CITY OF NORTH CHARLESTON
EVENT CONTRACT
Rhodes Art Center Regulations Addendum

The Rhodes Arts Center is a three-story brick building located on the former Charleston Naval Base. The building is six (6) minutes/2.16 miles from the Olde North Charleston Village. One half of the first floor (9,000 sq. ft.) has been renovated and features an office space, a classroom, and ten 19' X 16' artist studios. Studio space is rented to local artists, musicians, and designers at an affordable rate month-to-month. Classroom space is available for workshops or classes in all art disciplines, meetings, etc. Contact Cultural Arts to contract this space for supplemental classes or use. The artists have 24-hour (non-residential) access to the building and use their space as a working studio and/or showroom. There is ample free parking in both the front and rear of the building.

Physical Address:
1575 Surbachi Street, North Charleston, SC 29405
Bldg.658 on the former Charleston Naval Base, 843-744-7703 Public Phone Local Calls Only

Studio Artist Monthly Rate for Rentals:

Per Month (Individual)	$200.00
Per Month (Shared Studio)	$220.00

Studio Artist Requirements for Rentals:
- Background check
- Copy of Driver's License
- Resume or Biography
- Sample of work
- Medium needs to be on contract

Studio rental payment terms:
- Refundable studio key deposit of $50 per person.
- Monthly rent is due the first of month.
- Rent received after fifth of the month must include a 5% late fee.
- If first or fifth falls on weekend or holiday, rent is due the next business day.
- One-month lapse of rent will result in termination of contract.
- Key(s) are returned the day of vacancy or next business day with acknowledgement that studio was left in satisfactory condition. Key deposit will be mailed within two (2) weeks.

Studio Artist Requirements for Rentals
- No alcoholic beverages allowed in complex buildings, parking lots or picnic areas.
- No smoking allowed in complex buildings. Please, use outside receptacles.
- No open flame or lighted candles allowed inside buildings.
- Do not block fire lanes, school access road or use school parking lot.
- Do not move permanent furniture/desks/plants/screens/benches, etc.
- Access to unfinished areas is limited to City Staff only.
- The City is not responsible for equipment or personal items left in the building.
- No pets allowed in the facility.
- All personal belongings are to be kept out of the common use areas, hallways and restrooms.
- Keep microwave and refrigerator clean after each use. Discard spoiled items.
- Do not store dry good groceries in the kitchen.
- Keep rental spaces clean and provide for rental space and art equipment cleaning supplies.
- A broom, pan and mop are provided in the hallway sink closet for cleaning.
- Artist provides their own cleaning agents, cloths, and paper towels to clean rental space and art equipment.
- The artists have 24-hour (non-residential) access to the building and use their space. It is not live/work space.

Direct any questions or concerns regarding tenancy and facility matters to Richard Campbell in the Cultural Arts Office.

Monday through Friday ♦ 8:30 am - 5:00 pm

Phone: 843-740-5853 FAX: 843-529-2291 Email: rcampbell@northcharleston.org