

2012 Clean Cities Sweep

Part of the Great American Cleanup



Sponsored in part by:



REGISTRATION PACKAGE

Neighborhood Group

Keep North Charleston Beautiful

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www.keepnorthcharlestonbeautiful.org



2012 CLEAN CITIES SWEEP

April 22-29

Part of the Great American Cleanup



This year's Clean Cities Sweep will be held **April 22-29**. This package contains all of the documents you will need to complete and return to our office to have your neighborhood participate in this year's program.

Once your Neighborhood Registration Form (provided in this package) has been submitted to our office, you will receive a confirmation and a request to schedule a date to pick up your supplies. Supplies include: a Neighborhood Planning Kit, a litter pickup kit, and your choice of either a \$100 Lowe's gift card or a \$100 grocery store gift card. All supply pickups will be scheduled on Tuesdays between 8am and 4pm from March 6 until April 17.

Thank you for your interest in the CCS program. Please contact our office if you need any assistance or have any questions. We hope you will decide to volunteer with over 14,000 people who are donating their time and effort to make North Charleston *bloom with beauty!*

DATES TO REMEMBER:

March 6 – April 17

Pickup Dates for CCS Supplies

All supply pickups are scheduled on Tuesdays between 8am and 4pm from March 6 until April 17. Please contact our office to schedule an appointment to pick up your supplies (*trash bags, gloves, bottled water, and a gift card while supplies last*).

**March 3
(10am – 12pm)**

Sustainable Planting Workshop

The Lowe's on Northwoods Blvd. will be holding a sustainable planting workshop to help CCS volunteer groups determine the best plants to install during their CCS event. All groups interested must register with our office by **4pm on Wednesday, February 29** in order to attend. Due to space constraints, a maximum of two volunteers will be allowed to attend from each group. Please plan to bring a photograph of your project site to receive recommendations and advice on the types of plants that will thrive in your planting location.

The Lowe's on Dorchester Road may hold a workshop for those who register after March 3, but this workshop is tentative and may not be held. We would like to extend a special thank-you to Lowe's for their community support!

April 22 – April 29

Clean Cities Sweep

Neighborhood projects may be a one-time event or an ongoing project that is held between April 22 and April 29.

May 8 by 4pm

Post-Event Reports, Photographs, & Receipts Due

Post-event reports, "before" & "after" photographs, and receipts must be received by May 8 at 4pm. **Each neighborhood must submit all of these items to be eligible for contest judging, supplies, and a gift card next year.** More details will be provided for you in your planning kit when you pick up your supplies.

May 14

Award Winners Notified

All contest winners will be notified on or before May 14, 2012.

***May 24**

Awards Presented at North Charleston City Council Meeting

Please note that this date is tentative and subject to change. Contest winners will be notified with specific details when they receive their award notification.

May 31

Prize Pickup Deadline

All contest winners must pick up their prize **NO LATER** than 4pm on May 31 or their prize will be forfeited.

*** Please note that this date is tentative and subject to change.**



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GREAT AMERICAN CLEANUP

Neighborhood Registration Form

Neighborhood: _____

Contact name: _____

Telephone number: _____ Cell phone number: _____

Email address: _____

Mailing address: _____

Please check this box if this is your first time coordinating a Clean Cities Sweep project.

Date of CCS event: _____ Time of CCS event: _____

Estimated number of participants: _____ Number of GLAD Bags needed (max: 200): _____

Pairs of latex gloves needed (max: 100 total pairs): _____ size small (latex-free) _____ size large

Pairs of cotton gloves needed (max: 50 total pairs): _____

Cases of water needed (max: 4 cases; each case contains 48, 8oz. bottles): _____

****Supply kits are limited and will be distributed while supplies last.***

To assist in the effort to efficiently dispose of the litter collected during the CCS, we ask that you pick a central location to deposit your refuse for pickup. Please select a location that allows for easy access of a sanitation truck. Please try to be as specific as possible with your location. If you are doing a neighborhood cleanup and will be leaving debris throughout the neighborhood, please write "neighborhood cleanup" on the line below. We will put our garbage/trash at:

(Address & street name or neighborhood cleanup)

Project Description: _____

Would your event benefit from additional volunteers? Yes No If so, how many? _____

Please select the size for your **complimentary CCS t-shirt**. Each neighborhood will receive one complimentary t-shirt for the project coordinator. Complimentary t-shirts are only available in sizes large and x-large. Additional t-shirts and sizes may be purchased from our website listed below.

Large X-Large

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Gift Card Request Form

Neighborhood: _____

GUIDELINES

- Only the neighborhood president or the designated CCS neighborhood coordinator is qualified to receive this gift card.
- If you elect to receive a grocery store gift card, at least **ten people** must participate in your CCS project.
- The gift card is to be used **ONLY** towards the purchase of CCS supplies to help make the neighborhood's CCS event more successful.
- Lowe's gift cards must be used to purchase supplies for your event and cannot be used to purchase promotional supplies or volunteer incentive items.
- Grocery store gift cards must be used for a neighborhood celebration event *immediately* following your CCS event.
- Your CCS event must be during the designated CCS week unless arrangements have been made in advance with the KNCB office to have your event on another day.
- All groups who receive gift cards must provide receipts for any items purchased on the gift card. If your gift card has any money remaining on it, you must return either the gift card or the unused cash.
- The entire post-event report must be returned by **4pm on May 8** for a group to be eligible to receive a gift card next year. This includes: post-event report forms, receipts, and "before" and "after" photographs. The entire list of required items is provided in your neighborhood planning kit.

REQUEST

Would you prefer to receive a **Lowe's gift card** or a **grocery store gift card**?

\$100 Lowe's gift card \$100 grocery store gift card

If you have selected the **grocery store gift card**, please provide details about your neighborhood celebration below. *Remember you must use this card to purchase refreshments for your volunteers to enjoy immediately after your CCS event and your CCS event must be during the designated CCS week.*

Celebration event date: _____

Celebration event time: _____

Celebration event location (please include a specific address): _____

Please print your name and sign below indicating you have read and agree to follow the guidelines listed above:

Name (please print): _____

Signature: _____

Date: _____