) **XXX-XX-XX-XXX** _____
Provide the TMS#(s) for which you are applying for credit. In the case of Homeowners/Property Owners Associations, provide all the TMS#(S) for properties only with a pond on them. Use additional sheets if necessary.

City of North Charleston - MS4 APPROVAL PERMIT NUMBER:

_____
Attach proof of CNC - MS4 Permit OR As-Built Certification.

Check and sign to attest to (REQUIRED):

☐ I attest that the pond system identified is built and has since been and will be maintained in accordance with the terms of the city's MS4 Construction Permit.

☐ I attest that, to the best of my knowledge, the pond system identified was built prior to the city's MS4 Construction Permit requirements and is being maintained in accordance with the terms of the responsibilities on attached sheet 2 and a completed signed maintenance agreement on attached sheet 3.

I understand that should the city find that the system is not functioning as engineered/permitted, the city reserves the right to revoke all credits awarded based on this application.

APPLICANT SIGNATURE: _____

OFFICE USE ONLY	APPROVED?	DATE RECEIVED
COMMENTS:	☐YES ☐ NO ☐ MORE INFORMATION NEEDED	

Responsibilities

Sheet 2

1. Regular Inspections: Inspections shall be performed at least twice a year and more regularly as listed below or as specified by a manufacturer.

2. Routine Maintenance: Some maintenance activities are needed on a routine basis, as listed below. The activities listed should be performed on a monthly basis or more frequently if needed or unless specified below or by a manufacturer.
    a. Vegetation Management: if applicable, grass should be mowed bimonthly or more frequently if needed.
    b. Inlet and Outlet Structures: any blockage of inlets and outlets structures should be removed. Inlet and outlet protection should be repaired or replaced as needed.
    c. Debris and Litter: trash and other debris that collects in the BMP should be removed.

3. Sediment Removal: BMPs will trap sediments and other settleable material over time and this material should be removed once the storage capacity has been reduced by 33%. Removal of the sediment shall occur no less frequently than once every year or as specified by the manufacturer. If a forebay exists, any trash, sediment, or other debris should be completely removed as discovered through routine maintenance activities or inspections.

4. Slope Stabilization/Structural Integrity: Slope erosion, sink holes, or other structural issues should be repaired as soon as discovered through routine maintenance activities or inspections.

Additional Responsibilities

List any additional routine or long-term activities to be performed on the BMP(s). This area may also be used to replace the list of maintenance activities listed above or to list manufacturer requirements.

_____
_____
_____
_____
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_____

Note: The City of North Charleston reserves the right to alter the maintenance schedule and activity as necessary to ensure the proper functioning of the BMP.

Permanent Stormwater System Maintenance and Responsibility Agreement for Existing Drainage Systems

Sheet 3

The City of North Charleston requires the Landowner, its successors and assigns, including any homeowners and/or property owners associations, shall adequately maintain the stormwater management/Best Management Practices (BMP) facilities. This includes all pipes and channels built to convey stormwater to the facility, as well as all structures, improvements, and vegetation provided to control the quantity and quality of the stormwater. Adequate maintenance is herein defined as good working condition so that these facilities are performing their design functions.

The City of North Charleston recommends that The Landowner, its successors and assigns, shall inspect the stormwater management/BMP facility regularly. The purpose of the inspection is to assure safe and proper functioning of the facilities. The inspection shall cover the entire facilities, berms, outlet structure, pond areas, access roads, etc.

The Landowner, its successors and assigns, hereby grant permission to the City of North Charleston, its authorized agents and employees, to enter upon the Property and to inspect the stormwater management/BMP facilities whenever the City deems necessary. The purpose of inspection is to follow-up on reported deficiencies and/or to respond to citizen complaints.

The City of North Charleston shall provide the Landowner, its successors and assigns, copies of the inspection findings and a directive to commence with the repairs if necessary.

The Landowner, its successors and assigns, will perform the work necessary to keep these facilities in good working order as appropriate. In the event a maintenance schedule for the stormwater management/BMP facilities (including sediment removal) is outlined on the approved plans, the schedule will be followed.

This Agreement imposes no liability of any kind whatsoever on the City of North Charleston and the Landowner agrees to hold the City of North Charleston harmless from any liability in the event the stormwater management/BMP facilities fail to operate properly.

I accept responsibility for ownership and proper maintenance of the stormwater system (pond, swales, etc.) on the _____ site per the approved maintenance plan. I will complete any necessary repairs and/or preventive maintenance procedures in a timely manner to ensure proper functioning as a stormwater management device(s).

I will continue to own and maintain the pond until the City of North Charleston is notified in writing of a transfer in ownership and maintenance responsibility. The notification will include a date for the transfer of responsibility and a letter of acceptance from the new owner.

_____ _____ _____

Signature of Owner/Agent **Printed Name of Owner/Agent** **Date**

_____ _____

Mailing Address City/State/Zip **Phone Number**

_____

Notary Stamp/Signature/Date